### **ACCOUNTS**

### FOR THE YEAR ENDED 30TH SEPTEMBER 2013

LD3

06/02/2014 COMPANIES HOUSE

Company Registration No. 955757 (England & Wales)

Registered Charity No. 262424 Housing Association No.

H1167



### ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2013

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- 8 Balance Sheet
- 9 Cash Flow Statement
- 10 16 Notes to the Accounts

### OFFICERS, PROFESSIONAL ADVISERS AND REGISTERED OFFICE FOR THE YEAR ENDED 30TH SEPTEMBER 2013

#### **DIRECTORS AND EXECUTIVE COMMITTEE**

Chairman

P Willson

Secretary

Mrs G E Johnson

Treasurer D W Hutton

Mrs C J Hopcraft Dr A Younger T Derbyshire

Mrs J Ridgway

R Walker (resigned 9th May 2013)

**Auditors** 

Hillier Hopkins LLP Chartered Accountants

Statutory Auditor Radius House 51 Clarendon Road

Watford Hertfordshire WD17 1HP

**Bankers** 

Lloyds TSB Bank PLC

Barclays Bank PLC

**Solicitors** 

Austins, Penny & Thorne

175 High Street Berkhamsted Hertfordshire HP4 3HG

**Registered Office** 

St Mary's House, 9 George Street

Hemel Hempstead Hertfordshire HP2 5HJ

**Company Number:** 

955757 (England & Wales)

Registered by the Tenant Services Authority: H1167

**Registered Charity Number:** 

262424



### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 30TH SEPTEMBER 2013

The Directors present herewith the Company's Accounts for the year ended 30th September 2013 and report as follows -

#### 1 REVIEW OF ACTIVITIES

The principal activity of the Society is to provide supported sheltered housing accommodation for lonely and elderly people in accordance with the aims and principles of the Abbeyfield Society Limited. The Society is also a Registered Social Landlord registered under the Housing Act (No H1167) and our activities fall within hostel housing, as defined in the Housing Act 1996.

The Society is supervised by a Board of unpaid trustees/Directors led by an elected Chairman which meets at regular intervals. The Board of Directors is made up of representatives of each of the House Committees together with the Company Chairman, Secretary and Treasurer and the Board is assisted by the Company's marketing and administration officer, a paid employee of the Company

Each year the Directors review the Society's objectives and activities to ensure that they continue to reflect its aims, in carrying out this review the Directors have considered the Charity Commission's guidance on public benefit. The Society aims to offer equal and fair access to all eligible older people and the Society aims to be affordable to all. Financial assessments do not play a part in the selection process but the Society will discuss with applicants the charges and how they plan to meet them, where appropriate the Society will offer access to advice about claiming benefits and will provide any information needed in support of a resident's claim.

The Society has incurred a small surplus of £2,225 during the financial year ended 30 September 2013, there was also an increase in cash balances of £26,038 and cash balances as at 30 September 2013 now stand at £240,020 which represent over six months' cash operating costs and are therefore considered adequate. In line with our policy of continuously improving the physical condition of our Houses, the Society spent a further £77,972 on major refurbishment projects across all Houses during the year of which £18,252 was capitalised

Occupancy levels during the year across the Society were much improved on the previous year with overall voids decreasing to 5% and the Directors are pleased to report that this trend has continued into the current financial year

Finally the Directors are extremely grateful to all employed staff and volunteer House Committees for their efforts and hard work in looking after the day to day running of the individual Houses and ensuring the well being of the residents

#### 2 STATUS

The Society is a company limited by guarantee not having a share capital and which is registered (No 955757) under the Companies Act 1985 The Society is also registered (No 262424) with the Charity Commission

#### 3 FUTURE DEVELOPMENTS

The Society has invested £565,000 over the past five years in refurbishing and modernising the accommodation of the three supported sheltered Houses within the Society. The Directors will continue to use all generated operating surpluses to improve the quality of the Houses as well as maintaining an appropriate level of cash reserves to fund the operations of the Society.

#### 4 GOING CONCERN

Under the governance requirements, the Directors find that after making enquiries they have a reasonable expectation that the Society has adequate financial resources to continue in operational existence for the foreseeable future. Accordingly they continue to adopt the going concern basis in preparing these accounts

## REPORT OF THE DIRECTORS - continued FOR THE YEAR ENDED 30TH SEPTEMBER 2013

#### 5 INTERNAL FINANCIAL CONTROLS

The Directors acknowledge their ultimate responsibility for ensuring that the Society has in place a system of controls that is appropriate to the various business environments in which the Society operates. These controls are designed to give reasonable assurance with respect to -

- (1) The reliability of financial information used within the Society or for publication
- (ii) The maintenance of proper accounting records, and
- (III)The safeguarding of assets against unauthorised use or disposition

It is the responsibility of the Directors to establish and maintain systems of internal financial control. Such systems can only provide reasonable and not absolute assurance against material mis-statement or loss. Key elements include ensuring that -

- (i) Formal policies and procedures are in place, including the documentation of key systems and rules relating to the delegation of authorities, which allow the monitoring of controls and restrict the unauthorised use of the Society's assets, and
- (ii) All significant initiatives, major commitments and investment projects are subject to formal authorisation procedures including review by relevant sub-committees comprising directors and others

