### Company No 00931072

# ORCHARD COURT (HORNCHURCH) LIMITED

# DIRECTORS REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31<sup>ST</sup> JULY 2008

BUTLER & SPELLER Chartered Accountants 1436 London Road Leigh on Sea Essex SS9 2UL





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### FINANCIAL STATEMENTS

# YEAR ENDED 31<sup>ST</sup> JULY 2008

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The following page does not form part of the statutory accounts:

Detailed Trading and Profit and Loss Account 9

### **COMPANY INFORMATION**

31<sup>ST</sup> JULY 2008

**NUMBER** 

00931072

**DIRECTORS** 

J R Barnard (Resigned 1st February 2008)

T Blumson

D F Dryborough

A Galinas

**SECRETARY** 

D F Dryborough

**REGISTERED OFFICE** 

202 Orchard Court

Wood Lane Elm Park Hornchurch Essex RM12 5NH

INDEPENDENT REPORTING

**ACCOUNTANTS** 

**Butler & Speller** 

**Chartered Accountants** 1436 London Road

Leigh on Sea Essex SS9 2UL

#### **DIRECTORS REPORT**

The Directors submit their Report and Financial Statements for the year ended 31st July 2008.

#### PRINCIPAL ACTIVITIES

The Company carries on mutual business for the purpose of maintaining services in the property known as Orchard Court, Wood Lane, Hornchurch, Essex.

#### **DONATIONS**

The Company made no political or charitable donations during the year.

#### **DIRECTORS AND THEIR INTERESTS**

The Directors during the year and their interests in the Share Capital of the Company were as follows:

|                | 31° July | 1 <sup>st</sup> August |
|----------------|----------|------------------------|
|                | 2008     | 2007                   |
| T Blumson      | 1        | 1                      |
| D F Dryborough | 1        | 1                      |
| A Galinas      | 1        | 1                      |

No other person served as a Director during the year.

The Company carries an Indemnity Policy for the benefit of the Directors and Officers of the Company.

This Report of the Directors has been prepared in accordance with the special provisions of Part VII of the Companies Act relating to small companies.

By Order of the Board

D F Dryborough

Secretary

19th March 2009

202 Orchard Court Wood Lane Elm Park, Hornchurch Essex RM12 5NY

### INDEPENDENT ACCOUNTANTS REPORT ON THE UNAUDITED FINANCIAL STATEMENTS

In order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the Profit and Loss Account and the Balance Sheet, and the related notes from the accounting records and information and explanations you have given to us.

This Report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet at 31<sup>st</sup> July 2008 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

BUTLER & SPELLER Chartered Accountants 1436 London Road Leigh on Sea

Julle - Gelle

Essex S9 2UL

19th March 2009

### PROFIT AND LOSS ACCOUNT

# YEAR ENDED 31<sup>ST</sup> JULY 2008

|   | Note | 2008    | 2007    |
|---|------|---------|---------|
|   |      |         |         |
| Turnover                                      |      | 7548    | 7718    |
| Administrative Expenses                       |      | 5683    | 6817    |
| Profit on Ordinary Activities Before Taxation | 2    | 1865    | 901     |
| Bank Interest                                 |      | 215     | 164     |
|   |      | 2280    | 1065    |
| Taxation                                      | 3    | 43      | 30      |
| Profit on Ordinary Activities After Taxation  |      | 2037    | 1035    |
| Retained Profits brought forward              |      | 12308   | 11273   |
| Retained Profits carried forward              |      | £ 14345 | £ 12308 |

The notes on pages 7 & 8 are an integral part of these Financial Statements.

# BALANCE SHEET - 31<sup>ST</sup> JULY 2008

|   | Note |                   | 2008        | 2007              |
|---|------|-------------------|-------------|-------------------|
| FIXED ASSETS Tangible Assets                  | 4    |                   | 12          | 16                |
| CURRENT ASSETS Debtors                        | 5    | 9903              |             | 7361              |
| Cash at Bank and in Hand CREDITORS            |      | 5443<br><br>15346 |             | 5910<br><br>13271 |
| Falling due within one year                   | 6    | 999               |             | 965<br>           |
| NET CURRENT ASSETS                            |      |                   | 14347       | 12306             |
| TOTAL ASSETS – Less Current Liabilitie        | es   |                   | £ 14359     | £ 12322           |
| CAPITAL AND RESERVES                          | 7    |                   |             | • •               |
| Called up Share Capital Profit & Loss Account |      |                   | 14<br>14345 | 14<br>12308       |
|   |      |                   | £ 14359     | £ 12322           |

The Notes on Pages 7 & 8 are an integral part of these Financial Statements.

