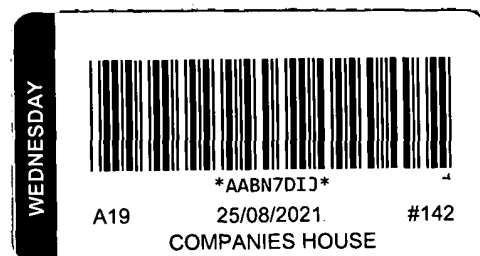


Charity number: 503456  
Company number: 1161308

**ST. MARY'S HOSPICE LIMITED**

**Report and Consolidated Financial Statements**

**Year ended 31 March 2021**



# **ST. MARY'S HOSPICE LIMITED**

## **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

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## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

#### **CEO STATEMENT**

As a result of a strategic plan over the last 12 months significant progress has been made to merge the two charities Birmingham St Mary's Hospice and John Taylor Hospice Charity to aid the future development of Hospice services across the city.

The two hospice boards believe strongly that by working together, the two hospices can be a stronger voice for palliative and end of life care in the newly forming Integrated Care System and as one organisation, will be able to offer consistent and more effective services for patients across all areas of the city.

In these times when funding for charitable organisations has been challenging, it is also clear that by joining together we will be able to strengthen the financial resilience of both hospices and protect the valuable services for our patients and their families when in need of vital end of life support. Having a single management and governance structure means that more of the funds we receive can be spent on services. As a result our supporters can donate with confidence, knowing that they are helping us reach more people.

The two hospices have been working together for some time on the joint service to provide a rapid response and co-ordination service for end of life in response to the Covid –19 pandemic. This partnership has continued and the teams have continued to work together to develop a consistent and equitable service for all patients across the city. In addition, a number of developments have been put in place to move towards a full merger of the two charitable bodies now planned for 1st August 2021.

There are no planned detrimental changes to the services offered by either hospice and both will retain their individual brands and identities in the north and south of the city.

## ST. MARY'S HOSPICE LIMITED

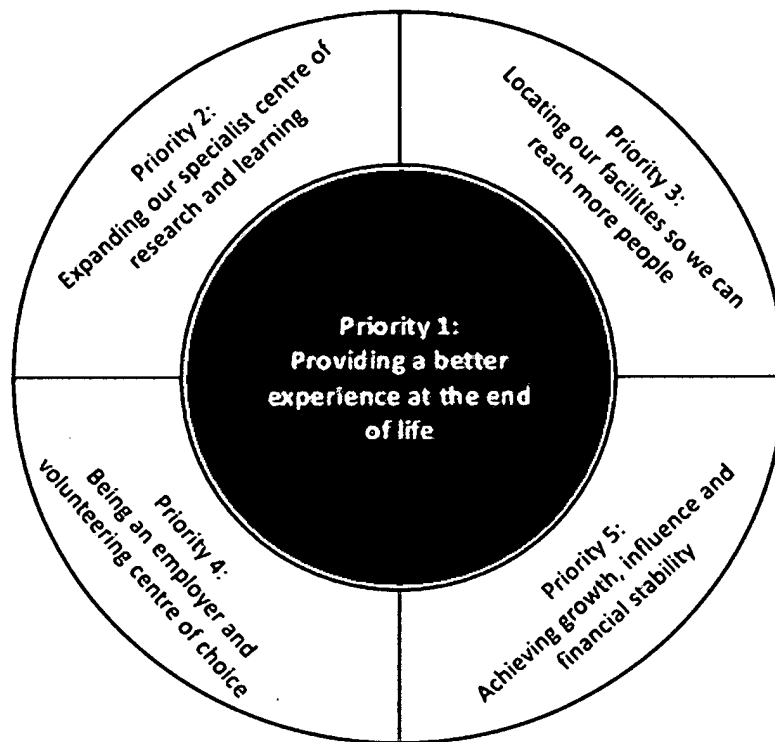
### TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021

## OBJECTIVES AND ACTIVITIES

**Our Vision is for a future where the best experience of living is available to everyone leading up to and at the end of life.**

This vision, reflecting the experience of individual patients and their families, is at the heart of our strategic priorities:

### **Our Hospice Strategy (2016-2020): Hospice Care for All**



### **Hospice Care for All is our mission and ambition:**

To ensure the best hospice care is available for all patients, families and carers across our community, wherever and whenever they need it.

By building partnerships and growing our research and education programme, we will share our expertise and knowledge to help others and work with them to deliver the best end of life care.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

#### **Our Values**

- Delivering quality care
- Improving access for all
- Sharing expertise
- Working collaboratively
- Changing attitudes

#### **Our strategic priorities: What we want to achieve**

- Providing a better experience at end of life
- Expanding our specialist centre of research and learning
- Locating our facilities so we can reach more people
- Being an employer and volunteering centre of choice
- Achieving growth, influence and financial stability

#### **Public benefit**

The Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period.

The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the Trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

#### **ACHIEVEMENTS AND PERFORMANCE**

At Birmingham St Mary's Hospice, we provide services for people living with life-limiting illnesses and their families, loved ones and carers across the diverse population of Birmingham and Sandwell.

We offer expert care and support both at home and within the community, as well as through inpatient and day services at our Hospice. With a welcoming and inclusive approach, we are there from the moment of diagnosis to the very end of life and beyond, offering bereavement support for loved ones of all ages for as long as they need it after someone dies.

As a teaching and research hospice, we use our expertise to train other healthcare professionals in palliative and end of life care and to improve and develop care services for the future.

#### **Hospice Care for All – taking forward our mission in 2020/21**

Despite the challenges of the Covid-19 pandemic, over the past year we have made progress against the five strategic priorities of our 'Hospice Care for All' strategy, alongside responding to the pandemic itself.

The Hospice continued to provide a full range of services for patients and their families. Demand for end of life services increased due to the Covid-19 pandemic, and the Hospice worked closely with the NHS and other providers to support a coordinated response.

We joined forces with other local hospices to establish HoBS (Hospices of Birmingham and Solihull) enabling more people to get the care they need as quickly as possible. This approach was so successful that it will continue going forward.

In response to the increased pressure on care homes, we provided a programme of support so their staff were better skilled and prepared for the increase in deaths due to the spread of Covid-19.

When the second wave peaked in the early part of 2021, we provided additional Intensive Therapy Unit (ITU) staffing to the local acute hospital.

Staff at Birmingham St Mary's showed incredible resilience through a challenging period in the organisation's history and this is testament to them all.

#### **Priority 1. Providing a better experience at end of life**

As our numbers continue to grow, we are still delivering the highest quality care. Feedback from patients and carers has remained consistently positive throughout the year.

93% of our patients who completed feedback questionnaires agreed or strongly agreed that every effort had been made for them to be as comfortable and free from distress as possible. 78% reported experiencing an improved quality of life as a result of using our services.

95% of patients/carers said they were likely or extremely likely to recommend the hospice to friends and family if they needed similar care.

## ST. MARY'S HOSPICE LIMITED

### TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021

With figures for Birmingham showing that 55% of deaths occur in hospital when it is known that people would prefer to die at home<sup>1</sup>, we have striven to provide more people with more choice as they approach the end of life. Only 15% of our patients in 2020/21 died in hospital, with the majority (58%) dying in their usual place of residence and the remainder in the hospice or elsewhere.

During 2020/21, 80% of our patients were able to die in the place of their choosing (8% higher than last year).

We have continued to help people live well with their condition through self-help programmes, extending our reach to engage more patients with a non-cancer diagnosis.

During the first wave of the Covid-19 pandemic, to improve our response time for patients, we worked through the HoBS partnership to rapidly initiate a new 24/7 urgent response service. Through the second wave we recognised the need for the reintroduction of more elective community services. To free up capacity for routine visits from clinical nurse specialists and community doctors, we scaled back the urgent response element of the service to 8am-8pm. A bid for statutory funding to increase workforce numbers and return to a 24/7 urgent response model is currently being considered by our commissioners.

During such a challenging period for care homes, we redeployed our expert Care Homes Support service to work alongside NHS colleagues in Birmingham Community Healthcare Trust as part of their new 'Enhanced Care Home Support Team'.

#### Priority 2. Expanding our specialist centre of research and learning

Over the past year we continued our commitment to lead and participate in research, establishing new evidence about the approaches that work best for patients. We are grateful to our patients for generously giving their time to research. All projects add value to our care and improve quality of life for patients with life-limiting illness.

We were involved in recruiting to national portfolio studies in the early part of 2020 including Prose 3 'A multi-centre evaluation of excessive saliva management in patients with motor neurone disease'

Although many national research studies were paused or delayed thereafter as a result of the Covid-19 pandemic, we continued to support research activities such as:

- supervising physiotherapy undergraduates undertaking dissertation projects
- supporting MSc dissertation projects being undertaken by hospice clinical staff
- facilitating recruitment for PhD research studies focused on palliative and end of life care
- continuing Hospice journal club.

We also had two poster presentations accepted for the Palliative Care Congress, due to take place in 2020, but deferred until March 2021.

<sup>1</sup> Analysis of future end of life needs in Birmingham, Sandwell & Solihull: Midlands and Lancashire Commissioning Support Unit (2017)

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

We took the opportunity to refresh our research strategy and in Oct 2020, the Board of Trustees approved a new set of priorities for 2020–2023.

As a teaching hospice, we provide education programmes to health and social care professionals in the wide network of care providers with whom we work. This includes GPs and District Nurses, prison services, care homes, hospitals, community and mental health services.

While the restrictions in place through 2020/21 meant face-to-face delivery of programmes ceased, we responded by rapidly escalating our digital provision.

To support the system-wide response to Covid-19, we were commissioned by Birmingham and Solihull clinical commissioning group (CCG) to provide a series of webinars on topics related to palliative and end of life care. Between May and October 2020, through this one project alone, we trained 1,208 GPs, health professionals and care home staff. Following positive evaluation, Birmingham and Solihull CCG commissioned the Hospice to provide a further six months' of palliative and end of life education for the region.

#### **Priority 3. Locating our facilities so we can reach more people**

The Covid-19 pandemic presented extreme challenges in creating physical environments in which to see patients. As within the Hospice building, footfall was restricted in all general practice surgeries and satellite clinics were halted. In order to reach those in need, we adopted new digital solutions including telephone and video consultations.

Hospice clinics were reinitiated as soon as practicable and we will endeavour to get community satellite clinics running again.

To tackle inequalities in accessing hospice care, we set up a homelessness support service in collaboration with our partners in the health and third sectors to bring hospice care to homeless people in the area. This service commenced in September 2020 and has delivered a training programme to homelessness sector staff and supported the homelessness primary care team to set up palliative care multidisciplinary teams (MDTs).

Our shops provide a visible presence on many local high streets, as well as generating much needed funds for the Hospice. However, in 2020/21 the impact of Covid-19 and the associated lockdowns meant that for much of the year our shops were closed. In total, our 17 shops were able to open their doors to customers for just four months of the year, with some shops only opening for two months due to the need for a phased reopening after the first lockdown.

#### **Priority 4. Being an employer and volunteering centre of choice**

In the past year we have introduced a number of new schemes and programmes to improve working conditions and support the wellbeing of our employees and volunteers.

Last year we employed 260 staff, while 386 volunteers donated their time to support our work.



## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

Last year we further developed the CONNECT system and launched the learning module. This has strengthened reporting on statutory and mandatory training compliance and sends automated reminders to staff and line managers when training is due to expire. We have also scoped, developed and tested the recruitment and onboarding module on the system to reduce paperwork and enhance the applicant experience. We have piloted the system with live vacancies and will develop it further post-merger with the John Taylor Hospice in 2021.

The CONNECT system has also helped us respond to reporting requirements for Covid-19 testing data and staff absence. This enabled us to access additional funding throughout the Covid-19 pandemic.

Launch of a new People Dashboard has highlighted staffing trends and provided the Inpatient Unit dashboard with absence data.

The physical and emotional burden on our keyworker staff has been significant through 2020/21. To help support the needs of all staff during a challenging year we introduced an enhanced Employee Assistance Programme. We reviewed and reconfigured clinical supervision to benefit more of our workforce. We offered a range of pay arrangements for Covid-19 absences to ensure people are not penalised by the requirement to self-isolate. During Mental Health Awareness Week we introduced virtual Tea & Talk sessions as a way of encouraging social contact for those working from home. Throughout the year we raised awareness of our network of Mental Health First Aiders, and signposted the emotional support provision for all employees available through the Birmingham Hospitals Saturday fund.

We responded quickly to the recruitment needs at the start of the pandemic by introducing a fast track recruitment process to quickly onboard employees and volunteers, particularly within our Family Carers and Support Team where there was increased demand for our services.

We have continued to promote and encourage younger people to work at the Hospice through apprenticeships and the government Kickstart Scheme.

We have remained committed this year to education and professional development, regularly supporting both nursing and medical students as well as pre-registration nurses. To support management development, our first cohort of managers completed a coaching course.

#### **Priority 5. Achieving growth, influence and financial stability**

During the year, there were changes to the leadership arrangements of the organisation. Tina Swani, Chief Executive resigned in May 2020 after 18 years' service. The board placed on record their thanks for Ms Swani's leadership and her outstanding contribution to end of life care in Birmingham. Penny Venables, Chief Executive of John Taylor Hospice, was appointed as joint Chief Executive Officer of Birmingham St Mary's Hospice and John Taylor Hospice on 11 May 2020, she retired in January 2021 and was replaced by Simon Fuller.

In 2020/21 we cared for and supported 1,698 individuals and their families and carers, a decrease of 3% from the previous year.

