

205700

THE ABBEYFIELD BASILDON SOCIETY LIMITED

ACCOUNTS

PERIOD ENDED 31 MARCH 2010



RSL No HO552

THE ABBEYFIELD BASILDON SOCIETY LIMITED

Accounts for the period ended 31st March 2010

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THE ABBEYFIELD BASILDON SOCIETY LIMITED

Officers, professional advisers and registered office

Executive Committee

Mr M Stanton-Dunne (Chairman)
Dr G Bond
Mr R Thomson
Ms A Ledger
Mrs P Griffiths

Auditors

Hamilton Brading
Chartered Accountants
1 Sopwith Crescent
Wickford Business Park
Wickford
Essex SS11 8YU

Bankers

Lloyds TSB plc
89 High Street
Billericay
Essex CM12 9AT

Registered office

1 Sopwith Crescent
Wickford Business Park
Wickford
Essex SS11 8YU

THE ABBEYFIELD BASILDON SOCIETY LIMITED
REGISTERED NUMBER 1005700 (England and Wales)

Report of the executive committee

The executive committee submits its thirty-seventh annual report together with the accounts for the period ended 31st March 2010

1 Principal activity and organisation of work

The principal activity of the society is to provide accommodation, care and companionship for lonely or frail elderly people in accordance with the aims and principles of The Abbeyfield Society Limited. This activity falls wholly within hostel housing activities as defined in The Housing Act 1996.

The society is organised so that the executive committee meets regularly to manage its affairs. The staff is a combination of full and part time employees, supported by voluntary visitors when available.

2 Status

The society is a company limited by guarantee (number 1005700), having no share capital, and is registered as a charity (number 262505), and is registered with The Tenant Services Authority as a housing association (number HO552).

3 Review of business and results during the year

The financial results for the year are as set out in the income and expenditure account on page 8 and the position at the end of the year is shown in the balance sheet on page 9. The detailed property revenue account is presented on page 16 and transfers to designated reserves are shown on page 13.

The executive committee consider that the state of affairs of the society is satisfactory.

4 Fixed assets

Details of cost and depreciation of fixed assets are set out in notes 4 and 11.

The executive committee is of the opinion that there is no significant difference between the book cost and the market value for the existing use of the land and buildings.

5 Executive committee

The members of the executive committee who served during the year were

Mr M Stanton-Dunne (Chairman)
Mr R Thomson
Mrs P Griffiths

Dr G Bond
Ms A Ledger

In accordance with the Registered Rules of the Society, Dr G Bond and Ms A Ledger retire by rotation and, being eligible, offer themselves for re-election.

6 Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

7 Audit information

In the case of each of the persons who are members of the Executive Committee at the time when the Report of the Executive Committee is approved

- so far as the member is aware, there is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the company's auditors are unaware, and
- each member has taken all the steps that he ought to have taken as a member of the Executive Committee in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information

8 Auditors

A resolution for the re-appointment of Hamilton Brading as auditors will be proposed at the Annual General Meeting

9 Small company rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006

It was approved by the board on 29/9/10 and signed on its behalf



Mr M Stanton-Dunne, Chairman
On behalf of the executive committee

THE ABBEYFIELD BASILDON SOCIETY LIMITED**Independent Auditors' Report to the Members of The Abbeyfield Basildon Society Limited**

We have audited the financial statements of The Abbeyfield Basildon Society Limited for the period ended 31st March 2010 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein

This report is made solely to the Registered Social Landlord's members, as a body, in accordance with sections 495 and 496 of the Companies Act 2006 and Schedule 1 to the Housing Act 1996. Our audit work has been undertaken so that we might state to the Registered Social Landlord's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Registered Social Landlord and its members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of the Board and auditors

The board members' (who are also the directors of The Abbeyfield Basildon Society Limited for the purposes of company law) responsibilities for preparing the Board Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that they give a true and fair view are set out in the Statement on Auditing (UK and Ireland)

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, the Companies Act 2006, The Housing Act 1996 and the Accounting Requirements for Registered Social Landlords General Determination 2006. We also report to you whether in our opinion the information given in the Board Report is consistent with the financial statements

