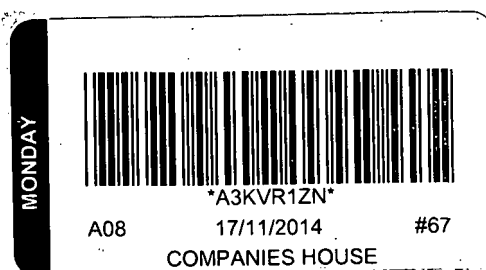


**Annual Report
Balance Sheet
and Accounts
for the year ended
31st January 2014**



Head Office
P.O.Box 77
HASTINGS, TN35 4WL.
Tel: 01424 814400
Fax: 01424 814446
Email: masphaltco@aol.com
www.masticasphaltcouncil.co.uk

REPORT OF THE MEMBERS OF THE BOARD FOR THE YEAR ENDED 31ST JANUARY 2014 to be submitted to the Annual General Meeting to be held on Friday, 6th June 2014.

1. **MEMBERS OF THE BOARD**

The following members have served as Board members and thereby as Directors of the Company during the year ended 31st January 2014:

Mr D Maginnis	Chairman
Mr I Deacon	Vice-chairman
Mr J Bennett	
Mr K Collins	
Mr T Grandi	
Mr C Smith	

2. **ACCOUNTS**

The Company submit the audited accounts of the Council for the year ended 31st January 2014, together with the Directors' and Auditors' reports thereon. In so doing, they offer the following observations:

a) **Status of Company**

The Council is a non-profit making company limited by guarantee; it accordingly has no share capital and declares no dividend.

b) **Activities**

A detailed review of the Council's activities during the year ended 31st January 2014 is given in this report, but generally continues to comprise representation of the industry in legislative, contractual, standardisation, technical, training and other matters, including acting as the Employers' Side of the National Joint Council for the Laying Side of the Mastic Asphalt Industry.

c) **Land and Buildings**

The Council owns no land or buildings.

d) **Research & Development**

Following extensive trials and tests, the specification for terrazzo paving has now been finalised. However, individual company application tests will always be required. This exciting innovation provides new opportunities for mastic asphalt in varied fields of application. This is now incorporated within Level 3 of the NVQ Craft Course.

e) **Political and Charitable Contributions**

The Council has made no political or charitable contributions during the year.

f) **Directors' Remuneration**

The Articles of Association preclude Board members of the Council from receiving any remuneration.

g) **Auditors**

AJP Corporate Accountants Ltd (the appointed auditors) have produced this year's accounts.

h) General Observations

Income to finance, the Council's activities continues to be derived from members' and associate members' subscriptions. Promotional activities are financed by income levied from manufacturing members. This year's activities have been funded by our remaining manufacturing member Permanite Ltd.

3. COUNCIL MEMBERSHIP

The membership of the Council continues to grow with active interest throughout all regions.

4. STAFF AND OFFICES

Staff comprise the Director/Secretary, Technical P.A. and Administration P.A.

The Council continues to operate from its offices at P O Box 77, Hastings, East Sussex TN35 4WL with the new Secretariat located at Suite 31, 6th Floor, Victoria House, Victoria Road, Aldershot, GU11 1EJ.

5. GENERAL REVIEW OF ACTIVITIES

Manufacturing production statistics and levy income has reduced as a result of having only one remaining manufacturing member.

6. GUARANTEE SCHEME

Mr Barrie Smith-Wright of QANW has administered the MAC insurance-backed guarantee scheme during the past year.

7. MAC MEMBERSHIP SUPPORT & PROMOTION

During the past 12 months CFA Marketing Communications have emphasised the credibility associated with MAC membership. This message has been broadcast to specifiers and various users of mastic asphalt via electronic mailing. The website is also undergoing an exciting update and there will be new features such as links to member websites, etc., etc.

8. REPRESENTATION ON EXTERNAL COMMITTEES

The Council continues to be represented on the committees of numerous other organisations, including the British Standards Institution, the Construction Industry Training Board, the City & Guilds of London Institute. The Council is also represented on a number of European Committees dealing with mastic asphalt waterproofing, flooring and paving.

The Board of Directors once again wishes to express its appreciation for the time and interest devoted to these activities by the representatives serving on the various committees.

9. BRITISH STANDARDS INSTITUTION

The committees continue to progress their work in various activities not least in providing a link with CEN works. These are as follows:

B/546/6 - Mastic Asphalt Flooring

B/546/7 - Mastic Asphalt Roofing

B/510/1 - Mastic Asphalt Paving – A new European Standard has been published for mastic asphalt paving EN13108/6. This has replaced BS1447 although reference to the British Standard remains in general use.

