**COMPANY NUMBER: 1040587** 

### **FINANCIAL STATEMENTS**

- for the year ended -

31 MARCH 1998



GOODMAN JONES Chartered Accountants 29/30 Fitzroy Square London W1P 6LQ

Reference PJR/4094/APD

### **DIRECTORS**

R.N. Senior T.J. Fenwick G. Westbrook S.F. Hunter I. Sismey

### **SECRETARY**

T.J. Fenwick

### **REGISTERED OFFICE**

60/61 Britton Street London EC1M 5NA

### **BUSINESS ADDRESS**

60/61 Britton Street London EC1M 5NA

### **AUDITORS**

Goodman Jones Chartered Accountants 29/30 Fitzroy Square London W1P 6LQ

### PRINCIPAL BANKERS

Bank of Scotland plc 14/16 Cockspur Street London SW1Y 5BL

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#### REPORT OF THE DIRECTORS

#### FINANCIAL STATEMENTS

The directors present their report and the audited financial statements for the year ended 31 March 1998.

#### PRINCIPAL ACTIVITY AND BUSINESS REVIEW

Euromonitor is engaged in the provision of business and marketing information and analysis. The activities of the company and its subsidiaries include the research and creation of market information databases which are published as market reports, journals, business reference books and directories and which are distributed in print on paper and electronic formats. The company also provides custom market analysis and consultancy services.

In the year to March 1998 the company's turnover rose to £6,596,406 an increase of 21% on 1997. The net profit before taxation increased to £189,034.

The company has continued to build its editorial and marketing resources to take advantage of increased demand from clients. Strong sales growth has been achieved through the policy of development of the company's research and distribution infrastructure reported on in previous years.

The Directors intend to maintain this policy of developing the company's resources to derive full benefit from the opportunities open to it in the marketplace and to build the infrastructure needed to develop and sustain increased profitability.

### **DIVIDEND AND TRANSFER TO RESERVES**

The directors do not recommend payment of a dividend.

It is proposed that a profit of £148,872 is transferred to reserves.

#### YEAR 2000 ISSUE

The directors are aware and have assessed the risk to the business resulting from the change to year 2000. The group's own accounting system and the computers on which it is reliant will not be affected.

The directors will be requesting assurance from the group's customers and suppliers that they have carried out similar reviews of their systems and are dealing with any problems that have arisen.

### **DIRECTORS**

The directors at the balance sheet date and their interests in the company at that date and at the beginning of the year (or on appointment if later), were as follows:-

	Class of shares	Number 1998	of shares 1997
R.N. Senior	Ordinary shares	21,250	21,250
T.J. Fenwick	Ordinary shares	11,250	11,250
Executive directors			
G. Westbrook	Ordinary shares	-	-
S.F. Hunter	Ordinary shares	-	-
I. Sismey	Ordinary shares	-	-

#### REPORT OF THE DIRECTORS (CONTINUED)

#### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the group and of the profit or loss of the group for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group or company will continue in business;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the notes to the accounts.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

#### **PAYMENTS TO CREDITORS**

The Group does not have any specific policy in relation to payment of creditors, however, it is the Group's policy to settle agreed outstanding accounts in accordance with terms and conditions of supply.

The number of days outstanding between receipt of invoices and date of payment, calculated by reference to the amount owed to trade creditors at the year end as a proportion of the amounts invoiced by suppliers during the year, was 46 days in aggregate for the Group.

#### **TAXATION STATUS**

The company is a close company as defined by the Income and Corporation Taxes Act 1988.

#### **AUDITORS**

The auditors, Goodman Jones, Chartered Accountants, are willing to be re-appointed in accordance with section 385 of the Companies Act 1985.

Date: 16 K Odal 449

'Secretary

### **AUDITORS' REPORT TO THE MEMBERS OF EUROMONITOR PLC**

We have audited the financial statements on pages 4 to 21 which have been prepared under the historical cost convention and the accounting policies set out in note 1 to the financial statements.

