

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 0 9 6 8 8 0 7

Company name in full B.E. Bransden And Sons Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) John Paul

Surname Bell

### 3 Liquidator's address

Building name/number The Pinnacle

Street 3rd Floor

Post town 73 King Street

County/Region Manchester

Postcode M 2 4 N G

Country

### 4 Liquidator's name ①

Full forename(s) Toyah Marie

Surname Poole

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number The Pinnacle

Street 3rd Floor

Post town 73 King Street

County/Region Manchester

Postcode M 2 4 N G

Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up

### 6 Period of progress report

From date	<sup>d</sup> 0	<sup>d</sup> 5	<sup>m</sup> 1	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 9	
To date	<sup>d</sup> 0	<sup>d</sup> 4	<sup>m</sup> 1	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 0	

### 7 Progress report

<input checked="" type="checkbox"/> The progress report is attached	
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### 8 Sign and date

Liquidator's signature	Signature <b>X</b> <u>John Peel</u> <b>X</b>								
Signature date	<sup>d</sup> 1	<sup>d</sup> 1	<sup>m</sup> 0	<sup>m</sup> 1	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 1	

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Rachel Tsang
Company name	Clarke Bell Limited
Address	The Pinnacle
	3rd Floor
Post town	73 King Street
County/Region	Manchester
Postcode	M 2 4 N G
Country	
DX	
Telephone	0161 907 4044

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**B.E. Bransden And Sons Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

<b>Declaration of Solvency £</b>		<b>From 05/12/2019 To 04/12/2020 £</b>	<b>From 05/12/2019 To 04/12/2020 £</b>
	ASSET REALISATIONS		
	Bank Interest Gross	90.89	90.89
271,745.00	Cash at Bank	271,937.71	271,937.71
	Tax Refund	38.08	38.08
		<u>272,066.68</u>	<u>272,066.68</u>
	COST OF REALISATIONS		
	Corporation Tax	14.74	14.74
		<u>(14.74)</u>	<u>(14.74)</u>
	DISTRIBUTIONS		
(4,000.00)	Ordinary Shareholders	272,051.94	272,051.94
		<u>(272,051.94)</u>	<u>(272,051.94)</u>
<b>267,745.00</b>		<b>0.00</b>	<b>0.00</b>
	REPRESENTED BY		
			<b>NIL</b>



John Paul Bell  
Joint Liquidator

B.E. BRANDSEN AND SONS LIMITED  
**(“THE COMPANY”)**  
IN LIQUIDATION

**JOINT LIQUIDATORS’ PROGRESS REPORT FOR THE PERIOD**  
FROM 5 DECEMBER 2019 TO 4 DECEMBER 2020

## CONTENTS

1. Statutory Information
2. The Joint Liquidators
3. Progress During the Period, Together With Receipts & Payments Made
4. Assets Which Remain To Be Realised
5. Estimated Outcome for Creditors / Distributions
6. Pre Appointment Remuneration
7. Remuneration and Expenses
8. Further Information
9. Conclusion

## APPENDICES

- Appendix A      Receipts and Payments Account for the Period from 5 December 2019 to 4 December 2020
- Appendix B      Joint Liquidators' Disbursement Policy
- Appendix C      Joint Liquidators' Activities

## 1. STATUTORY INFORMATION

Name of Company: B.E. Bransden And Sons Limited - In Liquidation ("the Company")

Date of Incorporation: 22 December 1969

Company Registered Number: 00968807

Company Registered Office: 3<sup>rd</sup> Floor, The Pinnacle, 73 King Street, Manchester M2 4NG

Company's Director(s) and Secretary:

	Date Appointed	Shares Held
Director(s)		
Charles Martin Bransden	22 December 1969	2,000
Claire Louise Sussex	22 December 1969	2,000
Secretary		
Claire Louise Sussex	2 August 1995	As Above

## 2. THE JOINT LIQUIDATORS

Names of Joint Liquidators: John Paul Bell, (8608) and Toyah Marie Poole (9740)  
Licensed Insolvency Practitioners of Clarke Bell Limited, 3<sup>rd</sup>  
Floor, The Pinnacle, 73 King Street, Manchester M2 4NG

Date of Appointment: 5 December 2019

Joint Liquidators' Contact Details: John Paul Bell and Toyah Marie Poole  
[info@clarkebell.com](mailto:info@clarkebell.com)

Actions of Joint Liquidators; Any act required or authorised under any enactment to be done  
by a Liquidator may be done by either or both of the Liquidators  
acting jointly or alone.

