

1005700

THE ABBEYFIELD BASILDON SOCIETY LIMITED

ACCOUNTS

YEAR ENDED 31 MARCH 2011

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RSL No H0552

THE ABBEYFIELD BASILDON SOCIETY LIMITED

Accounts for the year ended 31st March 2011

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THE ABBEYFIELD BASILDON SOCIETY LIMITED

Officers, professional advisers and registered office

Executive Committee	Mr M Stanton-Dunne (Chairman) Dr G Bond Mr R Thomson Ms A Ledger Mrs P Griffiths Mrs R Blake
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Auditors	Hamilton Brading Chartered Accountants 1 Sopwith Crescent Wickford Business Park Wickford Essex SS11 8YU
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Bankers	Lloyds TSB plc 89 High Street Billerica Essex CM12 9AT
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Registered office	1 Sopwith Crescent Wickford Business Park Wickford Essex SS11 8YU
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THE ABBEYFIELD BASILDON SOCIETY LIMITED
REGISTERED NUMBER 1005700 (England and Wales)

Report of the executive committee

The executive committee submits its thirty-eighth annual report together with the accounts for the year ended 31st March 2011

1 Principal activity and organisation of work

The principal activity of the society is to provide accommodation, care and companionship for senior citizens in accordance with the aims and principles of The Abbeyfield Society Limited

The society is organised so that the executive committee meets regularly to manage its affairs. The staff is a combination of full and part time employees, supported by Abbeyfield volunteers

2 Status

The society is a company limited by guarantee (number 1005700), having no share capital, and is registered as a charity (number 262505), and is registered with The Tenant Services Authority as a registered social landlord (number H0552)

3 Review of business and results during the year

The financial results for the year are as set out in the income and expenditure account on page 8 and the position at the end of the year is shown in the balance sheet on page 9. The detailed property revenue account is presented on page 16 and transfers to designated reserves are shown on page 13.

The executive committee consider that the state of affairs of the society is satisfactory

4 Fixed assets

Details of cost and depreciation of fixed assets are set out in notes 4 and 12

The executive committee is of the opinion that there is no significant difference between the book cost and the market value for the existing use of the land and buildings

5 Executive committee

The members of the executive committee who served during the year were

Mr M Stanton-Dunne (Chairman)	Dr G Bond
Mr R Thomson	Ms A Ledger
Mrs P Griffiths	Mrs R Blake

In accordance with the Registered Rules of the Society, Mr R Thomson and Mrs P Griffiths retire by rotation and, being eligible, offer themselves for re-election. Mrs R Blake was appointed to the executive committee since the date of the last Annual General Meeting and accordingly retires and offers herself for re-election

6 Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

7 Audit information

We, the executive committee who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that

- there is no relevant audit information of which the auditors are unaware, and
- we have taken all the steps that we ought to have taken as the executive committee in order to make ourselves aware of any relevant audit information and to establish that the auditors are aware of that information.

8 Auditors

A resolution for the re-appointment of Hamilton Brading as auditors will be proposed at the Annual General Meeting.

9 Small company rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

It was approved by the board on 8th June 2011 and signed on its behalf



Mr M Stanton-Dunne, Chairman
On behalf of the executive committee

THE ABBEYFIELD BASILDON SOCIETY LIMITED

Independent Auditors' Report to the Members of The Abbeyfield Basildon Society Limited

We have audited the financial statements of The Abbeyfield Basildon Society Limited for the year ended 31st March 2011 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the society's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and Schedule 137 to the Housing and Regeneration Act 2008. Our audit work has been undertaken so that we might state to the society's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society and the society's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the Board and auditors

As explained more fully in the executive committee's Responsibilities Statement set out on page 10, the executive committee members (who are also the directors of the society for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the society's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the executive committee, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements.

- give a true and fair view of the state of the society's affairs as at 31st March 2011 and of its income and expenditure for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Housing and Regeneration Act 2008 and The Accounting Requirements for Registered Social Landlords General Determination 2006

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the executive committee for the financial year for which the financial statements are prepared is consistent with the financial statements

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of executive committee members' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the executive committee was not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Board Report

In addition, we have nothing to report in respect of the following matter where the Housing and Regeneration Act 2008 requires us to report to you if, in our opinion

- a satisfactory system of control over transactions has not been maintained



Alan Jeffrey Brading (Senior Statutory Auditor) for and on behalf of

Hamilton Brading
Chartered Accountants and Statutory Auditors
1 Sopwith Crescent
Wickford Business Park
Wickford
Essex SS11 8YU

12/7/11

THE ABBEYFIELD BASILDON SOCIETY LIMITED**Income and expenditure account for the year ended 31st March 2011**