### Respective responsibilities of the directors and auditors

As described in the Directors' Report the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the company and group as at 31 March 1998 and of the profit and cashflow statement of the group for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

**GOODMAN JONES** 

**Registered Auditors** 

**Chartered Accountants** 

29/30 Fitzroy Square

London

W1P 6LQ

Date: 26/10 (9)

### CONSOLIDATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 1998

	NOTES	1998 £	1997 £
TURNOVER	2	6,569,406	5,428,085
Cost of sales		(3,262,667)	(2,650,256)
		3,306,739	2,777,829
Distribution costs		(1,181,627)	(986,896)
Administrative expenses		(1,883,278)	(1,603,959)
OPERATING PROFIT	3	241,834	186,974
Interest receivable	4	1,536	2
Interest payable	5	(54,336)	(51,382)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAX		189,034	135,594
Tax on profit on ordinary activities	8	(40,162)	(31,034)
PROFIT FOR THE FINANCIAL YEAR		148,872	104,560
Dividends		0	0
RETAINED PROFIT FOR THE YEAR	20	148,872	104,560

None of the group's activities were acquired or discontinued during the above two financial years.

The notes on pages 9 to 21 form a part of these financial statements.

### CONSOLIDATED STATEMENT OF TOTAL GAINS AND LOSSES FOR THE YEAR ENDED 31 MARCH 1998

	1998 £	1997 £
Profit attributable to the members of the parent company	148,872	104,560
Exchange difference on retranslation of net assets of subsidiary undertaking	(1,594)	(2,639)
Total recognised gains and losses relating to the year	147,278	101,921

The notes on pages 9 to 21 form a part of these financial statements.

### **CONSOLIDATED BALANCE SHEET AT 31 MARCH 1998**

	NOTES	19:	98	199	97
		£	£	£	£
FIXED ASSETS					
Tangible assets	10		558,374		508,493
CURRENT ASSETS					
Stock Debtors Cash at bank and in hand	12 13	660,214 1,778,925 46,575		620,028 1,427,552 21,069	
		2,485,714		2,068,649	
CREDITORS: Amounts falling due within one year	14 _	(1,585,283)		(1,478,849)	
NET CURRENT ASSETS			900,431		589,800
TOTAL ASSETS LESS CURRENT LIABILITIES			1,458,805		1,098,293
CREDITORS: Amounts falling due in more than one year	15		(218,199)		0
PROVISIONS FOR LIABILITIES AND CHARGES	18		(800)		(5,765)
			1,239,806		1,092,528
CAPITAL AND RESERVES					
Called up share capital Profit and loss account	19 20		50,000 1,189,806		50,000 1,042,528
The financial statements were approved by and signed on its behalf by	the board	on(J.	1,239,806 Oct Se	(994	1,092,528

The notes on pages 9 to 21 form a part of these financial statements.

) Directors

### **EUROMONITOR PLC**

### **BALANCE SHEET AT 31 MARCH 1998**

	NOTES	19	998	19	97
		£	£	£	£
FIXED ASSETS					
Tangible assets Investments (related undertakings)	10 11		526,853 770		486,046 770
			527,623		486,816
CURRENT ASSETS					
Stock Debtors Cash at bank and in hand	12 13	660,214 1,766,205 17,835		620,028 1,424,202 8,784	
		2,444,254		2,053,014	
CREDITORS: Amount falling due within one year	14	(1,662,017)		(1,545,263)	
NET CURRENT ASSETS			782,237		507,751
TOTAL ASSETS LESS CURRENT LIABILITIES			1,309,860		994,567
CREDITORS: Amount falling due after more than one year	15		(218,199)		-
PROVISIONS FOR LIABILITIES AND CHARGES	18		(800)		(5,765)
			1,090,861		988,802
CAPITAL AND RESERVES					
Called up share capital Profit and loss account	19 20		50,000 1,040,861		50,000 938,802
The financial statements were approved by and signed on its behalf by	the board	on(5 ol ) ) Directors )	1,090,861 Olle	— ા ૧૧૪	988,802

The notes on pages 9 to 21 form a part of these financial statements.

