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DYFED ARCHAEOLOGICAL TRUST LIMITED

TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2010



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DYFED
archaeological trust

The Shire Hall
Carmarthen Street
Llandeilo
Carmarthenshire
SA19 6AF

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2010

The Trustees present their annual report and accounts for the year ended 31st March 2010

LEGAL AND ADMINISTRATIVE INFORMATION

Principal Activity

The object for which the Trust is established is to advance the education of the public in archaeology

The Trust seeks to improve the understanding, protection and promotion of the historic environment and maintains a strong regional commitment to southwest Wales. The Trust aims to foster a better **understanding** of the historic environment by undertaking and promoting research, survey and investigation. The Trust aims to improve the effective **management and conservation** of the historic environment for present and future generations to study and enjoy. The Trust aims to **raise awareness** of the historic environment and to promote physical and intellectual access through educational and outreach programmes.

Constitution

The Dyfed Archaeological Trust is a company limited by guarantee and not having a share capital (number 1198990) and a registered charity (number 504616). The governing documents are the Memorandum and Articles of Association of the 4th July 1975. The Trust is one of the four Archaeological Trusts originally established in the 1970s to cover the whole of Wales.

Trustees

The Trustees serve as Directors of the company and as such their report serves as the statutory Directors' Report. Since there is no share capital the Directors do not hold any beneficial interest in the company. One third of the Trustees retire each year but are eligible for re-election at the Annual General Meeting. The following served as Trustees during the year:

Prof B Burnham
Dr J L Davies
Mr C J Delaney
Mr C R Musson (Chairman)
Dr E Plunkett Dillon
Mr R Protheroe Jones

At 9th October 2009 AGM the retiring Trustee, Dr J L Davies was, under Article 41 of the Trust's Articles, deemed re-elected. In February 2009, Mr R Protheroe Jones and Prof B Burnham accepted an invitation to become Trustees (in accordance with Article 32), they were both formally elected as Trustees at the 2009 AGM.

The Trust has a Management Committee that is a delegated committee of the Board of Trustees. During the year the Management Committee comprised only the above members of the Board of Trustees.

Existing Trustees review the membership on a regular basis and offer Trustee positions to existing Members as they see fit. New Trustees are provided with information detailing the Trust's structure, objectives, and policies along with literature on the responsibilities of being Charity Trustees. All new trustees have an induction meeting with the Chief Executive, which includes a detailed review of the company/charity structure, policy, organisation, staffing and

work programme. New Trustees are made aware of the wide range of guidance available from the Charity Commission in both hard copy and digital format.

Officers and Registered Office

During the year Mr K Murphy was the Company Secretary and Chief Executive of the Trust.

The Trust's Registered Office is at The Shire Hall, Carmarthen Street, Llandeilo, Carmarthenshire, SA19 6AF. The National Westminster Bank plc, 59 King Street, Carmarthen are the Trust's bankers. Morris Roberts, 14-15 Spilman Street, Carmarthen, serve as the Trust's legal advisors. Clay Shaw Butler, Business Development Centre, Carmarthen, are the Trust's auditors.

Trustees' responsibilities

Company Law requires the Trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the Trustees are required to

- select suitable accounting policies and apply them consistently,
- make judgments and estimates that are reasonable and prudent;
- and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985 and are in accordance with the Charities (Accounts and Reports) Regulations 2005. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Membership of the Trust

All members of the Trust, including Trustees, voluntarily contribute their unpaid time and expertise to the charitable objects of the Trust. The extent of this contribution is not reflected in the Trust's financial statements but the Trust is heavily dependent upon the services and expertise provided by its members serving as Trustees or members of the Management Committee, together with the valuable advice and specialist contributions to individual projects provided by other individual members.

Membership of the Trust is by invitation of the Trustees, it is personal and not transferable. At the end of the year there were 44 members. A full list of members as at the 31st March 2010 is contained in Appendix A.

Trust Premises

In addition to the Shire Hall in Carmarthen Street, which the Trust leases from Llandeilo Fawr Town Council, the Trust owns Leicester House, also located in Carmarthen Street.

Staff

The average number of employees during the year was 23. A full list of staff as at 31st March 2010 is contained in Appendix B. The Trustees wish to express their thanks to all the Trust staff for their commitment and efforts during the year.

Staff Training

A programme of staff appraisals continued throughout the year. The Trust encouraged staff to attend archaeological conferences and day schools in order to keep abreast of current developments within the profession, and several providers delivered workshops and seminars on a variety of topics during the year.

Conferences, seminars, courses and day schools attended during the year included Construction Archaeology Event, Hill-fort Studies Group field meeting, Heritage Interpretation Seminar by Sam Ham, First Aid courses, Community Heritage Seminar, Managing Biodiversity, Agri-environment Schemes, Welsh Historic Places of Worship Conference, Pembrokeshire Archaeological Day School, Carmarthenshire Archaeological Day School, England's Past for Everyone — bringing local history to life, Digital Workshop, Walk Leadership course, and Fire Marshall course. In addition, in-house training was provided to staff on a variety of topics.

Professional Registration

During the year the Trust remained a **Registered Archaeological Organisation of the Institute for Archaeologists** and maintained its certification as an **Investor in People** organisation.

REVIEW OF TRUST ACTIVITIES DURING THE YEAR

ARCHAEOLOGICAL RESEARCH AND INVESTIGATION

As in previous years a wide range of work was undertaken, including Cadw grant-aided threat-related assessments and excavations, and numerous other-funded surveys, watching briefs, evaluations, desk-based assessments and recording projects.

Two Cadw grant-aided **Scheduling Enhancement Projects** were undertaken with the purpose of assessing for scheduling purposes all Roman and prehistoric sites across Wales by 2010. Over 170 sites were visited in Pembrokeshire, most of them located on the open moorland of Mynydd Preseli. The quality of the sites was particularly high and included well preserved prehistoric settlements and field systems, and consequently numerous scheduling recommendations were made to Cadw. In contrast, site quality in Ceredigion was poor, and as only 30 sites were identified as being worthy of field visits, resources were diverted, with the agreement of Cadw, to a more detailed survey on Mynydd Preseli.

Geophysical surveys – follow-up projects to the Cadw grant-aided **Prehistoric Funerary and Ritual** site assessments produced good results at **Fan** round barrow, Talsarn, Ceredigion, and a group of barrows at **Trychrug**, Trelech, Carmarthenshire. Complex remains, of probable prehistoric date, were revealed during further survey work at **Cregiau Cemmais** round barrows, Nevern, Pembrokeshire. Following on from geophysical survey in the previous year, two round barrows at **Pant-y-Butler**, Llangoedmor, Ceredigion, were sample excavated, the remains of an *in situ* cremation and a disturbed cremation were found in one of the barrows.

A second season of excavation was grant-aided by Cadw at **Porth Clew**, Pembrokeshire, as part of the Early Medieval Cemeteries Project. Work concentrated on a settlement around the chapel with excavation revealing both stone and timber buildings, probably of medieval date. Radiocarbon dates indicate use of the site from the 5th century AD to at least the 11th century AD.

The Wetlands Margins project focused on **Cors Caron** in mid Ceredigion. The objective of the project — to identify, characterise and assess the archaeology of the bog fringe — was successfully achieved and the results will inform the Countryside Council for Wales's management plan for the bog.

Cadw provided grant-aid for **Arfordir**, a pilot project run in tandem with a similar project

undertaken by the Gwynedd Archaeological Trust to engage communities in the identification and recording of coastal archaeological sites. Numerous walks, talks, demonstrations and training sessions were provided and a successful week-long excavation was undertaken on a deserted village on the shoreline at St Ishmael, Carmarthenshire.

The first year of a **metal mines** project, undertaken in partnership with the National Museum Wales and the RCAHMW comprised inputting data collected in the early 1990s and in 2009-10 into the Historic Environment Record. It is anticipated that this project will result in a comprehensive publication of the results.

The Trust undertook projects for a variety of other clients — public and private developers, unitary authorities, government agencies, voluntary organisations and consultants. The majority of these were carried out within Carmarthenshire, Ceredigion and Pembrokeshire. Projects included excavations, evaluations, building recording, landscape survey, desktop assessments and watching briefs that were often a condition of planning consents. The following summary provides a selection of the more significant projects. A full list of all projects, including clients, is provided in Appendix C.

Post-excavation analysis was completed and draft publication report written on the excavation of an early medieval iron smelting site and settlement at **South Hook**, Pembrokeshire. It is anticipated that the report will be published during 2010. A revised publication report on the excavation at **Porth y Rhaw** promontory fort, Pembrokeshire, was produced and work continued on publication reports of the medieval track at **Llangynfelyn**, Ceredigion, and **Brownsdale Barrow**, Pembrokeshire. Drawings for a new edition of the **Roman Frontier in Wales** were completed.

Excavations on the **A40 Robeston Wathen bypass**, Pembrokeshire, included the investigation of a burnt mound, radiocarbon dates for which indicate a long period of use from the Neolithic through to the early medieval period. A flint-working site of Mesolithic date, evidence of early medieval iron smelting and Bronze Age activity were discovered on a nearby site. In **Dinefwr Park**, Carmarthenshire, a continuation of the 2009 excavations unfortunately failed to locate the remains of suspected Roman building.

Numerous evaluations were undertaken. At **Crymlyn Gardens**, Skewen, Swansea, remains of an 18th century farm complex were investigated. Little of archaeological interest was found in twenty-two trenches excavated along the course of a proposed gas pipeline at **Milford Haven**. At **The Shanty**, Penllergare, Swansea, trenching showed that virtually nothing remained of a mid 19th century summerhouse/boathouse.

Over 50 watching briefs were undertaken during the course of the year on a wide range of sites. At Haverfordwest a watching brief during car park construction in the grounds of **Foley House** revealed medieval and post-medieval features in what were former burgrave plots.

Small-scale building recording at **Rhosson**, St Davids, and **Philbeach**, Dale, helped establish a chronology for these small but important houses. A longer-term programme of works at **Roch Castle** has greatly assisted understanding of this small medieval castle.

Geophysical survey continues to be a successful element of the archaeological services provided by the Trust. Good results were obtained at **Templeton**, Pembrokeshire, where evidence for buildings and property boundaries, possibly of medieval date, were detected. At **Pill Rath**, Milford Haven, roundhouses and prehistoric features associated with a hill-fort were surveyed.

Approximately 20 desk-top assessments were commissioned in advance of possible development including ones for substantial wind farms both in southwest Wales and further afield.