	Note	Y/E 31.03.11 £	P/E 31.03.10 £
Turnover	3.3 & 8	218,351	332,301
Operating costs	Page 17	<u>245,357</u>	<u>354,730</u>
Operating deficit		(27,006)	(22,429)
Interest receivable and similar income	11	<u>511,039</u>	<u>24,620</u>
Surplus on ordinary activities for the year		484,033	2,191
Transfers (to)/from designated reserves			
To future cyclical repairs reserve	3 8 & 7	(30,000)	(5,000)
From future cyclical repairs reserve		<u>25,186</u>	<u>9,947</u>
Total net surplus for the year		<u><u>479,219</u></u>	<u><u>7,138</u></u>

The society's only activity is the provision of accommodation for senior citizens

No operations have been discontinued or acquired during the year, and the amounts above related entirely to continuing operations

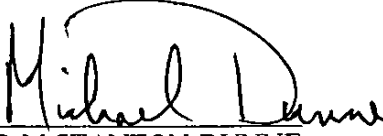
The society has no recognised gains or losses other than those included above and therefore no separate statement of total recognised gains and losses has been presented

THE ABBEYFIELD BASILDON SOCIETY LIMITED

Balance sheet as at 31st March 2011

	Note	Y/E 31.03.11 £	P/E 31.03.10 £
Tangible fixed assets			
Housing properties			
Gross cost less depreciation	4	758,084	716,216
Social Housing Grant	4	<u>(592,003)</u>	<u>(592,003)</u>
		166,081	124,213
Other tangible fixed assets			
Fixtures, fittings and equipment	12	<u>17,082</u>	<u>20,096</u>
		183,163	144,309
Current assets			
Debtors and prepayments	13	1,125	-
Cash at bank and in hand		<u>565,152</u>	<u>128,608</u>
		566,277	128,608
Current liabilities			
Creditors amounts falling due within one year	14	<u>14,088</u>	<u>21,598</u>
Net current assets		<u>552,189</u>	<u>107,010</u>
Total assts less current liabilities		<u>735,352</u>	<u>251,319</u>
Financed by			
Creditors: amounts falling due after more than one year			
Housing property finance –			
Social Housing Grant assisted scheme	5	2	2
Capital and reserves			
Designated reserve			
Future cyclical repairs reserve	7	6,385	1,571
Income and expenditure – accumulated surplus	7	<u>728,965</u>	<u>249,746</u>
		<u>735,352</u>	<u>251,319</u>

The financial statements, which have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime within Part 15 of Companies Act 2006 were approved by the board on 8th June 2011 and signed on its behalf


 MR M STANTON-DUNNE
 Chairman


 MR R THOMSON


 MRS P GRIFFITHS

THE ABBEYFIELD BASILDON SOCIETY LIMITED**Notes to the accounts for the year ended 31st March 2011****1 Executive committee's responsibilities**

The executive committee are responsible for preparing the annual Report and the financial statements in accordance with applicable law and UK Generally Accepted Accounting Practice (UK GAAP)

Company law require the executive committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus and deficit of the company for the period. In preparing these financial statements the executive committee are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The executive committee are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

2 Status of society

The society is a company limited by guarantee (number 1005700), having no share capital, and is registered as a charity (number 262505), and is registered with The Tenant Services Authority as a registered social landlord (number H0552)

3 Accounting policies**3.1 General**

The principal accounting policies of the society are set out in the following subparagraphs

3.2 Accounting basis

The accounts are prepared under the historical cost convention, in accordance with applicable Accounting Standards in the United Kingdom and in accordance with the Statement of Recommended Practice (the SORP) Accounting by Registered Social Landlords 2008, and with the Accounting Requirements for Registered Social Landlords General Determination 2006

3.3 Turnover

Turnover comprises rental and service income receivable

3.4 Fixed assets. Housing land and buildings

Housing land and buildings are stated at cost. The cost of properties is their purchase price together with incidental costs of acquisition including interest payable. Interest payable is capitalised by applying the society's cost of borrowing to expenditure during the construction of the property up to the date of practical completion.

Housing properties in the course of construction are stated at cost and are transferred into housing properties when completed.

3.5 Depreciation

3.5.1 Housing land and buildings. SHG assisted schemes

- 1 Depreciation, as defined in (ii) below, is provided on the cost of freehold buildings,
- 11 Depreciation is not charged on that portion of the cost which has qualified, or which will qualify, for SHG,

3.5.2 Fixtures, fittings and equipment

Depreciation is charged on the reducing balance basis at 15% per annum.

3.5.3 General

A pro rata depreciation charge is made on fixed assets in the year that the asset is brought into use and no charge is made in the year of disposal.

