Annual report for the year ended 31 December 2002

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Annual report for the year ended 31 December 2002

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Directors and advisers

Executive directors

Mr M S Wilson (Chairman)
Mr H J Gladman
Mr D J Lamb
Mr M D Moule
Sir Mark Weinberg
Mr S P Williams

Auditors

KPMG Audit Plc 1 Canada Square London E14 5AG

Secretary

St. James's Place Administration Limited

Registered office

St. James's Place House Dollar Street Cirencester Gloucestershire GL7 2AQ

Bankers

National Westminster Bank PLC 32 Market Place Cirencester Gloucestershire GL7 2NU

St. James's Place Unit Trust Group Limited Directors' report for the year ended 31 December 2002

The directors present their report and the audited financial statements for the year ended 31 December 2002.

Principal activity

The principal activity of the company is the management of unit trusts. The company is regulated by the Financial Services Authority and is a member of the Association of Unit Trusts and Investment Funds (AUTIF).

Results and business review

The financial statements for the year ended 31 December 2002 are set out on pages 8 to 15. The retained loss for the year is disclosed on page 8.

The directors have declared interim dividends of £1.75, £1.50 and £1.50 per share (2001: £2.00 and £2.75 per share) which were paid on 6 March 2002, 15 July 2002 and 21 October 2002. No final dividend is recommended by the Board.

Directors

The directors of the company, all of whom held office throughout the year, are listed on page 2.

Directors' interests

None of the directors have a beneficial interest in the shares of the company.

The interests of Mr M S Wilson, Mr M D Moule and Sir Mark Weinberg in the shares of the parent company, St. James's Place Capital plc ("SJPC plc"), are disclosed in the consolidated financial statements of SJPC plc.

Executive Share Option Scheme

Director	Options held at 1 January 2002	Granted In year	Options held at 31 December 2002	Exercise Price	Date from which exercisable	Expiry date
H Gladman	10,500 44,625	-	10,500 44,625	0.57p 1.71p	27 Dec 2001 19 Jan 2002	27 Dec 2004 19 Jan 2006
	140,113	- 04 375	140,113	£1.33	1 July 2001	13 July 2007
	-	84,375	84,375	£2.40	23 May 2005	23 May 2012
D Lamb	5,250	-	5,250	0.57p	25 Feb 2000	25 Feb 2004
	52,500	-	52,500	1.71p	4 Feb 2001	14 Feb 2005
	140,013	00.625	140,013 90,625	£1.33 £2.40	1 July 2001 23 May 2005	13 July 2007
	-	90,625	90,023	£2.40	23 May 2003	23 May 2012
S Williams	31,500	-	31,500	1.71p	19 Jan 2002	19 Jan 2006
	200,000	-	200,000	£1.33	1 July 2001	13 July 2007
	-	71,875	71,875	£2.40	23 May 2005	23 May 2012

Directors' report for the year ended 31 December 2002

Directors' interests (continued)

Note: The exercise price corresponds with the share price on the date the options were granted. As at 31 December 2002 the share price of SJPC plc was £1.29. The range of prices between 1 January 2002 and 31 December 2002 was £1.21 to £3.55.

All Employee Share Option Scheme

D ' .	Options held at 1 January	Granted/ (Exercised)	Options held at 31 December	Exercise	Date from which	Expiry
Director	2002	In year	2002	Price	exercisable	date
H Gladman	16,121	(16,121)	-	£1.07	1 Sep 2002	1 Mar 2003
	-	15,913	15,913	£1.04	1 Nov 2007	30 Apr 2008
D Lamb	16,121	(16,121)	-	£1.07	1 Sep 2002	1 Mar 2003
	-	15,913	15,913	£1.04	1 Nov 2007	30 Apr 2008
S Williams	16,121	-	16,121	£1.07	1 Sep 2002	1 Mar 2003
	-	15,913	15,913	£1.04	1 Nov 2007	30 Apr 2008

Ordinary Shares in SJPC plc

	31 December 2002 Ordinary Shares of 15 pence each		31 Decem Ordinary	
Director	Beneficial	Non-Beneficial	Beneficial Beneficial	Non-Beneficial
H Gladman	189,855	-	176,014	-
D Lamb	231,690	3,681	209,714	3,681
S Williams	99,565	84,761	95,061	84,761

The register of directors' interests for SJPC plc, which is open to inspection, contains full details of director's shareholdings and options to subscribe.