Referrals across all our services decreased by 4%.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

We are using our influence to champion end of life and palliative care across the local healthcare system to give people a better experience at end of life. Our Chief Executive and Medical Director continued to take leading roles in end of life care within the Birmingham and Solihull Sustainability and Transformation Partnership (STP; a partnership between the local NHS, Solihull Metropolitan Borough Council and Birmingham City Council to improve health and social care for the population).

This year our income totalled £8.8 million, of which only 38% came from statutory funding, meaning we rely largely on the generous donations from our many supporters. We have continued to innovate in our fundraising during 2020/21.

The fundraising team was restructured in January 2020, however, the onset of the Covid-19 pandemic meant that many of the staff changes and recruitment into new roles were put on hold for 2020/21. With fundraising events cancelled and limited community and corporate activity able to take place, a number of the fundraising team were furloughed during the March–June lockdown. With other patient facing departments struggling for staff, a further five members of the fundraising team were redeployed to support housekeeping, reception and clinical administration. This enabled the Hospice to continue to deliver its vital care and support services.

Despite the many restrictions placed on fundraising due to lockdown, the team were able to adjust and flex. We moved from traditional face-to-face fundraising to digital and virtual events and campaigns where possible, and maximised opportunities to generate income from direct mail appeals and regular giving.

Birmingham St Mary's Hospice closed the Kings Heath shop during 2020 and now operates a retail chain of 16 shops. Our total income was £902,892. This includes £251,000 of grant income from local councils, a transfer of £100,000 from parent charity and a £225,888, insurance pay out for business interruption. To support the loss of income due to the Covid-19 pandemic, we made savings totalling £484,000 through the furlough of retail staff and a staffing restructure. A total of £27,100 was saved through the renegotiation of rents payable during 2020/21. See note 15 to the accounts.

During the months that the shops were able to open their doors we served 65,788 customers, took almost 39,000 bags of donated goods, and generated over £35,604 in gift aid donations.

## **Our services**

### **Inpatient Care**

The Inpatient Unit at our Hospice provides specialist palliative care, including symptom control, end of life care and advice and support by a team of doctors, nurses and therapists. In our Harry Moseley Family Centre, families can stay with their loved ones in a calm and comfortable environment. Referrals are taken from healthcare professionals and prioritised according to clinical need.

Holistic care is planned to address the physical, psychological, social and spiritual needs of the patients, with respect for culture, religious and personal values. Personal choice is central to the ethos of care and decisions are made by the individual, in collaboration with the team. Our care is delivered without judgement, and we respect and uphold every individual's privacy and dignity.

## ST. MARY'S HOSPICE LIMITED

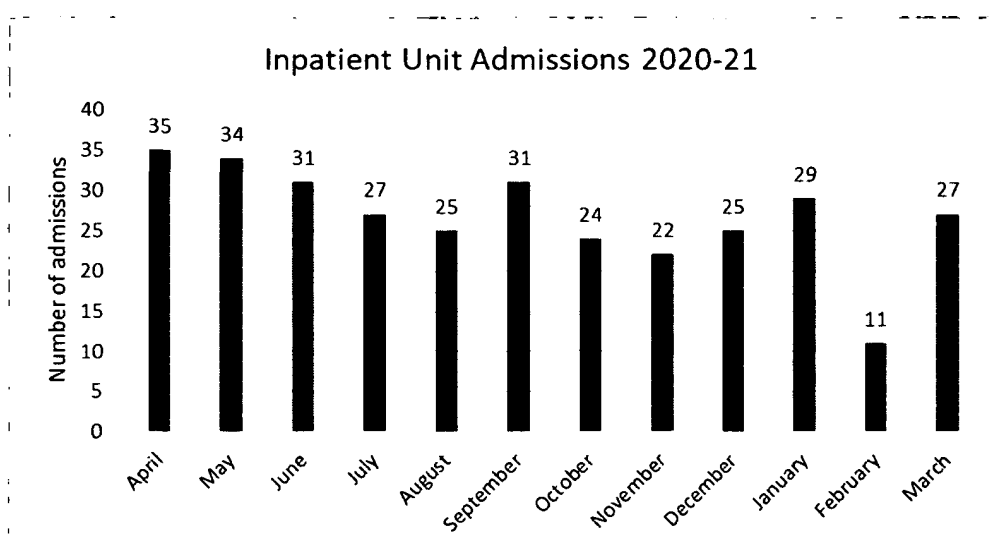
### TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021

The unit comprises 15 beds including 13 specialist beds and two 'home from home' beds. There is a family centre with en-suite bedrooms, kitchen, family area and outside seating area. The remainder are single rooms with en-suite facilities or small multi-bedded bays. There is a Peace Room with multi-faith facilities for prayer or non-religious quiet reflection.

Patients and visitors have access to the garden and larger main conservatory, which has been specially redesigned for those patients in our care who have dementia. For instance, we have improved signage to create a comforting and familiar environment to reduce anxiety, and to improve social interaction. Visiting hours are generally open but restrictions were introduced for infection control during the Covid-19 pandemic.

In 2020/21 there were 321 admissions to our Inpatient Unit, including patients who may have been admitted more than once. Although admissions were on a par with last year, our bed occupancy rate for specialist beds was 72%, lower than previous years as turnover was higher due to the Covid-19 pandemic and to patients being referred later in their diagnosis.

Due to Covid-19 precautions, we were unable to support those requiring aerosol generating procedures (such as non-invasive ventilation) over this period. The initial enforced restriction on visiting has also impacted demand for inpatient care. We installed a new air handling system in 2021, which will allow us to offer provision to a wider cohort of patients. As government restrictions and guidance change, we are now able to support more family members to be on site with their loved ones.



### Integrated Community Palliative Care

The Integrated Community Palliative Care Team consists of Clinical Nurse Specialists, Hospice at Home, our satellite clinics and our Day Hospice. The team supports individuals and families at home (including in care homes, prisons and hostels) and elsewhere in their community, providing advice and guidance on symptom management and advance care planning, as well as responding to other spiritual, psychosocial and care needs.

## ST. MARY'S HOSPICE LIMITED

### TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021

#### *Clinical Nurse Specialists*

Clinical activity in the Community Team decreased this year, but monthly caseloads remained high at between 310 and 370 patients per month, with the team working hard to ensure patients were still seen in a timely manner. Referrals responded to within urgency deadlines remained at 100%.

The team has adopted new ways of working during the Covid-19 pandemic, including collaborating with John Taylor Hospice and Marie Curie Hospice under the umbrella of HoBS (Hospices of Birmingham and Solihull). Our nurses have reduced the number of visits to people's homes, where possible engaging patients via telephone and video calls instead.

Despite having fewer staff, the team made a total of 15,416 contacts with patients during 2020/21, a 2.5% increase on last year.

A total of 1,174 community referrals were received, a decrease of 8% on last year.

Care was provided to 1,570 individuals by the Community Palliative Care Team during 2020/21. 7,120 professional contacts were made with healthcare colleagues (an increase of 49% from last year).

#### *Hospice at Home*

Our Hospice at Home team provides nursing care and psychological support to patients who have expressed wishes to die at home and require additional support to achieve this. Care is delivered by registered nurses and healthcare assistants in the patient's own home.

The Hospice at Home team works closely with our Clinical Nurse Specialists, supporting patients and families with telephone contact and responding to urgent need. They also offer 'bridging care' after discharge from hospice or hospital for people with palliative care needs who are awaiting a package of social care to be put in place.

In 2020/21, the Hospice at Home team completed 1,457 first assessments or home visits and supported 285 patients (a 20% decrease on last year). 140 of the home visits were in support of the Clinical Nurse Specialists where patients required an urgent response.

During the Covid-19 pandemic, Hospice at Home has been working differently by joining HoBS and extending the service hours 8am to 8pm.

#### *Day Services*

With restrictions on footfall within the Hospice, restrictions on travel and redeployment of staff, Day Services were suspended for a significant part of this year.

The Welcome Group was the first programme to be re-launched digitally, with positive feedback from participants.

The Space to Breathe and Therapeutic Day Hospice programmes followed and have also evaluated well.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

The future plan is to offer a hybrid model of delivery, where patients have a choice to access face-to-face care or engage virtually.

A total of 37 patients attended our Virtual Day Services during 2020/21, while 1,240 contacts were made with patients, carers or healthcare professionals.

Largely due to the success of the Space to Breathe programme, 52% of those attending had a non-cancer diagnosis.

#### **Therapeutic Care**

We offer physiotherapy, occupational therapy and complementary therapies to people on the ward in the Hospice, in our Day Hospice and within the local community, to support emotional and physical wellbeing and promote independence.

During 2020/21:

- our physiotherapists had 574 face-to-face contacts with patients
- our occupational therapists had 164 face-to-face contacts and 27 visits or first assessments
- the complementary therapy service was not available during the Covid-19 pandemic.

#### **Family and Carer Support**

The Family and Carer Support Team, consisting of social workers and spiritual care workers, provides practical advice and specialist counselling, spiritual and psychosocial support to patients, carers and family members, including children.

The Spiritual Care Service has seen changes this year with the recruitment of a new Spiritual Care Coordinator, who will lead a team of volunteers in supporting people of all faiths and none. In response to the Covid-19 pandemic, all spiritual support is being provided via telephone.

During 2020/21, the Family and Carer Support Team had 827 referrals, and carried out a total of 6,953 contacts, mainly over the phone.

Our Social Workers had 232 face-to-face contacts and made 2,809 telephone contacts, while our Spiritual Care Team made 288 contacts and totalled 55 volunteer hours.

#### **Support at Home**

The aim of Support at Home is to reduce the growing number of people who face social isolation when dealing with a life-limiting illness. Led and delivered by volunteers, Support at Home offers befriending, sitting and signposting for patients with life-limiting illnesses who require non-clinical services and who have expressed a wish to die at home.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

Despite the inability to provide face-to-face care because of the Covid-19 pandemic, Support at Home volunteers have remained committed to engaging with patients and families by telephone. For some individuals who were facing the isolation of lockdown, this was invaluable.

The Support at Home team made 1,409 telephone contacts with patients during 2020/21, with a total of 730 volunteer hours.

#### *Bereavement Support Services*

The Bereavement Support Service offers a range of information, facilitated support groups, one-to-one bereavement support and counselling, and is delivered by professional counsellors as well as highly skilled volunteers trained in supporting people in grief.

In response to the Covid-19 pandemic, one-to-one support was suspended with all other support being offered by telephone.

Our specialist Child Bereavement Service, funded by Children in Need, supports children and young people dealing with the loss of a loved one. A pre-bereavement family memory-making programme developed by the team has been very successful.

While one-to-one counselling was suspended during the Covid-19 pandemic, support for schools continued. Information packs were distributed to schools on how best to support bereaved children during the Covid-19 pandemic, and a webinar was attended by staff from 50 schools, receiving excellent feedback.

During 2020/21, our Adult Bereavement Service expanded to offer bereavement counselling to people who didn't have loved ones cared for by the Hospice. The Service made a total of 1,470 contacts with 248 volunteer hours.

Our Child Bereavement Service made a total of 431 contacts, including supporting children not connected to the hospice and contacts with schools.

#### **General advice**

Our Triage Nurse, who offers expert advice and signposting to all our specialist services, has continued to effectively manage referrals for all our teams this year, providing a more responsive service to referrers and improving communication between health and social care professionals.

Outside of office hours, patients known to the Hospice can access telephone advice from our team of specialist nurses.

We offer round-the-clock specialist medical advice and telephone support for any healthcare professional caring for individuals with palliative care needs within our area.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

#### **Education**

As a teaching Hospice, we deliver education in palliative and end of life care to students and professionals from different sectors, as well as offering a broad range of accredited training courses. Trainee doctors and nurses form part of our clinical teams.

Through 2020/21, despite the Covid-19 pandemic restrictions, we still continued in education delivery with similar income compared to previous years. Introduction of collaborative working across local hospices, commissioning and a mixed delivery method approach has increased our reach.

The collaboration with Birmingham Community Healthcare NHS trust continues, with delivery of training to community staff across Birmingham and Solihull. Following a tender process, the Hospice Education Department also became the preferred provider of end of life and palliative care education to the Black Country & West Birmingham STP, where we now deliver a virtual training programme.

#### **Research**

Research is a vital part of the work we do. We work with researchers at universities and in other healthcare settings and are actively involved in recruiting patients, carers, staff and volunteers for new research projects. The research we do continually improves the care and support we provide and helps advance palliative and end of life care for the future. Our achievements in 2020/21 are described on page 6.

#### **Community development and partnerships**

Last year we worked with partners across our STP (Sustainability and Transformation Partnership) on a proposal to achieve Compassionate Cities Status in Birmingham. We launched the first Compassionate Communities Programme in Selly Oak Neighbourhood Network in Partnership with Birmingham Voluntary Service Council.

Our Homelessness Support Service launched in September 2020 and has seen and supported direct referrals as well as supporting the development of a palliative care meeting with the homelessness primary care team. They have completed the first education community of practice with support workers and healthcare staff working in the sector.

Our Care Homes Support Team completed the funded two-year programme, they adapted this through the Covid-19 pandemic to work in partnership with Birmingham Community Healthcare NHS Trust in the Covid-19 response team. They delivered The Six Steps Programme virtually and continued to provide bespoke sessions and supports as needed to care homes.

The team became a Project HUB and are launching two Project ECHO networks for care homes in the summer.

#### **The year ahead**

2021/22 will be a period of adjustment for the Hospice as the planned merger with John Taylor Hospice is completed on the 1 August 2021. The merger is the foundation of a new long-term strategy to facilitate our recovery from the impact of the Covid-19 pandemic, creating financial resilience and clinical and operational stability.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

During the pandemic, the Hospice responded to huge challenges across all its services. We continued to provide round-the-clock care on our Inpatient Unit as well critical support in people's homes, on the phone, and via digital consultations.