Exploration Tywi! The landscape investigation element of the Tywi Afon yr Oesoedd Project, a community landscape project centred around Llandeilo, continued with a number of

successful events. These included excavations, graveyard surveys, buildings surveys, and hedgerow surveys as well as talks, training sessions and meetings

EDUCATION AND PUBLICATION

All of the Trust's archaeological research and investigations contribute directly or indirectly to raising awareness about Wales' historic environment. However, several of the Trust's projects and activities are specifically aimed at promoting this awareness. The Trust's **Outreach Strategy** was updated during the year and continues to contribute to fulfilling the Trust's basic charitable objective — the education of the public in archaeology — and its role in promoting the historic environment as one of Wales' greatest assets

Community Heritage

The Trust continues to recognise the need for the promotion and interpretation of the historic environment at community level. 'Community Archaeology' or 'Archaeology for All' is becoming increasingly important across Britain, with a recognition that the profession can make a major contribution to a number of current economic and social objectives including social inclusion, public health and education, tourism and economic regeneration. The sector also has an opportunity to take advantage of the high media profile that archaeology currently enjoys

Several projects successfully engaged with members of local communities, students and others with an interest in archaeology, providing learning opportunities to a large number of individuals. Community engagement was a specific aim of **Exploration Tywi!** and was successfully achieved through a series of events spread throughout the year. Members of local communities participated in events organized as part of **Arfordir**, with an excavation at St Ishmael, Carmarthenshire, a highlight of the project

Volunteer places at the **Porth Clew** excavation, Pembrokeshire, had to be rationed owing to demand, and there was a similar high level of interest from the local community in participating in the excavation at **Pant-y-Butler**, Ceredigion. Members of the local community also participated in fieldwork at **Dinefwr Park**, Carmarthenshire, and **Cors Caron**, Ceredigion. The Trust also provided the outreach element of the **Nevern Castle** project, a partnership project involving Pembrokeshire Coast National Park and Durham University

Heritage Interpretation Panels and Leaflets

The provision of heritage interpretation panels continues to be an aspect, albeit a declining one, of the promotion of the historic environment in the region. During the year work was completed or continued on a series of panels for **Tycroes**, Carmarthenshire, **Nant y Ci**, Carmarthenshire, **Bedd Taliesin**, Ceredigion and **Castell Cogan**, Carmarthenshire

Exhibitions, displays and open days

Many open days and exhibitions were undertaken as part of **Exploration Tywi!** In addition to these the Trust had a presence and provided exhibitions or displays at a number of events such as **St Davids Adult Learners' Week**, **Medieval Cardigan Day**, **St Davids Commons Day**, Brecon Beacon National Park **Geopark Heritage Day** and '**Mining for History in Cwmrheidol**' heritage day

Archaeological excavation has the capacity to attract the public's attention, thus directly raising awareness of the community's heritage and by extension Wales's heritage, and also of the work of the Trust. The Trust is therefore always keen to seize the opportunity offered by excavation to promote heritage. This was achieved successfully at the several excavations undertaken as part of **Exploration Tywi!** Also at **Porth Clew** where daily tours were offered to local people and visitors during the three week project, at **Pant-y-Butler** where more informal tours were provided, at **Dinefwr Park**, in conjunction with the National Trust, where

guided tours of the excavations was provided, and at the excavations at **Nevern Castle**

Lectures, Talks and Meetings

As in previous years, Trust staff continued to give lectures, talks and guided walks to a wide range of organisations, and papers were presented at a number of workshops, conferences and seminars. In total over 60 talks and guided walks were organised over the course of the year. A list of these events is provided in Appendix D. Of particular note were the series of talks given by Trust staff and others at the Carmarthenshire **Archaeological Day School**, which was attended by over 50 people, and the sixth annual **Pembrokeshire Archaeology Day School**, which was organized by the Pembrokeshire Coast National Park with support from the Trust. The latter included talks by Trust staff and was very well supported, with over 140 people in attendance.

As part of the **Portable Antiquities Scheme** the Trust liaised and met with local metal detectorist groups and individuals, and continued to record artifacts discovered during the course of the year.

In addition, individual members of staff were directly involved in representing the Trust and in contributing to the activities of a large number of external organisations and groups at a national, regional and local level, for example the Institute of Field Archaeologists Registered Archaeological Organisations Committee, the Swansea and Carmarthen Bay Coastal Engineering Group, the Cardigan Bay Coastal Engineering Group, PLANED Heritage Projects Steering Group, The Built Heritage Forum, the Castell Henllys Stakeholders Group, the St David's Diocesan Advisory Committee; Tywi Afon yr Oesoedd Board Meeting; the Hill-Forts Study Group, National Park Archaeologists Accord Meeting, Natur Executive Committee, and various local history and archaeological societies and groups. During the course of the year trust staff attended over 350 meetings.

Reports and Publications

A booklet celebrating the heritage of **Cardigan** — *Cardigan 900 Years of History at the Home of the Eisteddfod* — was produced in time for celebrating Cardigan's 900th year since its foundation. Several papers and short contributions were published in *Archaeology in Wales*, and two papers appeared in monograph form in memory of Terry James. Other academic reports were worked on during the year for publication in 2010-11.

Articles were also published in magazines, journals and newsletters such as *The Archaeologist*, the *Historical Metallurgy Society Newsletter*, *Carmarthenshire Life* and *Gridline*. The Magazine of National Grid Grantors.

In addition, Trust staff produced over 90 internal reports ranging from long reports on Cadw grant-aided threat related assessments to shorter reports of just a few pages on archaeological watching briefs.

Four **Newsletters** were produced during the course of the year and were widely circulated. Contributions were also made to the Pembrokeshire Coast National Park Authority's newsletter **Historic Environment Review**.

A full list of publications appears in Appendix D.

Education and University Training Support

Training was provided to students and other participants on the excavations at **Porth Clew**, **Dinefwr Park** and **Pant y Butler**, and opportunities continued to be provided for student and other placements in the Trust offices.

Website

The Trust's website continued to develop, with regular additions being made during the course of the year. Following the success of previous years' dig diaries, similar daily website updates with photographs were provided for the excavations at **Dinefwr Park, Porth Clew, Pant y Butler** and **Nevern Castle**.

The website serves as a very valuable education and research resource and provides an effective method of disseminating information about all aspects of the Trust's work. The large number of visitors who regularly use the facility — over 160,000 visits in 2009-10 — are a measure of its success. The web address is **www.dyfedarchaeology.org.uk**.

Press/Media

Numerous Trust projects appeared in the media during the year, including television, radio and local newspapers and journals. **Exploration Tywi!**, **Arfordir** and **Nevern Castle** attracted most attention, with articles in local papers and local/national radio and television items.

Staff also took part in several radio interviews advertising forthcoming Trust events or describing recent archaeological discoveries.

ARCHAEOLOGICAL SERVICES

The Trust's Archaeological Services section comprised two elements: the maintenance and development of the Trust's regional **Historic Environment Record (HER)**, part-funded by the RCAHMW, and **Curatorial Services**, the provision of advice to unitary and other statutory and non-statutory bodies on the protection and conservation of the historic environment. Both these services cover the unitary authority areas of **Pembrokeshire, Ceredigion and Carmarthenshire**, as well as the **Pembrokeshire Coast National Park** and part of the **Brecon Beacons National Park**.

The National Park Authority continued to provide additional financial support for the provision of Historic Environment advice on the management and promotion of the archaeology of the **Pembrokeshire Coast National Park**. This support was supplemented by a grant from Cadw for the implementation of a programme of management work relating to Scheduled Ancient Monuments within the National Park. These resources allowed the Trust to employ a full-time **Park Archaeologist**.

Continuing grant-aid for the provision of Archaeological Planning Advice (over and above the grant support from Cadw) was provided by all five of the Local Planning Authorities in the region: Pembrokeshire Coast National Park, Pembrokeshire County Council, Brecon Beacons National Park, Carmarthenshire County Council, and Ceredigion County Council. The Trust continues to be very grateful to the Authorities for this support, which helps to ensure that the high level of service provided by the Trust can be maintained.

Cadw also provided grant-aid for the Trust's initial contribution to the historic environment provisions of the all-Wales **Tir Gofal Agri-Environment Scheme**. Further grant-aid was provided by the Rural Payments Division of the Welsh Assembly Government to cover the cost of undertaking farm visits for a selected number of properties within the scheme. Tir Gofal is being phased out and replaced by a new agri-environment scheme, **Glastir**. Cadw grant-aided the digitization of management polygon outlines of archaeological areas on a Geographical Information System to inform this new scheme; this digitization will continue into the first half of 2010-11.

The Forestry Commission provided grants for the historic environment provision to the **Better Woodlands for Wales** scheme.

Regional Historic Environment Record

The regional Historic Environment Record (HER) includes both a paper record and a digital database. The Trust's HER and other staff continued to enter new data, carry out routine maintenance, undertake development work and respond to internal and external enquiries. At the end March 2010 there were 76,085 records in the HER, comprising 45,562 records of archaeological sites and 30,523 records relating to fieldwork and other events.

New Historic Environment Record software continued to be developed by Steve Smith on behalf of the four Welsh Archaeological Trusts. This software is crucial in assisting in the enhancement and maintenance of the HERs as well as allowing public access through the Internet. Trust staff now use the software to view, edit and create new records. The element of the software allowing public access to the HER has been completed and a website front page created. The HER website, called **Archwilio**, will be launched in July 2010 at the Treftadaeth conference.

The Trust continued to be involved in the exchange of core data with the other partners of **END** (The Extended National Database for Wales).

Support continued to be provided through Cadw's curatorial grant for the wider provision of information from the HER and the development of outreach activities. 163 external enquiries were dealt with during the course of the year. Types of enquiry varied considerably, with some of the more demanding ones requiring a considerable amount of staff time. Most were answered by post or email but a significant number of enquirers visited the HER in person.

The Trust continued to attend meetings with its partners to work towards the goals outlined in the **Strategic Framework for Records Relating to the Historic Environment of Wales**.

Dyfed HER Charitable Trust

The **Dyfed HER Charitable Trust** was established in 2008, with the Dyfed Archaeological Trust as the sole Trustee. The purpose of this new Trust was to safeguard the Historic Environment Record (HER) for public use in the event of insolvency of The Dyfed Archaeological Trust (the parent Trust). Four Trustee meetings were held during the year and on the **15th January 2010** a **Deed of Transfer** was signed, transferring records created during the year by the Dyfed Archaeological Trust to the Dyfed HER Charitable Trust.

Curatorial Services: Planning

This area of the Trust's work related mainly to development-control tasks, though some consultations affecting archaeological sites also arose outside the planning system. During the year 4354 planning applications were notified to the Trust. Of these 1962 needed detailed appraisal, resulting in further action in 149 cases, including recommendations for assessments, evaluations, excavations and recording work in advance of development, or for watching briefs during development. On one occasion the recommendation was refusal on archaeological grounds. Although the number of planning applications was down since the previous year, the number of cases requiring further action was up. It is this casework that is the most demanding on staff time.

During the year the Trust continued to develop its good working relationships with the regional planning authorities. In response to requests the Trust's Planning Archaeologist continued to prepare briefs, agree specifications and carry out monitoring visits to a variety of developments.

The strategic or forward planning departments of all the regional local authorities were at various stages in preparing their **Local Development Plans**. Trust staff attended all stakeholder meetings to ensure that appropriate policies were in place to protect the historic environment.