Directors' report for the year ended 31 December 2002

Directors' interests (continued)

Share Interests in HBOS plc

The interests of directors in the share capital of HBOS plc as at the beginning and end of the year, are given below:

	31 Dece	ember 2002	31 Decei	mber 2001
	Ordinar	y Shares of	Ordinary	Shares of
	25 pe	nce each	25 per	ice each
Director	Beneficial	Non-Beneficial	Beneficial	Non-Beneficial
				_
D Lamb	200	-	20	0 -

Employees

The company has no employees.

Payment policy for creditors

The payment of supplier invoices is made on the company's behalf by St. James's Place Management Services Limited ("SJPMS"), a fellow subsidiary company.

It is SJPMS's policy to pay creditors in accordance with the Confederation of British Industry (CBI) Better Practice Payment Code on supplier payments. The company's average number of days purchases outstanding in respect of trade creditors at 31 December 2002 was 27 days (2001: 26 days).

Economic Monetary Union

The effects on the company of the possible future adoption of the euro by the United Kingdom have been dealt with on a group basis in the consolidated financial statements of St. James's Place Capital plc.

Auditors

KPMG Audit Plc has indicated its willingness to continue in office. The company has elected, by way of an elective resolution dated 16 August 1995, to dispense with the obligation to appoint auditors annually.

St James's Place Administration Limited

Corporate Secretary 13 (2009) 2003

Statement of directors' responsibilities in respect of the financial statements

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss for that period. In preparing those financial statements, the directors are also required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

Independent auditor's report to the members of St. James's Place Unit Trust Group Limited.

We have audited the financial statements on pages 8 to 15.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

The directors are responsible for preparing the directors' report and, as described on page 6 the financial statements in accordance with applicable United Kingdom law and accounting standards. Our responsibilities, as independent auditor, are established in the United Kingdom by statute, the Auditing Practices Board and by our profession's ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2002 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

KPMG Audit Plc

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Chartered Accountants and Registered Auditor London

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St. James's Place Unit Trust Group Limited Profit and loss account for the year ended 31 December 2002

	Notes	Year ended 31 December 2002 £'000	Year ended 31 December 2001 £'000
Turnover Operating expenses	2 3	23,515 (13,207)	24,965 (14,585)
Operating profit		10,308	10,380
Interest receivable and similar income		478	785
Profit on ordinary activities before taxation	5	10,786	11,165
Tax on profit on ordinary activities	6	(3,234)	(3,346)
Profit on ordinary activities after taxation, being profit for the financial year		7,552	7,819
Dividends paid	7	(9,500)	(9,500)
Retained loss	12	(1,948)	(1,681)

The result for the year relates wholly to continuing operations.

The company has no other recognised gains and losses during the current and previous year and therefore a separate statement of total recognised gains and losses has not been presented.

The notes on pages 10 to 15 form an integral part of these financial statements.

St. James's Place Unit Trust Group Limited Balance sheet as at 31 December 2002

	Notes	2002 £'000	2001 £'000
Current assets Stock of units Debtors Cash at bank and in hand	8	552 3,052 12,007	570 11,078 9,059
	_	15,611	20,707
Creditors: amounts falling due within one year	9	(11,630)	(14,778)
Net current assets	-	3,981	5,929
Net assets		3,981	5,929
Capital and reserves			
Called up share capital Profit and loss account	10 12	2,000 1,981	2,000 3,929
Equity shareholders' funds	11	3,981	5,929

Mr M D Moule

Director

The notes on pages 10 to 15 form an integral part of these financial statements.

1 Principal accounting policies

The financial statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom. FRS 19 "Deferred tax" and certain transitional elements of FRS 17 "Retirement benefits" became effective, and were adopted, during the period. Neither standard has a material impact on the financial statements. A summary of the more important accounting policies, which have been applied consistently, is set out below.

Basis of accounting

The financial statements are prepared in accordance with the historical cost convention.

The company has taken advantage of the exemption permitted under FRS1 (revised) not to prepare a cash flow statement as it is a wholly owned subsidiary of SJPC plc, which prepares a consolidated cash flow statement dealing with the cash flows of the group.

Turnover

Turnover represents commissions and fees receivable by the company from the management of unit trusts.

Stock of units

Units held by the manager are valued at the lower of cost or net realisable value.

Investment income

Income from investments is included in the profit and loss account on an accruals basis.

Deferred taxation

Provision is made for deferred taxation, using the liability method, on all timing differences. The provision for a deferred tax asset is only made to the extent that a timing difference will be of future benefit.