We have worked in partnership to rapidly respond to demand for our services, joining forces with other local hospices to establish HoBS, enabling more people to get the care they need as quickly as possible. We've also been sharing our expertise with local hospitals, GPs, District Nurses, and care homes to upskill professionals in end of life care, so more people receive the right care and support during these uncertain times. Despite being more in demand than before, we have lost out on crucial income during the pandemic. Fundraising events had to be cancelled and all 17 of our charity shops temporarily closed. Our response has been to find innovative ways to fundraise online, to connect with our supporters and to work towards a planned and safe reopening of our shops.

We will continue with these new services and approaches to meet patient needs and to generate income to keep our services running.

For 2021/22 our six key priorities will be:

- Advance our specialism through the delivery of high-quality palliative and end of life care.
- Share our expertise and enable more people to play their part in delivering care and support.
- Achieve financial balance all year round through merger and efficiencies.
- Strengthen leadership capability and improve workforce capacity.
- Ramp up our visibility and relationship with our local communities and civic society.
- Create the infrastructure for change.

As agreed with our NHS commissioners, our priorities for clinical service quality will be:

- Embed new practice for the management of incidents to ensure patient safety.
- Continue our joint hospice service (HoBS), providing a 24/7 service to patients in Birmingham and Solihull to reduce crises for patients and provide wider access to inpatient beds, thereby ensuring clinical effectiveness.
- Gather feedback from patients on their experience of the new HoBS service, to inform service design and continually improve patient experience.

Following the appointment of a shared Chair and Chief Executive with John Taylor Hospice, we are undertaking an organisational governance review to ensure our structure is robust and fit for the planned merger of the two organisations.

At a system-wide level, we will build on our already strong position through our involvement in end of life care planning within the Birmingham and Solihull STP.

## **Volunteers**

As a volunteer-supported organisation, our volunteers are at the heart of our operation, including our Trustees who support the governance and leadership of our organisation. We could not deliver our work free of charge without the generous donation of time from over 385 individuals.

People volunteer for many reasons and the benefits are wide-ranging: from the feeling of making a difference to people with life-limiting illness, to joining a team and making new friends, or learning new skills and gaining valuable career experience. Volunteers are supported and involved in inductions, briefings and special thank you events each summer.



## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

Volunteer Adult Bereavement Counsellors gave 190 hours of their time supporting people dealing with their grief.

Spiritual Care Volunteers gave 68 hours of their time providing spiritual support to people of different faiths and people of no faith.

Due to the Covid-19 pandemic lockdown, Collection Volunteers were unable to carry out their normal bag pack and bucket collection role. They were only able to carry out one collection which generated £47.59.

Our fundraising groups have raised over £4,300.

Collection Box Coordinators helped raise £7,861.85 from collection tins across various locations in Birmingham and Sandwell.

Big Brum Bucket was unable to go ahead during 2020.

Hospice Ambassadors have given seven hours of their time to represent the hospice at two events this year, raising awareness of the Hospice within the community.

143 Retail Volunteers have given 9,475 hours of their time supporting our chain of shops.

### **Our approach to fundraising**

As a charity that relies on voluntary income, we take an active and responsible approach to fundraising. A high-quality supporter experience is key and as a member of the Fundraising Regulator we are firmly committed to ensuring we are compliant with their Code of Practice.

Our fundraising activity is carefully planned using set templates to ascertain campaign feasibility, plan income and expenditure budgets, logistics and health and safety requirements. All supporter data stored on our fundraising database is governed by strict consent, unsubscribe and complaints processes in line with UK GDPR legislation. Oversight of these processes is carried out by an internal committee of staff, ensuring we keep up to date with new legislation and act appropriately on supporter feedback. We have a dedicated Supporter Experience & Finance Processing Manager whose role, lead by the Head of Philanthropy, is to ensure that on a day-to-day basis we deliver a gold standard experience for all supporters and that any updates in UK GDPR or fundraising legislation is fed back to the team at bi-monthly team meetings.

All of our events are risk assessed and covered by professional insurers whom we work closely with to ensure our supporters are properly protected when registering and taking part. All necessary venue permissions, temporary event notices, collection and music licenses, supplier public indemnity insurance and hygiene qualifications are secured for every event hosted at external premises.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

Oversight of all fundraising activity carried out by the Hospice is the responsibility of the Trustees, Executive Team and specifically the Income Generation Director. All receive monthly and quarterly reports on activity, complaints and developments.

#### **Ensuring excellent fundraising customer service**

The Hospice is committed to providing an excellent service to supporters and retail customers but we recognise that as campaigns and supporter numbers grow, occasionally things do not go according to plan. With this in mind, we encourage complaints and feedback to help shape the ongoing development of activity and the way in which we work with our supporters.

During 2020/21 the Hospice received six complaints relating to fundraising: four via email, one via letter, and one via telephone. The nature of the complaints were as follows:

- Supporter felt a lack of empathy had been shown by a member of the Supporter Engagement Team.
- Supporter was unhappy with use of the word Merry in our Christmas card mailing.
- Supporter was unhappy at the prospect of the 5k chocolate run going virtual, and they would still need to raise monies to receive their items.
- Supporter was unhappy as they were not able to get a ladies Santa suit for the Jingle Bell Jog, and therefore wanted to cancel taking part.
- Supporter was unable to sign up to an event on the website.
- Supporter was unhappy with the information given to her by a member of the fundraising team in reference a Butterfly Fund.

An internal investigation took place after each complaint, with the outcomes fed back to the complainants in a positive manner with the offer of further discussion. All complainants were satisfied with the responses given and continue to be engaged.

#### **Ongoing evaluation**

Complaints and feedback help us to monitor the effectiveness of our fundraising activities and we actively review and analyse the complaints we receive in order to recognise trends and take appropriate action at an early stage. Once resolution of the complaint is achieved, learning outcomes are identified and publicised to improve the quality of the service provided, improve relationships with service users, customers and supporters and promote best practice with staff. Should the complainant not be satisfied with the response from the Hospice, we refer them to the Fundraising Regulator for independent adjudication.

The Fundraising Team share and review all feedback received and present this information in a post campaign evaluation report. We respect and value every one of our supporters and strive to learn from each comment and amend our processes where possible, in an endeavour to provide the highest quality service. During the year, we worked hard to ensure that we were communicating with our supporters appropriately and thanking them in a timely manner for their kind donations.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Reference and administrative information set out on page 31 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association, the requirements of a directors' report as required under company law, and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

##### **The Articles of Association**

The Articles of Association is the governing document that sets out rules and requirements relating to Association Members; terms of office and election of Trustees and Honorary Officers; disqualification of Trustees; and proceedings of the Board.

There are 60 (2020: 60) members of the Association, with provision for up to 100 members. All Trustees or Directors of the Hospice and Trading Company, are required to be members of the Association. Association Members are appointed after attending an open recruitment or open evening, to learn more about the Hospice, followed by interview process with an appointments panel selected from Trustees, Association Members and Executive Directors, and usually including the Chairman and Chief Executive.

Association Members bring their expertise and professionalism in a voluntary capacity to support our planning, governance committees and other groups.

##### **Board of Trustees**

The Board of Trustees (the Board) is the governing body of the Hospice. The purpose of the Board is to agree the strategic direction of the Hospice and to ensure the organisation delivers on its plans and objectives as set out in the governing documents. The Board is accountable for the Hospice's compliance with regulation and legislation as well as ensuring that the values, philosophies and reputation of the Hospice are upheld.

The Board also supports the Chief Executive and Executive Team in carrying out their executive responsibilities and holds them to account for their delegated responsibility for the strategic and operational leadership and management of the Hospice. There is a clear understanding of the distinction between Governance and Management.

There can be up to 15 Trustees on the Hospice Board (with a quorum of five). The Board holds ultimate responsibility for the employment of all Hospice staff who are employees of the Hospice. The Board meets at least four times a year with additional ad hoc meetings held as and when required to discuss company structure.

The Board is the final decision-making body for new policy, strategic planning and approval of financial budgets. The Board is also responsible for monitoring the implementation of the strategy and financial activity. The Hospice Chief Executive and Executive Directors attend Board meetings. Trustee and Director Indemnity insurance was provided for the year at an annual cost to the Hospice of £304 (2020: £304) with a limit of indemnity of £1 million.

A maximum of two staff or volunteer observers may attend each Board meeting by prior arrangement.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

#### **Appointment of Trustees**

Appointment of Hospice Trustees may either be by election by the Association at the Annual General Meeting or co-opted by the Board. Members of the Board shall hold office for a fixed term of three years from the date of their appointment.

Members of the Board may be re-elected for a further term or terms of office if their names are among those referred to by the Association. No Trustee can serve for more than three consecutive three-year terms of office without taking at least a one-year break from office.

Trustees are appointed following a recruitment process which may include advertisement or a recruitment event. An expression of interest form and Curriculum Vitae is requested followed by interview with an Appointments Panel of Trustees, Association Members and Executive Directors. The panel will normally include the Chairman and Chief Executive. References are taken and appropriate suitability checks are made prior to appointment, as Trustees may be given power of inspection.

The role of Chair is for up to two terms of three years. This also follows a recruitment process supported by succession plan and/or advertisement and search. This includes interview with an Appointments Panel of Trustees, Association Members and Executive Directors. The Honorary President of the Association may also chair the Panel.

#### **Induction and training of Trustees and Association Members**

Normally, pre Covid, Trustees and Association Members have a core induction programme supported by bespoke activities depending upon their role. They are also invited to attend the Corporate Induction Day, which includes information governance and safeguarding training, as Trustees are encouraged to participate in Trustee 'walkabout' visits. All on-site training was postponed during 2020/21 due to the pandemic restrictions. Where applicable, virtual training and 1-1's with Trustees was offered as a replacement. Board Development Sessions are held prior to at least two Board meetings a year and have included:

- mindfulness sessions
- freedom to speak up workshops
- mini conferences
- charity governance events
- 'Lunch & Learn' sessions: LGBT history month, introduction to mental health.

Trustees are also invited to attend a range of educational sessions including Hospice UK events, giving further opportunities for development. An annual Away Day of Trustees and Executive Directors also takes place, during which we consider the Hospice's position and the needs of our local population in relation to national and local policy.

#### **Strategic leadership and governance framework**

The Chief Executive is responsible for the leadership of the Hospice, which involves assisting the Board in determining the strategic vision and plans for the Hospice, and for ensuring effective achievement of those plans. The Chief Executive and Executive Team also ensure that Trustees are actively engaged in exercising their accountabilities and assure effective and transparent governance across the whole organisation. This is provided through a leadership and governance framework of which there is a core leadership and governance structure.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

#### *Leadership*

The Executive Director Team comprises:

- Chief Executive
- Medical Director/Consultant in Palliative Medicine
- Clinical Services Director
- Finance & IT Director
- Income Generation Director

Meeting fortnightly, this team is engaged at looking at the wider strategic implications of changes that affect the charity sector and the operational environment. Executive Directors have powers to make decisions within the approved budget, operational plan and Hospice policies and procedures, including standing financial instructions which set out delegated authority for financial decisions. Finance and Audit Committee (within given limits) or Board authority is required for investment or service changes outside these parameters.

The Executive Directors have specific responsibilities within the grievance and disciplinary procedures.

#### *Governance*

In order to streamline and improve governance the Hospice undertook an external review post year end and in due course will be implementing a new committee structure in preparation for the merger, this will include appointing a new People Committee. However, throughout the year under review the following committees were responsible for governance.

#### *Finance & Performance and Audit & Risk Committees*

The Finance & Performance and the Audit & Risk Committee are sub-committees of the Board. Executive Directors are members of both Committees.

The Committees meet quarterly between Board Meetings and have specific delegated decision making authority from the Board and also makes recommendations to the Board.

The purpose of the Committees is to monitor the strategic, financial and operational planning, and risk management of the Hospice. A separate Remuneration Committee for Executive Director and Chief Executive pay was established for Board recommendation. The Audit & Risk Committee also assesses the audit process and recommends approval of the financial statements to the Board.

#### *Governance Committees*

The Executive Team is responsible for management and assurance of quality and risk through four additional Governance Committees. These aim to ensure that courses of action are taken to minimise and remedy identified risk and poor performance, and that systems are in place to share good practice and continually improve the quality of care, clinical effectiveness and leadership across the Hospice.

Governance Committees have delegated responsibility to approve policies which are then recommended to the Board for ratification. Each committee meets at least once a quarter.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

The Governance Committees are:

- Compliance Committee (health and safety, environment, risk, information governance)
- Clinical Governance Committee
- HR Committee
- Communications and Fundraising Steering Group

The Compliance and Clinical Governance Committees and the Communications and Fundraising Steering Group are chaired by a Trustee and attended by at least one Executive Director. The HR Committee is chaired by an Executive Director, with committee membership also including a Trustee and an Association Member with relevant expertise in this field.

#### **Trading Subsidiary**

##### **St Mary's Hospice (Trading) Ltd ("the Trading Company")**

The Trading Company is a wholly owned subsidiary of the Hospice. There were four directors serving during the year who have accountability for retail and other trading and commercial activities. The Hospice Chief Executive has ultimate responsibility for the management of the Hospice and Trading Company. Two of the current directors are Hospice Trustees. The Finance & IT Director, Deputy Finance Director, the Director of Income Generation and the Head of Trading attend the Board meetings, which are held quarterly.

