# FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST DECEMBER 1994

# COMPANY NO. 1172728

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Rothman Pantall & Co., Avebury House, St. Peter Street, Winchester, Hampshire. SO23 8BN.



#### **DIRECTORS' REPORT**

The Directors have pleasure in presenting their Annual Report and the Audited Financial Statements for the year ended 31st December 1994.

#### PRINCIPAL ACTIVITIES

The principal activities of the Company are those of manufacturing, wholesaling and packing non-pharmaceutical products and surgical goods.

There has been no significant change in these activities during the year.

#### **BUSINESS REVIEW**

The company has increased its turnover by 3.9% during the year. Together with improved gross profit margins, this has led to an increase in profit before taxation of 55%.

The directors are pleased with this performance which has come about due to an increase in the proportion of imported goods bought at advantageous prices and an increase in more profitable sectors of business.

It is anticipated that the coming year will again be difficult, but the directors have been encouraged by recent contract negotiations with new The aim will be to maintain turnover and profit at the levels customers. achieved during 1994.

#### RESULTS AND DIVIDENDS

The profit for the year of the Company after taxation amounts to £278,029.

A dividend of £42,000 has been paid on the Share Capital of the Company, and the directors recommend that the profit for the year after this payment be transferred to reserves.

#### **DIRECTORS**

The Directors who served during the year were:-

P.T. Murray (Chairman) E.J. Murray (Deceased 23rd January 1994)

Mrs. D.A. Murray

Mrs. K.J. Murray

P. Vanstone

L. Davies

A. Allen

The Directors who held office at 31st December 1994 had the following interests in the share capital of the Company:-

Name	Class of Share	1994	1993
P.T. Murray Mrs. K.J. Murray	£1 Ordinary £1 Ordinary	£ 69,000 1,000	£ 69,000 1,000
-			
		70,000	70,000
		=====	======

### DIRECTORS' REPORT (CONTINUED)

#### DIRECTORS - CONTINUED

The remaining 30,000 shares are held by a Trust, The Paul Travis Murray Settlement, the trustees of which are P.T. Murray and J.A. Poulter. Mr. Poulter is a partner in the firm of Rothman Pantall & Co.

#### SHARE CAPITAL

The authorised share capital of the Company is £100,000 all of which has been issued and fully paid.

#### FIXED ASSETS

During the year a new computer system was acquired to update the accounting and stock control functions. Other changes in fixed assets are summarised in the notes to the financial statements.

#### **DONATIONS**

The Company made donations of a charitable nature during the year of £2,472 (1993 £966).

#### TAX STATUS

The Company is a close company within the provisions of the Income and Corporation Taxes Act 1988.

#### RESPONSIBILITIES OF THE DIRECTORS

It is the responsibility of the Directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of the profit and loss for that period. The Directors are responsible for ensuring that applicable accounting standards have been followed, and that suitable accounting policies, consistently applied and supported by reasonable and prudent judgements and estimates, have been used in the preparation of the financial statements. The Directors are also responsible for maintaining adequate accounting records, for safeguarding the assets of the Company, and for preventing and detecting fraud and other irregularities.

#### **AUDITORS**

The Auditors, Rothman Pantall & Co. have expressed their willingness to continue in office. A resolution proposing their reappointment and authorising the Directors to fix their remuneration will be proposed at the Annual General Meeting.

#### **DIRECTORS' REPORT (CONTINUED)**

#### RESPONSIBILITIES OF THE AUDITORS

The Auditors are responsible for forming an independent opinion on the financial statements presented by the Directors, based on their audit, and to report their opinion to shareholders. They also have responsibility under the Companies Act 1985 to report to shareholders if particular requirements are not met. These requirements are:

- that the Company has maintained proper accounting records;
- that the financial statements are in agreement with the accounting records;
- that Directors' emoluments and other transactions with Directors are properly disclosed in the financial statements;
- that they have obtained all the information and explanations which, to the best of their knowledge and belief, are necessary for the purposes of their audit.

The Auditors' opinion does not encompass the Directors' Report. However, the Companies Act 1985 requires the Auditors to report to shareholders if the matters contained in the Directors' Report are inconsistent with the financial statements.

ON BEHALF OF THE BOARD

P.T. Murray Director

Date:

14th March 1995

Registered Office:

Avebury House, St. Peter Street.

Winchester, Hampshire. SO23 8BN.

Registered No:

1172728

# TO THE MEMBERS OF PAUL MURRAY PLC

We have audited the financial statements on pages 5 to 16 which have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out on pages 8 and 9.

### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on pages 1 to 3 the Company's Directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on test basis, of evidence relevant to the amounts and disclosure in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### OPINION

In our opinion the financial statements give a true and fair view of the state of affairs of the Company at 31st December 1994 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Avebury House, St. Peter Street, Winchester, Hampshire. SO23 8BN.