### CONSOLIDATED CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 1998

	NOTES	19	98	199	7
		£	£	£	£
CASH FLOW FROM OPERATING ACTIVITIES	22		402,063		19,825
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE	23		(54,686)		(46,218)
TAXATION			(41,425)		(29,972)
CAPITAL EXPENDITURE	23		(215,879)		(128,383)
Cash inflow / outflow before use of liquid resources and financing			90,073	-	(184,748)
FINANCING Decrease/(increase) in debt	23 _	(20,966)	(20,966)	21,944	21,944
INCREASE/(DECREASE) IN CASH IN TH	HE YEAR		69,107	=	(162,804)
RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET DEBT	N 24				
INCREASE/(DECREASE) IN CASH IN TH	IE YEAR	69,107		(162,804)	
Cash outflow/(inflow) from decrease/(incre in debt and lease financing	ease) —	3,049		(21,944)	
Change in net debt resulting from cash flows			72,156		(184,748)
MOVEMENT IN NET DEBT IN THE YEAR	₹		72,156		(184,748)
Net debt at 1 April 1997			(620,759)	_	(436,011)
NET DEBT AT 31 MARCH 1998			(548,603)	:	(620,759)

The notes on pages 9 to 21 form a part of these financial statements.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

#### **ACCOUNTING POLICIES**

#### 1.1 BASIS OF ACCOUNTING

The financial statements are prepared under the historical cost convention and are in accordance with applicable accounting standards.

#### 1.2 TURNOVER

Turnover represents the total invoice value, excluding value added tax, of goods sold and services rendered during the year.

#### 1.3 DEPRECIATION

Depreciation is provided using the following rates and bases to reduce by annual installments the cost of the tangible assets, less estimated residual value, over their estimated useful lives:-

Freehold buildings

Straight line over fifty years

Leasehold properties

Straight line over the life of the lease

Fixtures, fittings, furniture &

office equipment

15% Reducing balance

Motor vehicles

25% Reducing balance

Computer equipment

33 1/3% Straight line

### 1.4 STOCK

Stocks are valued at the lower of cost and net realisable value.

Net realisable value is based on estimated selling price less further costs to completion and disposal.

### 1.5 DEFERRED TAX

Deferred tax is provided where there is a reasonable probability of the amount becoming payable in the foreseeable future.

#### 1.6 LEASING AND HIRE PURCHASE

Rentals payable under operating leases are taken to the profit and loss account on a straight line basis over the lease term.

Assets acquired under finance leases or hire purchase contracts are capitalised as tangible assets and depreciated over the shorter of the lease term or their useful lives. Finance charges and interest are taken to the profit and loss account in constant proportion to the remaining balance of capital repayments or net obligations outstanding.

#### 1.6 BASIS OF CONSOLIDATION

The consolidated financial statements include the parent undertaking and all its subsidiary undertakings drawn up to 31 March each year.

The consolidated financial statements have been prepared under the principals of acquisition accounting.

No profit and loss account is presented for Euromonitor PLC as provided by section 230(3) of the Companies Act 1985.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

#### **ACCOUNTING POLICIES (continued)**

#### 1.7 PENSIONS

The company operates two defined contribution pension schemes both of which require contributions to be made to separately administered funds. Pension contributions are charged to the profit and loss account in respect of contributions payable by the company in the year. These contributions are invested separately from the company's assets.

#### 1.8 FOREIGN CURRENCIES

### **GROUP**

The financial statements of the overseas subsidiary are translated at the exchange rate ruling at the balance sheet date. The exchange difference arising on the retranslation of opening net assets is taken directly to reserves. All other translation differences are taken to the profit and loss account.

#### COMPANY

Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are retranslated at the exchange ruling at the balance sheet date. All differences are taken to the profit and loss account.

2.	TURNOVER	1998	1997
	Analysis by :-	£	£
	Geographical market United Kingdom and Europe Rest of the World	3,974,425 2,594,981 6,569,406	3,492,884 1,935,201 5,428,085
3.	OPERATING PROFIT		
	The operating profit is stated after charging:-		
	Depreciation Auditors' remuneration:-	186,169	107,505
	Auditors remaneration Audit services Non-audit services	15,000 12,250	13,000 9,980
	Operating lease rentals  Land & buildings  Plant & machinery	198,677 10,969	96,518 12,663
4.	INCOME FROM INVESTMENTS	-	
	Bank interest and other interest receivable	1,536	2