The Trading Company owns a one third share of the equity of TLC Lotteries Ltd (TLC). This company is a joint venture between the Hospice, Acorns Children's Hospice and Focus Birmingham. TLC is managed by a Lottery Manager. The TLC Board of Directors comprises two representatives from each of the three charities. The Hospice representatives are a Trading Company Director and the Director of Income Generation. TLC is a decision-making organisation unless Trustee approval is required from any of the owner charities.

##### **The Birmingham Hospice Ltd**

This company is a wholly owned subsidiary of the Hospice. There were two directors who served during the period, the previous Chief Executive and the Vice Chair. The company was dormant throughout the period.

#### **The Charity Governance Code**

The Hospice meets the outcomes of the Charity Governance Code and adheres to the seven principles as follows:

##### *Organisational purpose*

The Board is clear about the organisation's aims and objectives, ensuring decisions taken at board level are aligned with these aims. The organisation's aims and objectives are detailed in this report (see pages 3–4) and reviewed at Board away days.

##### *Leadership*

The Board is responsible for the strategic direction of the Hospice, ensuring the organisation delivers on its plans and objectives as set out in the governing documents through governance committees, board meetings and through regular Trustee walkabouts.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

The Chief Executive and Executive Team also ensure Trustees actively exercise their accountabilities through transparent governance across the whole organisation.

#### *Integrity*

The Board has in place a register of interests and hospitality and gifts which are reviewed annually and conflicts of interest are openly declared at the beginning of each Board meeting.

#### *Decision making risk and control*

The Board has sound systems of delegation in place with oversight being given by the Governance Committees. Risk is monitored through regular review of the organisational risk register at both committee level and board.

#### *Board effectiveness*

Trustees are recruited specifically to bring a range of professional proficiency and sector backgrounds to the Board, in order to fill identified skill and expertise gaps. Trustees undergo regular training and development and all serve set terms of office.

#### *Diversity*

The Board's approach to diversity supports its effectiveness, leadership and decision-making. The Board understands its responsibilities in this area, reviewing skills, experience and diversity of Trustees.

#### *Openness and accountability*

The Board leads the organisation in being transparent and accountable. The charity is open in its work, unless there is good reason for it not to be.

The Board ensures the Hospice is transparent in its reporting, publishing key documents on its website. The Board works with key stakeholders particularly neighbouring hospices and NHS commissioners. The Hospice works with other providers in the local healthcare economy through the End of Life Care Board in the Birmingham and Solihull STP.

## **FINANCIAL REVIEW**

The Hospice ended the 2020/21 financial year with a consolidated surplus overall of £1,427,184 (2019/20: £982,045 deficit). The consolidated surplus is made up of surplus unrestricted funds of £1,528,849 (2019/20: £881,952 deficit) and a deficit on restricted funds of £101,665 (2019/20: £100,093).

- The Hospice faces the ongoing challenge of meeting expanding clinical demand. Hence at the beginning of 2020/21 a deficit budget was approved, but with the caveat that future changes were planned which realigned income and expenditure. Throughout the year the Hospice successfully implemented a cost recovery plan; reducing costs, specifically in the non-clinical areas.

The global Covid-10 pandemic had a significant impact on the Hospice's financial results for the year to 31 March 2021. The investment portfolio increased in value and recovered significantly compared to 2019/20 year end position, which was detrimentally affected by the investment

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

market at the start of the pandemic, as seen in the designated fund movement where unrealised gains/losses are ring-fenced.

As a result of the Covid-19 pandemic during 2020/21 the Hospice received a total of £2.23m in financial support from: Birmingham and Solihull CCG (£308k), Hospice UK (£1.25m), local council retail grants (£251k), HMRC coronavirus job retention scheme (£299k) and a business interruption insurance claim (£225k).

Legacy income continues to be impacted in 2020/21 due to delays in probate, currently £685k has been generated against a target of £1m (2019/20: £959k income).

Looking forward, inevitably the Hospice finances in 2021/22 are under immense strain. The planned merger with John Taylor Hospice will provide stability and financial resilience. During 2020/21 the Hospice has incurred redundancy costs whilst establishing a joint Executive Team and reducing the recurring cost base in preparation for the intended merger.

#### **Restricted funds**

Restricted funds are reporting a deficit in the year of £101,665 (2019/20: £100,090). The deficit has arisen due to timing differences. Restricted funding has been received in previous years, in advance of the projects/services starting. A number of these activities commenced in 2019/20 and continued in 2020/21, being funded by the income that had been received in prior years, thus resulting in expenditure in the 2020/21 accounts that is not matched by income in the same year. See note 24 for more detail of the restricted fund movements.

Realised and unrealised investment (gains/(losses)) totalled £792,191 (2019/20: £(423,415)). As noted above, the material movement has resulted from the timing of the Covid-19 pandemic, with the share portfolio showing positive recovery during the year.

Charitable activities consisting of inpatient services, community palliative care, Day Hospice, Hospice at Home and education accounted for 74% (2019/20: 69%) of expenditure for the year.

Of total incoming resources, 57% (2019/20: 42%) were generated directly by these charitable activities from the NHS (including Hospice UK and education), and therefore the Hospice continues to rely on non-statutory fundraising.

#### **Principal sources of funding**

##### *Donations and gifts*

The Hospice was pleased to receive donations and gifts of £860,812 (2019/20: £357,992), an increase of £502,820 (140%).

##### *Legacies*

Income of £685,422 (2019/20: £959,072) was received from gifts generously left by supporters in their wills. This was a decrease of £273,650 (28%) year-on-year and represents 8% of the Hospice's total funding. Bequests remain vital to the Hospice's continued financial viability, and sincere thanks are due to all those people who continue to remember the Hospice in this way.

##### *NHS grants*

Income from the NHS decreased from the previous year to £3.39m from £3.53m, predominantly as a result of a one-off grant the Hospice received of £179k in 2019/20.

This contracted income from Birmingham and Solihull CCG and Sandwell accounts for 38% of the Hospice's income.



## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

#### *Fundraising events and appeals*

Fundraising events and appeals generated income of £702,292 (2019/20: £1,283,277), including £223,391 (2019/20: £269,980) restricted funding. This was £580,985 (45%) lower than the previous year.

The Trustees remain very grateful for the extremely high level of support received from a range of charitable trusts and foundations.

#### *TLC Lotteries Ltd*

TLC Lotteries Ltd, a joint venture with Acorns Children's Hospice and Focus Birmingham, continued to generate net incoming resources of £81,749 (2019/20: £101,636) for Birmingham St Mary's Hospice. Due to a planned expenditure by TLC on a membership recruitment campaign, income was £19,887 (20%) less than the previous year's, but the Hospice is very appreciative to consistently receive income each year from this venture.

#### *Trading activities and education*

Due to the forced closure of shops during the Covid-19 pandemic, income from trading decreased by £795,257 (52%) compared with the previous year. Trading costs decreased by £466,944 due to the closures and planned cost savings.

Trading income included £139,064 (2019/20: £372,770) relating to donations under the retail Gift Aid scheme, which operates in all of our charity shops. Under this scheme, the Trading Company acts as an agent in selling goods and the owner of the goods can opt to donate the proceeds to the Hospice. The Hospice claims Gift Aid on the amount donated, increasing the total income generated.

Education activities generated income of £108,752 (2019/20: £124,367) a decrease of £15,615 compared with 2019/20 due to reduced onsite training during the Covid-19 pandemic.

#### *Investment income*

Investment income decreased by 14% to £85,362 (2019/20: £98,157). The majority of this income was earned through the activities of listed investments.

### **Reserves policy**

The reserves policy of the Hospice takes into account the nature of the income and expenditure streams and the need to provide against the uncertainty of voluntary income, especially the significant variability of legacy income.

The Trustees have reviewed the risks associated with each major income and expenditure stream and quantified potential variability to determine the value of reserves required. On this basis, the reserves target was set at a minimum of £2 million for 2020/21, a level deemed necessary as we went through a period of transformation. Despite the impact of the global Covid-19 pandemic, closing reserves remain ahead of target at £3.8m.

This is largely because designated funds had been prudently ring-fenced over many years in order to guard against investment movements, and therefore excluded from free reserves brought forward.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

The Executive Team and Board are committed to improving the Hospice's future financial position and are planning a merger with John Taylor Hospice in August 2021. This plan will ensure that reserves are maintained at a level sufficient to comply with our risk-based reserves policy.

The Executive Team work closely with commissioners regarding future services and sustainability. The Finance & Performance Committee, a sub-committee of the Board, meet five times per year and closely monitor results and future forecasts.

Restricted funds are monies given to the Hospice for specific capital and project work within the overall aims of the organisation. The funds represent both capital and revenue funds and are detailed in note 24 to the accounts. Grants and donations received for capital purposes are accounted for as a restricted fund and the depreciation of the underlying fixed asset is charged to these funds over their lifetime. Revenue funds are received and will be expensed over the lifetime of the project.

The Trustees have designated funds totalling £2.9 million (2019/20: £1.9 million) to ring-fence the value of fixed assets retained for the Hospice's operations and to support the ongoing resilience of the Hospice.

#### **Principal risks and uncertainties**

Organisational risks are under constant review at the Hospice. The Executive and Business Development Team maintain a 'live' risk register that assesses governance, operational activities and strategic risk.

On a quarterly basis the governance committees (as detailed on page 21) review and challenge the risks relevant to their committee to ensure the level of risk remains appropriate and that mitigating actions are in place to effectively manage the risk.

The risk register includes a Gross, Net and Residual Risk score enabling Trustees and Executives to focus their attention accordingly.

The entire risk register is presented to the Board of Trustees on an annual basis identifying the procedures and systems in place to manage those risks with high risk ratings.

The three most significant gross risks that the Hospice manages currently are:

#### *External environment*

In 2020/21 there were two significant external events that have and will continue to impact the Hospice. These were Brexit and the global Covid-19 pandemic.

On 31 December 2020 Britain exited the European Union. Although the full impact of Brexit is still unclear given ongoing trade negotiations, the Hospice continues to monitor the risks associated with it, namely:

- Workforce availability. The labour market will be impacted by changes to freedom of movement and immigration rules. This risk will be addressed by workforce planning that will be taking place throughout 2021/22.
- Supply chain. Medical supplies could be impacted by future trade deals. The Hospice has minimal control over this risk as supplies are sourced by a third party therefore a level of reliance is placed on the NHS supply chain.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

- Share portfolio valuation. Prior to the impact of the Covid-19 pandemic, there were some significant movements in portfolio valuations as there was a high level of uncertainty in the markets. This risk is partially mitigated by the Hospice outsourcing the management of the portfolio to qualified investment brokers.

The Covid-19 pandemic remains a risk for the Hospice and the full impact of it on income targets is unknown. However, with the Bank of England warning that the UK economy is heading towards its sharpest recession on record, we are in the process of analysing what impact that could have on our voluntary income streams. Although retail could benefit, donations from businesses and individuals could be significantly affected.

Further, we do not yet know how long social distancing rules will be in place in the UK and this has a significant impact on fundraising activities which are predominantly reliant on human interaction and retail footfall.

There is also the risk of a third wave which could result in further lockdowns leading to closure of retail operations and increased costs such as those experienced in the previous waves of the pandemic. It is anticipated that the government would not be able to offer the level of support they did in the pandemic peak.

It is important to note that due to a risk-based reserves policy and robust financial management the above uncertainties do not impact on the going concern assessment of the Hospice (see page 27).

#### *Financial sustainability*

In 2020/21 the Hospice received 38% of its income from the NHS. With the increasing need and competition for NHS end of life care contracts, this income stream presents a considerable risk. To mitigate against this the Hospice is developing collaborative strategies and partnerships that both demonstrate better value for commissioners, and improved outcome measures for the population we cover.

Furthermore, the hospice places significant reliance on legacy income and as can be seen from the last two years this income stream fluctuates significantly. In 2019/20 legacy income was £959k but in 2020/21 it fell to £685k. Legacy income remains highly unpredictable and it is recognised that continued reliance on this to fund core costs in the long term is inherently risky.

The above financial risks are mitigated through forward planning and the maintenance of a risk based reserves policy.

#### *Workforce planning*

The Hospice employs a wide range of professionals and without effective workforce planning there is a risk that we will underestimate or incorrectly predict the staffing infrastructure required to deliver our strategies. This risk is heightened currently due to a widely reported lack of qualified medical, nursing and care staff in the UK and unfolding Brexit impact.

To mitigate this risk the HR team have been trained in workforce planning to enable them to support the Business Development Team in delivery of the same. We have installed a new HR/payroll system which has improved availability and timeliness of baseline staffing data and learning and development budgets are scrutinised to ensure they are future skills gap focussed.

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

#### **Going concern assessment**

The Covid-19 pandemic has had a significant impact on the Hospice and continues to create a number of uncertainties, as highlighted in *Principal risks and uncertainties* above. Appropriate due diligence was undertaken which included a detailed plan and 3 year financial projections for the merger. St Mary's Hospice Limited intends to transfer all its assets and liabilities to John Taylor Hospice Charity (to be renamed The Hospice Charity Partnership) on 1 August 2021. As a consequence, the financial statements have been prepared on a basis other than as a going concern. The activities of the charity will continue but the existing charity as a legal entity will be wound up in due course.

#### **Investment policy and performance**

The investment policy, which was set in conjunction with the investment managers Quilter Cheviot remains unchanged. The objectives of that policy are as follows:

- To aid the creation of a sufficient financial return to enable St Mary's Hospice Limited to carry out its purposes effectively and without interruption.
- The maintenance and, if possible, enhancement of the funds whilst they are invested.