Significant ongoing casework included the provision of detailed advice on applications in the region's historic towns, in other historic settlements and elsewhere

The Trust has been involved with providing advice on two large windfarms, at **Nant-y-Moch**, Ceredigion and **Mynydd Llanilwni**, Carmarthenshire. The cultural heritage section of the Environmental Impact Assessments, based on this advice is awaited. Several meetings with Pembrokeshire County Council and others concerning a proposed by-pass at **Pembroke** were held during the year and a desk-based assessment recommended. Permission was granted for development at **Letterston**, Pembrokeshire, without pre-determination evaluation, contrary to the Trust's advice. Geophysical survey on the site detected a large number of possible anomalies. Trial trenching, however, showed that these were natural and there is, therefore, no further archaeological constraint to the development. Pre-determination evaluation on two applications at **Croesgoch**, Pembrokeshire, in an area of known early medieval burials resulted in a recommendation for further conditioned work for one application and a conditioned watching brief on the other. Several applications were received for developments at **Trawscoed Mansion**, Ceredigion, within a registered garden and close to a Roman fort, and therefore pre-determination evaluation was recommended. The evaluation demonstrated that whilst Roman deposits exist, the impact of the development on these by the developments could be mitigated through a suitable planning condition. The Trust recommended refusal for proposed removal of stonework from the Lighterage Quay, Burton Ferry. The application has now been withdrawn.

Information and advice on heritage management issues continued to be provided outside the local planning framework in respect of forestry, the treatment of metal-mine sites, coastal sites and agricultural operations.

The Trust responded to 52 consultations from service industries, including schemes from **Dwr Cymru/Welsh Water** and the **Environment Agency**. The Trust was commissioned to act as archaeological curator on the **A40 Penblewin to Slebech** road improvement scheme, Pembrokeshire.

Information was provided on 10 **Hedgerow Removal Notifications** for Carmarthenshire, Ceredigion and Pembrokeshire. As in previous years, at Cadw's request, the Trust continued to comment on **Scheduled Monument Consent Applications**.

Curatorial Services: Heritage Management

During the course of the year the Trust responded to consultations on a variety of issues that have relevance to the historic environment, including a further response to the **Axis II** review on the future of agri-environment schemes. These were followed by a series of meetings and submissions.

The Trust continued to provide advice to the **St David's Diocesan Advisory Committee** on faculties. The Trust was represented on a number of other groups, including a steering group for three heritage tourism projects managed by **PLANED**, the **Built Heritage Forum**, **20th Century Military Structures Working Group**, **Carmarthen and Swansea Bay Coastal Engineering Group**, the **South Pembrokeshire Ranges and Recording Advisory Group**, and **ALGAO** (Association of Local Government Archaeological Officers).

Several interesting finds were recorded during the Trust's continued participation in the **Portable Antiquities Scheme**, a voluntary system for the reporting and recording of archaeological finds; these included an Iron Age bronze coin tentatively attributed to Dubnovellaunos and a seventeenth century token of Joseph Gleson of Dedham. As both these objects came from Ceredigion, but are normally found in the southeast of England, their provenance may be secondary.

A large percentage of the **Pembrokeshire Coast National Park Archaeologist's** time was taken up with the Nevern Castle project, including some participation on the excavation. Some time was also spent on the **Porth Clew** excavation, and on the geophysical survey at **Crugiau**.

Cemmais Time was also devoted to the **Arfordir** project, to organising the Pembrokeshire Archaeological Day School and to continuing Scheduled Ancient Monuments casework

FINANCIAL REVIEW

As a voluntary sector organisation the Trust continues to be heavily dependent upon grant-aid from Cadw and the Royal Commission. This grant-aid accounted for just over 44% of the Trust's total incoming resources (2008-09: 44%). The Trust is most grateful for this continued support.

For the year ended 31st March 2010, 5% of the total resources expended went on management and administration of the charity (2008-09: 8%), a small amount on publicity and advertising and the rest on direct charitable expenditure on the activities described above.

The accounts for the year to 31st March 2010 show a deficit of income over expenditure of £12,787 (2008-09: surplus £1,189).

VAT

The Trustees draw your attention to Note 22 in the Notes to the Financial Statements in respect of the Exceptional Item concerning the Trust's late VAT registration.

Reserves policy

The Trust has a reserves policy that is required in order to maintain services should temporary problems be experienced in any of the major areas of income or expenditure, or should the Trust become exposed to an unexpected financial contingency. It is intended that the reserve would cover any financial shortfall in the short term until appropriate action could be taken to remedy the situation. The reserves would only be used in the following circumstances: redundancy costs when all other sources were exhausted, essential operating costs when all other sources were exhausted, and when entering any enforced overdraft. The minimum reserve figure has been calculated on the basis of the redundancy costs of six members of staff of varying grades.

The reserve fund was established in 2000/2001 with an initial sum of £15,000. The Trustees have decided to transfer 10% of any operating surplus, or £5,000, whichever was the lower, into the reserve fund on an annual basis. Due to the unfavourable financial situation no funds were transferred to the reserve fund in 2007-08 or in 2008-09. At the end of 2009-10 £10,000 was transferred into the reserve fund.

Designated funds

At the beginning of the financial year the Trust had a sum of £2,072 committed to the continuing development of the new digital platform for the regional Historic Environment Record. During the year expenditure of £2,072 was made against this fund, which has now been exhausted.

Risks review

The Management Committee continues to review the major risks to which the charity is exposed. This process includes a review of the systems that have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions, along with the development of a system for regularly monitoring the progress of individual projects and for ensuring there is adequate back-up provided for essential staff skills. These procedures continue to be periodically reviewed to ensure that they still meet the needs of the charity.

Prospects for 2010-11

The Trust has negotiated an approved Cadw grant of £276,751 for 2010-11, compared with an initial grant of £291,678 in 2009-10. This lower award is due to Cadw anticipating an initial 5% budget cut followed by a mid-year 5% cut. In addition, £29,930 of funding for the HER has been agreed from RCAHMW (this is a standstill budget at 2009-10 levels). At the end of the 2009-10 financial year, some £315,221 from other sources had already been secured for 2010-11 (£310,662 for the year 2009-10).

Statement as to disclosure of information to Auditors

So far as the Trustees are aware, there is no relevant audit information of which the company's auditors are unaware, and each Trustee has taken all the steps that they ought to have taken as a Trustee in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

AUDITORS

Clay Shaw Butler Limited has indicated their willingness to continue in office.

By order of the Board of Trustees



K Murphy
Company Secretary **1 September 2010**

Independent Auditor's Report to the Trustees of Dyfed Archeological Trust Limited

We have audited the Financial Statements of Dyfed Archaeological Trust Limited for the year ended 31st March 2010 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditors

The responsibilities of the Trustees (who are also the directors of Dyfed Archaeological Trust Limited for the purposes of company law) for preparing the Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) as set out in the Statement of Trustees Responsibilities.

Our responsibility is to audit the Financial Statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK & Ireland).

We report to you our opinion as to whether the Financial Statements give a true and fair view and are properly prepared in accordance with the Companies Act 2006. We also report to you whether the information given in the Trustees Annual Report is consistent with the Financial Statements.

In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK & Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the Financial Statements. It also includes assessment of the significant estimates and judgements made by the Trustees in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

***Independent Auditor's Report to the Trustees of
Dyfed Archeological Trust Limited***

We planned our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard *Provisions Available for Smaller Entities*.

Opinion

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charitable company's affairs as at 31 March 2010 and of its incoming resources and application of resources, including its income and expenditure for the year then ended,
- the financial statements have been properly prepared in accordance with the Companies Act 2006, and
- the information given in the Report of the Trustees is consistent with the financial statements



David George Butler FCA (Senior Statutory Auditor)
for and on behalf of Clay Shaw Butler Limited
Chartered Accountants and Statutory Auditors
24 Lammas Street
Carmarthen
Carmarthenshire
SA31 3AL

Date *10/10/10*

Clay Shaw Butler Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

**STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT FOR
THE YEAR ENDED 31 MARCH 2010**

		Unrestricted Funds 2010	Restricted Funds 2010	Total Funds 31st March 2010	Total Funds 31st March 2009
	Notes	£	£	£	£
INCOMING RESOURCES -					
Incoming Resources from Charitable Activities					
Voluntary Income	(2)	0	354,481	354,481	335,038
Incoming Resources from Charitable Activities	(2)	438,963	0	438,963	424,455
Output VAT declared due for 2007/2008					(5,786)
Investment Income					
Bank Interest Received		61	0	61	2,830
Other Incoming Resources		4,974	0	4,974	6,297
Total incoming resources		<u>443,998</u>	<u>354,481</u>	<u>798,479</u>	<u>762,834</u>
RESOURCES EXPENDED -					
Charitable Activities					
Project Expenditure	(3)	315,883	259,785	575,668	561,308
Support Costs	(4)	65,850	78,447	144,297	146,897
Fundraising & Publicity		242	205	447	754
Governance Costs	(5)	21,289	18,136	39,425	58,391
Input VAT reclaimed due for 2007/2008			0	0	(5,705)
Total resources expended		<u>403,264</u>	<u>356,573</u>	<u>759,837</u>	<u>761,645</u>
Net Incoming/(Outgoing) Resources before transfers		40,734	(2,092)	38,642	1,189
Transfer between funds	(6)	(2,092)	2,092	0	0
Exceptional Item	(22)	(51,429)		(51,429)	0
Net income/(Expenditure) for the year		<u>(12,787)</u>	<u>0</u>	<u>(12,787)</u>	<u>1,189</u>
Fund Balance brought forward at 1 April 2009		231,733	0	231,733	230,544
Transfer to Reserve Fund	(18)	(10,000)		(10,000)	0
Transfer from Designated Funds	(19)	2,072		2,072	0
Fund balances carried forward at 31st March 2010		<u>211,018</u>	<u>0</u>	<u>211,018</u>	<u>231,733</u>

BALANCE SHEET AS AT 31 MARCH 2010

	Notes	2010 £	2010 £	2009 £	2009 £
Fixed Assets					
Tangible Assets	(10)		141,031		155,139
Current Assets					
Debtors	(11)	192,286		194,531	
Contract Work in Progress	(12)	32,464		50,216	
Cash at Bank and in Hand		136,898		67,339	
		<u>361,648</u>		<u>312,086</u>	
Creditors - amounts falling due within one year					
Creditors	(13)	145,846		87,672	
Contract Prepayments & Commitments	(13)	63,163		67,525	
		<u>209,009</u>		<u>155,197</u>	
Net Current Assets			<u>152,639</u>		<u>156,889</u>
Total Assets less Current Liabilities			293,670		312,028
Creditors - amounts falling due after more than one year	(14)		(39,384)		(42,883)
Net Assets	(16)		<u>254,286</u>		<u>269,145</u>
Funds					
Unrestricted					
General Fund	(17)		208,946		231,733
Reserve Fund	(18)		45,340		35,340
Designated Fund - HER	(19)		0		2,072
Total Funds	(17)		<u>254,286</u>		<u>269,145</u>

Approved by the Board of Trustees on 8/10/2010 And signed on its behalf by


C R Musson
Chairman

1. ACCOUNTING POLICIES

(a) Accounting basis and standards

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" issued in March 2005 and in accordance with the Financial Reporting Standard for Smaller Entities (Effective April 2008).