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

5.	INTEREST PAYABLE AND SIMILAR CHARGES	1998 £	1997 £
	Interest on overdue tax On bank loans and overdrafts Hire purchase interest	0 53,950 386	2,727 48,263 392
		54,336	51,382
6.	DIRECTORS AND EMPLOYEES		
	Staff costs:-		
	Wages and salaries Social security costs Other pension costs Other costs	2,330,827 221,888 103,878 0	2,016,007 259,892 76,273 8,042
		2,656,593	2,360,214
	The average number of persons employed by the company is analysed as		
		Number	Number
	Marketing Production Consultancy Administration	19 50 28 9	18 49 21 10
		106	98
	Directors' emoluments:	£	£
	Remuneration for management services Compensation for loss of office Pension contributions	430,532 0 58,524	443,610 8,042
	rension continuations	489,056	492,284
	The number of directors who have made payments into the following pension schemes:		
	Money purchase	4	4
	The division of directors' emoluments is as follows:-		
	Highest paid director Highest paid director's pension costs	165,251 29,261	149,671 17,150
		194,512	166,821

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

### 7. PENSION COSTS

The company operates defined contribution pension schemes. The assets of the schemes are held separately from those of the company in independently administered funds. Contributions payable by the company amounted to £103,878 (1997 £76,273).

### 8. TAX ON PROFIT ON ORDINARY ACTIVITIES

	1998 £	1997 £
The taxation charge based on the profit before tax comprises:-		
U.K. corporation tax at 21% (1997 - 21%) Overseas taxation Transfer to deferred taxation	34,500 10,627 (4,965)	21,282 8,541 1,208
Adjustment in respect of prior years	40,162	31,031
	40,162	31,034

### 9. PROFIT ATTRIBUTABLE TO MEMBERS OF THE PARENT COMPANY

The amount of profit dealt with in the accounts of the parent company is £102,059.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

### 10. TANGIBLE ASSETS

GROUP				
	Short leasehold properties	Office equipment, fixtures & fittings	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 April 1997 Exchange adjustment Additions Disposals	286,173 121 57,805 (31,485)	742,811 3,214 158,074 0	39,382 0 28,303 (25,700)	1,068,366 3,335 244,182 (57,185)
At 31 March 1998	312,614	904,099	41,985	1,258,698
<u>Depreciation</u>				
At 1 April 1997 Exchange adjustment Charge for the year Disposal	86,486 49 22,930 (31,485)	451,197 1,265 152,370	24,211 0 10,869 (17,568)	561,894 1,314 186,169 (49,053)
At 31 March 1998	77,980	604,832	17,512	700,324
Total net book values				
At 31 March 1998	234,634	299,267	24,473	558,374
At 1 April 1997	199,759	293,563	15,171	508,493
COMPANY				
Cost				
At 1 April 1997 Additions Disposals	284,920 57,805 (31,485)	703,459 136,594 0	39,382 28,303 (25,700)	1,027,761 222,702 (57,185)
At 31 March 1998	311,240	840,053	41,985	1,193,278
<u>Depreciation</u>				
At 1 April 1997 Charge for the year Disposals	85,651 22,513 (31,485)	431,853 140,381 0	24,211 10,869 (17,568)	541,715 173,763 (49,053)
At 31 March 1998	76,679	572,234	17,512	666,425
Total net book values				
At 31 March 1998	234,561	267,819	24,473	526,853
At 1 April 1997	199,269	271,606	15,171	486,046

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

### 10. TANGIBLE ASSETS (continued)

Included above are assets held under finance and hire purchase contracts as follows:-

	1998	1997
	£	£
Net book values:		
Motor vehicles	21,227	0
	-	
Depreciation charge for the year:		
Motor vehicles	7,076	0

Net obligations under finance leases and hire purchase contracts are secured on the assets acquired.