## 3. PROGRESS MADE IN THE PERIOD, TOGETHER WITH RECEIPTS AND PAYMENTS ACCOUNT MADE

Attached at Appendix A is a copy of our Receipts and Payments Account for the twelve month period  
under review, 5 December 2019 to 4 December 2020.

All figures detailed in the Receipts and Payments account are shown net of VAT.

The progress and movement on the Account is explained as follows:



## Asset Realisations

### (i) Cash at Bank

The Declaration of Solvency detailed the company held cash at bank as at the date of Liquidation. As detailed in the attached Receipts and Payments Account, these monies have been received during the period under review.

It is noted that the amount received was slightly higher than that originally anticipated.

### (ii) Crown Refund

Since the date of my appointment, the company has received an unexpected tax refund.

As detailed in the attached Receipts and Payments Account, this refund has been received during the period under review.

## Costs of Realisations

I have not needed the assistance of any professional agent to realise the company's assets, or to assist with Liquidation matters in general. As such, no costs have been incurred.

## 4. ASSETS WHICH REMAIN TO BE REALISED

The Receipts and Payments Account at Appendix 1 not only provides the realisations to date but also provides the Declaration of Solvency figure as provided by the Company's Director(s). It will be seen from the anticipated assets (shown in the far left-hand column) that all assets have been realised.

## 5. ESTIMATED OUTCOME FOR CREDITORS / DISTRIBUTIONS

I set out specific information for each class of creditor.

### Secured Creditors

The company has no Secured creditors.

### Preferential Creditors

There are no known preferential claims.

### Unsecured Creditors

There are no known unsecured claims.

### Share Capital

The following distributions have been made to the Members:

Date	Amount Distribution	Type of Distribution	Rate of Distribution Per Share
03/03/2020	£272,001.68	Cash	£67.98 per Ordinary Share
14/07/2020	£12.18	Cash	£0.00001 per Ordinary Share
18/11/2020	£38.08	Cash	£0.01 per Ordinary Share

The distributions paid to date, were all paid during the period under review.

## 6. PRE-APPOINTMENT REMUNERATION

Prior to my appointment at a meeting held on 5 December 2019, the Board previously authorised the payment of a fee of £995 plus VAT to Clarke Bell Limited for preparing the Declaration of Solvency, and for producing and circulating the notices for the meeting of Members.

The fee for preparing the Declaration of Solvency and convening the meeting was paid prior to the Liquidation, by the Company.

## 7. LIQUIDATORS' REMUNERATION AND EXPENSES

### Remuneration

No fee resolution was passed in this matter, as such no post appointment fees were taken.

### Guidance for Members

You may find it useful to read "A Guide To Liquidators' Fees" which can be downloaded from <http://www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees>. Please note that there are different versions of the Guidance Notes, and in this case, you should refer to the April 2017 version.

A hard copy of this documents can be obtained on request from this office.

### Joint Liquidators' Expenses

A detailed explanation of Category 1 and Category 2 disbursements, together with the approved rates for Category 2 disbursements, is set out in Appendix B.

Category 1 disbursements are those that are directly attributable to a third party invoice.

Category 1 disbursements incurred in the period under review, together with those incurred to date, are set out in the table below.

Type Of Expense	Provider	Incurred During The Period Under Review (£)	Paid To Date (£)	Total Amount Outstanding (£)
Statutory Advertising	Courts Advertising	225.15	225.15	-
Bordereau	Marsh Limited	256.00	256.00	-

Category 1 disbursements paid to date, were all discharged by the Company, prior to my appointment.

Category 2 disbursements are those that are based upon an estimate or an internally set rate.

To date, no approval to enable us to draw Category 2 disbursements has been sought.

## 8. FURTHER INFORMATION

A Member may, with the permission of the court or with at least 5% of the total voting rights of all the

Members having the right to vote at general meetings of the company request further details of the Joint Liquidators' remuneration and expenses, within 21 days of receipt of this report.

A Member may, with the permission of the court or with at least 10% of the total voting rights of all the Members having the right to vote at general meetings of the company, apply to Court to challenge the amount of remuneration charged by the Joint Liquidators as being excessive, and/or the basis of the Joint Liquidators' remuneration, and/or the amount of the expenses incurred as being excessive, within 8 weeks of their receipt of this report.

