AP03

Appointment of secretary



You can use the WebFiling service to file this form online Please go to www companieshouse gov uk

✓ What this form is for

You may use this form to appoint
an individual as a secretary

What this form is NOT for You cannot use this form if y appointing a corporate secre. To do this, please use form AP04 'Appointment of corpor secretary'



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COMPANIES HOUSE

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Date of secretary's appointment Date of appointment Date of appointment New secretary's details Full forename(s) KAREN HAMMOND HAMMOND Former name(s) Former name(s) Please provide any previous which have been used for purposes in the past 20 ye. Married woman do not net former name(s) Former name(s) New secretary's service address Please complete your service address sellow Building name/number The COMPANY'S REGISTERED OFFICE Street Date of secretary's appointment New secretary's appointment New secretary's service address sellow Please complete your service address below Please state The Compara Registered Office' if your service of Offic	complete in typescript or in ck capitals s are mandatory unless		IMPEX CREATIVE CRAFTS LIMITED Date of secretary's appointment	Company name in full
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Country		"		

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5	Signatures	
	I consent to act as secretary of the above named company	Societas Europaea If the form is being filed on behalf
New secretary's signature	X Korattanna X	of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the persor signing has membership
Authorising signature	Signature X P. a. S. X	Person authorised Under either section 270 or 274 of the Companies Act 2006
	This form may be signed and authorised by Director ①, Secretary, Person authorised ②, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	
6	Additional former names (continued from Section 3)	·
Former names 3		Additional former names Use this space to enter any additional names
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Presenter information	Important information	
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be	Please note that all information on this form will appear on the public record.	
visible to searchers of the public record	☑ Where to send	
Company name Company name HBJ Gateley Wareing LLP	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.	
Address	For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff	
Post town County/Region Postcode B 3 2 H J	For companies registered in Scotland. The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)	
County DX 13033 Birmingham 1	For companies registered in Northern Ireland The Registrar of Companies, Companies House,	
Telephone 0121 234 0000	Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1	
✓ Checklist	DA 401 N R Bellast I	
We may return forms completed incorrectly or with information missing. Please make sure you have remembered the following The company name and number match the information held on the public Register You have completed the date of appointment You have provided the service address The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number You have included all former names used for business purposes over the last 20 years The new secretary has signed the form You have provided an authorising signature	Further information For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquines@companieshouse gov uk This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk	