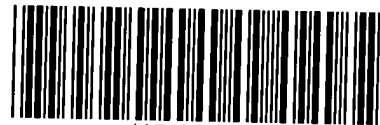


Company Number: 01136229
Charity Number: 325018

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED
(a company limited by guarantee)

REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

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BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

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BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

GOVERNORS, OFFICERS AND ADVISERS

Governors	Mrs Catherine Jane Kent (Chair) * ** Mr N Hosken Mrs K J Simons Dr J Wand ** Mrs J Hodsdon * Mr N A Folland Mr A Lillywhite * Mr R Green * Mr N E Southwell Mrs C Oothusthien Mrs S E Williams (appointed 16 May 2017)
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* denotes membership of Finance and General Purposes Committee

** denotes membership of Health and Safety Committee

Headmaster	Mr R Cross
Bursar and Company Secretary	Miss L Strange
Registered Office and Principal Address	Berkhampstead School Pittville Circus Road Cheltenham Gloucestershire GL52 2QA
Auditor	Crowe Clark Whitehill LLP Carrick House Lypiatt Road Cheltenham Gloucestershire GL50 2QJ
Bankers	Lloyds Bank Plc 130 High St, Cheltenham, GL50 1EW
Solicitors	Sherbornes Solicitors 4 Royal Crescent Cheltenham GL50 3DA

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2017

The Governors (who are also the company's directors for the purpose of company law) present their Annual Report for the year ended 31 August 2017 under the Charities Act 2011, including the Directors' and Strategic Reports, under the Companies Act 2006, together with the audited financial statements for the year.

DIRECTORS' REPORT

STATUS AND ADMINISTRATION

Berkhampstead School (Cheltenham) Trust Limited is a charity within the meaning of the Charities Act 2011 and has been entered on the Central Register of Charities (number 325018). It is incorporated under the Companies Act 2006 (number 01136229) as a company limited by guarantee and not having share capital.

GOVERNING DOCUMENTS

The School is governed by its Memorandum and Articles of Association and was incorporated on 26 September 1973.

CHARITABLE OBJECTS

The objects for which the charity is established are to promote and provide for the advancement of education and in connection therewith to conduct, carry on, acquire and develop in the United Kingdom any boarding or day school for the education of children.

PRINCIPAL ACTIVITY

The principal activity of the School continues to be the provision of a well-rounded education to both boys and girls up to the age of 11.

ORGANISATIONAL STRUCTURE

The Charity is managed by the Board of Governors. Meetings are frequently throughout the year. The day to day running of the School's activities is undertaken by the Headmaster, with the assistance of the Bursar and Senior Management Team. The Bursar co-ordinates the financial and administrative work of the School and manages any building and maintenance work in conjunction with the Estates Manager. The Head and the Bursar attend all meetings of the Governing Body Committees.

Remuneration is set by the Board of Governors, with the policy objective of ensuring appropriate salaries to encourage enhanced performance and, in a fair and responsible manner, rewarding for individual contributions to the School's success.

GOVERNORS

The Chair of Governors is Mrs Catherine Jane Kent, who has a long standing relationship with Berkhampstead School by way of being an ex parent and former Chair of the Parents Association. Two new Governors have been appointed during the year, Mrs Sue Williams and Mrs Charlotte Oothusthien.

The Governing Body continue to hugely support the School, attending "Governors' days" during a normal school day, as well as attending many of the School functions throughout the academic year.

Governors attend courses and seminars to ensure that they are fully informed with regard to Governance and work closely with the senior management and teaching staff supporting and challenging their work at all times. A review of Governance structure has also taken place over the last year.

New Governors are elected on the basis of nominations from the Governors based on the candidates' professional qualities, experience, personal competence and local availability. New Governors attend specialist external courses on the role and responsibilities of charity trustees.

The Governors at 31 August 2017 are listed on the charity information page.

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2017

GROUP STRUCTURE

The School has one wholly owned non-charitable subsidiary, Berkhamstead School (Day Care Nursery) Limited (company number 07805292). The trading activities of Berkhamstead School (Day Care Nursery) Limited consist of the provision of a day nursery. Annual profits will be donated to the School under the Gift Aid Scheme, where appropriate. Transactions between these entities are detailed within Note 4.

AIM

The School's principal aim is the provision of a high achieving, academically aspiring and all-encompassing education in a friendly family environment. All members of the School are actively encouraged to achieve their true potential.

PRIMARY OBJECTIVES

The board policy continues to put excellence in both teaching and learning as the prime strategic objective. We consider that this is brought about by providing an environment where every child is known and cared for in happy and fun surroundings. Effort and achievement in all areas are encouraged and recognised. Governors appreciate the importance of the very high standard of pastoral care that Berkhamstead continues to provide so that the children are supported in every way throughout their time in the School. Berkhamstead is a "feeder school" for a variety of secondary schools both in the maintained sector and independent schools. The teachers provide advice and guidance so that the pupils are able to transfer confidently to the school of their choice. Several pupils gain places at local grammar schools and others achieve awards at independent schools. There is a variety of after school clubs and activities so that the children can develop individually in areas outside the main curriculum. Throughout the school participation is encouraged in Music, Drama, Art and Sport.

The aims and objectives set for the School's subsidiary are to facilitate the achievement of the School's aims and objectives as above.

PUBLIC BENEFIT

Berkhamstead School remains committed to the aim of providing public benefit in accordance with its founding principles. Charity law has recently introduced a requirement to demonstrate public benefit for charitable purposes where it has hitherto been presumed in the absence of evidence to the contrary. This calls in turn for more detailed disclosures concerning our activities.

The awarding of bursaries for the needy is a measurable means of providing public benefit. Children attending the School have received benefit of fee assistance amounting to £61,653 (2016: £54,394). The School continues to allow its facilities to be used by local organisations for yoga, chess and local speakers.

In administering the Charity, the charity Governors have complied with their duty in section 17 of the Charities Act 2011 and have paid due regard to the published Charity Commission guidance on the operation of the Public Benefit requirements.

**REPORT OF THE GOVERNORS
FOR THE YEAR ENDED 31 AUGUST 2017**

STRATEGIC REPORT

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

The School continues from strength to strength, and received an outstanding ISI inspection across the whole School in April 2017. There is no room for complacency in any area of School life and it will continue to strive for excellence across the board.

Academically this was another outstanding year. Seventeen scholarships to major Independent Schools were gained including Academic, Art, Music and Sports awards.

Art, Drama, Music and Sport continue to be a strong feature of the School with continued success in competitions and matches and well-attended, high quality performances of plays and concerts. The two Spring Concerts in Pittville Pump Room exemplified the enthusiasm and collaboration between staff and pupils in their confident performances.

The academic success of the School is certainly regularly acknowledged and celebrated, the Platinum Award, launched last year, continues to promote and celebrate the achievements of those who participate and excel in other areas of school life and outside in the local community.

The sporting successes have once again been very good. Hundreds of fixtures were played across Rugby, Hockey, Football, Netball, Cricket and Rounders. Matches were won and lost but the important points are that every child represented the School and each match was built around camaraderie, skills and enjoyment.

Chess continues to be an important part of Berkhamstead Life with many children participating at a social and competitive level.

The Enrichment programme of activities and visits was more diverse and stimulating than ever, adding a valuable dimension to the children's learning. Visits ranged from the Viney Hill Adventure Centre to the Living Rainforest, @Bristol and the Black Country Museum.

Music, highly prized places were gained in the National Children's Orchestra and the National Children's Choir.

Pupil numbers were more than maintained with many new pupils signed up for the Autumn term so that most year groups were full and some pupils on waiting lists. Several families are registering for a couple of years ahead. Retention remains good but as always there were a few departures mainly due to changes in parental circumstances or relocation; details as of August 2017 were: 28 in the Kindergarten (which rose to 43 by the Summer), 98 in the Pre-Prep and 133 in the Prep department. There are 128 children attending the Day Nursery

The number of enquiries has remained positive. Follow up of initial enquiries and subsequent visits have been carefully monitored. The Headmaster devotes much time to interviewing and showing prospective parents round the School and the Governors appreciate the considerable difference this makes to the take up of places. Open Days are vibrant occasions. Volunteer parents, pupils, staff and Governors deal with tours and enquiries. It is still the case that "word of mouth" is what encourages prospective parents to find out more.

The pupils have been involved in various fund raising activities such as Cheltenham food bank, Save the Children, RNLI, WWF, Red nose day and Children in Need.

**REPORT OF THE GOVERNORS
FOR THE YEAR ENDED 31 AUGUST 2017**

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

Net income for the year totalled £107,744 (2016 net income £110,363). The consolidated unrestricted general fund of the group at August 2017 was £1,612,234 (2016 £1,504,490). In addition there are funds upon which restrictions have been placed by the donors, the balance of these funds being £370 (2016: £370).

The Governors are pleased with the results which are in line with expectations. The trading subsidiary has continued to grow and the Governors are pleased to provide continued support to the Day Nursery. It remains a stepping stone from day care to school itself and once again a number of children have transferred to the School Nursery, widening the Berkhamstead community. There continues to be strong demand for places at both the Day Nursery and the School Kindergarten and also in the school itself.

DEVELOPMENTS

The School has continued to invest in outdoor development, the Kindergarten now has an area covered by a canopy to enable more free flow inside/outside play even in inclement weather. Indoor development includes the refurbishment of the Pre-prep library, and dining room, where the stage has been removed and the floor restored. The reception area has been refurbished on both sites, the Prep foyer now has a bespoke display cabinet for school prizes and trophies and has become a welcoming space. The toilet facilities have been improved in the Kindergarten.

The School has improved its ICT provision for both staff and children by introducing an Apple Management system across the entire network and academic software delivered through iPads. This has further enhanced the teaching at Berkhamstead.

Security has been improved by the implementation of a new card entry system.

The School also continues to invest in the fabric of the buildings, a continual rolling maintenance program and the Board and Senior Management continue to consider ways of optimising the space available for the pupils.

The School has continued to update its new website (launched in January 2016) and continues to develop the rebranding, for example, wrapping the mini bus fleet in the new colours, updating the image of the School whilst maintaining its traditional values and ethos.

The Day Nursery continues to thrive and is a happy and safe environment for the children. The number of children transferring either to Berkhamstead Kindergarten or to Reception at a later age remained high and exceeded expectations. The Nursery has become more integrated into the main School and the children are often included in activities such as music and picnics. They have access to all the School indoor and outdoor facilities for their activities and concerts.

The active PTA has raised funds throughout the year by means of events such as, Bonfire Night, the Christmas Fair, the May Ball, the Summer Fete as well as various other parents' social evenings.

FUTURE PLANS

The School has for some time been in discussion with Cheltenham Borough Council and Gloucester Highways regarding the road safety outside the School. A road safety scheme has now been agreed and was implemented during October 2017. These improvements should significantly increase road safety for pupils, staff, parents and the wider community.

**REPORT OF THE GOVERNORS
FOR THE YEAR ENDED 31 AUGUST 2017**

RESERVES POLICY

The Governors aim to build up the free reserves of the Charity to ensure that these are sufficient to cover recurring expenditure in the short term to allow for possible loss or delays in respect of income.

At 31 August 2017 the total unrestricted reserve was £1,612,234 (2016: £1,504,490) with fixed assets valued at: £3,011,642 (2016: £3,032,162) less associated loans of £1,411,359 (2016: £1,486,781) resulting in free reserves of £11,951 (2016: *negative free reserves of £40,891, this is in line with many independent schools*). In recent years the Governors have invested significant sums in improvements to the School facilities which have attracted pupils. Improvements have been funded by long term loans secured on the freehold property. At 31 August 2017 £776,695 (2016: £855,268) was due in over 5 years' time.

Berkhampstead Day Care Nursery had negative reserves at the year end of £25,070 (2016: £63,763). This is as a result of the Nursery being a relatively new venture which started in 2012. As the results of the Nursery are improving each year these negative reserves are expected to turn positive in the near future.

PRINCIPAL RISKS AND RISK MANAGEMENT

All committees are charged with the need to review risk and to check School policies that affect them specifically. Risk is an item at all board meetings. The Health and Safety Committee has continued to meet each term and then to report to the Governing body. Financial performance is compared to budgets, which are prepared on an annual basis, for each of the three terms in the year and for the year as a whole. The Finance Committee meets regularly to discuss financial performance and future funding requirements. The Chairman of Governors meets the Headmaster and also the Bursar when possible.

A full review of the Committee structure has been undertaken this year and a new structure is to be implemented from September 2017, this will include the addition of a Compliance Committee alongside a Finance and General-Purpose and an Education Committee who will all report to the Full Board. This structure will continue to be assessed through the next year.

Reports from external agencies providing expertise in areas such as water, fire safety and asbestos management continue to be sought, acted upon and signed off.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors (who are directors of Berkhampstead School (Cheltenham) Trust Limited) for the purposes of company law) are responsible for preparing the Governors' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

Company law requires the Governors to prepare financial statements for each financial year. Under company law the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable group for that period. In preparing these financial statements, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable group will continue in business.

**REPORT OF THE GOVERNORS
FOR THE YEAR ENDED 31 AUGUST 2017**

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions, disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the Governors are aware, there is no relevant audit information of which the charity's auditors are unaware. The Governors have each taken all the steps that we ought to have taken as Governors in order to make ourselves aware of any relevant audit information and to establish that the Charitable Company's auditors are aware of that information.

AUDITOR

In accordance with Section 485 of the Companies Act 2006, a resolution proposing the re-appointment of Crowe Clark Whitehill LLP as auditor to the School will be put to the annual general meeting.

This Annual Report, prepared under the Charities Act 2011 and the Companies Act 2006, was approved by the Governing Body of Berkhamstead School on ~~1st February 2018~~ including in their capacity as company directors approving the Strategic Report contained therein, and is authorised on its behalf by:


Mrs C J Kent
Chairman

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED**

Opinion

We have audited the financial statements of Berkhamstead School (Cheltenham) Trust Limited for the year ended 31 August 2017 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Company Balance Sheet, the Consolidated Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 August 2017 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Governors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Governors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion based on the work undertaken in the course of our audit:

- the information given in the Governors' report, which includes the Directors' report and the Strategic report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic report and the Directors' report included within the Governors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In light of the knowledge and understanding of the group and the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic report or the Directors' report included within the Governors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- the parent company has not kept adequate accounting records have not been kept; or
- the parent company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Governors

As explained more fully in the Governors' responsibilities statement set out on page 6, the Governors (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Governors are responsible for assessing the group's or the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED**

that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Martin Regan
Senior Statutory Auditor
For and on behalf of

Crowe Clark Whitehill LLP
Statutory Auditor
Carrick House
Lypiatt Road
Cheltenham
Gloucestershire
GL50 2QJ

10 April 2018

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED
REGISTRATION NUMBER: 01136229

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure Account)
FOR THE YEAR ENDED 31 AUGUST 2017

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
INCOME FROM:					
Charitable Activities					
School fees	2	1,945,967	-	1,945,967	1,910,319
Ancillary trading income	3	305,627	-	305,627	267,961
Other Trading Activities					
Non-ancillary trading income	4	736,705	-	736,705	756,620
Other activities		3,730	-	3,730	3,000
Donations		18,918	-	18,918	1,388
Total Income		3,010,947	-	3,010,947	2,939,288
EXPENDITURE ON:					
Raising Funds					
Non-ancillary trading	4/6	639,618	-	639,618	651,549
Financing costs	6/7	66,312	-	66,312	66,132
Charitable Activities					
Education and grant making	6	2,197,273	-	2,197,273	2,111,244
Total Expenditure	6	2,903,203	-	2,903,203	2,828,925
Net income for the year		107,744	-	107,744	110,363
Fund balances at 1 September 2016	16	1,504,490	370	1,504,860	1,394,497
Fund balances at 31 August 2017	16	1,612,234	370	1,612,604	1,504,860

The notes on pages 15 to 29 form part of these financial statements.

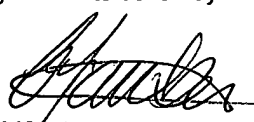
BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED
REGISTRATION NUMBER: 01136229

CONSOLIDATED BALANCE SHEET
AS AT 31 AUGUST 2017

	Note	2017 £	2016 £
FIXED ASSETS			
Tangible fixed assets	8a	3,011,642	3,032,162
CURRENT ASSETS			
Stock		3,995	3,995
Debtors	10	101,050	78,475
Cash at bank and in hand		<u>328,814</u>	<u>295,076</u>
		433,859	377,546
CREDITORS: Amounts falling due within one year	11	<u>(498,945)</u>	<u>(492,925)</u>
NET CURRENT LIABILITIES		<u>(65,086)</u>	<u>(115,379)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		2,946,556	2,916,783
CREDITORS: Amounts falling due after more than one year	12	<u>(1,333,952)</u>	<u>(1,411,923)</u>
NET ASSETS		<u>1,612,604</u>	<u>1,504,860</u>
TOTAL FUNDS OF THE GROUP			
Unrestricted funds:			
General Fund	16b	1,604,003	1,497,177
Designated Fund	16b	8,231	7,313
Restricted Funds	16a	<u>370</u>	<u>370</u>
TOTAL FUNDS	15	<u>1,612,604</u>	<u>1,504,860</u>

The parent company only net income for the year was £69,053 (2016: £62,279).

The financial statements were approved and authorised for issue by the Board of Governors on 01.02.2018 and signed on its behalf by:


Mrs C J Kent
Chairman

The notes on pages 15 to 29 form part of these financial statements.

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED
REGISTRATION NUMBER: 01136229

COMPANY BALANCE SHEET
AS AT 31 AUGUST 2017

	Note	2017 £	2016 £
FIXED ASSETS			
Tangible fixed assets	8b	2,921,883	2,944,939
Investments	9	<u>100</u>	<u>100</u>
		2,921,983	2,945,039
CURRENT ASSETS			
Stock		3,995	3,995
Debtors	10	307,681	234,230
Cash at bank and in hand		<u>148,394</u>	<u>209,336</u>
		460,070	447,561
CREDITORS: Amounts falling due within one year	11	<u>(410,326)</u>	<u>(411,955)</u>
NET CURRENT ASSETS		49,744	35,606
TOTAL ASSETS LESS CURRENT LIABILITIES		2,971,727	2,980,645
CREDITORS: Amounts falling due after more than one year	12	<u>(1,333,952)</u>	<u>(1,411,923)</u>
NET ASSETS		<u>1,637,775</u>	<u>1,568,722</u>
TOTAL FUNDS OF THE COMPANY			
Unrestricted funds:			
General Fund	16b	1,629,174	1,561,039
Designated Fund	16b	8,231	7,313
Restricted Funds	16a	<u>370</u>	<u>370</u>
TOTAL FUNDS		<u>1,637,775</u>	<u>1,568,722</u>

The financial statements were approved and authorised for issue by the Board of Governors on 01-02-2018 and signed on its behalf by:



Mrs C J Kent
Chairman

The notes on pages 15 to 29 form part of these financial statements.

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

**CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2017**

	2017		2016	
	£	£	£	£
Cash flows from operating activities:				
Net income for the year		107,744		110,363
Adjustments for:				
Finance costs		66,312		66,132
Depreciation charges		148,132		123,707
Loss on sale of assets		15,341		40,195
(Increase) in stock		-		(3,023)
(Increase) in debtors		(22,575)		(11,258)
Increase in creditors		3,469		80,459
Net cash provided by operating activities		318,423		406,575
Cash flows from investing activities:				
Payments for tangible fixed assets	(142,951)		(328,139)	
Net cash used in investing activities		(142,951)		(328,139)
Cash flows from financing activities:				
New bank loan	-		265,000	
Loan repayments	(75,422)		(57,036)	
Finance costs paid	(66,312)		(66,132)	
Net cash (used in) financing activities		(141,734)		141,832
Change in cash and cash equivalents in the year		33,738		220,268
Cash and cash equivalents at the beginning of the year		295,076		74,808
Cash and cash equivalents at the end of the year		328,814		295,076

ANALYSIS OF NET FUNDS

	<i>At 1 September</i> 2016 £	Cash Flow £	<i>At 31 August</i> 2017 £
Cash in hand and at bank	<u>295,076</u>	<u>33,738</u>	<u>328,814</u>

The notes on pages 15 to 29 form part of these financial statements.

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES

a) Charity Information

Berkhampstead School (Cheltenham) Trust Limited is a registered charity with the Charities Commission England and Wales (charity number 325018) and was incorporated as a private company limited by guarantee (company number: 01136229) on 26 September 1973. The address of its registered office is Berkhampstead School, Pittville Circus Road, Cheltenham, Gloucestershire, GL52 2QA. This is also the address of the subsidiary Berkhampstead School (Day Care Nursery) Limited.

b) Basis of Preparation

The financial statements are prepared under the historical cost convention.

The financial statements have been prepared in accordance with the Companies Act 2006, the Charities Act 2011, the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - effective 1 January 2015 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Berkhampstead School (Cheltenham) Trust Limited meets the definition of a public benefit entity under FRS 102.

The functional currency of the School is considered to be GBP because that is the currency of the primary economic environment in which the School operates.

The principal accounting policies, which have been prepared on a consistent basis within that convention are set out below.

The School has taken advantage of the exemptions available to a qualifying entity in FRS 102 from the requirement to present a Company only Statement of Cash Flows and certain disclosures about the Company's financial instruments within the Consolidated Financial Statements.

c) Going Concern

The Governors have a reasonable expectation that the Group has adequate resources to continue in operational existence for the foreseeable future. For long term finance the School relies on bank loans, as disclosed in Note 12. In assessing going concern the Governors have assumed that these bank loans will not be repaid for the foreseeable future and are not aware of any circumstances that may adversely affect the renewal of these facilities. They consider that there are no material uncertainties over the School's financial viability. Accordingly, the Governors continue to adopt the going concern basis of accounting in preparing the annual financial statements.

d) Basis of Consolidation

Berkhampstead School (Day Care Nursery) Limited is a wholly owned subsidiary of the School. The financial statements consolidate the result of the School and the subsidiary. All intergroup transactions and balances have been eliminated on consolidation.

The financial statements present the Consolidated Statement of Financial Activities (SOFA), the Consolidated Balance Sheet, Company Balance Sheet and Consolidated Statement of Cash Flows. The School has taken advantage of the exemption from presenting its unconsolidated Statement of Financial Activities under Section 408 of the Companies Act 2006.

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES (CONTINUED)

e) Fees and Similar Income

Fees receivable are stated after deducting allowances, scholarships, bursaries and other remissions granted by the School, but include contributions received from restricted funds for bursaries. Where fees are in advance, the income is deferred until the term to which it relates.

f) Donations

Donations are recorded in the Statement of Financial Activities when the School has entitlement to the funds, any performance conditions attached to the items have been met, it is probable that the income will be received and the amount can be measured reliably. Where donations are received only to be used for a specific purpose they are allocated to the appropriate restricted fund.

g) Non Ancillary Trading Income

Income comprises the nursery fee income and other income generated by Berkampstead School (Day Nursery Limited).

h) Other Income

Other income (including Government grants) is accounted for on the accruals basis.

i) Expenditure

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer-term liabilities. Expenditure is allocated to expense headings on a direct cost basis, with staff costs being allocated according to the estimated time spent by staff working in relevant departments. The irrecoverable element of VAT is included with the item of expense to which it relates. Governance costs comprise the costs of complying with constitutional and statutory requirements.

j) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is not provided on freehold land. On other assets depreciation is charged over the estimated economic lives of the assets. The rates of depreciation are as follows:

Freehold property	– 2-20% straight line
Leasehold improvements	– 10-33% straight line
Fixtures and equipment	– 10% reducing balance
Nursery fixtures and fittings	– 10-33% straight line
Motor vehicles	– 20-33.3% straight line
Computer equipment	– 25-33% straight line

Expenditure on fixed assets is capitalised except for expenditure incurred on the replacement of assets of low value with a short life. Repair, renovation and replacement expenditure is written off as expenditure in the Statement of Financial Activities. Items costing less than £1,000 are written off as an expense as acquired.

Assets in the course of construction are included at cost and are not depreciated until they are brought into use.

k) Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving stocks.

l) Debtors

Short term debtors are initially measured at transaction price, and subsequently measured at amortised cost. Prepayments are measured at the amount prepaid net of any trade discounts.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES (CONTINUED)

m) **Cash at bank and in hand**

Cash is represented by cash in hand and deposits with financial institutions.

n) **Creditors**

Creditors are recognised where the Group has a present obligation results from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or reliably estimated. They are initially recognised at transaction value and subsequently measured at amortised cost.

o) **Pensions**

The School contributes to the Teachers' Pension Defined Benefits Scheme at rates set by the Scheme Actuary and advised to the School by the Scheme Administrator. The Scheme is a multi-employer pension scheme and it is not possible to identify the assets and liabilities of the Scheme which are attributable to the School. In accordance with the SORP the Scheme is accounted for as a defined contribution scheme and contributions are accounted for when advised as due by the Scheme Administrator.

The School also operates a defined contribution scheme for its administrative, domestic, teaching assistants and maintenance staff, the assets of which are held separately from those of the School. The pension cost charge represents contributions payable by the School to the scheme.

p) **Funds**

General unrestricted funds represent funds which are expendable at the discretion of the Governors in furtherance of the objects of the School.

Designated funds comprise unrestricted funds which have been designated for particular purposes by the Governors.

Restricted funds comprise income funds subject to specific trusts arising either from the donor's wishes or the terms of a particular fundraising initiative.

q) **Recognition of Liabilities**

Liabilities are recognised when there is a legal or constructive obligation that commits the Group to the obligation.

r) **Financial Instruments**

The Group has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost.

s) **Operating Leases**

Rental costs under operating leases are charged to the Statement of Financial Activities in equal annual amounts over the periods of the leases.

t) **Taxation**

The School is a registered charity with no non-charitable trading activities and no non-qualifying expenditure, and as such is not liable to corporation tax or income tax.

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES (CONTINUED)

u) Judgements in Applying Accounting Policies and Key Sources of Estimation

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The items in the financial statements where these estimates and judgements have been made include the following:

Useful economic lives of tangible assets

The annual depreciation charges for the tangible assets are sensitive to changes in the estimate useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, economic utilisation and the physical condition of the assets. See Note 8a/b for the carrying amount of the tangible assets and Note 1j for the useful lives for each class of asset.

Impairment of debtors

The Group makes an estimate of the recoverable value of trade and other debtors. When assessing impairment of fee and other debtors, management considers factors including the current credit rating of the debtor, the ageing profile of debtors and historical experience. See Note 10 for the net carrying amount of the debtors and associated impairment provision.

v) Termination benefits

Termination payments are accounted for as soon as the Group has committed to terminate the employment of an employee or to provide termination benefits.

w) Pupil deposits

The Governors have reviewed the contract terms under which pupil fee deposits are held by the Group. Although under normal circumstances these will be repaid in future years when the pupils complete their education at the school, pupils can leave at earlier dates. The Group does not therefore have an unconditional right to retain the individual deposits for at least 12 months after the balance sheet date and, in line with the requirements in FRS 102, the balance of deposits held at 31 August 2017 has been included within current liabilities. The prior year pupil fee deposits balance has been similarly represented.

2. CHARITABLE ACTIVITIES - FEES RECEIVABLE

This represents gross school fees invoiced, less scholarships, bursaries and allowances.

	2017 £	2016 £
Gross school fees	2,029,900	1,980,072
Less: Scholarships	(6,261)	(10,508)
Bursaries	(55,392)	(43,886)
Allowances	(22,280)	(15,359)
School fees less discounts	<u>1,945,967</u>	<u>1,910,319</u>

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

3. CHARITABLE ACTIVITIES – ANCILLARY TRADING

	2017	2016
	£	£
Music tuition	5,364	5,070
School outings and clubs	74,243	45,300
Learning support	4,162	6,503
Swimming income	12,732	14,685
Lunch income	160,654	157,504
SFPS insurance	11,628	12,833
School shop and sundry income	34,694	23,216
Registration fees	<u>2,150</u>	<u>2,850</u>
	<u>305,627</u>	<u>267,961</u>

4. INCOME FROM THE DAY NURSERY ACTIVITIES

The School owns 100% of Berkhamstead School (Day Care Nursery) Limited (company number 07805292). Its trading results, as extracted from its audited financial statements, are summarised below:

	2017	2016
	£	£
Turnover	736,705	756,620
Administrative expenses	<u>(698,014)</u>	<u>(708,536)</u>
Operating profit	<u>38,691</u>	<u>48,084</u>
Profit and loss reserves	(25,170)	(63,863)
Share capital	<u>100</u>	<u>100</u>
Shareholder's Deficit	<u>(25,070)</u>	<u>(63,763)</u>

As at 31 August 2017, Berkhamstead School (Day Care Nursery) Limited had assets totalling £282,289 (2016: £197,596) and liabilities totalling £307,359 (2016: £261,359).

Administrative expenses include rent totalling £48,396 (2016: £46,987) and management charges totalling £10,000 (2016: £10,000) paid to Berkhamstead School (Cheltenham) Trust Limited which are eliminated on consolidation.

Included within turnover is an amount of £75,805 (2016: £60,004) in relation to government grants received.

At the year end Berkhamstead School (Day Care Nursery) Limited owed Berkhamstead School (Cheltenham) Trust Limited £218,744 (2016: £180,388).

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

5. INFORMATION REGARDING GOVERNORS AND EMPLOYEES

Staff costs were as follows:

	2017 £	2016 £
Wages and salaries	1,690,345	1,634,778
Social security costs	142,266	125,097
Pension contributions	<u>140,133</u>	<u>131,990</u>
	<u>1,972,744</u>	<u>1,891,865</u>

The average headcount of employees including part-time staff employed by the Group in the year was:

	2017 No.	2016 No.
Teaching	42	43
Day Nursery	32	30
Administration	<u>10</u>	<u>7</u>
	<u>84</u>	<u>80</u>

The number of employees whose annual emoluments were £60,000 or more were:

	2017 No.	2016 No.
£70,001 - £80,000	<u>1</u>	<u>1</u>

During the year contributions were made for 1 (2016: one) higher paid employee to the Teachers' Superannuation Scheme, which is a defined contribution pension scheme. Contributions for the year amounted to £12,242 (2016: £12,002).

During the year there were redundancy or termination payments made which amounted to £9,468 (2016: £13,794). There was nothing outstanding at the year end.

Aggregate remuneration and benefits of the two (2016: two) key management personnel totalled £155,350 (2016: £140,672). This includes employer's National Insurance and employer's pension contributions.

No Governor received any emoluments during the year (2016: £nil). No Governor received any amounts for reimbursement of expenses during the year (2016: £nil).

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

6. ANALYSIS OF EXPENDITURE

	Staff Costs £	Depreciation £	Other Costs £	Total 2017 £	Total 2016 £
Raising Funds					
Financing Costs	-	-	66,312	66,312	66,132
Trading Expenses	<u>448,077</u>	<u>17,135</u>	<u>174,406</u>	<u>639,618</u>	<u>651,549</u>
	<u>448,077</u>	<u>17,135</u>	<u>240,718</u>	<u>705,930</u>	<u>717,681</u>
Charitable Activities					
Teaching Costs	1,321,753	-	75,947	1,397,700	1,297,665
Welfare	-	-	167,102	167,102	163,476
Premises	43,548	130,997	150,606	325,151	352,096
Support and governance costs	<u>159,366</u>	<u>-</u>	<u>147,954</u>	<u>307,320</u>	<u>298,007</u>
Total Charitable Activities	<u>1,524,667</u>	<u>130,997</u>	<u>541,609</u>	<u>2,197,273</u>	<u>2,111,244</u>
Total Expenditure	<u>1,972,744</u>	<u>148,132</u>	<u>782,327</u>	<u>2,903,203</u>	<u>2,828,925</u>

	Total 2017 £	Total 2016 £
Governance costs (included within support costs) comprise		
Auditor's remuneration – audit services	9,200	8,900
Auditor's remuneration – non audit	<u>10,680</u>	<u>21,075</u>

7. FINANCE COSTS

	2017 £	2016 £
Bank loan interest	<u>66,312</u>	<u>66,132</u>

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

8a. TANGIBLE FIXED ASSETS – GROUP

	Freehold Property £	Leasehold Improvements £	Fixtures and Equipment £	Motor Vehicles £	Computer Equipment £	Asset under Construction £	Total £
Cost							
At 1 September 2016	3,167,911	91,058	307,063	44,405	42,516	199,978	3,852,931
Additions	-	31,048	79,317	31,549	1,037	-	142,951
Disposals	-	(7,841)	(18,883)	-	-	-	(26,724)
Transfers	<u>199,978</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(199,978)</u>	<u>-</u>
At 31 August 2017	<u>3,367,889</u>	<u>114,265</u>	<u>367,497</u>	<u>75,954</u>	<u>43,553</u>	<u>-</u>	<u>3,969,158</u>
Depreciation							
At 1 September 2016	625,496	33,106	102,347	33,229	26,591	-	820,769
Charge for year	77,666	13,381	39,501	7,607	9,977	-	148,132
On disposals	<u>-</u>	<u>(2,907)</u>	<u>(8,478)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(11,385)</u>
At 31 August 2017	<u>703,162</u>	<u>43,580</u>	<u>133,370</u>	<u>40,836</u>	<u>36,568</u>	<u>-</u>	<u>957,516</u>
Net Book Value							
At 31 August 2017	<u>2,664,727</u>	<u>70,685</u>	<u>234,127</u>	<u>35,118</u>	<u>6,985</u>	<u>-</u>	<u>3,011,642</u>
At 31 August 2016	<u>2,542,415</u>	<u>57,952</u>	<u>204,716</u>	<u>11,176</u>	<u>15,925</u>	<u>199,978</u>	<u>3,032,162</u>