### **BALANCE SHEET (Continued)**

31<sup>ST</sup> JULY 2008

The Directors are satisfied that the Company was entitled to exemption under Subsection (1) of Section 249A of the Companies Act 1985, and that no member or members have requested an audit pursuant to Subsection (2) of Section 249B.

The Directors acknowledge their responsibilities for:

- ensuring that the Company keeps accounting records which comply with Section 221;
   and
- ii) preparing Financial Statements which give a true and fair view of the state of affairs of the Company at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of this Act relating to Financial Statements, so far as applicable to the Company.

The Financial Statements have been prepared in accordance with the Special Provisions of Part VII of the Companies Act relating to smaller companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

Approved by the Board of Directors for issue on 19<sup>th</sup> March 2009 and signed on its behalf by:

D F Dryborough

Hele Salero Directo

A Galinas

The accompanying notes are an integral part of these Financial Statements.

#### NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31<sup>ST</sup> JULY 2008

### 1. ACCOUNTING POLICIES

### **Accounting Convention**

The Financial Statements have been prepared under the Historical Cost Convention on a going concern basis.

### **Tangible Fixed Assets**

The cost of Tangible Fixed Assets includes only expenditure incurred in bringing the assets into working condition for their intended use in their present location.

Depreciation is calculated so as to write off the cost of Tangible Fixed Assets over the estimated useful lives on the reducing balance, at the following rate:

Equipment 20%

#### Turnover

Turnover represents the tenants contributions and is directly attributable to the principal activity.

|    |  | 2008 | 2007 |
|----|--|------|------|
| 2. | PROFIT BEFORE TAXATION                               |      |      |
|    | The Profit before taxation is stated after charging: |      |      |
|    | Depreciation of Tangible Fixed Assets                | 4    | 4    |
|    | •  |      |      |

#### 3. TAXATION

As a Mutual Company the Financial Surplus is generally exempt from Corporation Tax. However, a Service Charge Trust has been established by Section 42 of the Landlord & Tenant Act 1987 and the Lease. Consequently, the income from the investment of surplus contribution monies is taxable under the rules governing trusts. For the period from 6<sup>th</sup> April 2007 the rate of tax applied was 20% for Interest earned up to £1000.

|    | Provision for the Year    | £ 43        | £ 30  |
|----|---------------------------|-------------|-------|
| 4. | TANGIBLE FIXED ASSETS     |             |       |
|    | Equipment:                |             |       |
|    | Cost                      | 361         | 361   |
|    | Additions                 | -           | -     |
|    | Disposals                 | -           | -     |
|    | •                         |             |       |
|    |                           | £ 361       | £ 361 |
|    |                           | <del></del> |       |
|    | Depreciation:             |             |       |
|    | Brought Forward           | 345         | 341   |
|    | Depreciation for Year     | 4           | 4     |
|    | Depreciation on Disposals | -           | -     |
|    | •                         | ****        |       |
|    |                           | £ 349       | £ 345 |
|    |                           | <del></del> |       |
|    | Net Book Value            | £ 12        | £16   |
|    |                           |             |       |

There were no changes during the year.

## NOTES TO THE FINANCIAL STATEMENTS (Continued)

# YEAR ENDED 31<sup>ST</sup> JULY 2008

|    |   | 2008   | 2007   |
|----|---|--------|--------|
| 5. | DEBTORS   |        |        |
|    | Members Contributions   | 6413   | 5182   |
|    | Expenses Paid in Advance and Accrued Income                     | 3490   | 2179   |
|    |   | £ 9903 | £ 7361 |
| 6. | CREDITORS falling due within one year                           |        |        |
|    | Sundry Creditors and Accruals                                   | 925    | 910    |
|    | Taxation  | 74     | 55     |
|    |   | £ 999  | £ 965  |
| 7. | SHARE CAPITAL   |        |        |
|    | Authorised:<br>100 Ordinary Shares of £1 each                   | £ 100  | £ 100  |
|    | Issued, Called Up and Fully Paid: 14 Ordinary Shares of £1 each | £ 14   | £ 14   |
|    |   |        |        |