If members have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available on-line, they should contact Rachel Tsang on 0161 907 4044, or by email at [mvl@clarkebell.com](mailto:mvl@clarkebell.com)

## 9. CONCLUSION

I am required to deliver a copy of our progress report within two months after the end of the period covered by the report.

We are currently waiting for HM Revenue and Customs to grant clearance in relation to VAT & PAYE/NIC. Once received, we can proceed to close our file and issue my Proposed Final Account.

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Bell', with a stylized, cursive script.

JOHN PAUL BELL  
JOINT LIQUIDATOR

DATED: 12 JANUARY 2021

APPENDIX A

RECEIPTS AND PAYMENTS ACCOUNT

## APPENDIX B

### JOINT LIQUIDATORS' DISBURSEMENT POLICY

#### Category 1 & Category 2 Disbursements

Disbursements are categorised as either Category 1 or Category 2.

#### Category 1

Category 1 disbursements are clearly identifiable third party costs that are directly attributable to the case. Occasionally these disbursements are paid by Clarke Bell Limited and then recharged to the case, usually when there are insufficient funds within the case to pay the disbursement at the time it falls due. Specific approval from creditors is not required for Category 1 disbursements.

Typical examples of Category 1 disbursements are:

- Postage
- Advertising
- Insurance
- Travel costs
- External room hire

#### Category 2

Category 2 disbursements are estimated or shared costs which may include some internal recharges from Clarke Bell Limited. It is likely that it is not possible, or too costly, to calculate the exact cost and an estimate is therefore used. These disbursements can be paid from the case if the basis of the charge has been approved by creditors.

Typical examples of Category 2 disbursements are:

- Photocopying
- Mileage
- Storage

The current levels of Category 2 disbursements recovered by Clarke Bell Limited are as follows:

Photocopying at £0.15 per copy.
Mileage at £0.45 per mile.
Storage and destruction of records at £12 per box of records, per annum.

## APPENDIX C

### JOINT LIQUIDATORS ACTIVITIES

Detailed below is a summary of the activities that have been undertaken in this matter during the period under review.

#### (a) Administration

This represents the work involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder and their managers. It does not give direct financial benefit to the members, but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

- Case Planning – Reviewing the circumstances of the case to determine the appropriate strategy.
- Preparing and circulating Notice of Appointment to members advising of the outcome of the appointment and other formalities, including gazetting the Appointment of Liquidators.
- Setting up electronic case files.
- Setting up the case on the firm's electronic case management system and entering data.
- Obtaining a specific bond, this is insurance required by Statute that every insolvency office holder has to obtain for the protection of each estate.
- Reviewing the adequacy of the specific bond on a quarterly basis.
- correspondence and emails relating to the case.
- Undertaking periodic file reviews.
- Maintenance of Liquidator's records.
- Opening, maintaining and managing the Liquidator's estate bank account.
- Undertaking regular reconciliations of the bank account containing estate funds.
- Overseeing and controlling the work done on the case by case administrators.
- Distributing realisations of assets to members.
- Preparing and filing Corporation Tax Returns.
- Seeking closure clearance from HMRC and other relevant parties.

#### (b) Realisation of Assets

This represents work involved in the Joint Liquidators satisfying their duties to realise the company's assets for the benefit of the Estate.

- Realising the assets of the company.
- Liaising with the bank regarding the closure of the account.

**B.E. Bransden And Sons Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts and Payments**

	Declaration of Solvency £	From 05/12/2019 To 04/12/2020 £	From 05/12/2019 To 04/12/2020 £
<b>RECEIPTS</b>			
Tax Refund		38.08	38.08
Cash at Bank	271,745.00	271,937.71	271,937.71
Bank Interest Gross		90.89	90.89
		<u>272,066.68</u>	<u>272,066.68</u>
<b>PAYMENTS</b>			
Corporation Tax		14.74	14.74
Ordinary Shareholders	(4,000.00)	272,051.94	272,051.94
		<u>272,066.68</u>	<u>272,066.68</u>
<b>BALANCE - 04 December 2020</b>		<u><b>0.00</b></u>	<u><b>0.00</b></u>
<b>MADE UP AS FOLLOWS</b>			
		<u>0.00</u>	<u>0.00</u>