(b) Cash Flow Statement

The Trust has taken advantage of the exemption from preparing a cash flow statement on the grounds that it qualifies as a small company under the Companies Act 2006.

No Cash Flow Funds Statement has been included since the Trustees consider that this would not provide any additional information to that already contained within the accounts.

(c) Incoming Resources

All incoming resources are included in the Statement of Financial Activities (SOFA) and are recognised in the period in which the Charity is entitled to receipt and the amount can be quantified with reasonable accuracy. Grants are accounted for in the period to which they relate.

(d) Resources expended

Resources expended are accounted for on an accruals basis. Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs which are attributable to more than one activity are apportioned across the cost categories on the basis of the calculated proportion of time spent by staff on those activities. The irrecoverable element of VAT is included with the item of expense to which it relates. Support Costs represent those costs incurred directly in support of resources expended in furtherance of the objects of the charity. The Management and Administration of the Charity is based on the calculated time spent by the administration personnel, which represents a percentage (18.93%) of the central cost salaries. Audits, Legal & Professional and Members Fees and a percentage (18.93%) of the remaining central costs are also included.

(e) Restricted and Unrestricted Funds

Grants received from Cadw (Welsh Historic Monuments) and the Royal Commission on the Ancient and Historical Monuments of Wales (RCAHMW) are subject to specific conditions, including a requirement that a separate audited account be submitted on a project by project basis. Grants from these two sources and corresponding expenditure are therefore treated as Restricted Funds. All other resources and expenditure are treated as Unrestricted Funds.

(f) Pension Policy

The Trust operates a Defined Benefit Pension Scheme. Payments into the Scheme are charged to the Statement of Financial Activities (SOFA) in the year incurred.

(g) Contract Work in Progress

Contract work in progress is stated at the lower of cost including attributable profit and net realisable value.

(h) Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life:

Freehold Property	2% on written down value
Computer Equipment	33% on cost per annum
Office Equipment	33% on written down value
Excavation and Survey Equipment	33% on written down value
Photographic Equipment	33% on written down value

(i) Leasing Commitments

Rentals paid under Operating Leases are charged to the SOFA as incurred over the terms of the lease.

	Unrestricted Funds 2010 £	Restricted Funds 2010 £	Total Funds 2010 £	Total Funds 2009 £
2 PROJECT INCOME				
<u>Grant Aid</u>				
Cadw Rescue Archaeology	0	324,551	324,551	305,583
RCAHMW Sites & Monuments Record	0	29,930	29,930	29,455
<u>Contract Awards</u>				
Cadw	22,051	0	22,051	24,210
Developers	142,652	0	142,652	119,479
Utilities & Contractors acting for Utilities	35,534	0	35,534	27,458
Local Authorities	118,982	0	118,982	51,399
CCW	5,365	0	5,365	5,100
Ecclesiastical	7,908	0	7,908	782
Forestry Commission	6,825	0	6,825	32,775
Government Departments & Agencies	471	0	471	26,544
Ministry of Defence & Contractors acting for MOD	5,700	0	5,700	10,940
National Trust	7,566	0	7,566	52,225
Other	72,749	0	72,749	66,298
PLANED	583	0	583	7,245
RCAHMW (PLWM)	12,577	0	12,577	0
	<u>438,963</u>	<u>354,481</u>	<u>793,444</u>	<u>759,493</u>
3 PROJECT EXPENDITURE				
Salaries	271,804	230,036	501,840	481,665
Transport	7,405	9,532	16,937	13,877
Postage/Telephone	158	89	247	242
Consumables	4,583	6,538	11,121	7,753
Service/Hire	4,395	2,670	7,065	18,584
Copying	125	1,506	1,631	2,087
Specialist Fees	16,227	5,989	22,216	12,990
Heritage Panels	5,054	0	5,054	19,653
Sundry Expenses	4,264	3,425	7,689	2,417
Training	1,868	0	1,868	2,040
	<u>315,883</u>	<u>259,785</u>	<u>575,668</u>	<u>561,308</u>
4 SUPPORT COSTS				
Salaries	18,292	33,622	51,914	56,994
Transport	2,310	1,968	4,278	134
Premises	14,517	12,366	26,883	30,315
Postage/Telephone	3,018	2,570	5,588	5,817
Insurance	3,902	3,324	7,226	7,885
Depreciation	9,670	8,238	17,908	20,592
Central Supplies	2,741	2,335	5,076	4,400
Service/Hire	7,984	6,801	14,785	13,966
Copying	1,688	1,438	3,126	1,871
Sundry Expenses	1,728	5,785	7,513	4,923
	<u>65,850</u>	<u>78,447</u>	<u>144,297</u>	<u>146,897</u>

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2010	2010	2010	2009
	£	£	£	£
5 GOVERNANCE COSTS (see note 1 (d))				
<i>Salaries</i>	7752	6604	14356	19546
<i>Audits</i>	2113	1800	3913	4454
<i>Legal & Professional Fees</i>	1995	1700	3695	2535
<i>Members Expenses</i>	282	240	522	911
<i>Central Costs</i>	9147	7792	16939	30945
	21289	18136	39425	58391

6 TRANSFERS

The deficits suffered on the grant-aided projects can not be recovered. The resulting deficit is ultimately borne by the unrestricted funds of the company. The transfer is required to reflect this fact.

7 NET OUTGOING RESOURCES FOR THE YEAR

The deficit for the year is stated after charging	2010	2009
	£	£
Depreciation		
<i>Tangible assets</i>	17908	20592
Auditors remuneration	3913	4454
Trustees remuneration	-	-
Operating leases -		
<i>Shire Hall building</i>	12563	12563
<i>Other</i>	13553	13553
Professional Indemnity Insurance	2000	2000
Trustees Indemnity Insurance	840	840

Professional Indemnity Insurance is purchased to protect the charity from loss arising from the neglect or defaults of its trustees, employees or agents. Trustees Indemnity Insurance is purchased to indemnify the Trustees or other officers against the consequences of any neglect or default on their part.

No Trustee received any remuneration during the year. Payments were made to Trustees during the year of £181 in relation to travelling and subsistence expenses.

Trustee Expenses	2010	2009
	£	£
B Burnham	18	0
JL Davies	82	40
C Delaney	48	140
C Musson	33	224
	181	404

8 EMPLOYEE INFORMATION

	2010	2009
	£	£
(a) Total Remuneration		
<i>Wages and Salaries</i>	463182	454465
<i>Social Security Costs</i>	33077	33199
<i>Superannuation</i>	69964	70547
	566223	558211
(b) Average weekly number of employees	2010	2009
<i>Administrative and Clerical</i>	3	3
<i>Project</i>	9	9
<i>Record</i>	9	9
<i>Education/Publicity</i>	2	2
	23	23

No employee earned over £60,000 per annum.

9. PENSION COMMITMENTS

The Trust is a member of a defined benefit pension scheme operated for the benefit of the employees of a number of archaeological organisations, called The Archaeological Organisations Pensions Scheme, which requires contributions to be made to a separately administered pension fund. The assets of the scheme are invested and managed independently of the finances of the Trust. The latest triennial actuarial valuation using the Projected Unit Method was undertaken by an independent qualified Actuary, AVIVA, as at 6 April 2009. The pension scheme is a multi-employer scheme and is shared with four other charities. The actuarial reports do not enable each charity to identify the shares of the underlying assets and liabilities on a consistent or reasonable basis. As a result the charity is unable to comply with the full provisions of FRS 17. Disclosure is made as if the scheme was a defined contribution scheme although additional disclosure is made of the overall group scheme's funding position and assumptions used in arriving at funding levels. The pension cost charged to the statement of financial activities for the year amounted to **£69,964** (2009: £74,631).

From the latest actuarial valuation the scheme assets, liabilities and deficits are listed below.

Actuarial Valuation 6th April 2009 -

Value of Assets	4,319,000
Past Service Liability	
Active Members	4,685,000
Members with Preserved Benefits	1,281,000
Pensioners paid from fund	207,000
	6,173,000
Deficit	1,854,000
Funding Level	70%
Future Service employer contribution rate	10.3%

The principal assumptions in the actuarial report were -

Return on investments - up to retirement	6.5% per annum
Return on investments - after retirement	4.75% per annum
Rate of salary increases	3.25% per annum
Limited price indexation	2.75% per annum
Early leaver indexation	2.75% per annum
Commutation	22.5% of pension will be commuted for cash

At 5 April 2009, there were 54 active members and 28 members with preserved benefits and 1 pensioner paid from the fund. 14 active members relate to The Dyfed Archaeological Trust.

With effect from 6 April 2008 the pension accrual rate reduced for active members to 1/80th for each year of service. The employer also agreed to contribute 21.3% of total pensionable salaries monthly from July 2008 with the aim of eliminating the deficit by July 2027. If the assumptions are borne out in practice, once the deficit has been eliminated the employer contribution rate would be 10.8% of total pensionable salaries.

Payment of the above rate (plus members' contributions and the premiums required for the insurance of death in service benefits) will ensure that the benefits promised under the Scheme can be provided as they fall due. If the assumptions are borne out in practice. The contribution rates are based on the assumption that all members who joined before 6 April 2000 exercise their right to retire at age 60 (or their next birthday if over age 60 at the valuation date).

10 TANGIBLE ASSETS

	Freehold Property	Computer Equipment	Other Office Equipment	Excavation and Survey Equipment	Photographic Equipment	Total	2009
	£	£	£	£	£	£	£
Cost.							
At 1 April 2009	136920	77891	47670	23986	5314	291781	271197
	<u>136920</u>	<u>77891</u>	<u>47670</u>	<u>23986</u>	<u>5314</u>	<u>291781</u>	<u>271197</u>
Additions	0	2959	117	695	30	3800	20583
Disposals	0	0	0	0	0	0	0
At 31 March 2010	<u>136920</u>	<u>80850</u>	<u>47787</u>	<u>24681</u>	<u>5344</u>	<u>295581</u>	<u>291780</u>
Depreciation							
At 1 April 2009	9554	62172	38748	21811	4356	136841	116049
	<u>9554</u>	<u>62172</u>	<u>38748</u>	<u>21811</u>	<u>4356</u>	<u>136841</u>	<u>116049</u>
Charge in year	2546	11102	2988	947	326	17909	20592
Disposals							0
At 31 March 2010	<u>12100</u>	<u>73274</u>	<u>41736</u>	<u>22758</u>	<u>4682</u>	<u>154550</u>	<u>136641</u>
Net Book Value							
At 31 March 2010	<u>124820</u>	<u>7576</u>	<u>6051</u>	<u>1923</u>	<u>662</u>	<u>141031</u>	<u>155139</u>
At 31 March 2009	<u>127366</u>	<u>15719</u>	<u>8922</u>	<u>2175</u>	<u>958</u>	<u>155140</u>	<u>155148</u>

11 DEBTORS

	2010	2009
	£	£
Contract Debtors	169862	183070
Other Debtors & Prepayments	22424	11461
	<u>192286</u>	<u>194531</u>