14th March 1995

ROTHMAN PANTALL & CO. Chartered Accountants and Registered Auditors

# PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED 31ST DECEMBER 1994

	<u>Note</u>	<u>1994</u> £	1993 £
TURNOVER	2	6,707,167	6,456,958
COST OF SALES		4,768,836	4,735,120
GROSS PROFIT		1,938,331	1,721,838
Distribution Costs		(780,132)	(639,584)
Administrative Expenses		(639,117)	(710,022)
OPERATING PROFIT	3	519,082	372,232
Interest payable and similar charges	5	(138,373)	(127,541)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		380,709	244,691
Tax on profit on ordinary activities	6	(102,680)	(69,519)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION		278,029	175,172
Dividends Paid		(42,000)	(35,000)
RETAINED PROFIT BROUGHT FORWARD		1,311,412	1,171,240
RETAINED PROFIT CARRIED FORWARD		1,547,441	1,311,412

Turnover and operating profit all derive from continuing operations. There were no recognised gains or losses other than the profit for the year.

# BALANCE SHEET

# AS AT 31ST DECEMBER 1994

	Not	<u>e</u>	<u>1994</u> £		<u>1993</u> £
FIXED ASSETS Tangible Assets	7		1,185,798		£ 1,147,107
CURRENT ASSETS Stocks Debtors Cash at Bank and in Hand	8 9	1,848,744 924,230 1,401		1,906,274 919,259 1,136	
CREDITORS		2,774,375		2,826,669	
AMOUNTS FALLING DUE WITHIN ONE YEAR	10	(1,352,545)		( <u>1,585,061</u> )	
NET CURRENT ASSETS			1,421,830		1,241,608
TOTAL ASSETS LESS CURRENT LIABILITIES			2,607,628		2,388,715
CREDITORS AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	11		(760,658)  1,846,970		(777,774)
			========		1,610,941
CAPITAL AND RESERVES Called up Share Capital Revaluation Reserve Profit and Loss Account	12		100,000 199,529 1,547,441		100,000 199,529 1,311,412
SHAREHOLDERS' FUNDS	13		1,846,970		1,610,941

The financial statements were approved by the Board of Directors on 14th March 1995 and signed on their behalf by:

P. T. Murro

The notes on pages 8 to 16 form part of these financial statements.

### CASH FLOW STATEMENT

# FOR THE YEAR ENDED 31ST DECEMBER 1994

	<u>Note</u>		<u>1994</u> €		<u>1993</u> €
NET CASH INFLOW FROM OPERATING ACTIVITIES	14		522,011		112,971
RETURNS ON INVESTMENTS AN SERVICING OF FINANCE Interest Paid Interest element of hire purchase payments	D	(132,621) (13,117)		(127,541) (16,925)	ŕ
Dividends paid  NET CASH OUTFLOW FROM RETU	IDNC	<u>(42,000</u> )		(35,000)	
ON INVESTMENTS AND SERVE OF FINANCE	ICING		(187,738)		(179,466)
TAXATION Corporation Tax paid			(73,105)		(106,238)
INVESTING ACTIVITIES Payments to acquire tangible fixed assets Receipts from sales of tangible fixed assets		(208,993) <u>51,304</u>		(420,677) _47,657	
NET CASH OUTFLOW FROM INVESTING ACTIVITIES			(157,689)		(373,020)
NET CASH INFLOW/(OUTFLOW) BEFORE FINANCING			103,479		(545,753)
FINANCING New bank loans Other new loans New hire purchase contract Repayments of borrowings Capital element of hire purchase payments	s	20,000 163,299 (47,800) (88,206)		192,000 - 142,991 (40,828) ( <u>88,009</u> )	
NET CASH INFLOW FROM FINANCING			47,293		206,154
INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	16		150,772		(339,599)

#### NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST DECEMBER 1994

### 1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Company's financial statements:-

#### (i) BASIS OF ACCOUNTING

The financial statements have been prepared using the historical cost convention (as modified by the revaluation of freehold land and buildings), and applicable Accounting Standards.

#### (ii) DEPRECIATION

Depreciation is charged at the following rates:

A full year's charge is provided in the year of purchase.

#### (iii) STOCK

Stock is valued at the lower of cost and net realisable value.

Direct labour and overheads are included in the valuation of self-packaged stock, in accordance with Statement of Standard Accounting Practice No. 9.

#### (iv) DEFERRED TAXATION

No deferred taxation has been provided because the directors have concluded, on the basis of reasonable assumptions and the intentions of management, that it is improbable that any such liability will crystallise.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31ST DECEMBER 1994

#### (v) TURNOVER

This amount represents amounts receivable by the Company in respect of goods and services provided during the year excluding value added tax.