#### 6 STATEMENT OF DIRECTORS' RESPONSIBILITIES RELATING TO THE PREPARATION OF FINANCIAL STATEMENTS

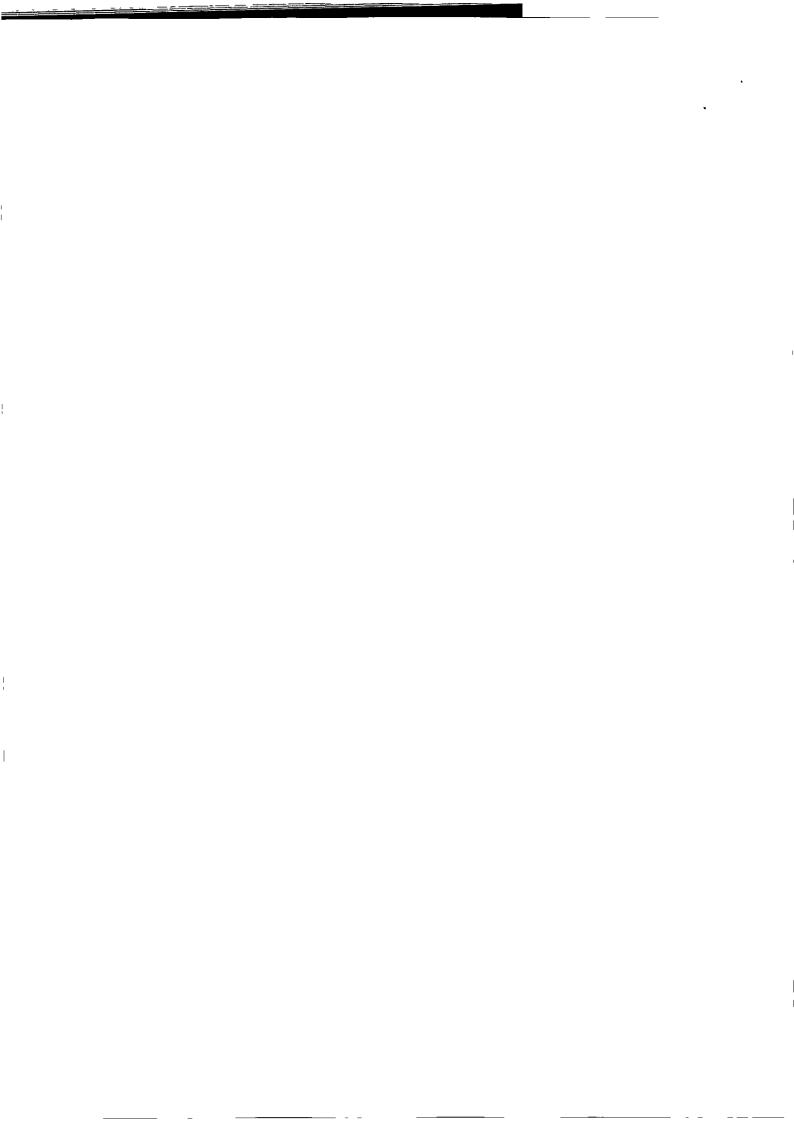
The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Registered Social Landlord legislation and Company Law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the Income and Expenditure of the Company for that period

In preparing these financial statements the Directors are required to

- a) select suitable accounting policies and apply them consistently,
- b) make judgements and estimates that are reasonable and prudent, and
- c) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



## REPORT OF THE DIRECTORS - continued FOR THE YEAR ENDED 30TH SEPTEMBER 2013

#### Statement of disclosures to the auditor

So far as each of the Directors are aware at the time the report is approved

- a) there is no relevant audit information of which the Society's auditors are unaware, and
- b) the Directors have taken all the steps that they ought to have taken in order to make themselves aware of any relevant audit information and to establish that the Society's auditors are aware of that information

#### 7 RISK POLICY

The Directors have conducted a review of the major risks to the work of the Society and of the controls and procedures in place to mitigate them. These procedures will be periodically reviewed to ensure that they still meet the needs of the Society.

#### 8 RESULTS

The results for the year are set out in the Income and Expenditure Account on page 7. The Directors consider that the state of affairs of the Society is satisfactory. The summarised financial results for the year are as follows

	<u>2013</u>	<u>2012</u>
	£	£
The Accounts show a surplus / (deficit) for the Year of	2,225	27,804
Net increase in the Society's assets	2,225	27,804

#### 9 FIXED ASSETS

Note 10 summarises the change to the amounts of cost and depreciation on housing land and buildings and Note 11 summarises the change to the amounts for fixtures, fittings and equipment

A valuation of the Society's properties was carried out on 1st October 2002 by Messrs Johnson & Partners, Architects and Building Surveyors This indicates that the estimated rebuilding costs are substantially greater than the cost shown on the Balance Sheet and the residual values also exceed costs. In the event of rebuilding the properties it is likely that they would be rebuilt in a different style to suit the use of the residents.

#### 10 DIRECTORS

The Directors who have served on the Executive Committee since 1st October 2012 were

P Willson

D W Hutton

Mrs G E Johnson

Mrs C Hopcraft

Dr A Younger

T Derbyshire

Mrs J Ridgway

R Walker (resigned 9th May 2013)

## REPORT OF THE DIRECTORS - continued FOR THE YEAR ENDED 30TH SEPTEMBER 2013

#### 10 DIRECTORS CONTINUED

The Society is supervised by a board of unpaid trustees/Directors led by an elected Chairman which meets at regular intervals. Full minutes of the meetings are taken, copied and sent to all Directors and are seen annually by the auditors

The Board of Directors is made up of representatives of each of the House Committees together with the Company Chairman, Secretary, Treasurer and is assisted by the Company's marketing and administration officer, a paid employee of the Company

The names of potential Directors are put forward at a general meeting of the members of the Society

#### 11 AUDITORS

Hillier Hopkins LLP, Chartered Accountants and Registered Auditor, have indicated their willingness to continue in office

Approved by the Board on

3rd. February 2014

St Mary's House, 9 George Street Hemel Hempstead Herts HP2 5HJ Signed on behalf of the Board of Directors

Mrs G E Johnson - Secretary

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# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE ABBEYFIELD BERKHAMSTED & HEMEL HEMPSTEAD SOCIETY LIMITED FOR THE YEAR ENDED 30TH SEPTEMBER 2013