12 CONTRACT WORK IN PROGRESS

Contracts in progress of completion	<u>32464</u>	<u>50216</u>
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13 CREDITORS

	2010	2009
	£	£
Amount falling due within one year		
Other creditors including bank loan secured repayment of £3,583 for one year	145846	87672
	<u>145846</u>	<u>87672</u>
<u>Contract Prepayment and commitments</u>		
Contract prepayment	51500	59325
Contract commitments in progress	11663	8200
	<u>63163</u>	<u>67525</u>

14 CREDITORS

Amounts falling due after more than one year

Bank loan secured	39384	42883
<i>A flexible bank loan was secured on the freehold property purchased on 31 August 2005</i>		
The balance above in respect of the outstanding bank loan includes £24,135 which is payable in instalments after more than 5 years	<u>39384</u>	<u>42883</u>

15 FUTURE FINANCIAL COMMITMENTS

Operating leases

At 31 March 2010 the company had annual commitments under operating leases as set out below:

Operating leases which expire	2010 Shire Hall Building	Other	2009 Shire Hall Building	Other
Within one year	12563	13075	12563	11320
In the second to fifth year	37689	12946	37689	18733
Over five years	0		0	1501
	<u>50252</u>	<u>26021</u>	<u>50252</u>	<u>31554</u>

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Assets	141031	0	141031
Current Assets	361648	0	361648
Current Liabilities	<u>209009</u>	<u>0</u>	<u>209009</u>
	293670	0	293670
Creditors due after more than one year	39384	0	39384
Net Assets at 31st March 2010	<u>254286</u>	<u>0</u>	<u>254286</u>

17 MOVEMENT IN FUNDS

	Balance at 31-Mar-09	Incoming Resources	Outgoing Resources and Exceptional Item	Transfers	Designated Fund Expenditure	Balance at 31- Mar-10
Restricted Funds						
<i>Cadw Grants</i>	0	324551	(325900)	1349	0	0
<i>RCAHMMW Grants</i>	0	29930	(30673)	743	0	0
Total Restricted Funds	<u>0</u>	<u>354481</u>	<u>(356573)</u>	<u>2092</u>	<u>0</u>	<u>0</u>
Unrestricted Funds						
<i>General Funds</i>	231733	443998	(454693)	(12092)	0	208946
<i>Reserve Fund (19)</i>	35340	0	0	10000	0	45340
<i>Designated SMR Fund (20)</i>	2072	0	0	0	(2072)	0
Total Unrestricted Funds	<u>269145</u>	<u>443998</u>	<u>(454693)</u>	<u>(2092)</u>	<u>(2072)</u>	<u>254286</u>
TOTAL FUNDS	<u>269145</u>	<u>798479</u>	<u>(811266)</u>	<u>0</u>	<u>(2072)</u>	<u>254286</u>

18 RESERVES POLICY

A General Reserve Policy has been established in order to maintain services should temporary problems be experienced in any of the major areas of income or expenditure, or if the Trust should become exposed to an unexpected financial contingency. It is intended and expected that the reserves would cover such financial shortfall in the short term until appropriate remedial action has been taken.

	Reserves
Balance brought forward at 1st April 2009	35340
Transfer from General Reserve	10000
Balance carried forward at 31st March 2010.	<u>45340</u>

19 DESIGNATED FUNDS

The Trust designated £8,538 for the on-going development of a new digital platform for the Historic Environment Record. This was set aside out of unrestricted funds by the Trustees. The balance of this fund is shown below.

	HER
Balance brought forward at 1st April 2009	2072
Expenses incurred during the year	2072
Transfers to General Fund	0
Balance carried forward at 31st March 2010	<u>0</u>

20 ULTIMATE CONTROLLING PARTY

Ultimate control is exercised by the Management Committee, which is a delegated committee of the Board of Trustees, together with the Trust Chief Executive.

21. STATUS AND TAXATION

The Trust is registered under the Companies Act and is a Company Limited by guarantee not having a Share Capital. No provision for Corporation Tax has been made as the Trust is a registered Charity.

22 EXCEPTIONAL ITEM

The Trust was late registering for VAT. After a VAT inspection in August 2010 HM Revenue and Customs retrospectively registered the Trust from the 1st April 1995. The liability has been calculated as £98,824 (excluding penalties and interest) owed to HM Revenue and Customs. The Trust has then subsequently invoiced its VAT registered businesses £47,395 for the outstanding Output VAT. The adjustment to reserves is shown below.

	£
VAT liability calculated by HMRC (excluding penalties and interest)	(98,824)
Invoiced VAT registered customers for Output VAT	47,395
Effect on Net Income/(Expenditure) for the year	<u>(51,429)</u>

APPENDIX A

LIST OF TRUST MEMBERS as at 31st March 2010 Order as per election date

Mr M W D Brace	Farmer Retired
Dr J L Davies BA FSA	Senior Lecturer in Archaeology University of Wales, Aberystwyth
Mr R A Kennedy M Litt AMA FSA Scot	Formerly Curator, Pembrokeshire Museum
The Right Reverend John Wyn Evans BA, BD FSA, FRHistS	Bishop, St David's Cathedral
Mr C J Delaney BSc	Formerly Carmarthenshire County Museums Officer
Mr P Smith FSA ARIBA	Formerly Secretary RCAHMS
Mr N J Wheeler BA Dip TP MRTPI	Chief Executive (National Park Officer) Pembrokeshire Coast National Park
Mr D P Bown BSc MRTPI	Formerly County Planning Officer Dyfed County Council
The Very Revd S Cunnane BA VF	Formerly Canon of The Catholic Church Cardigan
Dr A H Ward MA	Deputy Director (Academic Affairs) & Senior Lecturer in Archaeology University of Kent
Prof M G Bell BSc FSA	Professor in Archaeology University of Reading
Mr C R Musson MBE B Arch FSA MIFA	Archaeologist/Air Photographer
Mrs H B Burnham MA	Field Monument Warden Cadw
Miss M Bowen-Evans MA	Formerly Senior Lecturer (History) Polytechnic of Wales, now freelance Editor Carmarthenshire Antiquary
Prof B C Burnham MA FSA MIFA	Pro Vice-Chancellor & Professor in Archaeology, University of Wales Lampeter
Prof H S Aldhouse-Green BA FSA	Formerly Professor in Prehistory University of Wales Newport
Mrs M Grimes	Honorary Member
Mr T Lloyd OBE MA DL FSA	Architectural Historian
Prof G J Wainwright MBE BA PhD FSA MIFA	Formerly Head of Archaeology English Heritage
Mr N Anger MP	MP Carmarthen West & South Pembrokeshire
Mr J Allen-Mirehouse DL	Member of Pembrokeshire Coast National Park Authority and Pembrokeshire County Council
Mr J Carr CBE MA FRSA	Heritage Consultant
Mr D Morgan Evans MA FSA	Formerly General Secretary Society of Antiquaries of London
Ms L Mees BA	Cadw Field Monument Warden Pembrokeshire
Mr D G Benson MA	Formerly Trust Director Dyfed Archaeological Trust
Mrs H J James BA FSA	Formerly Assistant Trust Director Dyfed Archaeological Trust
Mr R J Brewer BA FSA	Keeper of Archaeology & Numismatics National Museums & Galleries of Wales
Dr T Kirk BA	Formerly Head of School of Archaeology, Trinity College
Dr E Plunkett-Dillon BA	Archaeologist, The National Trust

APPENDIX A

LIST OF TRUST MEMBERS as at 31st March 2010 Order as per election date

Dr H Mytum MA DPhil FSA	Head of Centre for Marx Studies University of Liverpool
Mr M Thomas	County Museums Officer Pembrokeshire County Council
Mr M Freeman BSc	Curator Ceredigion County Council Museum
Ms A Caseldine BSc PGCE	Palaeoenvironmental Archaeologist Department of Archaeology University of Wales Lampeter
Mrs L H Bere BA DIPTP	Freelance Consultant
Mr R Kelly MA MIFA ALI	Historic Landscapes Officer Countryside Council for Wales
Mr E Holdaway MA MSc MRTPI	Freelance Rural Affairs Adviser
Mr P Bennett BA (Hons) MIFA	Archaeological Heritage Manager, Pembrokeshire Coast National Park Authority
Mr S Thomas	Former MP for Ceredigion
Mr R G Thomas AM	Assembly Member for Carmarthen East and Dinefwr
Mr M C Norman	Garden Historian
Mr H Jones-Davies	Publisher and Editor
Dr C S Briggs	Independent Researcher and Lecturer
Mr R Thomas	English Heritage
Mr Protheroe Jones	Curator (Heavy Industry) National Waterfront Museum Swansea

APPENDIX B

List of Trust Staff as at 31st March 2010

Central Services

Trust Director	K Murphy BA MIFA
Office Manager	J Holland
Administrative Assistant	E Jones

Field Services

Head of Field Services	J Meek BA (Hons) MIFA
Project Manager	D Schlee MSc
Archaeologist	R Ramsey
Archaeologist	H Wilson
Archaeologist	S Ratty
Archaeologist	P Poucher
Archaeologist	F Murphy
Archaeological Assistant	G Bere
Archaeological Assistant	A Shobbrook

Heritage Management

Principal Archaeologist (Heritage Management)	L Austin BSc
Planning Archaeologist	C Hill BA MIFA
Project Manager Tir Gofal	A Pyper MA
Historic Environment Record Manager	M Page MA
Planning Assistant	Z Bevans-Rice MA
Heritage Management Archaeologist (Tir Gofal)	H Whitear MA
Heritage Management Archaeologist (Tir Gofal)	W Steele BA
Archaeologist (Pembrokeshire Coast National Park Authority)	P Crane BA MIFA
Heritage Management Archaeologist	R Jones MA MIFA
Heritage Management Archaeologist (Tir Gofal)	M Ings BA
Senior Heritage Management Records Assistant	C Nicholls
Heritage Management Archaeologist	P Jones
Heritage Management Archaeologist	O Davis

APPENDIX C

Research Investigation undertaken between 1st April 2009 and 31st March 2010 (excluding CADW and RCAHMW grant aided work, Tir Gofal Farm Visits and Information Panels)