In addition we report to you if, in our opinion, if a satisfactory system of control over transactions has not been maintained, if the Registered Social Landlord has not kept adequate accounting records, if we require for our audit, or for certain disclosure of Board Members' remuneration specified by law are not made

We read the Board Report and consider the implications for our report if we become aware of any apparent misstatements within it

Basis of audit opinion

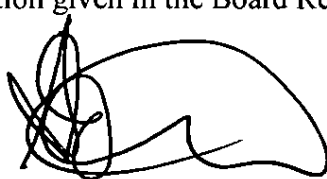
We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial accounts. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Registered Social Landlords circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion

- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice,
- the financial statements have been prepared in accordance with the Companies Act 2006, Schedule 1 to the Housing Act 1996 and the Accounting Requirements for Registered Social Landlords General Determination 2006
- the financial statements give a true and fair view of the state of the Registered Social Landlord's affairs as at 31st March 2010, and of its surplus for the period then ended, and
- the information given in the Board Report is consistent with the financial statements



Alan Jeffrey Brading (Senior Statutory Auditor) for and on behalf of

Hamilton Brading
Chartered Accountants and Statutory Auditors
1 Sopwith Crescent
Wickford Business Park
Wickford
Essex SS11 8YU

29/9/10

THE ABBEYFIELD BASILDON SOCIETY LIMITED

Income and expenditure account for the period ended 31st March 2010

	Note	P/E 31.03.10 £	Y/E 30.09.08 £
Turnover	3 3	332,301	229,829
Operating costs	16 Page & 17	<u>354,730</u>	<u>234,068</u>
Operating deficit		(22,429)	(4,239)
Interest receivable and similar income	10	<u>24,620</u>	<u>5,619</u>
Surplus on ordinary activities for the year		2,191	1,380
Transfers (to)/from designated reserves			
To future cyclical repairs reserve	3 8 & 7	(5,000)	(5,000)
From future cyclical repairs reserve		<u>9,947</u>	<u>3,274</u>
Total net surplus/(deficit) for the year		<u>7,138</u>	<u>(346)</u>

The society's only activity is the provision of hostel accommodation

No operations have been discontinued or acquired during the year, and the amounts above related entirely to continuing operations

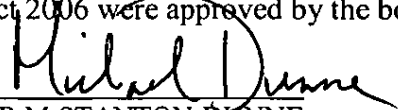
The society has no recognised gains or losses other than those included above and therefore no separate statement of total recognised gains and losses has been presented

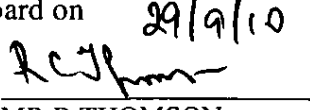
THE ABBEYFIELD BASILDON SOCIETY LIMITED

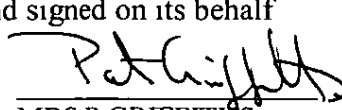
Balance sheet as at 31st March 2010

	Note	P/E 31.03.10 £	Y/E 30.09.08 £
Tangible fixed assets			
Housing properties			
Gross cost less depreciation	4	716,216	687,923
Social Housing Grant	4	<u>(592,003)</u>	<u>(592,003)</u>
		124,213	95,920
Other tangible fixed assets			
Fixtures, fittings and equipment	11	<u>20,096</u>	<u>24,302</u>
		144,309	120,222
Current assets			
Debtors and prepayments	12	-	6,479
Cash at bank and in hand		<u>128,608</u>	<u>146,188</u>
		128,608	152,667
Current liabilities			
Creditors' amounts falling due within one year	13	<u>21,598</u>	<u>23,761</u>
Net current assets		<u>107,010</u>	<u>128,906</u>
Total assts less current liabilities		<u>251,319</u>	<u>249,128</u>
Financed by			
Creditors: amounts falling due after more than one year			
Housing property finance –			
Social Housing Grant assisted scheme	5	2	2
Capital and reserves			
Designated reserve			
Future cyclical repairs reserve	7	1,571	6,518
Income and expenditure – accumulated surplus	7	<u>249,746</u>	<u>242,608</u>
		<u>251,319</u>	<u>249,128</u>