We have audited the financial statements of The Abbeyfield Berkhamsted & Hernel Hempstead Society Limited (Limited by Guarantee) for the year ended 30 September 2013 which comprise the Income and Expenditure Account, the Balance Sheet, the Cashflow Statement, and the related notes — The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the Society's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and Section 137 of the Housing and Regeneration Act 2008. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Society and the Society's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF THE COMMITTEE OF MANAGEMENT AND AUDITOR

As explained more fully in The Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with Auditing Practices Board's (APB) Ethical Standards for Auditors.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Society's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the Directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements

- give a true and fair view of the state of the Society's affairs at 30 September 2013 and of its incoming resources
  and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the Companies Act 2006, the Housing and Regeneration Act 2008 and the Accounting Direction for Private Registered Providers of Social Housing 2012

#### OPINION ON OTHER MATTER PRESCIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Directors Report for the financial year for which the financial statements are prepared is consistent with the financial statements

#### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 require us to report to you if, in our opinion.

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of board members' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

In addition, we have nothing to report in respect of the following matter where the Housing and Regeneration Act 2008 requires us to report to you if, in our opinion

a satisfactory system of control over transactions has not been maintained

Huller Hopkins UP
Phillip Collins FCA (Senior Statutory Auditor)

for and on behalf of Hillier Hopkins LLP, Statutory Auditor

Radius House 51 Clarendon Road Watford Hertfordshire WD17 1HP Date 4 February 2014

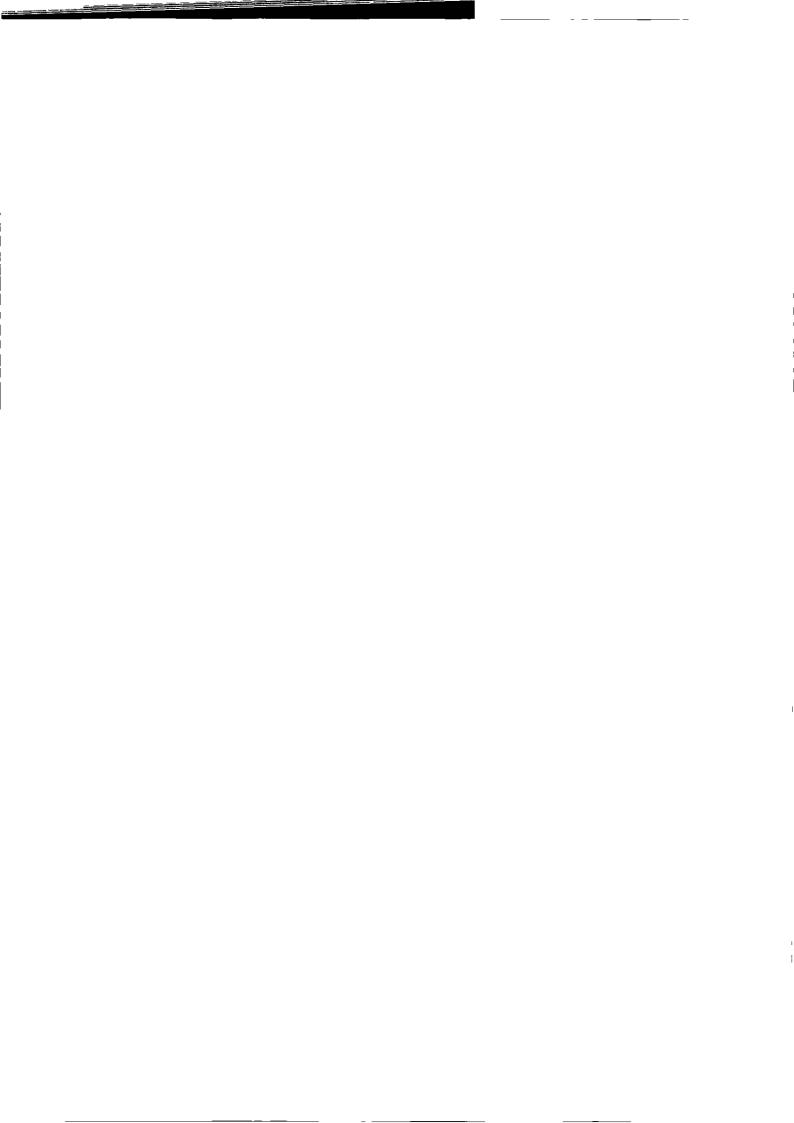
# INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30TH SEPTEMBER 2013

	<u>Notes</u>	2013 £	2012 £
<b>TURNOVER</b> Income from Residential Charges	3	454,490	423,224
OPERATING COSTS	4	(456,502)	(399,208)
OPERATING (DEFICIT)/SURPLUS		(2,012)	24,016
Interest Receivable and Similar Income	7	4,237	3,788
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR	8	2,225	27,804

All of the above amounts relate to continuing operations

There were no recognised gains or losses other than the surplus for the year stated above

The Notes on pages 10 to 16 form part of the Accounts



# THE ABBEYFIELD (BERKHAMSTED & HEMEL HEMPSTEAD) SOCIETY LIMITED (Registered Company Number 955757) BALANCE SHEET FOR THE YEAR ENDED 30TH SEPTEMBER 2013

	<u>Notes</u>	<u>20</u>	013	<u>2</u>	012
FIXED ASSETS		£	£	£	£
TANGIBLE ASSETS					
Housing Properties Less Social Housing Grants	10		1,296,145 (504,946) 791,199	<u> </u>	1,312,493 (504,946) 807,547
Other Tangible Assets	11		49,495 840,694	_	<u>59,577</u> 867,124
CURRENT ASSETS			040,054		007,121
Stock Debtors Cash at Bank and in Hand	12	500 4,843 240,020 245,363		500 5,458 213,982 219,940	-
Creditors - Amounts Falling Due Within One Year	13	(16,357)		(19,589)	_
NET CURRENT ASSETS			229,006		200,351
TOTAL ASSETS LESS CURRENT LIABILITIES			1,069,700	<b>=</b>	1,067,475
CAPITAL AND RESERVES					
Income and Expenditure Account	14		1,069,700 1,069,700	- =	1,067,475 1,067,475