3.6 Social Housing Grant

Where developments have been financed wholly, or partly, by Social Housing Grant (SHG), the net book value of those developments has been reduced by the amount of the grant receivable which is shown separately in the balance sheet. Provision is made for repayment of SHG where the property is expected to be sold in the foreseeable future. SHG in respect of housing properties in the course of construction received in advance of expenditure is shown as a current liability.

3.7 Fixed assets. Fixtures, fittings and equipment

Assets donated to the society are recognised as income and included in the balance sheet where material. All other donated assets are not included in the balance sheet. All other assets are included at cost.

3.8 Future cyclical and major repairs

Due to the nature of the society's accommodation there is no contribution from Rent Surplus Fund to major repairs

It is the executive committee's opinion that amounts will be required for future cyclical and major repairs in the medium and long term and therefore amounts previously set aside as provisions have been carried to designated reserves (note 7) Amounts similar to those provided in previous years will continue to be set aside as reserves in future years

The amounts set aside are based on the society's obligation to carry out such works on a continuing basis for the future cyclical maintenance and major repairs of its property, based on planned programmes of works for which SHG will not be claimed

3.9 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered

Expenditure which is directly attributable to specific activities has been included in those cost categories Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of these resources

3.10 Corporation Tax and VAT

The society has charitable status and is exempt from Corporation Tax on the income it has received

The society is not registered for VAT Accordingly no VAT is charged to residents, and expenditure in the income and expenditure account includes the relevant VAT

4 Housing land and buildings

	Y/E	P/E
SHG assisted schemes freehold	31.03.11	31.03.10
	£	£
Cost – completed schemes		
At 31 st March 2010	752,790	752,790
Additions	<u>46,003</u>	<u>-</u>
At 31 st March 2011	<u>798,793</u>	<u>752,790</u>
	=====	=====
Depreciation		
At 31 st March 2010	36,574	31,751
Charged in year	<u>4,135</u>	<u>4,823</u>
At 31 st March 2011	<u>40,709</u>	<u>36,574</u>
	=====	=====
Net book amount at 31st March 2011	<u>758,084</u>	<u>716,216</u>
	=====	=====

4 Housing land and buildings (continued)

SHG assisted schemes freehold	Y/E 31.03.11	P/E 31.03.10
	£	£
Social Housing Grant		
At 31 st March 2010	592,003	592,003
Received in year	<u>-</u>	<u>-</u>
At 31 st March 2011	<u>592,003</u>	<u>592,003</u>

Included within the freehold properties shown above are two former housekeepers' flats which are no longer occupied by members of staff. The flats have been let on a non-social basis and their combined value constitutes an immaterial part of the total freehold valuation.

5 Housing property finance

	£	£
Mortgage loans SHG assisted schemes	2	2
	<u>==</u>	<u>==</u>

The housing mortgage loan is from The Housing Corporation and is secured by a charge on the society's freehold land and buildings.

6 Share capital

There is no authorised share capital and the number of members, each of whose liability is limited to £1, at the year end was 13.

Each of the members is entitled to one vote in respect of the society's affairs. None are entitled to distribution on a winding up of the society.

7 Reserves

	Income and expenditure account	Future cyclical repairs reserve (Note 3.8)
	£	£
At 31 st March 2010 as reported		
Income and expenditure –	249,746	1,571
costs incurred (Page 8)	-	(25,186)
surplus/transfers (Page 8)	<u>479,219</u>	<u>30,000</u>
At 31 st March 2011	<u>728,965</u>	<u>6,385</u>

8	Turnover	Y/E 31.03.11	P/E 31.03.10
	Turnover can be analysed as follows		
		£	£
	Social housing rent and service income	212,004	328,411
	Other rental income	<u>6,347</u>	<u>3,890</u>
		<u>218,351</u>	<u>332,301</u>
		=====	=====
9	Employees	Y/E 31.03.11	P/E 31.03.10
		£	£
	Employee costs		
	Salaries and wages	105,560	174,685
	Social Security	<u>8,002</u>	<u>11,062</u>
		<u>113,562</u>	<u>185,747</u>
		=====	=====
	Average weekly number of persons employed during year including part-time employees	Y/E 31.03.11	P/E 31.03.10
			Number
	Staff employed within the homes	8	9
		=====	=====
	No employee received remuneration of more than £50,000.		
10	Payments to members, committee members, Officers, etc	Y/E 31.03.11	P/E 31.03.10
		£	£
	Fees, remuneration or expenses payable to members of the society who were neither members of the committee of management nor employees of the society	Nil	Nil
		=====	=====
	Fees, remuneration or expenses payable to members of the committee of management of the society who were neither officers nor employees of the society	Nil	Nil
		=====	=====
	Fees, remuneration or expenses paid to officers of the society who were not employees	Nil	140
		=====	=====
	Payments or gifts made, or benefits granted, to the persons referred to in Sections 13 and 15 of the Housing Associations Act 1985	Nil	Nil
		=====	=====