The financial statements, which have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime within Part 15 of Companies Act 2006 were approved by the board on 29/9/10 and signed on its behalf


MR M STANTON-DUNNE
Chairman


MR R THOMSON


MRS P GRIFFITHS

THE ABBEYFIELD BASILDON SOCIETY LIMITED**Notes to the accounts for the period ended 31st March 2010****1 Executive committee's responsibilities**

The executive committee are responsible for preparing the annual Report and the financial statements in accordance with applicable law and UK Generally Accepted Accounting Practice (UK GAAP)

Company law require the executive committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus and deficit of the company for the period. In preparing these financial statements the executive committee are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The executive committee are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

2 Status of society

The society is registered under the Companies Act 2006 (registered number 1005700) and The Housing Act 1996 (Housing Corporation registered number HO552) and is a registered charity (number 262505).

The society is wholly engaged in hostel activities as defined in The Housing Act 1996.

3 Accounting policies**3.1 General**

The principal accounting policies of the society are set out in the following sub-paragraphs.

3.2 Accounting basis

The accounts are prepared under the historical cost convention, in accordance with applicable Accounting Standards in the United Kingdom and in accordance with the Statement of Recommended Practice (the SORP) Accounting by Registered Social Landlords 2008, and with the Accounting Requirements for Registered Social Landlords General Determination 2006.

3.3 Turnover

Turnover comprises rental and service income receivable

3.4 Fixed assets. Housing land and buildings

Housing land and buildings are stated at cost. The cost of properties is their purchase price together with incidental costs of acquisition including interest payable. Interest payable is capitalised by applying the society's cost of borrowing to expenditure during the construction of the property up to the date of practical completion.

Housing properties in the course of construction are stated at cost and are transferred into housing properties when completed.

3.5 Depreciation

3.5.1 Housing land and buildings. SHG assisted schemes

- i Depreciation, as defined in (ii) below, is provided on the cost of freehold buildings,
- ii Depreciation is not charged on that portion of the cost which has qualified, or which will qualify, for SHG,
- iii For that portion of the cost financed by borrowings or from the society's own or other charitable resources, a charge is made to the hostel property revenue account for depreciation on buildings at 2% per annum on such cost.

3.5.2 Fixtures, fittings and equipment

Depreciation is charged on the reducing balance basis at 15% per annum.

3.5.3 General

A pro rata depreciation charge is made on fixed assets in the year that the asset is brought into use and no charge is made in the year of disposal.

3.6 Social Housing Grant

Where developments have been financed wholly, or partly, by Social Housing Grant (SHG), the net book value of those developments has been reduced by the amount of the grant receivable which is shown separately in the balance sheet. Provision is made for repayment of SHG where the property is expected to be sold in the foreseeable future. SHG in respect of housing properties in the course of construction received in advance of expenditure is shown as a current liability.

3.7 Fixed assets. Fixtures, fittings and equipment

Assets donated to the society are recognised as income and included in the balance sheet where material. All other donated assets are not included in the balance sheet. All other assets are included at cost.

3.8 Future cyclical and major repairs

The society manages only hostel accommodation and thus there is no contribution from Rent Surplus Fund to major repairs.

It is the executive committee's opinion that amounts will be required for future cyclical and major repairs in the medium and long term and therefore amounts previously set aside as provisions have been carried to designated reserves (note 7). Amounts similar to those provided in previous years will continue to be set aside as reserves in future years.

The amounts set aside are based on the society's obligation to carry out such works on a continuing basis for the future cyclical maintenance and major repairs of its property, based on planned programmes of works for which SHG will not be claimed.

3.9 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Expenditure which is directly attributable to specific activities has been included in those cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of these resources.

3.10 Corporation Tax and VAT

The society has charitable status and is exempt from Corporation Tax on the income it has received.

The society is not registered for VAT. Accordingly no VAT is charged to residents, and expenditure in the income and expenditure account includes the relevant VAT.