PROJECT	COUNTY	CLIENT	DESCRIPTION OF WORK UNDERTAKEN
1 Quay Hill, Tenby	Pembrokeshire	Mr M Baratt	Watching Brief
131 Pnory Street	Carmarthenshire	Mr T Smith	Watching Brief
15 Castle Street	Carmarthenshire	Mr Mackie	Watching Brief
15 Castle Street	Carmarthenshire	Mr Mackie	Watching Brief
47 High Street Narberth	Pembrokeshire	GG & CA	Watching Brief
A 40 Post Ex	Pembrokeshire	Cresswell Associates	Archaeological and Specialists Reports
A40 Penblewin Phase1	Pembrokeshire	Cresswell Associates	Evaluation
A40 Penblewin Phase2	Pembrokeshire	Cresswell Associates	Excavation and Recording
A40 Penblewin Slebach	Pembrokeshire	TACP	Archaeological Advice
A40 small WB	Pembrokeshire	Hyder	Watching Brief
A40 Teardrop Site	Pembrokeshire	Cresswell Associates	Excavation and Recording
A40 The Kell	Pembrokeshire	South Wales Trunk Road	Watching Brief
A487 Felindre Farchog	Ceredigion	Ceredigion CC	Archaeological Recording and Watching brief
Alzco Nobel	Staffordshire	WSP Environmental	Desk Based Assessment
B4333	Ceredigion	White Young Green	Walk over and additional survey
Bridgend Terrace	Pembrokeshire	TACP	Archaeological Assessment
Bronglais Hospital	Ceredigion	Ceredigion CC	Building Recording
Bryn Llywelyn	Carmarthenshire	Arup	Archaeological Assessment
Burns Pet Nutrition	Carmarthenshire	Burns Pet Nutrition	Watching Brief
Carew Castle	Pembrokeshire	PCNP	Archaeological Evaluation, inc geophysics
Carmarthen Riverside	Carmarthenshire	Carm CC	Watching Brief
Carmarthenshire Landmap	Carmarthenshire	CCW	Archaeological Landscape Characterisation
Chatterley Whitfield SMC2	Staffordshire	WSP Environmental	Watching Brief
Chevron	Pembrokeshire	Chevron Ltd	Watching Brief
Cromwell Road	Pembrokeshire	Pemb CC	Archaeological Evaluation
Crugiau Cemaes	Pembrokeshire	PCNP	Archaeological research, geophysical and topographic survey
Crugmore Farm	Ceredigion	Marc Davies	Watching Brief
Crymlyn Gardens	Neath	Barratt Homes	Archaeological Evaluation and Watching Brief
Dale Philbeach Farmhouse	Pembrokeshire	Peter Smithies	Watching Brief and Building Recording
Dinefwr	Carmarthenshire	David & Christopher	Archaeological Investigation
Dinefwr Park	Carmarthenshire	National Trust	Archaeological Excavation
Dwr Cymru Llanelli	Carmarthenshire	Lang O Rourke	Watching Brief
Dwr Cymru Myddfai	Carmarthenshire	Black & Veatch	Watching Brief
East House Laugharne	Carmarthenshire	Mr Roberts	Watching Brief
Esso Publication (South Hook	Pembrokeshire	RPS	Excavation and Publication
Esso Publication (South Hook	Pembrokeshire	RPS	Publication
Felindre Tireley Pipeline	Pembrokeshire	Dept BIS	Archaeological Monitoring Services
Foley House	Pembrokeshire	Pembrokeshire CC	Building Recording
Fron Villa	Pembrokeshire	Mr & Mrs Francis	Watching Brief
Garn Fawr	Carmarthenshire	National Trust	Evaluation/Excavation?
Gelli Aur	Ceredigion	ATSS	Watching Brief
Glandyfi Scheme	Ceredigion	TACP	Archaeological Consultancy
Golden Hill	Pembrokeshire	Owen & Owen	Archaeological Assessment
Haverfordwest Memorial Stone	Pembrokeshire	Haverfordwest Civic Society	Watching Brief
Jubilee Hotel	Pembrokeshire	Mr J Gwilt	Watching Brief
Land at Llwynhendy	Carmarthenshire	B Richards	Archaeological Evaluation
Land at Llwynhendy	Carmarthenshire	B Richards	Archaeological Evaluation
Linney DMV	Pembrokeshire	Landmarc	Geophysical Survey
Llanbrynmair ASIDOHL	Powys	RES UK & Ireland	Archaeological Assessment
Llanbrynmair WF	Powys	RES UK & Ireland	Archaeological Assessment
Llangoedmor	Ceredigion	Mr Roe	Watching Brief
Llangunnor Brynheulog	Carmarthenshire	Owen Banks	Desk Based Assessment
Llansadurnen Church Drainag	Carmarthenshire	S Kirkwood	Watching Brief
Llyn Theatre	Carmarthenshire	Carmarthenshire CC	Watching Brief
M4 Junction 38	Neath	Western Wood Energy	Archaeological Evaluation
Maenclochog Car Park	Pembrokeshire	Pembrokeshire C C	Watching Brief
Manordeifi	Neath	Mr R Bell	Watching Brief
Margam Drainage	Neath	Neath Port Talbot	Watching Brief
Margam Further Drainage	Neath	Neath Port Talbot	Watching Brief
Margam Park	Neath	Go Ape	Watching Brief
Narberth Bridge	Pembrokeshire	Morrison Contractors	Watching Brief
Nevern Castle	Pembrokeshire	PCNP	Archaeological Research and Community Excavation
North Beach	Ceredigion	Ceredigion CC	Watching Brief
Parc Cynog	Carmarthenshire	Natural Power	Watching Brief
Pembroke Castle Cafe	Pembrokeshire	Pembroke Castle Trust	Watching Brief

Pembrokeshire Power Station	Pembrokeshire	RWE N Power	Archaeological Assessment
Penllergare GIS	Swansea	Penllergare Trust	Web-based publication
Pen Yr Ardd Wind	Pembrokeshire	Nigel Evans	Watching Brief
Plas Abermeurig	Ceredigion	G+S Bailey Conservation	Watching Brief
Pontneddfechan	Neath	Halcrow Group Ltd	Watching Brief
Portico	Carmarthenshire	DAT	Watching Brief
Pumpsaint	Carmarthenshire	Nabonal Trust	Geophysical Survey
Rhosson Farmhouse	Pembrokeshire	R Hutching	Building Recording
Rhyndaston Quarry	Pembrokeshire	Mason Bros	Watching Brief
Roch Castle	Pembrokeshire	Acanthus Holden	Desk Based Assessment
Roch Castle BR	Pembrokeshire	Acanthus Holdings	Building Recording
Roman Frontiers	Dyfed	Roman Research Trust	Archaeological Publication
Royal Gatehouse Hotel	Pembrokeshire	C2J Architects	Archaeological Assessment and amendments to Desk Based Assessment
Rugby Urban Ext	Warwickshire	WSP Environmental	Archaeological Assessment
South Haven Pipeline	Pembrokeshire	RWE N Power	Archaeological Assessment
South Quay Pembroke	Pembrokeshire	Pembrokeshire C C	Archaeological Assessment
St Davids Meidrim	Carmarthenshire	Dorian Phillips &	Watching Brief
St Dogmaels	Ceredigion	Laing O Rourke	Watching Brief
St Ina's Church	Ceredigion	Rev H Gregory Smith	Archaeological Evaluation
St Johns Church Cardiff	Cardiff	Skanska	Watching Brief
St Michaels Church Mouton	Pembrokeshire	Church in Wales	Building Recording
St Padarns	Pembrokeshire	Hook Mason Ltd	Watching Brief
St Thomas Green	Pembrokeshire	Cotton	Watching Brief
TAYO	Carmarthenshire	Carmarthenshire CC	Archaeological Research and Community Excavation
Templeton	Pembrokeshire	Henlan Estate	Archaeological Evaluation
Trefochlyd Farm	Pembrokeshire	E T Rees	Watching Brief
Upper Park Street	Carmarthenshire	Harvey Lay /Andy Wendler	Desk Based Assessment
Usk Campus	Monmouthshire	WSP Environmental	Archaeological Assessment
Year 5 Review	Dyfed	TG Uandello	Archaeological Assessment
Ynys Hir	Ceredigion	NEAS	Archaeological Assessment
Ynys Tomenlle	Carmarthenshire	Black & Veatch	Watching Brief
Ynys Tomenlle Sewer	Carmarthenshire	Black & Veatch	Watching Brief
Robeston Wathen	Pembrokeshire	Mr and Mrs P Nicholas	Watching Brief
Rock Terrace 1A	Pembrokeshire	Woodenbale 2000 Ltd	Watching Brief
Roman Frontiers	Ceredigion	University of Aberystwyth	Drawings
Shalimar, Freshwater East	Pembrokeshire	Mr M Lewis	Watching Brief
St Clears Flood Scheme	Carmarthenshire	National Environment Asses	Watching Brief
St Johns Church, Cardiff	Glamorgan	Skanska UK	Watching Brief
St Pandans Church, Llanbadarn	Ceredigion	Rev John Lewis	Watching Brief
Stackpole Manor Farm and Dairy	Pembrokeshire	Nabonal Trust	Historic Building Survey
TAYO	Carmarthenshire	Carmarthenshire C C	Community based Project
Talgarth	Powys	Hyder Consulting Uk Ltd	Archaeological Reporting
Talley	Carmarthenshire	MYBA Developments	Archaeological Appraisal
Terry James Memorial Drawings	Carmarthenshire	Carmarthenshire Antiquaria	Drawings
The Old Mill Horeb	Carmarthenshire	Mr Mark Evans	Desk Based Assessment, Standing Building Recording and Watching Brief
The Paddocks	Carmarthenshire	Mr Stephen Kirkwood	Watching Brief
The Tythe Barn, Kidwelly	Carmarthenshire	Mr N Aubrey	Archaeological Evaluation
Ti Cara, Cosheston	Pembrokeshire	Mr J J Moore	Watching Brief
Tir Llandre, Llannon	Carmarthenshire	Mr Michael Donoghue	Watching Brief
Twynllanan	Glamorgan	Dwr Cymru	Archaeological Recording
Ty Draw Farm	Glamorgan	Mr and Mrs Evans	Watching Brief
Ty Yfory	Ceredigion	Mr J Bransden	Watching Brief
White Lion Inn, Llanddarog	Carmarthenshire	Mr and Mrs G Coles	Watching Brief
Wolf's Castle	Pembrokeshire	Mr C Wolsey	Archaeological Fieldwork
Ystalyfera	Glamorgan	Taylor - Wimpey Plc	Field Evaluation and Building Recording

APPENDIX D

REPORTS AND PUBLICATIONS

Published Works

- Austin L 2009 Summary of Tir Gofal Review for IFA Wales Newsletter
- Austin L 2009 Q&A Guarding our Heritage, *Gridline, The Magazine of National Grid Grantors*, Winter 2009
- Austin L & Pyper A 2010, Exploration Tywi!, *The Archaeologist*, 75, 20-21
- Dyfed Archaeological Trust 2009, *Cardigan 900 Years of History at the Home of the Eisteddfod* – booklet published by DAT
- Dyfed Archaeological Trust, Exploration Tywi!, Summer 2009, *Heritage in Wales*
- Ludlow N 2009, 'A Plot within the Close of the College Church' Abergwili Bishop's Palace and College Revisited, in Carmarthenshire and Beyond in H James and P Moore (eds) *Studies in History and Archaeology in Memory of Terry James Carmarthenshire Antiquarian Society Monograph Series Vol 8*, 192-203
- Murphy K 2009, Sir John Perrot's Deer Park at Cyffig, in Carmarthenshire and Beyond in H James and P Moore (eds) *Studies in History and Archaeology in Memory of Terry James Carmarthenshire Antiquarian Society Monograph Series Vol 8*, 231-34
- Murphy K 2009, A Prehistoric and Roman Lead Smelting Site at Llangynfelyn, Ceredigion, Wales, *Historical Metallurgy Society Newsletter* 72, Summer 2009
- Murphy K 2010, Investigating Iron Age defended settlements in south west Wales, *The Archaeologist*, 75, 25-25
- Murphy K and Mytum H 2007, Excavations at Berry Hill Inland Promontory Fort Near Newport, Pembrokeshire, 2007 Interim Report, *Archaeology in Wales*, 47, 82-88
- Murphy K & Silvester B 2010, Pan-Wales Projects recording the whole archaeological heritage, *The Archaeologist*, 75, 14-15
- Page M 2008, New from the Regional Historic Environment Record, *Carmarthenshire Antiquary*, 44, 5-12
- Page M, Barker L, Driver T, and Murphy K 2008, Remote Sensing and the Iron Age Coastal Promontory Forts of Pembrokeshire, *Archaeology in Wales*, 48, 27-38
- Poucher P 2007, Evaluation of a Medieval Chapel and Cemetery at Frondeg Terrace, Llanelli Carmarthenshire, *Archaeology in Wales*, 47, 53-59
- Schlee D 2008, Survey and Excavation in Dinefwr Park, Llandeilo, 2008, *Archaeology in Wales*, 48, 81-84
- Schlee D 2010, Close to the Edge coastal erosion and early medieval cemeteries in Pembrokeshire, *The Archaeologist*, 75, 36
- Williams H, Winter 2009, Exploration Tywi- article in the winter edition of *Carmarthenshire Life*