### 11. INVESTMENTS

COMPANY	Subsidiary undertakings	Other invest- ments	Total
Cont	£	£	£
Cost			
At 1 April 1997and 31 March 1998	770	3,000	3,770
Provision for diminution in value			
At 1 April 1997 and 31 March 1998	0	3,000	3,000
Net Book value at			
31 March 1998	770	0	770
31 March 1997	770	0	770
Subsidiary undertakings	Description and Proportion of share capital held	Country of registration	Nature of Business
Euromonitor International Inc.	100 % Ordinary	United States of America	Publishers & market researchers
Euromonitor Publications Limited	100 % Ordinary	England	Dormant

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

12.	STOCK	1998		199	7
		Group £	Company £	Group £	Company £
	Finished goods and goods for resale	660,214	660,214	620,028	620,028
13.	DEBTORS				
		Group £	Company £	Group £	Company £
	Trade debtors Other debtors Prepayments and accrued	1,417,609 19,856	1,417,609 19,856	1,107,578 45,375	1,107,578 45,375
	income	341,460	328,740	274,599	271,249
	=	1,778,925	1,766,205	1,427,552	1,424,202
14.	CREDITORS: AMOUNTS FALLING DUE				
1-7-	WITHIN ONE YEAR	Group £	Company £	Group £	Company £
	Bank loan and overdrafts	458,227	458,227	501,828	501,828
	Payments received on account	22,584	22,584	10,533	10,533
	Trade creditors	624,867	585,867	535,836	525,499
	Amounts owed to subsidiary				
	undertakings	0	134,929	0	99,026
	Corporation tax	49,317	34,500	41,425	21,282
	Other taxes and social security				
	costs	108,126	108,126	188,065	188,065
	Directors loan accounts	120,000	120,000	140,000	140,000
	Directors current accounts	6,256	6,256	11,442	11,442
	Net obligations under finance lease and	0.750	9.752	^	0
	hire purchase contracts	8,752 79,020	8,752 79,020	1 335	1 225
	Other creditors	79,020 108,134	79,020 103,756	1,325	1,325
	Accruals and deferred income	100,134	103,730	48,395	46,263
		4 505 000	4 000 047	4 470 040	4 5 4 5 0 0 0

The bank overdraft is secured by a debenture incorporating a fixed and floating charge over the assets of the company.

Two of the directors, R.N. Senior and T.J. Fenwick, have advanced sums of money to the company. The loans bear interest at 5% per annum above the base rate of The Bank of Scotland, subject to minimum rate of 12% per annum.

1,585,283

1,662,017

1,478,849

1,545,263

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

# 15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	1998		1997	
	Group £	Company £	Group £	Company £
Net obligations under finance leases and hire purchase contracts	8,199	8,199	0	0
Other creditors	210,000 218,199	210,000 218,199	0	0

16. BORROWINGS	1998		199	7	
		Group £	Company £	Group £	Company £
	The borrowings of the group and company are repayable as follows:-				
	In one year, or less or on demand	578,227	578,227	641,828	641,828

# 17. NET OBLIGATIONS UNDER FINANCE LEASES AND HIRE PURCHASE CONTRACTS

	1998	1998		97
	Group	Company	Group	Company
	£	£	£	£
The company's net obligations under				
In one year, or less or on demand	10,433	10,433	0	0
Between one and two years	8,694	8,694	0	0
•	19,127	19,127	0	0
Finance charges and interest allocated to	(2,176)	(2,176)	0	0
-	16,951	16,951	0	0
Included in current liabilities	(8,752)	(8,752)	0	0
_	8,199	8,199	0	0

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

### 18. PROVISIONS FOR LIABILITIES AND CHARGES

### **GROUP AND COMPANY**

	Deferred tax is calculated at 21% (1997: 21%) analysed over the following timing difference:-	ollowing timing Fully provided	
	unoronoc .	1998	1997
		£	£
	On the excess of capital allowances over depreciation		
	At 1 April 1997	5,765	4,557
	Arising during the year	(4,965)	1,208
	At 31 March 1998	800	5,765
19.	SHARE CAPITAL		
	A viáta a via a al	1998	1997
	Authorised	£	£
	50,000 ordinary shares of £1 each	50,000	50,000
	Allotted, called up and fully paid		
	50,000 ordinary shares of £1 each	50,000	50,000
20.	PROFIT AND LOSS ACCOUNT		
	GROUP	1998 £	1997 £
	At 1 April 1997	1,042,528	940,607
	Retained profit for the year	148,872	104,560
	Exchange differences on retranslation of net assets of subsidiary undertaking	(1,594)	(2,639)
	At 31 March 1998	1,189,806	1,042,528
	COMPANY	£	£
	At 1 April 1997	938,802	873,004
	Retained profit for the year	102,059	65,798
	At 31 March 1998	1,040,861	938,802