8b. TANGIBLE FIXED ASSETS – COMPANY

	Freehold Property £	Fixtures and Equipment £	Motor Vehicles £	Computer Equipment £	Asset under Construction £	Total £
Cost						
At 1 September 2016	3,167,911	260,893	44,405	42,516	199,978	3,715,703
Additions	-	75,365	31,549	1,037	-	107,951
Disposals	-	-	-	-	-	-
Transfers	<u>199,978</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(199,978)</u>	<u>-</u>
At 31 August 2017	<u>3,367,889</u>	<u>336,258</u>	<u>75,954</u>	<u>43,553</u>	<u>-</u>	<u>3,823,654</u>
Depreciation						
At 1 September 2016	625,496	85,448	33,229	26,591	-	770,764
Charge for year	77,666	35,757	7,607	9,977	-	131,007
On disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 August 2017	<u>703,162</u>	<u>121,205</u>	<u>40,836</u>	<u>36,568</u>	<u>-</u>	<u>901,771</u>
Net Book Value						
At 31 August 2017	<u>2,664,727</u>	<u>215,053</u>	<u>35,118</u>	<u>6,985</u>	<u>-</u>	<u>2,921,883</u>
At 31 August 2016	<u>2,542,415</u>	<u>175,445</u>	<u>11,176</u>	<u>15,925</u>	<u>199,978</u>	<u>2,944,939</u>

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

9. FIXED ASSET INVESTMENTS – COMPANY

	2017	2016
	£	£
Shares in Berkhamstead School (Day Care Nursery) Limited	<u>100</u>	<u>100</u>

The School holds 100 ordinary shares of £1 each representing 100% of the allotted share capital of Berkhamstead School (Day Care Nursery) Limited, a company incorporated in England and Wales.

The results of the above entity are included within note 4 to the financial statements.

10. DEBTORS

	Group		Company	
	2017	2016	2017	2016
	£	£	£	£
Fee debtors	36,700	24,833	34,089	16,708
Prepayments and other debtors	64,350	53,642	54,848	37,134
Amounts owed by group companies	<u>-</u>	<u>-</u>	<u>218,744</u>	<u>180,388</u>
	<u>101,050</u>	<u>78,475</u>	<u>307,681</u>	<u>234,230</u>

Fee debtors are stated after impairment provisions totalling £nil (2016: £10,353).

11. CREDITORS: Amounts falling due within one year

	Group		Company	
	2017	2016	2017	2016
	£	£	£	£
Bank loans	77,407	74,858	77,407	74,858
Fees paid in advance	154,719	117,264	136,939	117,264
Trade creditors	87,900	133,123	69,680	92,545
Social security and other taxes	29,766	34,904	28,566	28,541
Pension	16,358	16,367	16,358	16,367
Accruals and other creditors	53,418	73,859	43,975	39,830
Deposits	<u>79,377</u>	<u>42,550</u>	<u>37,401</u>	<u>42,550</u>
	<u>498,945</u>	<u>492,925</u>	<u>410,326</u>	<u>411,955</u>

Fees received in advance represent payment for school and nursery fees relating to terms within the 2017/18 financial year.

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

12. CREDITORS: Amounts falling due after one year

	Group		Company	
	2017	2016	2017	2016
	£	£	£	£
Bank Loans	<u>1,333,952</u>	<u>1,411,923</u>	<u>1,333,952</u>	<u>1,411,923</u>

Bank Loans

Included within the above are amounts falling due as follows:

	Group		Company	
	2017	2016	2017	2016
	£	£	£	£
Within one year (Note 11)	77,407	74,858	77,407	74,858
Within one and two years	80,013	77,407	80,013	77,407
Within two and five years	477,244	479,248	477,244	479,248
Over five years	<u>776,695</u>	<u>855,268</u>	<u>776,695</u>	<u>855,268</u>
	<u>1,411,359</u>	<u>1,486,781</u>	<u>1,411,359</u>	<u>1,486,781</u>

Secured Loans – School

The School has eight (2016: eight) loans, six (2016: six) are fixed rate loans and two (2016: two) are variable rate loans. The first has a fixed interest rate for five years at a rate of 4.39%, the second has a fixed rate of 4.82% for five years, the third has a fixed interest rate of 6.57% for seven years, the fourth has a fixed rate 5.74% for 10 years, the fifth has a fixed rate of 6.1% for 15 years and the sixth had a fixed rate of 3.7% for 10 years. The two variable rate loans have interest rates of 1% and 1.45% over the base rate.

The loans are secured by means of a legal mortgage over the freehold property known as Pengwern House, Pittville Circus Road, Cheltenham, GL52 2QA and Berkhamstead School (Cheltenham) Trust Limited, Pittville Circus Road, Cheltenham, GL52 2QA.

The proportion of the bank loan to the net book value of the property charged was 59.2 % (2016: 57.2%).

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2017

13. CAPITAL COMMITMENTS

At 31 August 2017 the School had £nil capital commitments (2016: £26,092).

14. PENSION COSTS

The School participates in the Teachers' Pension Scheme (England and Wales) ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £131,193 (2016: £127,061) and at the year end £16,358 (2016: £16,367) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pension Scheme Regulations 2014. Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set following scheme valuations undertaken by the Government Actuary's Department. The latest actuarial valuation of the TPS was prepared as at 31 March 2012 and the valuation report, which was published in June 2014, confirmed an employer contribution rate for the TPS of 16.4% from 1 September 2015. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 16.48%.

This employer rate will be payable until the outcome of the next actuarial valuation, which is due to be prepared as at 31 March 2017, with any resulting changes to the employer rate expected to take effect from 1 April 2019. This valuation will also determine the opening balance of the cost cap fund and provide an analysis of the cost cap as required by the Public Service Pensions Act 2013.

The School also operates a defined contribution scheme for its non-teaching staff, the assets of which are held separately from those of the School. The pension cost charged represents contributions payable by the School to the scheme and amounted to £4,671 (2016: £3,755) for the year ended 31 August 2017. At 31 August 2017 contributions of £nil (2016: £nil) were due to be paid.