The financial statements on pages 7 to 16 were approved by the Board of Directors on 3rd February 2014

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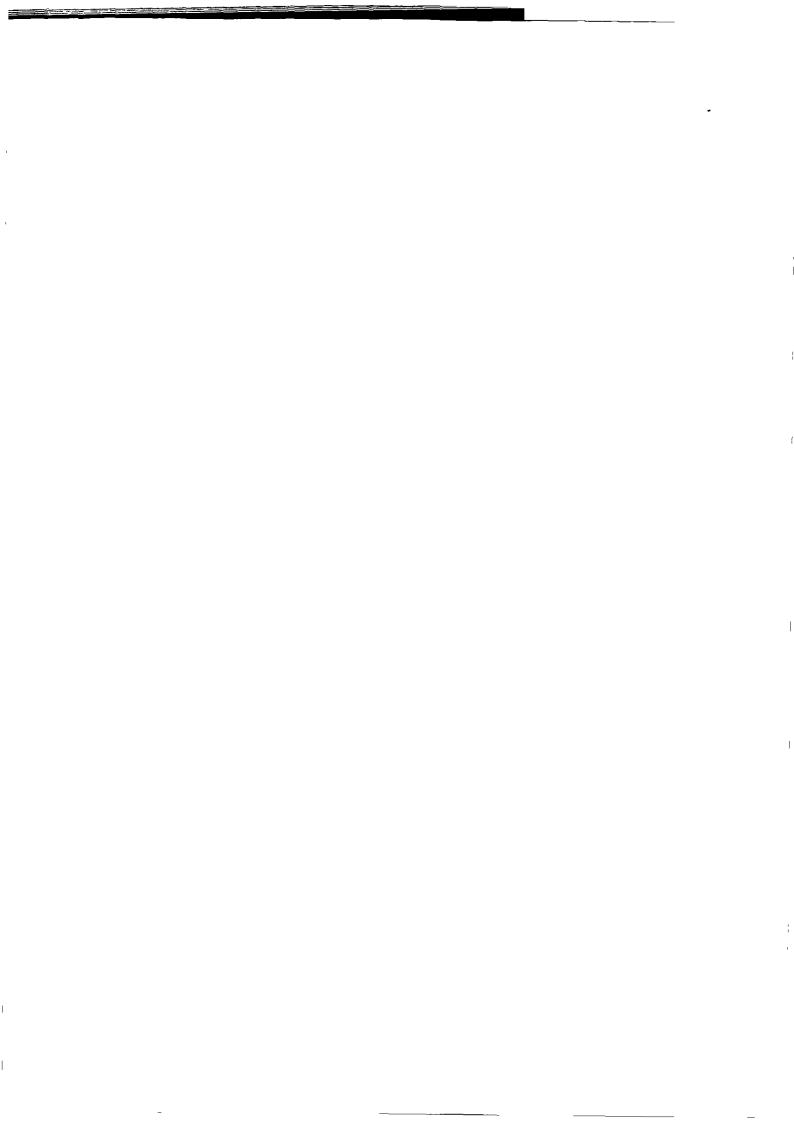
P Willson, Chairman