Although generally, the interests of a charity's beneficiaries are best served by seeking to obtain a financial return from a suitably diverse portfolio of investments, the investment manager does have due regard to those assets which could be detrimental to the aims and objectives of Birmingham St. Mary's. Investment in the tobacco sector is not permitted.

Performance targets have been set for the Investment Manager to achieve a return consistent with the objectives set out above while maintaining an acceptable level of risk with no holding in a single equity share or pooled investment having a value of more than 7% of the total equity portfolio. Performance of the portfolio is reviewed quarterly with the Investment Manager.

#### **Remuneration policy**

The Hospice has published pay scales, which are reviewed annually by the Board of Trustees. All new employee job descriptions, and substantive changes, are subject to evaluation by an external HR specialist to determine pay level. Annually all roles are reviewed as part of the standardised Hospice-wide appraisal process, and re-evaluated if job descriptions have changed materially. The Remuneration Committee oversees the remuneration process for the Chief Executive and Executive Directors.

Trustees and committee members do not receive any form of remuneration for their roles.

#### **Statement of Responsibilities of The Board of Trustees**

The Trustees (who are also Directors of St. Mary's Hospice Limited for the purposes of company law) are responsible for preparing the Trustees' annual report including the strategic report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT FOR THE YEAR ENDED 31 March 2021**

- observe the methods and principles in the charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for ensuring adequate accounting records are maintained that disclose, with reasonable accuracy at any time, the financial position of the charitable company and enable assurance that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.


Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. This is not expected to be called upon as the assets and liabilities will be transferring over to John Taylor Hospice Charity as part of the merger transaction. The total number of such guarantees at 31 March 2021 was 62 (2020:62).

The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

#### **Auditor**

An invitation to tender process has started for the appointment of external auditors for the new merged entity, this will be formalised by the Audit Committee in October 2021.

The Trustees' annual report which includes the strategic report has been approved by the Trustees on 22 July 2021 and signed on their behalf by



**HARRY TURNER**  
Chair

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT**

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### **REFERENCE AND ADMINISTRATION DETAILS**

#### **PATRONS**

Mrs Judy Dyke LLB, TEP  
Mr Nick Owen BA (Hons)  
Mrs Llewela Bailey  
Mr Brendon Batson OBE

#### **HONORARY PRESIDENT**

Mrs J Millward FCA - resigned 19th April 21

#### **HONORARY VICE PRESIDENTS**

Digby, Lord Jones of Birmingham LLB (Hons)  
His Eminence Vincent Nichols, The Cardinal Archbishop of Westminster MA, M.Ed., STL

#### **BOARD OF TRUSTEES**

Mr H Turner (Chair)  
Ms S Ali – resigned January 21  
Mr J K Crawford MRICS – resigned October 20  
Dr K Deacon MB ChB – resigned November 20  
Ms K E Dowman MSc Dip IHSM  
Mr C L Graham BSc, MSs, AIOSH - resigned October 20  
Dr S Y Jameel FRCGP, MBBS, BMedSci, DFRSH, M.MedEd – resigned April 21  
Mr S Jarvis MBA, BA (Hons), MCIM – resigned March 21  
Mr G S Mandla LLB (Hons) Solicitor – resigned October 20  
Mrs D H McLellan LLB (Hons)  
Mr A S Williams BSc, FCA  
Mrs J Ward  
Mr P Wainwright – appointed January 21  
Mr P Bytheway – appointed January 21  
Dame C Elcoat – appointed January 21  
Mr J Shapiro – appointed January 21  
Mrs K Sharpe – appointed January 21

#### **EXECUTIVE OFFICERS**

Chief Executive	Mrs P Venables (retired January 21)
	Mr S Fuller (appointed January 21)
Nursing Director	Mrs H O'Halloran RN, MSc, BSc (Hons) (retired November 20)
Clinical Director	Miss S Mimmack (appointed November 20)
Finance Director	Mrs L V Breeze FCCA, MCIPD (resigned November 20)
Finance & IT Director	Mrs A McQuinn (appointed November 20)
Director of Income Generation	Miss Lucy Watkins
Medical Director/Consultant in Palliative Medicine	Dr D Talbot MBChB, MRCP, AHEA

## **ST. MARY'S HOSPICE LIMITED**

### **TRUSTEES' AND STRATEGIC REPORT**

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#### **REGISTERED OFFICE**

176 Raddlebarn Road  
Selly Park  
Birmingham  
B29 7DA

#### **AUDITOR**

Sayer Vincent LLP  
Chartered Accountants and Statutory Auditor  
Invicta House  
108-114 Golden Lane  
London  
EC1Y0TL

#### **BANKERS**

National Westminster Bank Plc  
33 Park Street  
Walsall  
WS1 1ER

#### **INVESTMENT MANAGERS**

Quilter Cheviot  
8th Floor  
Two Snowhill  
Birmingham  
B4 6GA

#### **REGISTERED CHARITY NUMBER**

503456

#### **COUNTRY OF REGISTRATION**

England and Wales

#### **REGISTERED COMPANY NUMBER**

1161308

#### **COUNTRY OF INCORPORATION**

United Kingdom

## **ST. MARY'S HOSPICE LIMITED**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF ST. MARY'S HOSPICE LIMITED FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Opinion**

We have audited the financial statements of St Mary's Hospice Limited (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2021 which comprise the consolidated and parent charitable company statement of financial activities, the group and parent charitable company balance sheets, the consolidated statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 March 2021 and of the group's and parent charitable company's incoming resources and application of resources, including its income and expenditure, for the year then ended
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice
- Have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the group financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Emphasis of matter - going concern**

Without modifying our opinion, we draw attention to the disclosures in the trustees' annual report and note 1d of the financial statements. St Mary's Hospice Limited intends to transfer all its assets and liabilities to John Taylor Hospice Charity (to be renamed The Hospice Charity Partnership) on 1 August 2021. As a consequence, the financial statements have been prepared on a basis other than as a going concern, although no adjustments were required as a result.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.



## **ST. MARY'S HOSPICE LIMITED**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF ST. MARY'S HOSPICE LIMITED FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Other Information**

The other information comprises the information included in the trustees' annual report, including the strategic report, other than the group financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the group financial statements does not cover the other information, and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the group financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the group financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the trustees' annual report, including the strategic report, for the financial year for which the financial statements are prepared is consistent with the financial statements
- The trustees' annual report, including the strategic report, has been prepared in accordance with applicable legal requirements

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and the parent charitable company and their environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report, including the strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and Charities Act 2011 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- The parent charitable company financial statements are not in agreement with the accounting records and returns; or
- Certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities set out in the trustees' annual report, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements

## **ST. MARY'S HOSPICE LIMITED**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF ST. MARY'S HOSPICE LIMITED FOR THE YEAR ENDED 31 MARCH 2021**

and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud are set out below.

### **Capability of the audit in detecting irregularities**

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management, and the audit and risk committee, which included obtaining and reviewing supporting documentation, concerning the group's policies and procedures relating to:
- Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- Detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected, or alleged fraud;
- The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We obtained an understanding of the legal and regulatory framework that the group operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the group from our professional and sector experience.
- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.

## **ST. MARY'S HOSPICE LIMITED**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF ST. MARY'S HOSPICE LIMITED FOR THE YEAR ENDED 31 MARCH 2021**

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- We reviewed any reports made to regulators.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charitable company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Fleur Holden (Senior statutory auditor)

26 July 2021

for and on behalf of Sayer Vincent LLP, Statutory Auditor

Invicta House, 108-114 Golden Lane, LONDON, EC1Y 0TL

Sayer Vincent LLP is eligible to act as auditor in terms of section 1212 of the Companies Act 2006

**ST MARY'S HOSPICE LIMITED**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 31 MARCH 2021**

The Group	Note	2021				2020			
		Unrestricted General £	Unrestricted Designated £	Restricted £	Total £	Unrestricted General £	Unrestricted Designated £	Restricted £	Total £
Income from:									
Donations and legacies	2	1,843,231	-	2,500	1,845,731	1,317,064	-	-	1,317,064
Charitable activities	3	3,810,866	-	1,251,297	5,062,163	3,660,172	-	-	3,660,172
Other trading activities	4	1,464,544	-	223,391	1,687,935	2,770,935	-	296,980	3,067,915
Investment income	5	85,362	-	-	85,362	98,157	-	-	98,157
Other income		45,293	-	-	45,293	70,945	-	-	70,945
Share of net income in joint venture		98,893	-	-	98,893	114,453	-	-	114,453
<b>Total income</b>		<b>7,348,189</b>	<b>-</b>	<b>1,477,188</b>	<b>8,825,377</b>	<b>8,031,726</b>	<b>-</b>	<b>296,980</b>	<b>8,328,706</b>
Expenditure on:									
Raising funds	6	1,967,655	57,935	100,000	2,125,590	2,714,780	65,222	-	2,780,002
Charitable activities		4,493,710	92,231	1,478,853	6,064,794	5,631,044	79,217	397,073	6,107,334
<b>Total expenditure</b>		<b>6,461,365</b>	<b>150,166</b>	<b>1,578,853</b>	<b>8,190,384</b>	<b>8,345,824</b>	<b>144,439</b>	<b>397,073</b>	<b>8,887,336</b>
<b>Net income / (expenditure) before net gains / (losses) on investments</b>		<b>886,824</b>	<b>(150,166)</b>	<b>(101,665)</b>	<b>634,993</b>	<b>(314,098)</b>	<b>(144,439)</b>	<b>(100,093)</b>	<b>(558,630)</b>
Net gains / (losses) on investments		(16,802)	808,993	-	792,191	151,866	(575,281)	-	(423,415)
<b>Net income / (expenditure) for the year</b>	7	<b>870,022</b>	<b>658,827</b>	<b>(101,665)</b>	<b>1,427,184</b>	<b>(162,232)</b>	<b>(719,720)</b>	<b>(100,093)</b>	<b>(982,045)</b>
Transfers between funds		(290,658)	290,658	-	-	161,803	(161,803)	-	-
<b>Net movement in funds</b>		<b>579,364</b>	<b>949,485</b>	<b>(101,665)</b>	<b>1,427,184</b>	<b>(429)</b>	<b>(881,523)</b>	<b>(100,093)</b>	<b>(982,045)</b>
Reconciliation of funds:									
Total funds brought forward		3,116,861	1,935,648	2,459,262	7,511,771	3,117,290	2,817,171	2,559,355	8,493,816
<b>Total funds carried forward</b>		<b>3,696,225</b>	<b>2,885,133</b>	<b>2,357,597</b>	<b>8,938,955</b>	<b>3,116,861</b>	<b>1,935,648</b>	<b>2,459,262</b>	<b>7,511,771</b>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 22a.

**ST MARY'S HOSPICE LIMITED**
**PARENT CHARITY STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**
**FOR THE YEAR ENDED 31 MARCH 2021**

FOR THE PERIODS 31 MARCH 2021									
The Charity		2021				2020			
	Note	Unrestricted General £	Unrestricted Designated £	Restricted £	Total £	Unrestricted General £	Unrestricted Designated £	Restricted £	Total £
<b>Income from:</b>									
<b>Donations and legacies</b>									
Legacies	2	685,422	-	-	685,422	959,072	-	-	959,072
Donations and gifts	2	858,312	-	2,500	860,812	357,992	-	-	357,992
Distribution from trading subsidiary		45,914	-	-	45,914	-	-	-	-
Coronavirus Job Retention Scheme	2	299,497	-	-	299,497	-	-	-	-
<b>Charitable activities</b>									
NHS Grant	3	3,393,772	-	-	3,393,772	3,535,805	-	-	3,535,805
CCG Covid funding	3	308,342	-	-	308,342	-	-	-	-
Hospice UK resilience funding	3	-	-	1,251,297	1,251,297	-	-	-	-
Education	3	108,752	-	-	108,752	103,017	-	-	103,017
<b>Other trading activities</b>									
Fundraising events and appeals	4	478,901	-	223,391	702,292	986,297	-	296,980	1,283,277
Trading activities		527,562	-	-	527,562	1,117,603	-	-	1,117,603
Income from TLC Lotteries Ltd		81,749	-	-	81,749	101,636	-	-	101,636
Investment income		85,264	-	-	85,264	97,767	-	-	97,767
<b>Other income</b>		45,293	-	-	45,293	70,985	-	-	70,985
<b>Total income</b>		6,918,780	-	1,477,188	8,395,968	7,330,174	-	296,980	7,627,154
<b>Expenditure on</b>									
<b>Raising funds</b>									
Expenditure on donations and legacies	6	800,943	7,095	192,159	1,000,197	1,197,066	6,094	-	1,203,160
Trading		679,050	2,027	100,000	781,077	998,929	1,741	-	1,000,670
Investment management	6	17,220	-	-	17,220	1,725	-	-	1,725
<b>Charitable activities</b>									
Inpatient Service		2,884,996	66,828	758,505	3,710,329	3,471,590	57,398	141,911	3,670,899
Community Palliative Care		950,227	5,676	212,045	1,167,947	1,115,417	4,875	113,882	1,234,174
Day Hospice		386,118	15,300	109,471	510,890	438,230	13,142	125,566	576,938
Hospice at Home		311,819	2,325	171,806	485,950	481,235	1,997	7,662	490,894
Education		152,708	2,102	34,868	189,678	128,486	1,805	8,052	138,343
<b>Total expenditure</b>		6,183,082	101,353	1,578,854	7,863,288	7,832,678	87,052	397,073	8,316,803
<b>Net income / (expenditure) before net gains / (losses) on investments</b>		735,698	(101,353)	(101,666)	532,680	(502,504)	(87,052)	(100,093)	(689,649)
<b>Net gains / (losses) on investments</b>		(16,802)	808,993	-	792,191	151,866	(575,281)	-	(423,415)
<b>Net income / (expenditure) before transfers</b>	7	718,896	707,640	(101,666)	1,324,871	(350,638)	(662,333)	(100,093)	(1,113,064)
<b>Transfers between funds</b>		-	-	-	-	194,394	(194,394)	-	-
<b>Net movement in funds</b>		718,896	707,640	(101,666)	1,324,871	(156,244)	(856,727)	(100,093)	(1,113,064)
<b>Reconciliation of funds:</b>									
Total funds brought forward		3,126,509	1,775,755	2,459,262	7,361,526	3,282,753	2,632,482	2,559,355	8,474,590
<b>Total funds carried forward</b>		3,845,405	2,483,395	2,357,596	8,686,397	3,126,509	1,775,755	2,459,262	7,361,526

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 22a.