Dyfed Archaeological Trust Reports

- Crane P 2009, *The Jubilee Hotel, Letterston Hill, Pembrokeshire* Archaeological Watching Brief Report No 2009/16
- Crane P 2009, *Rhyndaston Quarry, Roch, Pembrokeshire* Archaeological Watching Brief Report No 2009/62
- Crane P 2009, *New Leisure Centre, St Thomas' Green, Haverfordwest, Pembrokeshire* Additional Archaeological Watching Brief Report No 2009/70
- Crane P and Poucher P 2009, *Crugiau Cem maes, Nevern, Pembrokeshire* 2009 Geophysical Survey
- Crane P & Poucher P 2009, *Pumpsaint Roman Fort, Carmarthenshire* - Geophysical Survey 2009, Report No 2009/89
- Groom P and Wilson H 2009, *A Survey of Garn Fawr Hillfort, Pembrokeshire*
- Ings M 2009, *Tir Gofal Historic Environment Call Out Report Tynewydd*
- Ings M 2009, *Tir Gofal Historic Environment Call Out Report Hafod yr Wyn*
- Ings M 2009, *Tir Gofal Historic Environment Report Fforest Farm*
- Ings M 2009, *Tir Gofal Historic Environment Report Alltgoch*
- Ings M 2010, *Tir Gofal Management Plan Heritage Management Information (HE2) - Brawdy*
- Meek J 2009, *Roch Castle, Pembrokeshire. Desk-Based Assessment and Building Appraisal*
- Meek J 2009, *Shalimar, Freshwater East, Pembrokeshire*
- Meek J 2009, *Archaeological input into the WSP Environmental report Chatterley Whitfield, Stoke-on-Trent, Scheduled Monument Consent 2*

Meek J 2009, *Archaeological Appraisal with the environmental constraints report prepared by WSP Environmental of the Usk Campus, Coleg Gwent, Monmouthshire*

Meek J 2009, *Archaeological and Cultural Heritage section in Environmental Scoping Report- Proposed Bridgend Terrace Bypass – Pembroke for TACP*

Meek J 2009, *St Michael's Church, Mounton, Pembrokeshire. Written Scheme Of Investigation For Archaeological Works for Representative Body of the Churches*

Meek J 2009, *15 Castle Street, Kidwelly, Carmarthenshire Archaeological Evaluation Report No 2009/70*

Meek J 2009, *Aberystwyth Workhouse, Bronglais Hospital – Historic Buildings Appraisal, Report No 2009/51*

Meek J 2009, *Rugby Urban Extension – Archaeological Desk-Based Assessment for WSP Environmental*

Meek J 2009, *St David's Church, Meidrim, Carmarthenshire. Archaeological Watching Brief, Report 2009/84*

Meek J 2010, *Dwr Cymru CSO Replacement Scheme, Narberth Bridge, Pembrokeshire Archaeological Watching Brief, Report No 2010/17*

Meek J 2010, *Arfordir – Coastal Heritage, Report No 2010/23*

Meek J 2010, *Appendix II. Archaeological Investigation St Ishmael, Carmarthenshire, Deserted Medieval Village (Within Arfordir - Coastal Heritage Report No 2010/23)*

F Murphy, M Page, R Ramsey & H Wilson 2010, *Scheduling Enhancement Project 2010 Prehistoric Sites Fieldwork – Pembrokeshire, Report No 2009/63*

F Murphy, M Page, R Ramsey & A Shobbrook 2010, *Scheduling Enhancement Project 2010 Prehistoric Sites Fieldwork – Ceredigion, Report No. 2010/12*

Murphy F, Ramsey R, Wilson H & Page M 2010, *Scheduling Enhancement Project 2010. Prehistoric sites fieldwork – Pembrokeshire & Ceredigion - Scheduling Recommendations, Report No 2009/63*

Murphy K 2009, *Stackpole Manor House Survey March 2009: Initial Analysis*

Murphy K 2010, *The Shanty, Penllergare, Swansea. Archaeological Evaluation, Report No 2010/21*

Murphy K 2010, *Appendix I: Coastal Promontory Forts, Sketch Surveys And Descriptions (Within Arfordir - Coastal Heritage Report No 2010/23)*

Murphy K and Mytum H 2009, *Iron Age Defended Settlements in Southwest Wales Draft report submitted to Cadw*

Murphy K and Murphy F 2009, *Iron Age Hillforts and Defended Enclosures in Southwest Wales*

Page M, Driver T, Barker L, Murphy K and Crane P 2009, *Prehistoric Defended Enclosures Remote Sensing*

Poucher P 2009, *St Johns Church, Cardiff. Archaeological Watching Brief*

Poucher P 2009, *Wetlands Survey. Cors Fochno*

Poucher P 2009 *Crugmore Farm, Penparc, Ceredigion Archaeological Watching Brief Report No 2009/57*

Poucher P 2009, *Upper Park Street, Llanelli. Archaeological Desk-Based Assessment Report No 2009/61*

Poucher P 2009, *Plot 1, The Old Grammar School, The Esplanade, Carmarthen. Archaeological Watching Brief Report No 2009/68*

Poucher P 2009, *Interim Report on Cromwell Road, Milford Haven, Pembrokeshire, Geophysical Survey*

Poucher P 2010, *Wetlands Margins Survey Cors Caron, Report No 2009/56*

Poucher P 2010, *Fan Round Barrow, Talsarn, Ceredigion. Geophysical Survey, Report No 2010/08*

Poucher P 2010, *Trychrug Cemetery, Brynglas, Carmarthenshire. Geophysical Survey, Report No 2010/09*

Poucher P 2010, *Village Green, Templeton, Pembrokeshire. Geophysical Survey Report No 2010/10*

Poucher P 2010, *Gaer, Llandygwydd, Ceredigion Geophysical Survey, Report No 2010/18*

Poucher P & Ings M 2010, *Crugiau Cemmaes, Nevern, Pembrokeshire, Geophysical & Topographical Survey, Report No 2010/22*

Ramsey R 2009, *Pen Yr Ardd Wind Turbine, Llandissilio, Pembrokeshire Archaeological Watching Brief*

Ramsey R 2009, *Ti Cara, Cosheston, Pembrokeshire. Archaeological Watching Brief*

Ramsey R, Page M and Shobbrook A 2009, *Scheduling Enhancement Project 2009 Medieval Minor Defensive Sites*

Ramsey R 2009, *Dŵr Cymru, St Dogmaels / Cilgerran Water Mains Rehabilitation Scheme Archaeological Watching Brief* Report No 2007/53

Ramsey R 2009 *Fron Villa, Crymych, Pembrokeshire Archaeological Watching Brief* Report No 2008/88

Ratty S 2009, *Pontneddfechan Powder Works, Pontneddfechan, Vale of Neath Archaeological Watching Brief*

Ratty S 2009, *Llansadwrn, Carmarthenshire, Land Formerly Part of Heddfryn Archaeological Evaluation*

Ratty S 2009, *Crescent Road, Caerphilly, Caerphilly County Borough Archaeological Watching Brief*

Ratty S 2009, *Margam Country Park, Port Talbot County Borough Archaeological Watching Brief*

Ratty S 2009, *Parc Cynog Wind Farm Extension, Pendine, Carmarthenshire Archaeological Watching Brief*

Ratty S 2009, *Old Rectory, Manordeifi, Llechryd, Pembrokeshire An Archaeological Watching Brief*

Ratty S 2009, *Land At Llwynhendy Road, Llwynhendy, Llanelli, Carmarthenshire Archaeological Evaluation* Report No 2009/59

Ratty S 2009, *Chevron Oil Refinery Stores, Pembroke, Pembrokeshire Archaeological Watching Brief* Report No 2009/70

Ratty S 2009, *Lyric Theatre, King Street, Carmarthen Archaeological Watching Brief* Report No 2009/85

Ratty S 2009 *Archaeological Desk-Based Assessment of Proposed Development Land North of Parkside, Stafford for WSP Environmental*

Ratty S 2009, *Golden Hill Lane, Pembroke, Pembrokeshire Archaeological Appraisal*, Report No 2009/91

Ratty S 2009, *Crymlyn Gardens Phase 4, Skewen, Neath Port Talbot County Borough Archaeological Evaluation*, Report No 2009/82

Ratty S 2009, *Margam Country Park, Neath Port Talbot County Borough, Archaeological Watching Brief*, Report No 2009/76

Ratty S 2009, *Margam Country Park, Neath Port Talbot County Borough Archaeological Watching Brief Addendum*

Ratty S 2010, *South Haven Gas Pipeline, Milford Haven, Pembrokeshire Archaeological Evaluation*, Report No 2010/03

Ratty S 2010, *Archaeological Desk-Based Assessment of Proposed Development Land North of Parkside, Stafford, Report for WSP Environmental*

Ratty S and Meek J 2010, *South Quay, Pembroke, Pembrokeshire Archaeological Desk-Based Assessment*, Report No 2010/01

Schlee D 2009, *A Watching Brief at Ynys Tomenlle, Hendy, Carmarthenshire*

Schlee D 2009, *The Pembrokeshire Cemeteries Project: Excavations at St Brides Haven, Pembrokeshire*

Schlee D 2009, *A Watching Brief at The Church of St. Padarn, Llanbadarn, Trefeglwys, Ceredigion*

Schlee D 2009 *Bryn Llwylyn Windfarm Cultural Heritage Assessment Phase 1 Baseline Study* Report No 2009/69

Schlee D 2009, *Llanbrynmair Windfarm – ASIDOHL, Section 4 of Environmental Statement for RES*

Schlee D 2009, *Llanbrynmair Windfarm – Cultural Heritage - Additional Information, Section 5 of Environmental Statement for RES*