D W Hutton, Treasurer



# CASH FLOW STATEMENT FOR THE YEAR ENDED 30TH SEPTEMBER 2013

E         E         E         E           CASH INFLOW FROM OPERATING (DEFICIT)/SURPLUS TO NET CASH INFLOW FROM OPERATING ACTIVITIES           Operating Surplus/(Deficit)         (2,012)         24,016           Other Income         1,259         634           Depreciation and Losses         44,682         46,118           Decrease/(Increase) in Debtors         615         (483)           (Decrease)/(Increase in Creditors         (3,231)         (169)           NET CASH FLOW FROM OPERATING ACTIVITIES         41,313         70,116           RETURNS ON INVESTMENTS AND SERVICING OF FINANCE Interest Received         2,978         3,154           NET CASH FLOW FROM RETURNS ON INVESTMENT AND SERVICING OF FINANCE         2,978         3,154           CAPITAL EXPENDITURE Purchase of Fixed Assets         (18,252)         (24,567)           NET CASH FLOW FROM INVESTING ACTIVITIES         (18,252)         (24,567)           NET CASH FLOW BEFORE FINANCING         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS           Increase/(Decrease) in Cash for the Year         26,038         48,702           Change in Net Funds Resulting from Cashflows         26,038         48,702			13	20:	12
CASH INFLOW FROM OPERATING ACTIVITIES         24,016           Operating Surplus/(Deficit)         (2,012)         24,016           Other Income         1,259         634           Decreasely (Increase) in Debtors         44,682         46,118           Decreasely (Increase) in Debtors         615         (483)           (Decrease)/ (Increase) in Creditors         (3,231)         (169)           NET CASH FLOW FROM OPERATING ACTIVITIES         41,313         70,116           RETURNS ON INVESTMENTS AND SERVICING OF FINANCE					
Operating Surplus/(Deficit)         (2,012)         24,016           Other Income         1,259         634           Depreciation and Losses         44,682         46,118           Decrease/(Increase) in Debtors         615         (483)           (Decrease)/Increase in Creditors         (3,231)         (169)           NET CASH FLOW FROM OPERATING ACTIVITIES         41,313         70,116           RETURNS ON INVESTMENTS AND SERVICING OF FINANCE	RECONCILIATION OF OPERATING (DEFICIT)/SURPLU	JS TO NET			
Other Income         1,259         634           Depreciation and Losses         44,682         46,118           Decrease/(Increase) in Debtors         615         (483)           (Decrease/(Increase) in Creditors         (3,231)         (169)           NET CASH FLOW FROM OPERATING ACTIVITIES         41,313         70,116           RETURNS ON INVESTMENTS AND SERVICING OF FINANCE Interest Received         2,978         3,154         3,154           NET CASH FLOW FROM RETURNS ON INVESTMENT AND SERVICING OF FINANCE         2,978         3,154         3,154           CAPITAL EXPENDITURE Purchase of Fixed Assets         (18,252)         (24,567)         (24,567)           NET CASH FLOW FROM INVESTING ACTIVITIES         (18,252)         (24,567)           NET CASH FLOW BEFORE FINANCING         26,038         48,702           INCREASE/(DECREASE) IN CASH         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS         48,702           Change in Net Funds Resulting from Cashflows         -	CASH INFLOW FROM OPERATING ACTIVITIES				
Depreciation and Losses					24,016
Decrease/(Increase) in Debtors (Decrease) (Increase) in Creditors (3,231)         (483) (169)           NET CASH FLOW FROM OPERATING ACTIVITIES         41,313         70,116           RETURNS ON INVESTMENTS AND SERVICING OF FINANCE Interest Received         2,978         3,154           NET CASH FLOW FROM RETURNS ON INVESTMENT AND SERVICING OF FINANCE         2,978         3,154           CAPITAL EXPENDITURE Purchase of Fixed Assets         (18,252)         (24,567)           NET CASH FLOW FROM INVESTING ACTIVITIES         (18,252)         (24,567)           NET CASH FLOW BEFORE FINANCING         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS           Increase/(Decrease) in Cash for the Year         26,038         48,702           Change in Net Funds Resulting from Cashflows         26,038         48,702           Net Funds at 1st October 2012         213,982         165,280           Net Funds at 30th September 2013         2013         23,982           ANALYSIS OF NET FUNDS         2013         26,038         26,038           Cash flow         213,982         165,280           Cash at bank and in Hand         240,020         26,038         213,982	Other Income		1,259		634
CDECREASE)/Increase in Creditors         (3,231)         (169)           NET CASH FLOW FROM OPERATING ACTIVITIES         41,313         70,116           RETURNS ON INVESTMENTS AND SERVICING OF FINANCE Interest Received         2,978         3,154           NET CASH FLOW FROM RETURNS ON INVESTMENT AND SERVICING OF FINANCE         2,978         3,154           CAPITAL EXPENDITURE Purchase of Fixed Assets         (18,252)         (24,567)           NET CASH FLOW FROM INVESTING ACTIVITIES         (18,252)         (24,567)           NET CASH FLOW BEFORE FINANCING         26,038         48,702           INCREASE/(DECREASE) IN CASH         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS           Increase/(Decrease) in Cash for the Year         26,038         48,702           Change in Net Funds Resulting from Cashflows         26,038         48,702           Net Funds at 1st October 2012         213,982         165,280           Net Funds at 30th September 2013         240,022         213,982           ANALYSIS OF NET FUNDS         2012         £         £           Cash at bank and in Hand         240,022         26,038         213,982	•		44,682		46,118
NET CASH FLOW FROM OPERATING ACTIVITIES         41,313         70,116           RETURNS ON INVESTMENTS AND SERVICING OF FINANCE Interest Received         2,978         3,154           NET CASH FLOW FROM RETURNS ON INVESTMENT AND SERVICING OF FINANCE         2,978         3,154           CAPITAL EXPENDITURE Purchase of Fixed Assets         (18,252)         (24,567)           NET CASH FLOW FROM INVESTING ACTIVITIES         (18,252)         (24,567)           NET CASH FLOW BEFORE FINANCING         26,038         48,702           INCREASE/(DECREASE) IN CASH         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS         26,038         48,702           Change in Net Funds Resulting from Cashflows         26,038         48,702           Net Funds at 1 <sup>st</sup> October 2012         213,982         165,280           Net Funds at 30 <sup>th</sup> September 2013         240,020         213,982           ANALYSIS OF NET FUNDS         2013         Cashflow E         2012           Cash at bank and in Hand         240,020         26,038         213,982	· ·		615		
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE	· · · · · · · · · · · · · · · · · · ·		(3,231)		
Interest Received         2,978         3,154           NET CASH FLOW FROM RETURNS ON INVESTMENT AND SERVICING OF FINANCE         2,978         3,154           CAPITAL EXPENDITURE Purchase of Fixed Assets         (18,252)         (24,567)           NET CASH FLOW FROM INVESTING ACTIVITIES         (18,252)         (24,567)           NET CASH FLOW BEFORE FINANCING         26,038         48,702           INCREASE/(DECREASE) IN CASH         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS         -         -           Increase/(Decrease) in Cash for the Year         26,038         48,702           Change in Net Funds Resulting from Cashflows         -         -           Net Funds at 1 <sup>st</sup> October 2012         213,982         165,280           Net Funds at 30 <sup>th</sup> September 2013         240,020         213,982           ANALYSIS OF NET FUNDS         2013         Cashflow         2012           Cash at bank and in Hand         240,020         26,038         213,982	NET CASH FLOW FROM OPERATING ACTIVITIES		41,313		70,116