2 Segmental analysis by class of business and geographical area

In the opinion of the directors, the company has carried on business of only one class and has supplied markets that do not differ substantially from each other. All turnover is derived from within the United Kingdom.

3 Other operating expenses

	Year ended	Year ended
	31 December	31 December
	2002	2001
	£'000	£'000
Distribution costs	3,761	4,995
Administrative expenses	9,446	9,590
	13,207	14,585
	At Manager Williams	

4 Directors' emoluments

None of the directors received any emoluments in respect of their services to the company for the year (2001 - nil).

The number of directors to whom retirement benefits are accruing is 5 (2001: 5). The benefits are accrued in the pension scheme of St. James's Place UK plc (formerly J. Rothschild Assurance plc), a fellow subsidiary company.

The number of directors who exercised options over the shares in SJPC plc during the year is 3(2001-4).

5 Profit on ordinary activities before taxation

- other services	-	~
- audit	26	27
from another group company		
Auditors' remuneration recharged		
taxation is as stated after charging:		
Profit on ordinary activities before		
	£'00 <u>0</u>	£'000
	2002	2001
	31 December	31 December
	Year ended	Year ended

6 Tax on profit on ordinary activities

(a) Analysis of tax charge in the period:

•	2002 £'000	2001 £'000
Corporation tax at 30% (2001: 30%) - current year - adjustment in respect of prior years	3,236 (3,064)	3,351 (45)
Group relief - adjustment in respect of prior years	3,062	41
Total tax charge for the year	3,234	3,347

(b) Factors affecting the tax charge for the current period:

The standard rate of corporation tax in the UK is 30% (2001: 30%). Differences to this in the actual current tax charge for the period (which excludes the deferred tax charge) are explained below:

	2002 £'000	2001 £'000
Profit on ordinary activities before taxation	10,786	11,165
Corporation tax at 30%	3,236	3,350
Effects of:		
Adjustments to tax charge in respect of disallowed expenses	-	1
	•	1
Current tax charge for the year	3,236	3,351

7 Dividends

•			
		Year ended 31 December 2002 £'000	Year ended 31 December 2001 £'000
	Ordinary: Interim paid of £1.75, £1.50 and £1.50 per share (2001: £2.00 and £2.75 per share)	9,500	9,500
8	Debtors		
		Year ended 31 December 2002 £'000	Year ended 31 December 2001 £'000
	Dealing debtors Other debtors Amounts due from group undertakings	2,572 318	2,824 409 6,805
	Prepayments	162	1,040
		3,052	11,078
9	Creditors: amounts falling due within	one year	
		2002 £'000	2001 £'000
	Dealing creditors	2,959	5,863
	Amounts owed to group undertakings	3,357	-,000
	Corporation tax Other creditors including taxation and	3,236	5,630
	social security	1,683	3,249
	Accruals and deferred income	395	36
		11,630	14,778

10 Called up share capital

	2002 £'000	2001 £'000
Authorised, allotted, called up and fully paid		
2,000,000 Ordinary shares of £1 each	2,000	2,000

11 Reconciliation of movement in equity shareholders' funds

	2002 £'000	2001 £'000
Profit for the financial year	7,552	7,819
Dividends paid	(9,500)	(9,500)
Net reduction to shareholders' funds	(1,948)	(1,681)
Opening shareholders' funds	5,929	7,610
Closing shareholders' funds	3,981	5,929

12 Profit and loss account

	£'000
At 1 January 2002	3,929
Retained loss for the year	(1,948)
At 31 December 2002	1,981

13 Ultimate parent undertaking

The ultimate parent undertaking is HBOS plc, a company registered in Scotland. HBOS plc is the parent of the largest group in which the results of the company are consolidated. Copies of the consolidated accounts of HBOS plc may be obtained from The Mound, Edinburgh, EH1 1YZ.

The immediate parent company is St. James's Place Wealth Management Group plc (formerly St. James's Place Holdings plc), a company registered in England and Wales.

The parent undertaking of the smallest group to consolidate the accounts of the company is St. James's Place Capital plc, a company registered in England and Wales, copies of whose consolidated accounts may be obtained from the Company Secretary, St James's Place Capital plc, St. James's Place House, Dollar Street, Cirencester, Gloucestershire, GL7 2AQ.

14 Related party transactions

Advantage has been taken of the exemption from disclosure of related party transactions with companies within the group whose parent company is St. James's Place Capital plc on the grounds that 90 per cent of the company's voting rights are controlled within the group.

15 Registered office

The address of the registered office is St. James's Place House, Dollar Street, Cirencester, Gloucestershire, GL7 2AQ.