# ST MARY'S HOSPICE LIMITED

## BALANCE SHEET

Company no. 1161308

AS AT 31 MARCH 2021

	Note	The group 2021 £	2020 £	The charity 2021 £	2020 £
<b>Fixed assets:</b>					
Tangible assets	12	3,553,024	3,552,927	3,455,553	3,424,736
Investment in subsidiary	14	-	-	1,000	1,000
Investments	13	3,567,269	2,792,297	3,567,269	2,792,297
Investment in joint venture	13	48,804	31,702	-	-
		<b>7,169,097</b>	<b>6,376,926</b>	<b>7,023,822</b>	<b>6,218,033</b>
<b>Current assets:</b>					
Stocks	15	5,283	13,575	-	-
Debtors	16	1,126,194	1,091,985	1,018,187	1,224,091
Cash at bank and in hand		2,768,844	685,501	2,706,077	511,336
		<b>3,900,321</b>	<b>1,791,061</b>	<b>3,724,265</b>	<b>1,735,427</b>
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	17	(2,099,971)	(601,283)	(2,031,198)	(537,001)
<b>Net current assets</b>		<b>1,800,350</b>	<b>1,189,778</b>	<b>1,693,067</b>	<b>1,198,426</b>
<b>Total assets less current liabilities</b>		<b>8,969,447</b>	<b>7,566,704</b>	<b>8,716,889</b>	<b>7,416,459</b>
Creditors: amounts falling due after one year	19	(30,492)	(54,933)	(30,492)	(54,933)
<b>Total net assets</b>		<b>8,938,955</b>	<b>7,511,771</b>	<b>8,686,397</b>	<b>7,361,526</b>
<b>Funds:</b>	22a				
Restricted income funds		2,357,597	2,459,262	2,357,596	2,459,262
Unrestricted income funds:					
Designated funds		2,885,133	1,935,648	2,483,395	1,775,755
General funds		3,486,369	2,992,175	3,845,405	3,126,509
Non-charitable subsidiary funds		209,856	124,686	-	-
Total unrestricted funds		<b>6,581,358</b>	<b>5,052,509</b>	<b>6,328,801</b>	<b>4,902,264</b>
<b>Total funds</b>		<b>8,938,955</b>	<b>7,511,771</b>	<b>8,686,397</b>	<b>7,361,526</b>

Approved by the trustees on 22 July 2021 and signed on their behalf by

*Andy Williams*

A Williams  
Trustee

# ST MARY'S HOSPICE LIMITED

## CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Note	2021 £	£	2020 £	£
<b>Cash flows from operating activities</b>					
Net income/(expenditure) for the reporting period (as per the statement of financial activities)		1,427,184		(982,045)	
Depreciation charges		309,857		306,086	
(Gains)/losses on investments		(809,292)		410,599	
Dividends, interest and rent from investments		(85,362)		(98,157)	
Loss on the disposal of fixed assets		13,760		153	
Decrease/(increase) in accrued investment cash		4,463		-	
Decrease/(increase) in stocks		8,292		(5,529)	
(Increase)/decrease in debtors		(34,209)		452,148	
Increase/(decrease) in creditors		74,247		(303,593)	
<b>Net cash provided by/ (used in) operating activities</b>		<b>908,940</b>		<b>(220,338)</b>	
<b>Cash flows from investing activities:</b>					
Dividends, interest and rents from investments		85,362		98,157	
Purchase of fixed assets		(323,714)		(246,349)	
Proceeds from sale of investments		688,473		709,262	
Purchase of investments		(794,249)		(538,047)	
<b>Net cash (used in)/ provided by investing activities</b>		<b>(344,128)</b>		<b>23,023</b>	
<b>Cash flows from financing activities:</b>					
Cash inflows from new borrowing		1,400,000		-	
<b>Net cash provided by financing activities</b>		<b>1,400,000</b>		<b>-</b>	
<b>Change in cash and cash equivalents in the year</b>		<b>1,964,812</b>		<b>(197,315)</b>	
Cash and cash equivalents at the beginning of the year		989,768		1,187,083	
<b>Cash and cash equivalents at the end of the year</b>		<b>2,954,580</b>		<b>989,768</b>	
<b>Analysis of cash and cash equivalents and of net debt</b>					
		At 1 April 2020 £	Cash flows £	At 31 March 2021 £	
Cash at bank and in hand		685,501	2,083,343	2,768,844	
Cash held by investment managers		304,267	(118,531)	185,736	
<b>Total cash and cash equivalents</b>		<b>989,768</b>	<b>1,964,812</b>	<b>2,954,580</b>	
Loans falling due within one year		-	1,400,000	1,400,000	
<b>Total</b>		<b>-</b>	<b>1,400,000</b>	<b>1,400,000</b>	

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies

##### a) Statutory information

St. Mary's Hospice Limited is a charitable company limited by guarantee and is incorporated in England.

The registered office address is 176 Raddlebarn Road, Selly Park, Birmingham, B29 7DA.

##### b) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

##### Consolidation

The financial statements include the results of St. Mary's Hospice (Trading) Limited.

TLC Lotteries Ltd (TLC) is a joint venture where the Group holds its interest on a long-term basis and TLC is jointly controlled by the Group and other ventures under a contractual agreement. The investment in TLC is therefore included in the consolidated financial statements using the equity method. The Group discloses its share of TLC's turnover and operating result in the Statement of Financial Activities. The year end of TLC is 31 December. Therefore the investment in the joint venture is included using management accounts to 31 March 2021.

##### c) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

##### d) Going concern

The trustees intend to transfer the assets, liabilities and activities of St Mary's Hospice Limited for nil consideration to John Taylor Hospice Charity (to be renamed The Hospice Charity Partnership) on 1 August 2021. Whilst the charity's activities will continue as normal within The Hospice Charity Partnership post 1 August 2021, St Mary's Hospice Limited, as a separate legal entity, will be removed from the register of charities. For the aforementioned reasons the entity is not regarded as a going concern. The financial statements are therefore prepared on a basis other than as a going concern. However, no adjustments are required to the assets or liabilities as all activities are continuing within The Hospice Charity Partnership.

The Trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

##### e) Income

Income is recognised in the year in which it is receivable. For legacies, entitlement is taken as the earlier of the date on which either:

- the Charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Charity that a distribution will be made;
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.



# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies (continued)

##### f) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### g) Fund accounting

###### Restricted funds

These are funds for a specific purpose which have been allocated solely according to the terms of each appeal. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work. Depreciation on assets purchased from restricted funds is classified according to the area in which the related assets are used.

###### Unrestricted funds

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

###### Designated funds

The group has created designated funds in order to:

- ring fence the value of fixed assets, to the extent that this is not covered by relevant restricted funds
- reflect the unrealised element of gains on investments
- support transformation and investment in services.

##### h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charity in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of delivering services undertaken to further the purposes of the charity and their associated support costs
- Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

###### Fundraising costs

Fundraising costs represent expenditure in relation to staff members who are directly engaged in fundraising and the related costs of fundraising. These have been allocated to 'costs of generating voluntary income'. Details of allocated support costs can be found in note 7a.

##### i) Allocation of support costs

Where possible, costs have been allocated directly to the activity to which they relate. However, there are also shared support costs that enable the Hospice's charitable, income generating and governance activities to be undertaken. These costs have been allocated to the Hospice's activities using appropriate cost drivers as follows:

- staff numbers for administration, human resources, finance, information management and facilities costs; and
- floor area for maintenance.

###### Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the audit fees and costs linked to the strategic management of the Charity. Details of allocated support costs can be found in note 7a.

###### Repairs and renewals

All expenditure on repairs and renewals is written off in the year in which it is incurred.

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies (continued)

##### j) Operating leases

Payments made under operating leases are charged to the income and expenditure account on a straight line basis over the term of the lease or until the next review point, whichever is earlier.

##### k) Tangible fixed assets

Assets are capitalised where the purchase price exceeds £750 for the Hospice and exceeds £350 for St. Mary's Hospice (Trading) Limited. Assets are recognised at cost.

Depreciation on assets are allocated to activities on the basis of use of their use in those activities.

##### Impairment

Assets are reviewed for impairment if circumstances indicate their carrying value may exceed the net realisable value and value in use. Major components are treated as a separate asset where they have significantly different patterns of consumption of economic benefits and are depreciated separately over its useful life.

##### Depreciation

Depreciation is provided at the following annual rates to write off the cost less the estimated residual value of the assets over their expected useful economic lives:

Freehold buildings	2% straight line
Leasehold premises and improvements	Over the term of the leases, or to the date of first break clause
Fittings and equipment	10% to 20% straight line
Computer equipment	33 1/3 % straight line
Motor vehicles	20% straight line
Plant and machinery	20% straight line

No depreciation is provided on freehold land.

##### l) Investments

###### Listed investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Any change in fair value will be recognised in the statement of financial activities. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading "Net gains/(losses) on investments" in the statement of financial activities. The charity does not acquire put options, derivatives or other complex financial instruments.

###### Investments in subsidiaries

Investments in subsidiaries are at cost.

##### m) Stock

Stocks comprise merchandising goods for resale and are stated at the lower of cost and net realisable value, on a first in, first out basis. There is no material difference between the replacement cost and the value given to goods in stock.

##### n) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### p) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 1 Accounting policies (continued)

##### q) Financial instruments

The group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of loans which are subsequently measured at amortised cost using the effective interest method.

##### r) Pension costs

The Charity is one of a number of participating employers in the National Health Service Pension Scheme. It is, therefore, not possible to allocate any actuarial surplus or deficit and consequently, contributions to the National Health Service Pension Scheme are charged to the income and expenditure account in the year in which they become payable. The scheme has both defined benefits and contributions, any shortfall in the national fund being met by the Exchequer. In addition, contributions are made into two defined contribution pension schemes which are also charged to the income and expenditure account in the year in which they become payable.

##### s) Government Grants

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Income from small business retail grants have been recognised in the year in which they were announced by the Government as the charity met the criteria for them. Income from the Coronavirus Job Retention Scheme has been recognised in the year in which the charity has entitlement to it.

#### 2 Income from donations and legacies

	Unrestricted £	Restricted £	2021 Total £	Unrestricted £	Restricted £	2020 Total £
Legacies	685,422	-	685,422	959,072	-	959,072
Donations and gifts	858,312	2,500	860,812	357,992	-	357,992
Coronavirus Job Retention Scheme	299,497	-	299,497	-	-	-
	<b>1,843,231</b>	<b>2,500</b>	<b>1,845,731</b>	<b>1,317,064</b>	<b>-</b>	<b>1,317,064</b>

#### 3 Income from charitable activities

	Unrestricted £	Restricted £	2021 Total £	Unrestricted £	Restricted £	2020 Total £
NHS Grant	3,393,772	-	3,393,772	3,535,805	-	3,535,805
CCG Covid funding	308,342	-	308,342	-	-	-
Hospice UK resilience funding	-	1,251,297	1,251,297	-	-	-
Education	108,752	-	108,752	124,367	-	124,367
Total income from charitable activities	<b>3,810,866</b>	<b>1,251,297</b>	<b>5,062,163</b>	<b>3,660,172</b>	<b>-</b>	<b>3,660,172</b>

Hospice UK resilience funding - The NHSE awarded funding to allow the hospice to make available bed capacity and community support from April 2020 to July 2020 to provide support to people with complex needs in the context of the COVID-19 situation and to provide bed capacity and community support from November 2020 to March 2021 for the same purpose.

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 4 Other trading activities

	Unrestricted £	Restricted £	2021 Total £	Unrestricted £	Restricted £	2020 Total £
Fundraising events and appeals	478,901	223,391	702,292	986,297	296,980	1,283,277
Trading activities	734,381	-	734,381	1,529,638	-	1,529,638
Retail, Hospitality and Leisure grants	251,262	-	251,262	255,000	-	255,000
	<u>1,464,544</u>	<u>223,391</u>	<u>1,687,935</u>	<u>2,770,935</u>	<u>296,980</u>	<u>3,067,915</u>

#### 5 Income from investments

	Unrestricted £	2021 Total £	Unrestricted £	2020 Total £
Investments	84,476	84,476	94,060	94,060
Interest received	886	886	4,097	4,097
	<u>85,362</u>	<u>85,362</u>	<u>98,157</u>	<u>98,157</u>

All income from investments is unrestricted.