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

21.	RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS FUNDS	1998 £	1997 £
	GROUP	~	<b>~</b>
	Total recognised gains and losses Shareholders' funds as at 1 April 1997	147,278 1,092,528	101,921 990,607
	Shareholders' funds as at 31 March 1998	1,239,806	1,092,528
	Represented by:-		
	Equity interests	1,239,806	1,092,528
	COMPANY		
	Profit for the financial year Shareholders' funds as at 1 April 1997	102,059 988,802	65,798 923,004
	Shareholders' funds as at 31 March 1998	1,090,861	988,802
	Represented by:-		
	Equity interests	1,090,861	988,802
22.	RECONCILIATION OF OPERATING PROFIT TO OPERATING CASH FLOWS	1998 £	1997 £
	Operating profit Depreciation	241,834 186,169	186,974 107,505
	Profit on disposal of fixed assets	(1,868)	0
	Increase in stocks	(40,186)	(78,415)
	Increase in debtors	(351,373)	(143,967)
	Decrease / increase in creditors	369,081	(46,844)
	Non cash movement being exchange differences	(1,594)	(5,428)
	Cash flow from operating activities	402,063	19,825

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

23.	ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE		
	CASH FLOW STATEMENT	1998	1997
		£	£
	Returns on investments and servicing of finance		
	Interest received	36	2
	Interest paid	(54,336)	(45,828)
	Interest element on hire purchase contracts	(386)	(392)
	Net cash outflow from returns on investments		
	and servicing of finance	(54,686)	(46,218)
	Capital expenditure		
	Purchase of tangible fixed assets	(215,879)	(128,383)
	Net cash outflow from capital expenditure	(215,879)	(128,383)
	Financing		
	Receipts from issue of debenture loans	0	145,000
	Repayment of loans	(20,000)	(115,000)
	Repayment of capital on hire purchase contracts and finance lease rentals	(966)	(8,056)
	Net cash (outflow)/inflow from financing	(20,966)	21,944

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

### 24. ANALYSIS OF NET DEBT

	1998			
	Beginning of year	Cash flow	Other Movements	End of year
	£	£	£	£
Cash at bank and in hand	21,069	25,506	0	46,575
Bank overdrafts	(501,828)	43,601	0	(458,227)
Debt due within one year	(140,000)	20,000	0	(120,000)
Finance lease	0	966	(17,917)	(16,951)
	(620,759)	90,073	(17,917)	(548,603)

	1997				
	Beginning of year £	Cash flow £	Other Movements £	End of year £	
Cash at bank and in hand	28,732	(7,663)	0	21,069	
Bank overdrafts	(345,462)	(156,366)	0	(501,828)	
Debt due within one year	(110,000)	(30,000)	0	(140,000)	
Finance lease	(8,056)	8,056	0	0	
	(434,786)	(185,973)	0	(620,759)	

### 25. REVENUE COMMITMENTS

Annual commitments under non-cancellable operating leases are as follows:-

	Land & buildings		Other	
GROUP	1998	1997	1998	1997
	£	£	£	£
Operating leases which expire :				
Within one year	0	0	41,267	17,850
Within two to five years	35,927	26,883	43,144	66,405
After five years	243,000	203,000	0	980
	278,927	229,883	84,411	85,235
COMPANY				
Operating leases which expire :				
Within one year	0	0	41,267	17,850
Within two to five years	0	0	43,144	66,405
After five years	243,000	203,000	0	980
	243,000	203,000	84,411	85,235

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

### 26. TRANSACTIONS WITH DIRECTORS

Included in books and market research information costs is an amount of £65,501 (1997:£52,943) in respect of services provided, on an arms length basis, by Information Exchange, a business in which a director, G. Westbrook, has a material beneficial interest.

### 27. CONTROL

The company is under the control of R.N. Senior and T.J. Fenwick as noted in the Directors Report.