4 Housing land and buildings

	P/E	Y/E
	31.03.10	30.09.08
	£	£
SHG assisted schemes freehold		
Cost – completed schemes		
At 30th September 2008	719,674	719,674
Additions	33,116	-
At 31 st March 2010	<u>752,790</u>	<u>719,674</u>
Depreciation		
At 30th September 2008	31,751	29,198
Charged in year	4,823	2,553
At 31 st March 2010	<u>36,574</u>	<u>31,751</u>
Net book amount at 31st March 2010	<u><u>716,216</u></u>	<u><u>687,923</u></u>

4 Housing land and buildings (continued)

SHG assisted schemes freehold	P/E 31.0310	Y/E 30.09.08
Social Housing Grant	£	£
At 30th September 2008	592,003	592,003
Received in year	-	-
At 31 st March 2010	<u>592,003</u>	<u>592,003</u>

5 Housing property finance

	£	£
Mortgage loans SHG assisted schemes	2	2
	<u>==</u>	<u>==</u>

The housing mortgage loan is from The Housing Corporation and is secured by a charge on the society's freehold land and buildings

6 Share capital

There is no authorised share capital and the number of members, each of whose liability is limited to £1, at the year end was 13

Each of the members is entitled to one vote in respect of the society's affairs. None are entitled to distribution on a winding up of the society

7 Reserves

	Income and expenditure account	Future cyclical repairs reserve (Note 3.8)
	£	£
At 30th September 2008 as reported	242,608	6,518
Income and expenditure –	-	(9,947)
costs incurred (Page 8)	<u>7,138</u>	<u>5,000</u>
surplus/transfers (Page 8)		
At 31 st March 2010	<u>249,746</u>	<u>1,571</u>

8	Employees	P/E	Y/E
		31.03.10	30.09.08
		£	£
	Employee costs		
	Salaries and wages	174,685	121,838
	Social Security	<u>11,062</u>	<u>7,301</u>
		<u>185,747</u>	<u>129,139</u>
		=====	=====
	Average weekly number of persons employed during year including part-time employees	P/E 31.03.10	Y/E 30.09.08
		Number	
	Hostel staff	9	13
		=====	=====
	No employee received remuneration of more than £50,000.		
9	Payments to members, committee members, Officers, etc	P/E	Y/E
		31.03.10	30.09.08
		£	£
	Fees, remuneration or expenses payable to members of the society who were neither members of the committee of management nor employees of the society	<u>Nil</u>	<u>Nil</u>
	Fees, remuneration or expenses payable to members of the committee of management of the society who were neither officers nor employees of the society	<u>Nil</u>	<u>Nil</u>
	Fees, remuneration or expenses paid to officers of the society who were not employees	<u>140</u>	<u>140</u>
	Payments or gifts made, or benefits granted, to the persons referred to in Sections 13 and 15 of the Housing Associations Act 1985	<u>Nil</u>	<u>Nil</u>
10	Interest receivable and similar income	P/E	Y/E
		31.03.10	30.09.08
		£	£
	Contribution towards property improvements	20,000	-
	Donations received	45	129
	Bank and short term deposit interest gross	<u>4,575</u>	<u>5,490</u>
		<u>24,620</u>	<u>5,619</u>
		=====	=====