ST MARY'S HOSPICE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

6a Analysis of expenditure (current year)

	Direct costs				Support costs				2021 Total £	2020 Total £
	Staff and agency £	Depn £	Governance £	Other £	Staff and agency £	Depn £	Governance £	Other £		
<b>Expenditure</b>										
<b>Expenditure on raising funds</b>										
Expenditure on fundraising	605,114	-	5,539	158,423	172,705	7,095	-	51,321	1,000,197	1,203,160
Trading	666,505	48,813	6,000	377,884	1,400	2,027	-	5,544	1,108,173	1,575,117
Investment management	-	-	-	17,219	-	-	-	1	17,220	1,725
	1,271,619	48,813	11,539	553,526	174,105	9,122	-	56,867	2,125,590	2,780,002
<b>Expenditure on charitable activities</b>										
Inpatient services	2,391,901	106,450	62,849	268,611	519,970	66,828	35,859	257,860	3,710,329	3,673,802
Community palliative care	889,066	1,524	19,321	40,613	157,082	5,676	11,110	43,556	1,167,947	1,235,074
Day Hospice	314,017	51,818	3,241	36,888	43,077	15,300	1,783	44,765	510,890	577,083
Hospice at home	305,625	-	9,587	26,523	109,838	2,325	5,441	26,612	485,950	491,335
Education	125,361	-	2,385	16,573	30,903	2,102	1,372	10,981	189,678	130,040
<b>Total Expenditure</b>	<b>5,297,590</b>	<b>208,605</b>	<b>108,922</b>	<b>942,734</b>	<b>1,034,975</b>	<b>101,353</b>	<b>55,564</b>	<b>440,641</b>	<b>8,190,384</b>	<b>8,887,336</b>

Support costs and Governance costs have been allocated based on staff numbers, floor area or direct costs as appropriate.

Governance costs comprise:

	2021	2020
Audit and accountancy	22,406	16,474
Legal and professional fees	63,109	(833)
Professional subscriptions	12,832	2,780
Merger related costs	14,538	-
Allocated support costs - pay	40,402	20,852
Allocated support costs - non pay	11,199	14,031
	<b>164,486</b>	<b>53,304</b>

ST MARY'S HOSPICE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

6b Analysis of expenditure (prior year)

	Direct costs				Support costs				2020 Total £	2019 Total £
	Staff and agency £	Depn £	Governance £	Other £	Staff and agency £	Depn £	Governance £	Other £		
<b>Expenditure</b>										
<b>Expenditure on raising funds</b>										
Expenditure on donations and legacy	658,399	-	-	316,185	162,965	6,094	-	59,517	1,203,160	1,301,009
Trading	996,914	57,386	-	511,255	839	1,741	-	6,982	1,575,117	1,389,385
Investment management	-	-	-	1,723	-	-	-	2	1,725	5,704
	<u>1,655,313</u>	<u>57,386</u>	<u>-</u>	<u>829,163</u>	<u>163,804</u>	<u>7,835</u>	<u>-</u>	<u>66,501</u>	<u>2,780,002</u>	<u>2,696,098</u>
<b>Expenditure on charitable activities</b>										
Inpatient services	2,406,621	80,621	11,888	325,082	472,732	57,398	22,512	296,948	3,673,802	3,785,906
Community palliative care	1,013,560	2,226	3,683	15,372	140,043	4,875	6,975	48,340	1,235,074	1,296,094
Day Hospice	338,035	64,269	591	64,794	42,084	13,142	1,119	53,049	577,083	590,307
Hospice at home	355,295	-	1,804	11,911	89,639	1,997	3,416	27,273	491,335	519,096
Education	62,289	-	455	26,802	25,910	1,805	861	11,918	130,040	121,571
	<u>5,831,113</u>	<u>204,502</u>	<u>18,421</u>	<u>1,273,124</u>	<u>934,212</u>	<u>87,052</u>	<u>34,883</u>	<u>504,029</u>	<u>8,887,336</u>	<u>9,009,072</u>

Support costs and Governance costs have been allocated based on staff numbers, floor area or direct costs as appropriate.

Governance costs comprise:

Audit and accountancy	16,474
Legal and professional fees	(833)
Professional subscriptions	2,780
Allocated support costs - pay	20,852
Allocated support costs - non pay	14,031
	<u>53,304</u>

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 7 Net income / (expenditure) for the year

This is stated after charging / (crediting):

	2021 £	2020 £
Depreciation charges	309,857	306,086
Loss on disposal of fixed assets	13,760	-
Operating lease rentals:		
Property	235,151	262,118
Other	15,969	10,116
Auditor's remuneration (excluding VAT):		
Audit - current year	15,495	15,000
Audit - prior year under accrual	851	1,474
Tax fees/other	5,500	1,250

#### 8 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2021 £	2020 £
Salaries and wages	5,096,484	5,568,744
Redundancy and termination costs	105,765	-
Social security costs	444,134	475,741
Employer's contribution to defined contribution pension schemes	151,303	168,307
Contributions to NHS defined benefit pension scheme	221,011	243,482
	<b>6,018,697</b>	<b>6,456,274</b>
Agency staff and medical consultants	351,759	326,780
Chaplaincy costs	-	3,123
	<b>6,370,456</b>	<b>6,786,177</b>

The redundancy and termination costs were settled and paid at the balance sheet date.

Holiday pay accrued as at 31 March 2021 was £22,701 (2020: £19,513).

Agency costs include temporary staffing costs and employment costs recharged to the Hospice in respect of our Medical Director and Specialist Registrars whose employment contracts are held by the NHS.

No remuneration was paid to any Board Member during the year or to persons with a family or business connection with any Board Member.

During the year, no Board Members (2020: none) received expenses for the attendance at Board Member meetings (2020: £nil).

The following number of employees received employee benefits (excluding employer pension costs and employer's national insurance and those remunerated through a service level agreement) earning over £60,000pa during the year between:

	2021 No.	2020 No.
£60,001 - £70,000	2	-
£70,001 - £80,000	2	1
£110,001 - £120,000	1	1

Pension contributions for the above employees amounted to £26,902 (2020: £21,490). The employees were members of the defined contribution scheme.

Remuneration and benefits which include employers' NI and employers' pension were paid to 6 key management personnel roles during the year. The total amount paid was £597,409. This includes £65,810 relating to 50% of the remuneration paid from November 2020 to 31 March 2021 to 3 individuals who are recharged from John Taylor Hospice Charity. In 2020 £548,876 was paid to 7 individuals, including the remuneration of one member of key management who was remunerated through a service level agreement with University Hospital Birmingham.

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 9 Staff numbers

The average number of employees (head count based on number of staff employed) during the year was 260 (2020: 256). This was split between full-time 78 (2020: 85) and part-time 182 (2020: 171).

#### 10 Related party transactions

##### Group

During the financial year ended 31 March 2021 the following transactions occurred between St. Mary's Hospice Limited and St. Mary's Hospice (Trading) Limited:

- The Trading Company made sales of donated goods on behalf of the hospice to the value of £139,064 (2020: £372,771).
- Staff costs of £538,645 (2020: £1,002,995) were incurred by the Hospice on behalf of the Trading company. These were recharged by the Hospice to the Trading company net of a management fee rebate that recognises that trading staff are working to generate funds for the Hospice, this rebate totalled £204,719 (2020: £371,640).
- Rent of £9,500 (2020: £9,500) was charged by The Hospice to the Trading company for the rental of the Heeley Road shop.
- The Trading company made a Gift Aid distribution of £45,914 (2020: £nil) to the Hospice.

At the 31 March 2021 St. Mary's Hospice (Trading) Limited owed St. Mary's Hospice Limited £247,529 (2020: £431,637) and in addition had an operational liability within trade creditors of £73,838 (2020: £80,703).

##### Trustees and core staff

During the year as part of the merger costs shared with John Taylor Hospice Charity, we engaged the legal services of Browne Jacobson, a company Mr P Wainwright (Trustee) works for. St Mary's Hospice Limited made a 50% contribution to Browne Jacobson of £4,855 (2020: £0) for services received. These services were procured under normal terms of business. P Venables (CEO retired in January 21) provided consultancy services through In-Form Solutions as a Project Director of Integration for the proposed merger. St Marys Hospice Limited made a 50% contribution to In-form solutions of £17,626 (2020:£0) for services received.

In 2019/20, Ms M de Vos was the sister of Mr N de Vos (Chairman). During the year to 31 March 2020 we engaged the services of the company Freelance Fundraising Support, a company that Ms de Vos works for. In the year to 31 March 2020, St Mary's Hospice Limited made payments to Freelance Fundraising Support of £31,263 for services received. At 31 March 2020 the Hospice owed Freelance Fundraising Support £nil. These services were procured under normal terms of business.

Miss K Edwards, an employee of the hospice is the sister in law of Mr A Williams (trustee). Miss K Edwards was appointed following a competitive recruitment process. Mr A Williams was not involved in this process.

During the year, donations received without conditions to the Hospice from Trustees and key management personnel totalled £618 (2020: £876).

#### 11 Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes. The charity's trading subsidiary St Mary's Hospice (Trading) Limited distributes under Gift Aid available profits to the parent charity. Its charge to corporation tax in the year was:

	2021 £	2020 £
UK corporation tax at 19%	-	-



# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 12 Tangible fixed assets

##### The group

	Freehold land	Freehold Property	Short leasehold improvements	Fittings equipment & motor vehicles	Total
Cost	£	£	£	£	£
At the start of the year	500,000	5,387,620	232,612	2,619,824	8,740,056
Additions in year	-	14,624	4,287	304,803	323,714
Disposals in year	-	-	(7,450)	(57,098)	(64,548)
At the end of the year	500,000	5,402,244	229,449	2,867,529	8,999,222
<b>Depreciation</b>					
At the start of the year	-	2,992,732	189,801	2,004,596	5,187,129
Charge for the year	-	110,954	16,279	182,624	309,857
Eliminated on disposal	-	-	(6,534)	(44,254)	(50,788)
At the end of the year	-	3,103,686	199,546	2,142,966	5,446,198
<b>Net book value</b>					
At the end of the year	500,000	2,298,558	29,903	724,563	3,553,024
At the start of the year	500,000	2,394,888	42,811	615,228	3,552,927

All of the above assets are used for charitable purposes.

##### The charity

	Freehold land	Freehold property	Fittings equipment & motor vehicles	Total
Cost	£	£	£	£
At the start of the year	500,000	5,334,593	2,260,729	8,095,322
Additions in year	-	-	304,529	304,529
Disposals in year	-	-	(31,687)	(31,687)
At the end of the year	500,000	5,334,593	2,533,571	8,368,164
<b>Depreciation</b>				
At the start of the year	-	2,942,384	1,728,202	4,670,586
Charge for the year	-	109,627	151,417	261,044
Eliminated on disposal	-	-	(19,019)	(19,019)
At the end of the year	-	3,052,011	1,860,600	4,912,611
<b>Net book value</b>				
At the end of the year	500,000	2,282,582	672,971	3,455,553
At the start of the year	500,000	2,392,209	532,527	3,424,736

All of the above assets are used for charitable purposes.

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 13 Listed investments

	The group		The charity	
	2021	2020	2021	2020
	£	£	£	£
Listed investments at fair value	2,792,297	3,210,950	2,792,297	3,210,950
Additions at cost	794,249	538,047	794,249	538,047
Disposal proceeds	(686,317)	(707,084)	(686,317)	(707,084)
Proceeds received on reconciliations	(2,156)	(2,178)	(2,156)	(2,178)
Realised (loss)/gain on disposals	(16,802)	151,866	(16,802)	151,866
Unrealised gain/(loss) for the year	808,993	(575,281)	808,993	(575,281)
Cash movement on capital account	(122,995)	175,977	(122,995)	175,977
Fair value at the end of the year	3,567,269	2,792,297	3,567,269	2,792,297

#### Investments comprise:

	The group		The charity	
	2021	2020	2021	2020
	£	£	£	£
Securities	3,381,533	2,488,030	3,381,533	2,488,030
Cash held by investment broker pending reinvestment	185,736	304,267	185,736	304,267
<b>Total</b>	<b>3,567,269</b>	<b>2,792,297</b>	<b>3,567,269</b>	<b>2,792,297</b>

#### Investment in joint venture

St. Mary's Hospice (Trading) Limited owns a one third share in the net assets of TLC Lotteries Limited, a company incorporated in England. This joint venture promotes a commercial lottery game, which aims to generate profits for the benefit of its affiliated charities.

The directors consider that the value of £48,804 (2020: £31,703) which equates to the group's share of the underlying net assets of the joint venture to be the best estimate of its market value at 31 March 2021. The historical cost of the investment is £5,100.

TLC Lotteries Ltd	2021	2020
	£	£
As at 1 April	31,703	18,886
Share of profit	98,850	114,453
Amounts withdrawn under gift aid	(81,749)	(101,636)
	<b>48,804</b>	<b>31,703</b>
Represented by:		
Share of gross assets	110,950	55,161
Share of gross liabilities	(62,146)	(23,459)
	<b>48,804</b>	<b>31,702</b>

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 14 Subsidiary undertaking

The charity owns the whole of the issued ordinary share capital of St Mary's Hospice (Trading) Limited, a company registered in England. The company number is 2696641. The registered office address is 76 Raddlebarn Road, Selly Park, Birmingham, B29 7DA.

The subsidiary is used for non-primary purpose trading activities. All activities have been consolidated on a line by line basis in the statement of financial activities. Available profits are distributed under Gift Aid to the parent charity.

The trustees Mrs JD Ward and Ms K Sharpe are also directors of the subsidiary. Mr J K Crawford was also trustee of the charity and a director of the subsidiary until October 2020.