10. CEN

The previous voluntary standard – BSEN.12970 - is now out of date. The EMAA have decided against the production of a European Standard for Waterproofing thus individual members are updating their original Standards.

11. CONSTRUCTION INDUSTRY TRAINING BOARD

The CITB continues to provide the industry's craft training. The craft training centre of excellence in Hackney has been extremely successful over the past year in providing training and hospitality facilities for the whole of the U.K. The quality of training and the associated care provided for the students has been praised by a number of members.

12. INTERNATIONAL MASTIC ASPHALT ASSOCIATION (previously EMAA)

The EMAA is now known as the IMAA due to the incorporation of Russia and China within its membership. The 2013 General Meeting of the EMAA which was hosted by Austria took place in Vienna. The 2014 General Meeting will be hosted by Russia and will take place in St Petersburg on the 4th and 5th of September.

13. TECHNICAL COMMITTEE

The Committee has not met during the past twelve months

14. TECHNICAL ADVISORY SERVICE

The service remains very popular with architects, surveyors, main contractors, engineers, etc. and prompts both email and telephone enquiries. The website receives over 1,000 new visitors a month; the technical guide is the most popular section closely followed by the member list and thereafter case studies. In all, approximately 1,400 visits are made (covering approximately 4000 pages) each month.

15. NATIONAL JOINT COUNCIL LAYING SIDE

This Committee has not met during the last twelve months.

16. NATIONAL JOINT APPRENTICESHIP AND MANPOWER COMMITTEE

This Committee has not met during the past year.

17. MEMBERS' CONTRIBUTION TO THE WORK OF THE COUNCIL

MAC Board of Directors once again wishes to express its appreciation for member companies' interest in the continued activities of the Council; the considerable time and energy given by member companies and their personnel has enabled the Council to progress and develop its representation on external committees.

Membership details of the Council's committees and external committee representation are detailed in Appendix A.

Date : 13th April 2014

By Order of the
Board of Directors

J K Blowers
Director & Secretary

APPENDIX A

**COMMITTEE MEMBERSHIP AND REPRESENTATION ON OUTSIDE BODIES
AS AT 31ST JANUARY 2014**

TECHNICAL COMMITTEE

Mr J Blowers
Mr M Smith
Mr K Collins

PROMOTION COMMITTEE

Mr D Maginnis
Mr J K Blowers
Mr I Deacon
Mr K Collins
Mr C Smith

NJC FOR THE LAYING SIDE OF THE MASTIC ASPHALT INDUSTRY

Mr I Deacon
Mr J Blowers

CONSTRUCTION SKILLS**Kent/Surrey/Sussex Advisory Committee**

Mr J Blowers

Regional Apprentice Officer

Mr I Deacon (Midlands)

BRITISH STANDARDS INSTITUTION**B/-/- Construction Industry Annual Assembly**

Mr J K Blowers

B/510/1 Coated MacAdam and Hot Asphalt (Including BS1447)

Mr J K Blowers

B/544/6 Screeds & In Situ Floorings

To be nominated (Mr J K Blowers/correspondence)

B/546/7 Asphalt for Building Purposes

Mr J K Blowers

FSM/22/8 External Fire Exposure to Roof Tests

Mr J K Blowers

CEN/TC/303

To be nominated (Mr J K Blowers/correspondence)

THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
COMPANY INFORMATION

Directors

Mr K. Collins
Mr I. Deacon
Mr J. Bennett
Mr D. Maginnis
Mr T. Grandi
Mr C. Smith

Secretary

J. K. Blowers

Company number

944387

Registered office

Badgers Wood
Hill Road
Fairlight
East Sussex
TN35 4AE

Auditors

AJP Corporate Accountants Ltd.
Unit 9, Brenton Business Complex
Bury
Lancs.
BL9 7BE

**THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
DIRECTORS' REPORT**

FOR THE YEAR ENDED 31 JANUARY 2014

The directors present their report and financial statements for the year ended 31 January 2014.

Principal activities

The principal activity of the company continued to be the provision of services to members of The Mastic Asphalt Council.

Directors

The following directors have held office since 1 February 2013:

Mr K. Collins
Mr I. Deacon
Mr J. Bennett
Mr D. Maginnis
Mr T. Grandi
Mr C. Smith

Auditors

AJP Corporate Accountants Ltd. were appointed auditors to the company and in accordance with section 485 of the Companies Act 2006, a resolution proposing that they be re-appointed will be put at a General Meeting.

Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
DIRECTORS' REPORT (CONTINUED)**

FOR THE YEAR ENDED 31 JANUARY 2014

Statement of disclosure to auditors

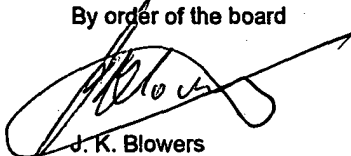
So far as the directors are aware, there is no relevant audit information of which the company's auditors are unaware. Additionally, the directors have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditors are aware of that information.

Manufacturing levy

The levy included in the accounts is based on the tonnage returns for the year ended 31 January 2014 @ £1.32 per tonne.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

By order of the board



J. K. Blowers

Secretary

6 June 2014

**THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF THE MASTIC ASPHALT COUNCIL LIMITED**

We have audited the financial statements of The Mastic Asphalt Council Limited for the year ended 31 January 2014 set out on pages 5 to 9. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on pages 1 - 2, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 January 2014 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
INDEPENDENT AUDITORS' REPORT (CONTINUED)**

TO THE MEMBERS OF THE MASTIC ASPHALT COUNCIL LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report.

**Andrew Pearce FCA (Senior Statutory Auditor)
for and on behalf of AJP Corporate Accountants Ltd.**

6 June 2014

**Chartered Accountants
Statutory Auditor**

**Unit 9, Brenton Business Complex
Bury
Lancs.
BL9 7BE**

THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 JANUARY 2014

	Notes	2014 £	2013 £
Turnover		195,238	178,611
Administrative expenses		(151,626)	(140,313)
Operating surplus	2	43,612	38,298
Other interest receivable and similar income	3	82	70
Surplus on ordinary activities before taxation		43,694	38,368
Tax on surplus on ordinary activities	4	(61)	(57)
Surplus for the year	8	43,633	38,311

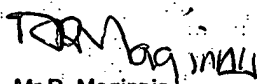
THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET

AS AT 31 JANUARY 2014

	Notes	2014 £	2013 £
Fixed assets			
Tangible assets	5	20,962	5,457
Current assets			
Debtors	6	43,748	23,700
Cash at bank and in hand		171,817	166,126
		215,565	189,826
Creditors: amounts falling due within one year	7	(24,223)	(26,612)
Net current assets		191,342	163,214
Total assets less current liabilities		212,304	168,671
Reserves			
Retained surplus	8	212,304	168,671

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the 'small companies' regime and the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board for issue on 6 June 2014


Mr D. Maginnis
Director

Company Registration No. 944387

THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2014

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

1.3 Turnover

Turnover represents amounts receivable for subscriptions and levies from members net of VAT. Where levies are passed on to third parties, these are deducted from turnover.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Motor vehicles 25% p.a. on reducing balance

2 Operating profit	2014	2013
	£	£
Operating profit is stated after charging:		
Depreciation of tangible assets	6,987	1,819
Auditors' remuneration	1,800	1,800
	<u> </u>	<u> </u>
3 Investment income	2014	2013
	£	£
Bank interest	82	70
	<u> </u>	<u> </u>
	<u>82</u>	<u>70</u>
4 Taxation	2014	2013
	£	£
Domestic current year tax		
U.K. corporation tax	61	57
	<u> </u>	<u> </u>
Total current tax	<u>61</u>	<u>57</u>

THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2014

5 Tangible fixed assets

	Plant and machinery etc
	£
Cost	
At 1 February 2013	17,620
Additions	27,949
Disposals	(17,620)
At 31 January 2014	<u>27,949</u>
Depreciation	
At 1 February 2013	12,163
On disposals	(12,163)
Charge for the year	6,987
At 31 January 2014	<u>6,987</u>
Net book value	
At 31 January 2014	<u>20,962</u>
At 31 January 2013	<u>5,457</u>

6 Debtors	2014	2013
	£	£
Trade debtors	38,036	17,422
Other debtors	5,712	6,278
	<u>43,748</u>	<u>23,700</u>

7 Creditors: amounts falling due within one year	2014	2013
	£	£
Trade creditors	9,009	11,979
Taxation and social security	852	1,718
Other creditors	14,362	12,915
	<u>24,223</u>	<u>26,612</u>

THE MASTIC ASPHALT COUNCIL LIMITED
(COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JANUARY 2014

8 Members funds

	Retained surplus	£
Balance at 1 February 2013	168,671	
Profit for the year	43,633	
Balance at 31 January 2014	<u>212,304</u>	

In the event of the company being wound up with insufficient assets to pay all of its debts, the members have agreed to contribute a maximum of £5 each towards any shortfall. If, following a winding up, there is a surplus of assets, these must be returned to members.