NET CASH FLOW FROM RETURNS ON INVESTMENT AND SERVICING OF FINANCE         2,978         3,154           CAPITAL EXPENDITURE Purchase of Fixed Assets         (18,252)         (24,567)           NET CASH FLOW FROM INVESTING ACTIVITIES         (18,252)         (24,567)           NET CASH FLOW BEFORE FINANCING         26,038         48,702           INCREASE/(DECREASE) IN CASH         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS           Increase/(Decrease) in Cash for the Year         26,038         48,702           Change in Net Funds Resulting from Cashflows         -         -           Vet Funds at 1 <sup>st</sup> October 2012         213,982         165,280           Net Funds at 30 <sup>th</sup> September 2013         240,020         213,982           ANALYSIS OF NET FUNDS         2013         Cashflow         2012           Cash at bank and in Hand         240,020         26,038         213,982	RETURNS ON INVESTMENTS AND SERVICING OF FINA	ANCE			
AND SERVICING OF FINANCE         2,978         3,154           CAPITAL EXPENDITURE	Interest Received	2,978		3,154	
CAPITAL EXPENDITURE	NET CASH FLOW FROM RETURNS ON INVESTMENT				
Purchase of Fixed Assets         (18,252)         (24,567)           NET CASH FLOW FROM INVESTING ACTIVITIES         (18,252)         (24,567)           NET CASH FLOW BEFORE FINANCING         26,038         48,702           INCREASE/(DECREASE) IN CASH         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS           Increase/(Decrease) in Cash for the Year         26,038         48,702           Change in Net Funds Resulting from Cashflows         26,038         48,702           Net Funds at 1 <sup>st</sup> October 2012         213,982         165,280           Net Funds at 30 <sup>th</sup> September 2013         240,020         213,982           ANALYSIS OF NET FUNDS         2013         Cashflow £ £         £           Cash at bank and in Hand         240,020         26,038         213,982	AND SERVICING OF FINANCE		2,978		3,154
NET CASH FLOW FROM INVESTING ACTIVITIES         (18,252)         (24,567)           NET CASH FLOW BEFORE FINANCING         26,038         48,702           INCREASE/(DECREASE) IN CASH         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS         48,702           Increase/(Decrease) in Cash for the Year         26,038         48,702           Change in Net Funds Resulting from Cashflows         26,038         48,702           Net Funds at 1st October 2012         213,982         165,280           Net Funds at 30th September 2013         240,020         213,982           ANALYSIS OF NET FUNDS         2013         Cashflow £ £           Cash at bank and in Hand         240,020         26,038         213,982	CAPITAL EXPENDITURE				
NET CASH FLOW BEFORE FINANCING         26,038         48,702           INCREASE/(DECREASE) IN CASH         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS         26,038         48,702           Change in Net Funds Resulting from Cashflows         26,038         48,702           Net Funds at 1 <sup>st</sup> October 2012         213,982         165,280           Net Funds at 30 <sup>th</sup> September 2013         240,020         213,982           ANALYSIS OF NET FUNDS         2013         Cashflow f         2012           Cash at bank and in Hand         240,020         26,038         213,982	Purchase of Fixed Assets	(18,252)	•	(24,567)	
INCREASE/(DECREASE) IN CASH         26,038         48,702           RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS           Increase/(Decrease) in Cash for the Year         26,038         48,702           Change in Net Funds Resulting from Cashflows         26,038         48,702           Net Funds at 1 <sup>st</sup> October 2012         213,982         165,280           Net Funds at 30 <sup>th</sup> September 2013         240,020         213,982           ANALYSIS OF NET FUNDS         2013 Cashflow £         2012 £           Cash at bank and in Hand         240,020         26,038         213,982	NET CASH FLOW FROM INVESTING ACTIVITIES		(18,252)		(24,567)
RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS         Increase/(Decrease) in Cash for the Year       26,038       48,702         Change in Net Funds Resulting from Cashflows       -       -         Net Funds at 1st October 2012       213,982       165,280         Net Funds at 30th September 2013       240,020       213,982         ANALYSIS OF NET FUNDS       2013       Cashflow £       2012         £       £       £       £         Cash at bank and in Hand       240,020       26,038       213,982	NET CASH FLOW BEFORE FINANCING		26,038		48,702
Increase/(Decrease) in Cash for the Year  Change in Net Funds Resulting from Cashflows  26,038  48,702  26,038  48,702  Net Funds at 1 <sup>st</sup> October 2012  Net Funds at 30 <sup>th</sup> September 2013  240,020  213,982  ANALYSIS OF NET FUNDS  2013  Cashflow £ £ £ £ £  Cash at bank and in Hand	INCREASE/(DECREASE) IN CASH		26,038	: :	48,702
Change in Net Funds Resulting from Cashflows         26,038       48,702         26,038       48,702         Net Funds at 1 <sup>st</sup> October 2012       213,982       165,280         Net Funds at 30 <sup>th</sup> September 2013       240,020       213,982         ANALYSIS OF NET FUNDS       2013       Cashflow £       2012         E       £       £       £         Cash at bank and in Hand       240,020       26,038       213,982	RECONCILIATION OF NET CASH FLOW TO MOVEMENT	IN NET FU	NDS		
Change in Net Funds Resulting from Cashflows         26,038       48,702         26,038       48,702         Net Funds at 1 <sup>st</sup> October 2012       213,982       165,280         Net Funds at 30 <sup>th</sup> September 2013       240,020       213,982         ANALYSIS OF NET FUNDS       2013       Cashflow £       2012         E       £       £       £         Cash at bank and in Hand       240,020       26,038       213,982	Increased/(Decreased) in Cash for the Very		26.020		40 702
Net Funds at 1st October 2012       213,982       165,280         Net Funds at 30th September 2013       240,020       213,982         ANALYSIS OF NET FUNDS       2013 Cashflow £ £       2012 £         Cash at bank and in Hand       240,020       26,038       213,982			26,036		40,702
Net Funds at 1 <sup>st</sup> October 2012       213,982       165,280         Net Funds at 30 <sup>th</sup> September 2013       240,020       213,982         ANALYSIS OF NET FUNDS       2013 Cashflow £       Cashflow £         Cash at bank and in Hand       240,020       26,038       213,982	Change in Net Funds Resulting from Cashhows		26.039		49 702
Net Funds at 30 <sup>th</sup> September 2013         240,020         213,982           ANALYSIS OF NET FUNDS         2013         Cashflow £         2012           Cash at bank and in Hand         240,020         26,038         213,982	Not Funda at 1 <sup>St</sup> Octobor 2012		•		,
ANALYSIS OF NET FUNDS         2013 £ £         Cashflow £ £         2012 £           Cash at bank and in Hand         240,020         26,038         213,982				<del></del>	
£         £         £         £           Cash at bank and in Hand         240,020         26,038         213,982	ivel runus at 30 September 2013		240,020	<del>:</del>	213,982
£         £         £         £           Cash at bank and in Hand         240,020         26,038         213,982	ANALYSIS OF NET FLINDS		2013	Cachflow	2012
	ODODINA AL DELLADOS				
	Cash at bank and in Hand		240,020	26,038	213,982
240,020 26,038 213,982			240,020	26,038	



### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2013

#### 1 PRINCIPAL ACCOUNTING POLICIES

#### **Basis of Accounting**

The Society is incorporated under the Companies Act as a company limited by guarantee not having a share capital and is a registered housing association. The Society is also a registered charity. The financial statements have been prepared under the historical cost accounting rules in accordance with the Housing Act 1996 and the Accounting Requirements for Registered Social Landlords General Determination 2006. Applicable accounting standards and statements of recommended practice have been followed.

#### Turnover

Turnover represents rental and service charge income from hostel accommodation

#### Repairs and Maintenance

The cost of non cyclical repairs and maintenance is charged against the income and expenditure account as incurred

#### **Operating Costs**

Overheads relating to housing developments are capitalised and excluded from operating costs

#### **Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases.

Housing properties Over 50 years straight line Improvements and refurbishment to buildings Over 15 years straight line Fixtures, Fittings and Equipment Over 10 years straight line

In accordance with the requirements of the FRS15 depreciation is charged so as to write down the cost (net of social housing grant) of freehold properties other than freehold land to their estimated residual value on a straight line basis over their useful economic lives. In accordance with component accounting, where housing properties comprise two or major components with substantially different useful economic lives, each component is accounted for separately and depreciated over its individual useful economic life.

### NOTES TO THE ACCOUNTS - continued FOR THE YEAR ENDED 30TH SEPTEMBER 2013

#### 1 PRINCIPAL ACCOUNTING POLICIES - continued

#### **Impairment**

All properties are considered for impairment annually and detailed reviews of assets for impairment are carried out if there is any indication that impairment has occurred. Impairments that are a result of a major reduction in the service potential of a property are recognised in the income and expenditure account.

#### Social Housing and Similar Grants

When housing developments have been financed wholly or partly by housing association or similar grants, the cost of these developments has been reduced by the amount of the grant received Capital grants are recognised only when received

#### Stock

Stock is represented by provisions in store, whose replacement cost is not significantly different from the historical cost at which it is stated in the Accounts

#### **Designated Reserves**

The Society's reserves are all unrestricted funds which the Society may use for its purposes at its discretion

#### **Taxation**

The Society has charitable status and is therefore not subject to Corporation Tax

The Society is not registered for VAT

#### **Pensions**

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year



# NOTES TO THE ACCOUNTS - continued FOR THE YEAR ENDED 30TH SEPTEMBER 2013

#### 2 TURNOVER, OPERATING SURPLUS AND SURPLUS BEFORE TAXATION

### **Social Housing Lettings and Other Income**

#### <u>2013</u>

	<u>Turnover</u>	Operating <u>Costs</u> £	Operating <u>Surplus</u> £	Interest Receivable /(Payable)	Legacy & Donations	Other <u>Resources</u>	Surplus Before <u>Taxation</u> £
Social Housing Lettings	454,490	456,502	(2,012)	-	-	-	(2,012)
Other Income	-	-	-	2,978	1,259	-	4,237
Total	454,490	456,502	(2,012)	2,978	1,259	-	2,225

#### 2012

	Turnover	Operating Costs	Operating Surplus	Interest Receivable /(Payable)	Legacy & Donations	Other <u>Resources</u>	Surplus Before <u>Taxation</u>
	£	£	£	£	£		£
Social Housing Lettings	423,224	399,208	24,016	-	-	-	24,016
Other Income	-	-	-	3,154	634	-	3,788
Total	423,224	399,208	24,016	3,154	634		27,804

#### 3 TURNOVER FROM SOCIAL HOUSING LETTINGS

<u>2013</u>	<u> 2012</u>
478,718	466,565
(24,228)	(43,341)
454,490	423,224
	478,718 (24,228)

### NOTES TO THE ACCOUNTS - continued FOR THE YEAR ENDED 30TH SEPTEMBER 2013

4	OPERATING COSTS	<u>2013</u>	<u>2012</u>
	Direct Costs Administrative Costs	<b>£</b> 222,408 147,805	<b>£</b> 210,971 154,987
	Repairs and Maintenance	86,289	33,250
		456,502	399,208
5	STAFF COSTS		
	Wages and Salaries Social Security Costs	183,104 8,561	172,632 7,613
		191,665	180,245
	There were no employees with emoluments above £60,000 during the y		
	Average weekly number of full time equivalent persons employed during	g year	
	Total Staff	8	8