A summary of the results of the subsidiary is shown below:

	2021 £	2020 £
Turnover	325,742	1,085,575
Cost of sales	(20,859)	(53,442)
<b>Gross profit</b>	<b>304,883</b>	<b>1,032,133</b>
Administrative expenses	(751,047)	(1,169,277)
Other operating income	577,150	255,000
<b>Profit on ordinary activities before interest and taxation</b>	<b>130,986</b>	<b>117,856</b>
Interest receivable and similar income	98	390
<b>Total comprehensive income</b>	<b>131,084</b>	<b>118,246</b>
<b>Retained earnings</b>		
Total retained earnings brought forward	123,686	5,440
Total comprehensive income	131,084	118,246
Distribution under Gift Aid to parent charity	(45,914)	-
<b>Total retained earnings carried forward</b>	<b>208,856</b>	<b>123,686</b>
The aggregate of the assets, liabilities and reserves was:		
Assets	599,997	702,027
Liabilities	(390,141)	(577,341)
<b>Reserves</b>	<b>209,856</b>	<b>124,686</b>

St Mary's Hospice Limited holds £1,000 (2020: £1,000) share in its subsidiary undertaking at cost.

Amounts owed to/from the parent undertaking are shown in note 16.

Included within administrative expenses above is a management charge of £330,456 (2020: £631,355) from the parent entity.

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 15 Stock

	The group		The charity	
	2021	2020	2021	2020
	£	£	£	£
Merchandising goods	5,283	13,575	-	-
	<b>5,283</b>	<b>13,575</b>	<b>-</b>	<b>-</b>

#### 16 Debtors

	The group		The charity	
	2021	2020	2021	2020
	£	£	£	£
Amounts owed by subsidiary	-	-	247,529	431,637
Trade debtors	84,437	273,827	154,877	351,256
Other debtors	271,715	85,862	238,951	23,638
Prepayments	153,694	258,756	153,694	199,020
Accrued income	616,348	473,540	223,135	218,540
	<b>1,126,194</b>	<b>1,091,985</b>	<b>1,018,187</b>	<b>1,224,091</b>

Other debtors for the group include £32,764 and £47,660 (2020: £62,222 and £23,638) in respect of VAT for St Mary's Hospice (Trading) Limited and St Mary's Hospice Limited respectively. Accrued income for the group and charity includes legacy income of £170,077 (2020: £175,794).

#### 17 Creditors: amounts falling due within one year

	The group		The charity	
	2021	2020	2021	2020
	£	£	£	£
Bank loans (note 20)	1,400,000	-	1,400,000	-
Trade creditors	284,978	208,622	251,854	231,543
Taxation and social security	98,192	103,296	98,192	103,296
Other creditors	71,937	148,849	71,937	93,916
Accruals	172,014	92,558	136,364	60,288
Deferred income (note 18)	72,850	47,958	72,850	47,958
	<b>2,099,971</b>	<b>601,283</b>	<b>2,031,198</b>	<b>537,001</b>

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 18 Deferred income

Deferred income comprises income received in advance for events.

	The group		The charity	
	2021	2020	2021	2020
	£	£	£	£
Balance at the beginning of the year	47,958	29,679	47,958	29,679
Amount released to income in the year	(30,077)	(29,679)	(30,077)	(29,679)
Amount deferred in the year	54,969	47,958	54,969	47,958
Balance at the end of the year	72,850	47,958	72,850	47,958

#### 19 Creditors: amounts falling due after one year

	The group		The charity	
	2021	2020	2021	2020
	£	£	£	£
Other creditors: 2-5 years	30,492	54,933	30,492	54,933
	30,492	54,933	30,492	54,933

#### 20 Bank loan

The loan facilities are repayable as follows:

- Under one year

	2021	2020
	£	£
	1,400,000	-
	1,400,000	-

The total unsecured bank loan of £1.4m is supported by the Coronavirus Business Interruption Loan Scheme ('CBILS'), managed by the British Business Bank on behalf of, and with the financial backing of, the Secretary of State for Business, Energy and Industrial Strategy. Under the CBILS, interest due during the first 12 months will be payable by the UK Government under the terms of the Scheme. After the first 12 months, interest will be payable by the Hospice.

The first repayment is due on 30 June 2021. Monthly payments of £23,333 are then payable for 60 months. Additional repayments may be made at any time. Interest is chargeable at 2.07% p.a. over Base Rate. Where Base Rate is below zero, it will be deemed to be zero. The effective rate during the first 12 months is zero. The charity is required to repay the loan prior to the planned transfer of activities, assets and liabilities to John Taylor Hospice on 1 August 2021 (to be renamed The Hospice Charity Partnership) so has been recognised as a liability to repay within 12 months.

Other creditors represents the liability to MHR International, the provider of the group's integrated HR and Payroll system which was installed during 2018/19. The value of implementation is contracted to be repaid over a 5 year period.

# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 21a Analysis of group net assets between funds (current year)

	General unrestricted £	Designated funds £	Restricted funds £	Total funds £
<b>The Group</b>				
Tangible fixed assets	-	1,405,691	2,147,333	3,553,024
Listed investments	2,736,631	830,638	-	3,567,269
Investment in joint venture	-	48,804	-	48,804
Current assets	3,090,057	600,000	210,264	3,900,321
Current liabilities	(2,099,971)	-	-	(2,099,971)
Long term liabilities	(30,492)	-	-	(30,492)
<b>Net assets at 31 March 2021</b>	<b>3,696,225</b>	<b>2,885,133</b>	<b>2,357,597</b>	<b>8,938,955</b>
<b>The Charity</b>				
Tangible fixed assets	-	1,308,220	2,147,333	3,455,553
Listed investments	2,736,631	830,638	-	3,567,269
Investment in subsidiary	1,000	-	-	1,000
Current assets	2,914,001	600,000	210,264	3,724,265
Current liabilities	(1,775,735)	(255,463)	-	(2,031,198)
Long term liabilities	(30,492)	-	-	(30,492)
<b>Net assets at 31 March 2021</b>	<b>3,845,405</b>	<b>2,483,395</b>	<b>2,357,597</b>	<b>8,686,397</b>

#### 21b Analysis of group net assets between funds (prior year)

	General unrestricted £	Designated funds £	Restricted funds £	Total funds £
<b>The Group</b>				
Tangible fixed assets	-	1,282,301	2,270,626	3,552,927
Listed investments	2,770,652	21,645	-	2,792,297
Investment in joint venture	-	31,702	-	31,702
Current assets	1,002,424	600,000	188,637	1,791,061
Current liabilities	(601,283)	-	-	(601,283)
Long term liabilities	(54,933)	-	-	(54,933)
<b>Net assets at 31 March 2020</b>	<b>3,116,860</b>	<b>1,935,648</b>	<b>2,459,263</b>	<b>7,511,771</b>
<b>The Charity</b>				
Tangible fixed assets	-	1,154,110	2,270,626	3,424,736
Listed investment	2,770,652	21,645	-	2,792,297
Investment in subsidiary	1,000	-	-	1,000
Current assets	946,790	600,000	188,637	1,735,427
Current liabilities	(537,001)	-	-	(537,001)
Long term liabilities	(54,933)	-	-	(54,933)
<b>Net assets at 31 March 2020</b>	<b>3,126,508</b>	<b>1,775,755</b>	<b>2,459,263</b>	<b>7,361,526</b>

**ST MARY'S HOSPICE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**22a Movements in funds (current year)**

	At 1 April 2020 £	Income & gains £	Expenditure & losses £	Transfers £	At 31 March 2021 £
<b>Restricted funds:</b>					
Hospice UK resilience funding	-	1,251,297	(1,251,297)	-	-
Hospice capital projects	899,267	63,765	(166,296)	-	796,736
Extension fund	616,082	-	(15,392)	-	600,690
Hospice services fund	187,207	162,126	(139,618)	-	209,715
Henry Joseph conservatory fund	29,677	-	(570)	-	29,107
Service redesign fund	1,430	-	(880)	-	550
Freehold property fund	725,600	-	(4,800)	-	720,800
<b>Total restricted funds</b>	<b>2,459,262</b>	<b>1,477,188</b>	<b>(1,578,853)</b>	<b>-</b>	<b>2,357,597</b>
<b>Unrestricted funds:</b>					
Designated funds:					
Fixed assets	1,282,301	-	(150,166)	273,556	1,405,691
Investments	21,645	808,993	-	-	830,638
TLC	31,702	-	-	17,102	48,804
Resilience fund	600,000	-	-	-	600,000
<b>Total designated funds</b>	<b>1,935,648</b>	<b>808,993</b>	<b>(150,166)</b>	<b>290,658</b>	<b>2,885,133</b>
<b>General funds</b>	<b>3,116,861</b>	<b>7,348,189</b>	<b>(6,478,167)</b>	<b>(290,658)</b>	<b>3,696,225</b>
<b>Total unrestricted funds</b>	<b>5,052,509</b>	<b>8,157,182</b>	<b>(6,628,333)</b>	<b>-</b>	<b>6,581,358</b>
<b>Total funds</b>	<b>7,511,771</b>	<b>9,634,370</b>	<b>(8,207,186)</b>	<b>-</b>	<b>8,938,955</b>

The narrative to explain the purpose of each fund is given at the foot of the note below.

**ST MARY'S HOSPICE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**22b Movements in funds (prior year)**

	At 1 April 2019	Income & gains	Expenditure & losses	Transfers	At 31 March 2020
	£	£	£	£	£
<b>Restricted funds:</b>					
Hospice capital projects	978,553	54,911	(134,197)	-	899,267
Extension fund	631,847	-	(15,765)	-	616,082
Hospice services fund	161,519	242,069	(216,381)	-	187,207
Henry Joseph conservatory fund	30,247	-	(570)	-	29,677
Service redesign fund	26,789	-	(25,359)	-	1,430
Freehold property fund	730,400	-	(4,800)	-	725,600
<b>Total restricted funds</b>	<b>2,559,355</b>	<b>296,980</b>	<b>(397,072)</b>	<b>-</b>	<b>2,459,262</b>
<b>Unrestricted funds:</b>					
Designated funds:					
Fixed assets	1,371,359	-	(144,439)	55,381	1,282,301
Investments	596,926	-	(575,281)	-	21,645
TLC	18,886	-	-	12,816	31,702
Resilience fund	830,000	-	-	(230,000)	600,000
<b>Total designated funds</b>	<b>2,817,171</b>	<b>-</b>	<b>(719,720)</b>	<b>(161,803)</b>	<b>1,935,648</b>
<b>General funds</b>	<b>3,117,290</b>	<b>8,183,592</b>	<b>(8,345,824)</b>	<b>161,803</b>	<b>3,116,861</b>
<b>Total unrestricted funds</b>	<b>5,934,461</b>	<b>8,183,592</b>	<b>(9,065,544)</b>	<b>-</b>	<b>5,052,509</b>
<b>Total funds</b>	<b>8,493,816</b>	<b>8,480,572</b>	<b>(9,462,616)</b>	<b>-</b>	<b>7,511,770</b>



# ST MARY'S HOSPICE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 22 Movements in funds

##### Purposes of restricted funds

The Hospice has the following designated and restricted funds, created as a result of conditions imposed on income by donors:

- Hospice UK resilience funding - The NHSE awarded funding to allow the hospice to make available bed capacity and community support from April 2020 to July 2020 to provide support to people with complex needs in the context of the COVID-19 situation and to provide bed capacity and community support from November 2020 to March 2021 for the same purpose.
- Hospice capital projects fund to cover the costs of specific items of capital expenditure, such as refurbishment, fittings, vehicles, computers and equipment. This includes major refurbishments of the inpatient unit and reception completed in 2009/10, the Day Hospice in 2010/11 and the Family Centre completed in 2013/14;
- Extension fund to help meet the costs of the Hospice extension and major refurbishment programme completed in 1997/98;
- Hospice services fund to help meet the direct revenue cost of a variety of projects including, a research nurse, child bereavement services, a support at home service and a bereavement counsellor.
- Henry Joseph Conservatory Fund to fund the conservatory added to the inpatient unit in 1998/99;
- Education Centre fund to cover expenditure on the Hospice's education and conference facilities, completed in 1999/2000;
- Service Redesign fund to cover expenditure on transforming and expanding services;
- Freehold property fund represents the freehold land and buildings restricted by a covenant that were gifted by the Birmingham Archdiocesan Trust on 21 June 2017.

##### Purposes of designated funds

- Designated Fixed assets Fund – the trustees have designated funds to ring-fence the value of fixed assets retained for the Hospice's operations;
- Investments - the trustees have designated funds to reflect the unrealised element of gains on investments
- The resilience fund - in 2018/19 a new resilience fund was created from excess legacies received. With the Group's latest three year forecasts predicting cumulative deficits in excess of £600k this reserve will provide the financial stability required to remain resilient.

#### 23 Operating lease commitments payable as a lessee

The group's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property		Other	
	2021	2020	2021	2020
	£	£	£	£
Less than one year	229,530	229,658	15,249	15,249
One to five years	289,750	530,000	7,136	22,385
Over five years	-	12,042	-	-
	<b>519,280</b>	<b>771,700</b>	<b>22,385</b>	<b>37,634</b>

#### 24 Capital commitments

The group has no capital commitments at the year end (2020: £nil).

#### 25 Contingent assets or liabilities

There are no contingent assets or liabilities at the year end (2020: £nil).

## **ST MARY'S HOSPICE LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 MARCH 2021**

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##### **26 Post balance sheet events**

The trustees intend to transfer the activities, assets and liabilities of the charity to John Taylor Hospice Charity (to be renamed The Hospice Charity Partnership) on 1 August 2021. The bank loan will be repaid before 31 July once the merger has been signed off at the relevant board meetings on 22 July.

##### **27 Legal status of the charity**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. This is not expected to be called upon as the assets and liabilities will be transferring over to John Taylor Hospice Charity as part of the merger transaction.