	Y/E 31.03.11	P/E 31.03.10
	£	£
11 Interest receivable and similar income		
Contribution towards property improvements	-	20,000
Donations received	500,000	45
Bank and short term deposit interest gross	<u>11,039</u>	<u>4,575</u>
	<u>511,039</u>	<u>24,620</u>
	=====	=====
	Y/E 31.03.11	P/E 31.03.10
	£	£
12 Fixtures, fittings and equipment		
Cost		
At 31 st March 2010	125,213	123,584
Additions	-	1,629
Housing Association Furniture Allowance	<u>(4,741)</u>	<u>(4,741)</u>
At 31 st March 2011	<u>120,472</u>	<u>120,472</u>
	=====	=====
Depreciation		
At 31 st March 2010	100,376	94,541
Charged in year	<u>3,014</u>	<u>5,835</u>
At 31 st March 2011	<u>103,390</u>	<u>100,376</u>
	=====	=====
Net book amount		
At 31 st March 2011	<u>17,082</u>	<u>20,096</u>
	=====	=====
	Y/E 31.03.11	P/E 31.03.10
	£	£
13 Debtors and prepayments due within one year		
Trade debtors	1,125	-
Other debtor	-	-
Payments in advance	<u>-</u>	<u>-</u>
	<u>1,125</u>	<u>-</u>
	=====	=====
	Y/E 31.03.11	P/E 31.03.10
	£	£
14 Creditors and accruals due within one year		
Accruals and other creditors	<u>14,088</u>	<u>21,598</u>
	=====	=====

Included within creditors is an amount of £3,242 (2010 - £7,005) relating to social security and other taxes

15 Housing stock

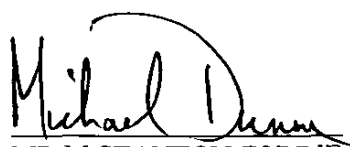
	Units under development		Units in management	
	Y/E 31.03.11	P/E 31.03.10	Y/E 31.03.11	P/E 31.03.10
Accommodation – number of bed spaces	<u>Nil</u>	<u>Nil</u>	<u>19</u>	<u>19</u>

16 Provision for cyclical and major repairs

During the year ended 31st March 2011 the society continued a programme of refurbishment to both homes. As the costs incurred during the year, and those anticipated in the near future, greatly exceeded the regular provisions for cyclical and major repairs the executive committee considered it appropriate to make a higher than normal transfer for the year ended 31st March 2011. It is anticipated that the transfer for the year ended 31st March 2012 will also be higher than normal.

THE ABBEYFIELD BASILDON SOCIETY LIMITED**Detailed hostel property revenue account for the year ended 31st March 2011**

	Y/E 31.03.11	P/E 31.03.10
	£	£
Income		
Residents' charges and other rental income	278,047	376,765
Losses arising from vacancies and absences	<u>59,696</u>	<u>44,464</u>
Turnover – net income from residents' charges	<u>218,351</u>	<u>332,301</u>
Expenditure		
Management expenses		
Insurance	3,294	7,364
Telephone	1,491	2,721
Membership fee the Abbeyfield Society	4,051	6,071
Auditors' remuneration	3,587	4,781
Stationery and postage	486	362
Travelling expenses	542	713
Advertising	6,579	4,817
Training and conferences	24	(216)
Other expenditure	2,046	1,006
Legal and professional fees	4,608	3,368
Release of Abbeyfield Epping Development Fund loan	-	<u>3,525</u>
	<u>26,708</u>	<u>34,512</u>
Repairs and maintenance		
Day-to-day repairs	29,053	32,154
Cyclical repairs (transferred to appropriate reserve see pages 8 and 13)	<u>25,186</u>	<u>9,947</u>
	<u>54,239</u>	<u>42,101</u>
Service costs		
Care and catering		
Employee costs	113,562	185,747
Food costs and cleaning materials	22,776	42,067
Window cleaning	636	1,008
Garden maintenance	2,366	2,773
Council tax/rates	4,139	5,416
Water rates	2,822	4,306
Heating and lighting	10,051	24,555
Sundry expenses	909	1,587
Depreciation		
Fixtures, fittings and equipment	3,014	5,835
Buildings	<u>4,135</u>	<u>4,823</u>
	<u>164,410</u>	<u>278,117</u>
Operating costs	<u>245,357</u>	<u>354,730</u>
Hostel property revenue operating deficit	<u>(27,006)</u>	<u>(22,429)</u>


 MR M STANTON-DUNNE
 Chairman


 MR R THOMSON


 MRS P GRIFFITHS