#### 6 PENSION COSTS

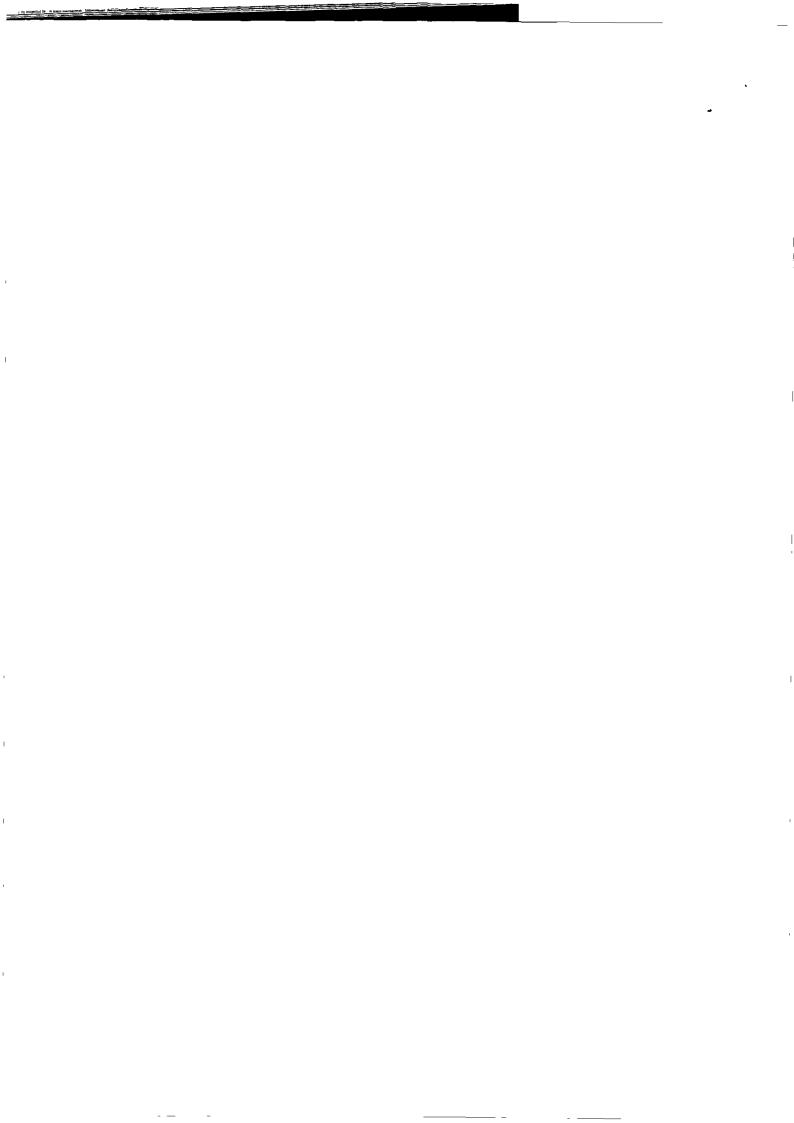
The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to  $\pounds Nil$  (2012 -  $\pounds Nil$ )

7	INTEREST RECEIVABLE AND OTHER INCOME	<u>2013</u>	<u> 2012</u>
		£	£
	Donations and Fund Raising	1,259	634
	Bank and Other Interest Receivable	2,978	3,154
		4,237	3,788

#### 8 (DEFICIT)/SURPLUS ON ORDINARY ACTIVITIES

Surplus on ordinary activities is stated after charging

	<u>2013</u> £	<u>2012</u> £
Depreciation		
Property	34,600	36,113
Office Furniture and Fittings	10,082	10,005
Auditors' Remuneration		
- current year	<u> 7,140</u>	7,140



# NOTES TO THE ACCOUNTS - continued FOR THE YEAR ENDED 30TH SEPTEMBER 2013

#### 9 TAXATION

The Society has charitable status and is therefore not subject to Corporation Tax on its (deficit)/surplus

# 10 HOUSING PROPERTIES Freehold Properties

	£
Cost	
At 1 <sup>st</sup> October 2012	1,588,552
Additions	18,252
At 30 <sup>th</sup> September 2013	1,606,804
Social Housing Grant	
At 1st October 2012	(504,946)
At 30th September 2013	(504,946)
Depreciation	
At 1st October 2012	276,059
Charge for the year	34,600
At 30th September 2013	310,659
Net book value as at 30 <sup>th</sup> September 2013	791,199
Net book value as at 30 <sup>th</sup> September 2012	807,547
All housing properties and freeholds	

11	FIXED ASSETS: FIXTURES, FITTINGS AND EQUIPMENT	<u>Total</u> £
	Cost	
	At 1st October 2012	158,037
	Additions	
	At 30th September 2013	158,037
	Depreciation	
	At 1st October 2012	98,460
	Charge for the year	10,082
	At 30th September 2013	108,542
	Net book value as at 30th September 2013	49,495
	Net book value as at 30th September 2012	59,577

## NOTES TO THE ACCOUNTS - continued FOR THE YEAR ENDED 30TH SEPTEMBER 2013

12	DEBTORS	2013 £	<u>2012</u> £
	Prepayments Sundry Debtors	4,578 265 4,843	4,890 568 5,458
13	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	<u>2013</u>	<u>2012</u>
	Creditors Accruals	16,357 16,357	19,589 19,589
14	RESERVES	2013 £	2012 £
	Balance as at 1st October 2012 Surplus/(Deficit) for the financial year Transfer from designated reserves Balance as at 30th September 2013	1,067,475 2,225 - 1,069,700	1,039,671 27,804 - 1,067,475

#### 15 COMPANY LIMITED BY GUARANTEE

The Society is a company limited by guarantee and not having a share capital

There are 12 members, all of who have agreed to contribute to the Assets of the Company such a sum as may be required on winding up but not exceeding £1 per member

# HOUSING STOCK Units in Management 2013 2012 Hostel Accommodation - Number of Bedspaces 32 32

### NOTES TO THE ACCOUNTS - continued FOR THE YEAR ENDED 30TH SEPTEMBER 2013

#### 17 PAYMENTS TO MEMBERS AND DIRECTORS

The total payments to Members and the Directors in the year was Enil (2012 - Enil)

The Company is prohibited from paying Directors any remuneration

No payments or benefits other than those permitted were made to persons referred to in Schedule 1 of the Housing  $Act\ 1996$ 