Schlee D 2009, *An Updated Desk Based Assessment Of The Former Royal Gatehouse Hotel, Tenby*, Report No 2009/87

Schlee D 2010, *Excavations on the A40 Bypass at Robeston Wathen, Pembrokeshire*, Report No 2010/04

Schlee D 2010, *A Watching Brief at North Beach, Aberaeron, Ceredigion*, Report No 2010/14

Schlee D 2010, *The Pembrokeshire Cemeteries Project: Excavations At Porthclew Chapel, Freshwater East, Pembrokeshire 2009, Second Interim Report*, Report No 2010/20

Steele W 2009, *Tir Gofal Historic Environment Report. Bodcoll*

Steele W 2009, *Tir Gofal Historic Environment Call Out Report Bryn Farm*

Shobbrook A 2009, *Brynberian Water Main Rehabilitation Scheme, Pembrokeshire Archaeological Watching Brief*

Shobbrook A 2009, *An Archaeological Map Regression For Flood Defences At Ynys Hir RSPB Reserve, Ceredigion*, Report No 2009/80

Shobbrook A 2009, *Llansadurnen Parish Church, Carmarthenshire (SN 2816 1026)*
Archaeological Watching Brief, Report No 2009/83
Shobbrook A 2009, *Proposed Pet Food Factory, Penlan Isaf, Kidwelly, Carmarthenshire,*
Archaeological Watching Brief, Report No
Shobbrook A 2009, *Ynys Tomenlle CSO Site, Hendy, Carmarthenshire, Archaeological*
Watching Brief, Report No 2009/85
Shobbrook A 2010, *St Ina's Church, Llanina, Ceredigion Archaeological Evaluation*
Report No 2009/92
Shobbrook A 2010, *Haverfordwest, The Crypt Archaeological Watching Brief*, Report No
2010/05
Shobbrook A 2010, *Haverfordwest Castle, Memorial Stone, Pembrokeshire Archaeological*
Watching Brief, Report No 2010/11
Shobbrook A 2010, *Meadow View, Llangoedmor, Ceredigion, Archaeological Watching*
Brief, Report No 2010/15
Shobbrook A 2010, *Myddfai, Carmarthenshire, Dwr Cymru Sewer Improvements*
Archaeological Watching Brief, Report No 2010/16
Shobbrook A 2010, *The Kell, A40 Road Improvement Scheme, Pembrokeshire*
Archaeological Watching Brief, Report 2010/24

Newsletters

Dyfed Archaeological Trust Newsletter, Winter 2009
Dyfed Archaeological Trust Newsletter, Summer 2009
Dyfed Archaeological Trust Newsletter, Spring 2009 – Exploration Tywi! Special
Dyfed Archaeological Trust Newsletter, Autumn 2009

APPENDIX E

LECTURES, TALKS, WALKS AND EXHIBITIONS

Approximate numbers of attendees are given in parentheses

L Austin

- 04 04 2009 Update on metal Mine projects at Ceredigion Metal Mines Group Forum (20)
- 30 05 2009 BBNP Forest Fawr Geopark Festival walk (15)
- 03 06 2009 Presentation to BBNP Planners (12)
- 27 11 2009 IFA Wales Day School – paper presented reviewing TG and the HE in Dyfed (25)
- 01 12 2009 Exploration Tywi Teachers Inset – presentation on DAT (16)

P Crane

- 12 07 2009 Geophysical demonstration at Pumpsaint fort, as part of NT open day (20)
- 20 09 2009 Talk to scrub-clearance volunteers at Griben fort, Solva (20)
- 22 09 2009 Two talks to primary school children, Haverfordwest (40)
- 01 11 2009 Guided walk of the Castlemartin Range (15)
- 06 11 2009 Talk to Fishguard Civic Society on recent Trust work (40)
- 14 11 2009 Recent work, Pembrokeshire Archaeological Day School, Haverfordwest (140)
- 06 12 2009 Guided walk of the Castlemartin Range (15)
- 01 03 2010 Talk on geophysics to St Davids Arts Group (40)
- 10 03 2010 Talk to PCNPA walk leaders on archaeology (20)
- 03 04 2010 Guided walk at Castlemartin (12)

P Crane and J Meek

- 27 08 2009 Arfordir Flint Knapping Demonstration at Castell Henllys (40)
- 11 09 2009 Arfordir Flint Knapping Practical Demonstration at Oriel y Park, St David's (25)

P Groom

- 25 04 2009 Archaeological tour of Castlemartin Range (15)
- 12 05 2009 Evening talk about Porthclew and Early Med sites for Lamphey History Group (20)
- 10 05 2009 PCNPA Members Study Tour (30)
- 11 06 2009 Evening talk for Sunderland dive group (40)
- 13 05 2009 Talk and information at 'The Pembroke Story' event, Pembroke Town Hall (30)
- 26 07 2009 Arfordir Guided Walk at St Brides (10)

P Groom & P Crane

- 25 07 2009 Arfordir Guided Walk at St Brides (5)

P Groom & J Meek

- 28 05 2009 Arfordir Introductory Session at Haverfordwest (10)
- 10 06 2009 Arfordir Introductory Session at Fishguard (10)
- 17 06 2009 Arfordir Introductory Session at Lamphey (15)
- 28 07 2009 Arfordir Guided Walk at Strumble Head (5)

C Hill

- 04 11 2009 Talk on timber castles to the Ridgeway Historical Society (30)
- 30 11 2009 Talk on timber castles to Planed (40)

R Jones

- 16 06-08 07 2009 Site tours of the excavations at Nevern Castle (250)

J Meek

- 31 08 2009 Angle Local History event, Arfordir display (50)
- 09 10 2009 Arfordir, Trust AGM, Llandeilo (30)
- 14 11 2009 Arfordir, Pembrokeshire Archaeological Day School, Haverfordwest (140)
- 05 12 2009 Arfordir, Carmarthenshire Archaeological Day School, Ferryside (50)

28 01 2010 Kidwelly Local History Society Meeting -recruiting volunteers (40)
 11 03 2010 Talk to Meidrm School (20)

F Murphy

28 09 – 02 10 09 Informal tours of the Pant y Butler excavation (30)

K Murphy

11 05 2009 Talk on the Romans in the Tywi Valley to Llandovery Civic Trust (30)
 27 07 2009 Tour of the excavations at Dinefwr for National Trust staff (20)
 28 07 2009 Tour of Dinefwr Park and excavations for volunteers on TAYO project (15)
 21-25 09 09 Informal tours of the Pant y Butler excavation (20)
 09 10 2009 Round up of work, Trust AGM, Llandeilo (30)
 11 11 2009 Defended Enclosures, Dyfed Smallholders Association, Carmarthen (40)
 05 12 2009 Round up of work, Carmarthenshire Archaeological Day School, Ferryside (50)
 06 03 2010 Talk on work at Dinefwr, CBA Wales meeting, Llandybie (140)

A Pyper

26 04 09 Tour of the buildings of Castlemartin for the Saundersfoot Historical Society – in association with Louise Mees, Cadw (30)
 09 10 2009 TAYO, Trust AGM, Llandeilo (30)
 12 11 2009 TAYO House Detectives, Llandeilo (30)
 20 11 2009 TAYO Evening Christmas party (100+)
 30 11 2009 Bethlehem – Talk about Exploration Tywi (15)
 01 12 2009 TAYO Teacher's inset evening (16)
 05 12 2009 TAYO, Carmarthenshire Archaeological Day School, Ferryside (50)
 28 02 2010 Friends of Llandeilo Library (15)
 27 02 2010 Exploration Tywi Exhibition and Display at a Geopark event 'Footsteps through Time' at the Castle Hotel, Llandovery (30)
 11 03 2010 Exploration Tywi – the valley at war, Llandeilo (25)

M Page

21 04 2009 UCWL undergraduate training day, Lampeter (15)
 27 07 2009 Talk to local history groups Wolfscastle (40)
 20 10 2009 Talk on the HER to the Llanfair Clydogau History Society (70)

D Schlee

25 07 2009 Dinefwr Park excavations open day (20)
 3 – 21 08 09 Site tours at Porth Clew excavation (300+)
 20 3-5 4 10 Site tours of the Nevern Castle excavation (50+)

W Steele

20 03 2009 Presentation to Ceredigion Mines Forum (20)

EXHIBITIONS

13 05 2009 Exhibition at Cadw Adult Learners Event Bishop's Palace, St Davids
 21 05 2009 Exhibition of Exploration Tywi material at Dinefwr Home Farm open day
 23-24 05 09 Maenclochog Community Excavation Exhibition
 13 06 2009 Exhibition Displays of Milford Haven Waterways Project as part of Heritage Day event – Pembroke Story
 27 06 2009 St David's Commons - Heathlands day – Exhibition on HER information on Commons
 25 07 2009 Cardigan Castle Medieval Day – Exhibition of work in Cardigan
 25 07 2009 Open Day and Exhibitions at Shire Hall – part of Exploration Tywi
 04-08 07 09 Stackpole Cherton History Exhibition
 12 09 2009 Cwm Rheidol - Statkraft visitor centre Exhibition on Ceredigion metal mining booklet
 08 10 2009 Exhibition of Exploration Tywi work at public opening- Home Farm, Dinefwr
 14 11 2009 Series of exhibitions on DAT work at Pembrokeshire Archaeological Dayschool
 18 11 2009 Exhibition of Exploration Tywi work at official opening- Home Farm, Dinefwr

05 12 2009 Series of exhibitions on DAT work at Carmarthenshire Archaeological Dayschool
 27 02 2010 Exhibition of recent DAT work in Tywi Valley at Geopark Hentage Day, Llandovery
 25 03-23 04 Exhibition on Prehistoric Funerary and Ritual Project -
 2010 Brynamman Mountain Centre

TELEVISION AND RADIO INTERVIEWS, NEWSPAPER ARTICLES

Polly Groom

22 05 09 TV interview for ITV Wales news about 'Arfordir' project
 Interview for Radio Wales about 'Arfordir' project

K Murphy

26 06.09 Filming at Flimston Fort for RCAHMW's Hidden Histories

June 2009 Western Telegraph – article on Arfordir
 July 2009 Carmarthen Journal – two articles on the TAYO project
 July 2009 Western Telegraph – article on the Nevern Castle excavations

August 2009 Radio Pembrokeshire – interview re Nevern Castle
 August 2009 Radio Pembrokeshire – interview/site report on Porth Clew

Radio Sir Gar interview advertising 'House Detectives'

Radio Wales programme about Llys Brychan evaluation excavation to be aired after Christmas

Radio Cymru – interview with Hazel Williams on her work with Exploration Tywi

Western Telegraph – article regarding Pembrokeshire Day School

BBC Radio Wales interviews regarding Exploration Tywi¹ and Arfordir Project

Carmarthen Journal – several articles relating to Exploration Tywi¹

H Williams

10 02 2010 Wedi Tri S4C – A studio interview about Exploration Tywi and promoting the forthcoming excavation

01 04 2010 Interviewed on Radio Carmarthenshire about forthcoming excavations

P Crane

16 03 2010 Assisting with BBC programme 'Digging for Britain' at Nevern Castle