#### (vi) PENSIONS

The Company operates two defined Contribution Pension Schemes. The assets of the schemes are held separately from those of the Company in independently administered funds. The annual instalments charged to the Profit and Loss Account are fixed under the terms of the schemes and the Company has no potential liability other than for the payment of those instalments.

# (vii) LEASE AGREEMENTS AND HIRE PURCHASE CONTRACTS

Assets obtained under finance leases (or hire purchase contracts) are included as tangible fixed assets and depreciated over their useful lives. The capital element of future rentals is treated as a liability, and the interest element is charged to the profit and loss account over the period of the agreement.

Rentals in respect of operating leases are charged to the profit and loss account as they fall due.

#### 2. TURNOVER

The analysis of turnover by geographical area is as follows:-

	1 <u>994</u>	<u>1993</u> ₽
United Kingdom Channel Islands	6,646,833 60,334	6,382,707 74,251
	6,707,167	6,456,958
	=======	=======

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# FOR THE YEAR ENDED 31ST DECEMBER 1994

### 3. OPERATING PROFIT

- (a) The whole of the company's profit was earned from its principal activities.
- (b) The operating profit is stated after charging:

	Depreciation of tangible fixed assets Auditors' Remuneration Directors' Remuneration (including	1994 € 137,722 8,610	1993 £ 117,113 8,200
	pension contributions) Operating Lease Rentals	334,695	382,851
	- Land and Buildings Hire Purchase Interest	30,421 13,117	46,272 16,925 ======
(c)	Directors' Remuneration	<u>1994</u> £	<u>1993</u>
	The emoluments of the chairman and highest paid director, excluding pension contributions, were:	102,538	£ 138,756
	The emoluments of other directors, excluding pension contributions, were:	<u>1994</u> Number	<u>1993</u> Number
	£ 1 - £ 5,000 £ 5,001 - £10,000 £15,001 - £20,000 £30,001 - £35,000 £35,001 - £40,000 £90,001 - £95,000 £95,001 - £100,000	1 1 2 1 1	- 2 - 2 1 -

# 4. STAFF COSTS (INCLUDING DIRECTORS)

The average number of employees during the year, including directors, was as follows:

Management and Administration Sales Production	<u>1994</u> Number 15 20 52	1993 Number 16 16 51
Total Employees	 87	83
	· ==	==

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# FOR THE YEAR ENDED 31ST DECEMBER 1994

# 4. STAFF COSTS (INCLUDING DIRECTORS) - CONTINUED

The aggregate payroll costs, including directors, were as follows:

,	Wages and Salaries Social Security Costs Other Pension Costs	1994 € 1,044,728 98,641 17,800	1993 £ 1,035,069 100,695 28,707
		1,161,169	1,164,471
5.	INTEREST PAYABLE AND SIMILAR CHARGES	1994 £	<u>1993</u> €
	On bank loans and overdrafts and other loans due to be repaid wholly within five	L	£
	years (not repayable by instalments) On other loans	82,808 55,565	77,327 50,214
		138,373	127,541
<b>.</b>	TAVATTON		
6.	TAXATION	<u>1994</u> €	<u>1993</u> €
	Taxation based on the profit for the year: UK Corporation Tax at 27.3% (1993 28.5%) Underprovision in previous year	102,053 627	54,702 14,817
		102,680	69,519

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# FOR THE YEAR ENDED 31ST DECEMBER 1994

7.	TANGIBLE	Freehold Land and		Fixtures and	Motor	
	FIXED ASSETS B	uildings £	<u>Computer</u> €	Fittings	<u>Vehicles</u>	<u>Total</u>
	COST OR VALUATION	L	L	Ľ,	£	£
	At 1st January 1994 Additions	907,343	60,071 66,477	317,055 21,608	120,908	1,631,256 208,993
	Disposals	_	-	(9,886)	(116,430)	(126,316)
	At 31st December 1994	907,343	126,548	328,777	351,265	1,713,933
	DEPRECIATION	•	· · · · · · · · · · · · · · · · · · ·			
	At 1st January 1994 Charged in year Disposals	17,147 17,147	52,556 19,154 -	234,009 25,677 (7,848)	180,437 75,744 (85,888)	484,149 137,722 (93,736)
	At 31st December 1994	34,294	71,710	251,838	170,293	528,135
	NET BOOK VALUE					
	At 31st December 1994	873,049	54,838	76,939	180,972	1,185,798
	At 31st December 1993	890,196	7,515	83,046	166,350	1,147,107
				======	======	========

Included in Freehold Land and Buildings is property which was revalued by the directors at 31st December 1992 at current market value of £675,000, based on a professional valuation. Of this amount, £50,000 relates to the cost of land, a non-depreciable asset. If Freehold Land and Buildings had not been revalued, they would have been included at the following amounts:

Cost Depreciation	1994 £ 830,370 139,687	1993 € 830,370 124,080
Net Book Value	690,683	706,290 ======

The net book value of tangible fixed assets includes £216,906 (1993 £149,621) in respect of assets held under hire purchase contracts. Depreciation charged in the year on those assets amounted to £87,722 (1993 £58,749).

