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# 288a

Please complete in typescript,  
or in bold black capitals.

## Appointment of director or secretary (NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

Company Number 949665

Company Name in full AUTOMATIC DATA PROCESSING LIMITED



\* F 2 8 8 A F 1 0 \*

Date of appointment Day 18 Month 10 Year 96  
†Date of Birth Day 21 Month 05 Year 46

Appointment as director ☒ as secretary ☐  
form

Please mark the appropriate box. If appointment is  
as a director and secretary mark both boxes.

NAME \*Style / Title

MR

\*Honours etc

Notes on completion  
appear on reverse.

Forename(s) Richard

Surname HAVILAND

Previous  
Forename(s)

Previous  
Surname(s)

Usual residential  
address

275 KINNELON ROAD

Post town

KINNELON

Postcode

07045

County / Region

NEW JERSEY

Country

U.S.A

†Nationality

AMERICAN

†Business occupation

ACCOUNTANT

†Other directorships  
(additional space overleaf)

Consent signature

I consent to act as \*\* director / secretary of the above named company

\* Voluntary details.  
† Directors only.

Date 18.10.96

A director, secretary etc must sign the form below.

Signed

*Arthur J. Hubbard*

Date 18.10.96

\*\*Please delete as appropriate

Please give the name, address,  
telephone number and, if available,  
a DX number and Exchange of  
the person Companies House should  
contact if there is any query.

(\*\* a director / secretary / administrator / administrative receiver / receiver manager / receiver)

Legibus Secretaries Ltd  
200 Aldersgate Street  
London  
EC1A 4JJ  
AO/PJC A2881A35.LFD Tel 0171 600 1000 x.1561  
DX number DX exchange



KLO \*K38C5Q13\* 1555  
COMPANIES HOUSE 23/10/96

When you have completed and signed the form please send it to the  
Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF4 3UZ DX 33050 Cardiff  
for companies registered in England and Wales

or  
Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
for companies registered in Scotland DX 235 Edinburgh

**Company Number**

949 665

† Directors only.

† Other directorships

ADP NETWORK SERVICES LTD

**NOTES**

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except:

- for a married woman, the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or preceded to it.

**Other directorships.**

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company.