	P/E	Y/E
	31.03.10	30.09.08
	£	£
11 Fixtures, fittings and equipment		
Cost		
At 30th September 2008	123,584	123,584
Additions	1,629	-
Housing Association Furniture Allowance	<u>(4,741)</u>	<u>(4,741)</u>
At 31 st March 2010	<u>120,472</u>	<u>118,843</u>
Depreciation		
At 30th September 2008	94,541	89,416
Charged in period	<u>5,835</u>	<u>5,125</u>
At 31 st March 2010	<u>100,376</u>	<u>94,541</u>
Net book amount		
At 31 st March 2010	<u>20,096</u>	<u>24,302</u>
	P/E	Y/E
	31.03.10	30.09.08
	£	£
12 Debtors and prepayments due within one year		
Trade debtors	-	928
Other debtor	-	3,525
Payments in advance	<u>-</u>	<u>2,026</u>
	<u>-</u>	<u>6,479</u>
	P/E	Y/E
	31.03.10	30.09.08
	£	£
13 Creditors and accruals due within one year		
Accruals and other creditors	<u>21,598</u>	<u>23,761</u>
Included within creditors is an amount of £7,005 (2008 - £4,917) relating to social security and other taxes		
	P/E	Y/E
	31.03.10	30.09.08
	£	£
14 Reconciliation of movement in members' funds		
Surplus/(deficit) for the year	10,663	(346)
Net transfer from designated reserves	-	-
Members' funds at 1st October 2008	<u>242,608</u>	<u>242,954</u>
Members' funds at 31 st March 2010	<u>253,271</u>	<u>242,608</u>

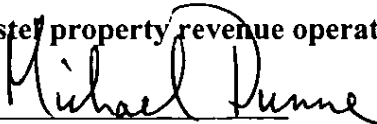
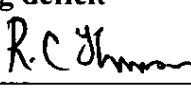
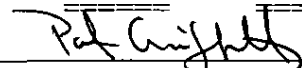
15 , Housing stock

	Units under development		Units in management	
	P/E 31.03.10	Y/E 30.09.08	P/E 31.03.10	Y/E 30.09.08
Hostel accommodation – number of bed spaces	<u>Nil</u>	<u>Nil</u>	<u>19</u>	<u>19</u>

16 Loan to Abbeyfield Epping Development Fund

During the year ended 30th September 2001 the Society advanced a loan of £3,525 to the Abbeyfield Epping Development Fund. The Executive Committee consider this loan to be unrecoverable, and have made full provision for its release in the current period. The full loan amount is included within Operating Cost in the Income and Expenditure Account for the period.

THE ABBEYFIELD BASILDON SOCIETY LIMITED**Detailed hostel property revenue account for the period ended 31st March 2010**

	P/E 31.03.10	Y/E 30.09.08
	£	£
Income		
Residents' charges and other rental income	376,765	240,373
Losses arising from vacancies and absences	<u>44,464</u>	<u>10,544</u>
Turnover – net income from residents' charges	<u><u>332,301</u></u>	<u><u>229,829</u></u>
Expenditure		
Management expenses		
Insurance	7,364	3,257
Telephone – administration	2,721	3,439
Membership fee the Abbeyfield Society	6,071	3,080
Auditors' remuneration	4,781	2,300
Stationery and postage	362	201
Travel expenses	713	572
Advertising	4,817	-
Training and conferences	(216)	(948)
Other expenditure	1,006	426
Legal and professional fees	3,368	1,281
Release of Abbeyfield Epping Development Fund loan	<u>3,525</u>	<u>-</u>
	<u><u>34,512</u></u>	<u><u>13,608</u></u>
Repairs and maintenance		
Day-to-day repairs	28,765	13,681
Cyclical repairs (transferred to appropriate reserve see pages 8 and 13)	<u>9,947</u>	<u>3,274</u>
	<u><u>38,712</u></u>	<u><u>16,955</u></u>
Service costs		
Care and catering		
Employee costs	185,747	129,139
Food costs and cleaning materials	42,067	38,567
Window cleaning	1,008	636
Garden maintenance	2,773	4,474
Council Tax/rates	5,416	3,873
Water rates	4,306	3,320
Heating and lighting	27,944	14,963
Sundry expenses	1,587	855
Depreciation		
Fixtures, fittings and equipment	5,835	5,125
Buildings	<u>4,823</u>	<u>2,553</u>
	<u><u>281,506</u></u>	<u><u>203,505</u></u>
Operating costs	<u><u>354,730</u></u>	<u><u>234,068</u></u>
Hostel property revenue operating deficit	<u><u>(22,429)</u></u>	<u><u>(4,239)</u></u>
 MR M STANTON-DUNNE Chairman	 MR R THOMSON	 MRS P GRIFFITHS