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# FOR THE YEAR ENDED 31ST DECEMBER 1994

8.	STOCKS	<u>1994</u>	<u>1993</u>
	Finished Goods and Goods for Resale	£ 1,848,744 ======	£ 1,906,274 ======
9.	DEBTORS  Trade Debtors Other Debtors Prepayments .	1994 £ 897,497 - 26,733  924,230 ======	1993 € 894,494 2,266 22,499  919,259 ======
10.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR  Bank Overdrafts Bank Loans Trade Creditors Hire Purchase Contracts Directors' Current Accounts Corporation Tax Payable Other Taxes and Social Security Costs Other Creditors Accruals and Deferred Income	1994 £ 646,891 47,800 191,344 104,077 25,892 96,803 137,669 38,146 63,923 	1993 £ 797,398 47,800 402,905 59,668 23,842 67,228 126,675 13,676 45,869

The Company's bank have an Unlimited Debenture dated 26th March 1990, which includes a legal charge over the company's freehold buildings.

Hire Purchase Contracts are secured on the individual assets to which they relate.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# FOR THE YEAR ENDED 31ST DECEMBER 1994

11.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN					
	ONE YEAR	<u>1994</u>	<u>1993</u>			
	Bank Loans Hire Purchase Contracts	662,260 98,398	£ 710,060 67,714			
		760,658 ======	777,774 ======			
	Bank loans and hire purchase contracts are secured as detailed in note 10.					
12.	SHARE CAPITAL	<u>1994</u> €	1993 £			
	Authorised: 100,000 Ordinary Shares of £1 each	100,000	100,000			
	Allotted, Called up and Fully Paid: 100,000 Ordinary Shares of £1 each	100,000	100,000			
13.	SHAREHOLDERS' FUNDS	<u>1994</u>	<u>1993</u>			
	At 1st January 1994 Profit for the year Dividends Paid	£ 1,610,941 278,029 (42,000)	£ 1,470,769 175,172 (35,000)			
	At 31st December 1994	1,846,970	1,610,941			
14.	RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES					
		<u>1994</u>	<u>1993</u>			
	Operating Profit Depreciation Charges Profit on Sale of Motor Vehicles Hire Purchase Interest Unpaid Loan Interest (Increase)/Decrease in Stocks (Increase)/Decrease in Debtors Increase/(Decrease) in Creditors	£ 519,082 137,722 (18,724) 13,117 (5,752) 57,530 (4,971) (175,993)	£ 372,232 117,113 (2,037) 16,925 - (176,650) (153,188) (61,424)			
	Net cash inflow from operating activities	522,011 ======	112,971 ======			

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### PAUL MURRAY PLC

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# FOR THE YEAR ENDED 31ST DECEMBER 1994

15.	ANALYSIS OF CHANGES IN CASH AND CASH EQUIVALENTS DURING THE YEAR		
	CASH EQUIVALENTS DURING THE TEAR	<u>1994</u> €	<u>1993</u>
	Balance at 1st January 1994 Net cash inflow/(outflow)	(796,262) 150,772	(456,663) (339,599)
	Balance at 31st December 1994	(645,490) ======	(796,262)

#### 16. ANALYSIS OF THE BALANCE OF CASH AND CASH EQUIVALENTS AS SHOWN IN THE BALANCE SHEET

Cash at bank and	1994 £	Change <u>in year</u> £	<u>1993</u> £	Change <u>in year</u> £	<u>1992</u> £
in hand Bank Overdrafts	1,401 (646,891)	265 150,507	1,136 (797,398)	(3,265) (336,334)	4,401 (461,064)
	(645,490) ======	150,772	(796,262)	(339,599)	(456,663)

#### 17. CONTINGENT LIABILITIES

The company had outstanding liabilities under documentary credits of £200,366 at 31st December 1994 (1993 £205,194).

#### 18. OTHER FINANCIAL COMMITMENTS

As at 31st December 1994 the company had annual commitments under noncancellable operating leases as set out below:-

		1994		1993
	Land and Buildings	<u>Other</u> €	Land and Buildings	<u>Other</u>
Operating Leases which Within one year In the second to fifth	· <u>-</u>	_ _	£, -	<u>ŧ</u> -
inclusive In over five years	26,325	<u>-</u>	24,500	-
	=====	=====	=====	=====

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31ST DECEMBER 1994

### 19. DIRECTORS' INTEREST IN CONTRACTS

Mr. P.T. Murray and Mrs. K.J. Murray are directors and shareholders in Mainline Stationery Limited, a company which did not trade during the year. Sales of £5,319 were made to Mainline Stationery Limited in the year ended 31st December 1993.