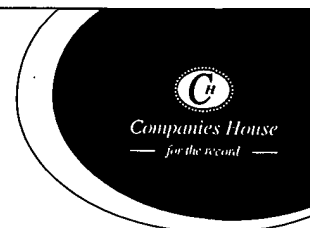


CH04

Change of corporate secretary's details



You can use the WebFiling service to file this form online.

Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change
the details of a corporate
secretary.

☐ **What this form is NOT for**
You cannot use this form to
change the details of a
director. To do this, please
use form CH02 'Change of
director's details'.

SATURDAY



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#165

COMPANIES HOUSE

1 Company details

Company number

Company name in full

→ Filling in this form

Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 Secretary's current details on the Register ^①

Corporate body/firm
name

① Current details

This information is used to identify
your details on the public record.

3 Date of change of details

Date of change of
details

Please complete the appropriate sections to indicate which of your details
have changed.

4 Change of name details

Please enter your new name.

Change of corporate
body/firm name

5 Change of registered or principal office address ^②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Registered or principal address

This is the address that will appear
on the public record. This address
must be a physical location for the
delivery of documents. It cannot be
a PO box number (unless contained
within a full address), DX number or
LP (Legal Post in Scotland) number.

CH04

Change of corporate secretary's details

6

Change of European Economic Area (EEA) company details ^①

Please give any new details of the register where the company file is kept (including the relevant state) and any change of registration number in that register.

New details where the company/firm is registered ^②

New registration number

① EEA

A full list of countries of the EEA can be found in our guidance: www.companieshouse.gov.uk

② This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).

7

Change of non-EEA company details

Please show any change of details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the state) and any new registration number in that register.

Change of details of the legal form of the corporate body or firm

Change of details of governing law

If applicable, new details where the company/firm is registered ^③

New registration number

③ Non-EEA

Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.


8

Signature

I am signing this form on behalf of the company.

Signature

Signature

X  Per Pro Invenys Secretaries Limited X

This form may be signed by:
Director ^④, Secretary, Person authorised ^⑤, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

④ Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

⑤ Person authorised

Under either section 270 or 274 of the Companies Act 2006.