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Tangible fixed assets	3,011,642	-	3,011,642
Net current liabilities	(65,456)	370	(65,086)
Long term liabilities	<u>(1,333,952)</u>	-	<u>(1,333,952)</u>
Group	<u>1,612,234</u>	<u>370</u>	<u>1,612,604</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Tangible fixed assets	3,032,162	-	3,032,162
Net current liabilities	(115,749)	370	(115,379)
Long term liabilities	<u>(1,411,923)</u>	-	<u>(1,411,923)</u>
Group	<u>1,504,490</u>	<u>370</u>	<u>1,504,860</u>

**16a. STATEMENT OF FUNDS – RESTRICTED
(Group and School)**

	Balance at 1 September 2016 £	Income £	Expenditure £	Balance at 31 August 2017 £
Poetry Fund	<u>370</u>	-	-	<u>370</u>
Total Funds	<u>370</u>	-	-	<u>370</u>

**16a. COMPARATIVE STATEMENT OF FUNDS – RESTRICTED
(Group and School)**

	Balance at 1 September 2015 £	Income £	Expenditure £	Transfer Between Funds £	Balance at 31 August 2016 £
PTA Donations	10,000	-	-	(10,000)	-
Poetry Fund	<u>370</u>	-	-	-	<u>370</u>
Total Funds	<u>10,370</u>	-	-	<u>(10,000)</u>	<u>370</u>

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

**16b. STATEMENT OF FUNDS – UNRESTRICTED
(Group and School)**

	<i>Balance at 1 September 2016 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 August 2017 £</i>
General Fund – Day Nursery	(63,862)	736,705	(698,014)	(25,170)
General Fund - School	1,561,039	2,331,720	(2,263,585)	1,629,174
Eliminated on consolidation	-	(58,396)	58,396	-
	1,497,177	3,010,028	(2,903,202)	1,604,003
<i>Designated Funds:</i>				
Governors' Bursary	7,313	918	-	8,231
Total Unrestricted Funds - Group	<u>1,504,490</u>	<u>3,010,947</u>	<u>(2,903,203)</u>	<u>1,612,234</u>

The Governors' Bursary fund provides fee remission for children where need is identified.

**16.b COMPARATIVE STATEMENT OF FUNDS – UNRESTRICTED
(Group and School)**

	<i>Balance at 1 September 2015 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers Between Funds £</i>	<i>Balance at 31 August 2016 £</i>
General Fund – Day Nursery	(111,947)	756,620	(708,535)	-	(63,862)
General Fund - School	1,489,604	2,238,812	(2,177,377)	10,000	1,561,039
Eliminated on consolidation	-	(56,987)	56,987	-	-
	1,377,657	2,938,445	(2,828,925)	10,000	1,497,177
<i>Designated Funds:</i>					
Governors' Bursary	6,470	843	-	-	7,313
Total Unrestricted Funds - Group	<u>1,384,127</u>	<u>2,939,288</u>	<u>(2,828,925)</u>	<u>10,000</u>	<u>1,504,490</u>

BERKHAMPSTEAD SCHOOL (CHELTENHAM) TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
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17. OPERATING LEASE COMMITMENTS – GROUP AND COMPANY

At 31 August 2017 the Company had future minimum lease payments under non-cancellable operating leases as follows:

	Fixtures and Equipment	
	2017	2016
	£	£
Amounts due within one year	7,362	10,094
Amounts due between one and five years	<u>1,371</u>	<u>5,080</u>

Lease payments recognised as an expense in the year amounted to £43,054.

18. FINANCIAL INSTRUMENTS - GROUP

	2017	2016
	£	£
Financial assets measured at amortised cost (a)	369,918	319,909
Financial liabilities measured at amortised cost (b)	<u>(1,632,054)</u>	<u>(1,736,313)</u>

- a) Financial assets include cash, fee debtors and other debtors.
b) Financial liabilities include deposits, trade creditors, bank loans and other creditors.

19. RELATED PARTY TRANSACTIONS

See Note 4 for details of the transactions which took place between the School and its wholly owned subsidiary, Berkhamstead School (Day Care Nursery) Limited, registered office Berkhamstead School, Pittville Circus Road, Cheltenham, Gloucestershire GL50 2QA, in the year and any amounts outstanding at the period end.

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**NOTES TO THE FINANCIAL STATEMENTS
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20. STATEMENT OF FINANCIAL ACTIVITIES – COMPARATIVE FIGURES BY FUND TYPE

Year ended 31 August 2016	Note	Unrestricted Funds £	Restricted Funds £	Funds Total £
INCOME FROM:				
Charitable Activities				
School fees	2	1,910,319	-	1,910,319
Ancillary trading income	3	267,961	-	267,961
Other Trading Activities				
Non-ancillary trading income	4	756,620	-	756,620
Other activities		3,000	-	3,000
Donations		<u>1,388</u>	<u>-</u>	<u>1,388</u>
Total income		<u>2,939,288</u>	<u>-</u>	<u>2,939,288</u>
EXPENDITURE ON:				
Rising Funds				
Non-ancillary trading expenditure	4/6	651,549	-	651,549
Financing costs	7/6	66,132	-	66,132
Charitable Activities				
Education and grant making	6	<u>2,111,244</u>	<u>-</u>	<u>2,111,244</u>
Total expenditure		<u>2,828,925</u>	<u>-</u>	<u>2,828,925</u>
Net incoming funds from operations before transfers		110,363	-	110,363
 Transfer between funds	16	<u>10,000</u>	<u>(10,000)</u>	<u>-</u>
 Net income/(expenditure) for the year		120,363	(10,000)	110,363
 Fund balances at 1 September 2015	16	<u>1,384,127</u>	<u>10,370</u>	<u>1,394,497</u>
 Fund balances at 31 August 2016	16	<u>1,504,490</u>	<u>370</u>	<u>1,504,860</u>