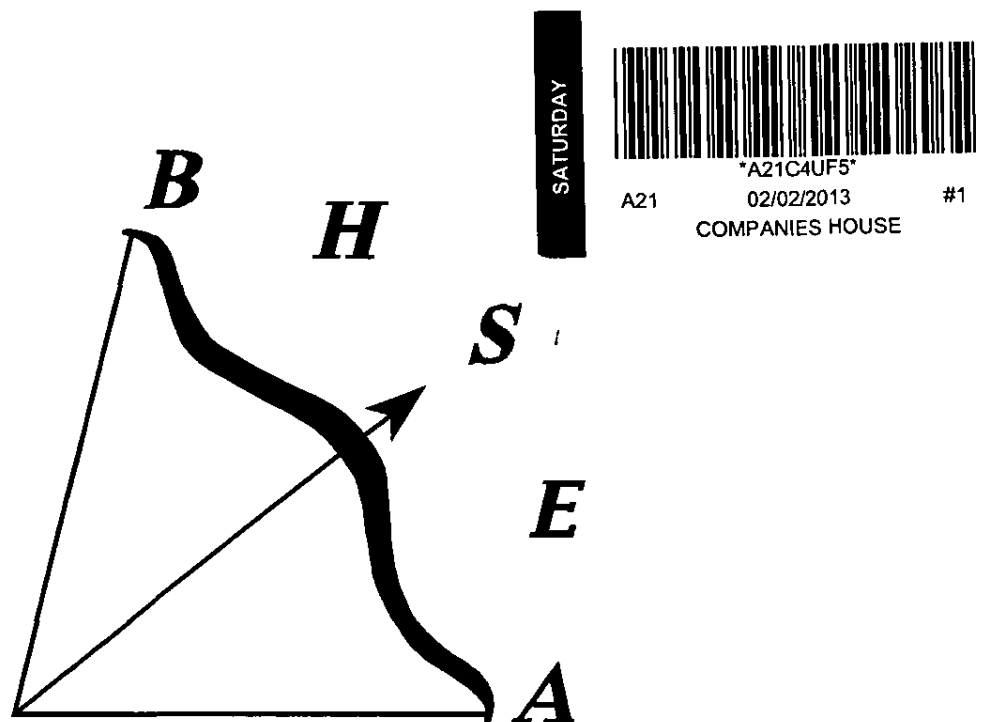


Birmingham Health, Safety & Environment Association

Annual Report and Accounts 2011/12



Registered Number 00925718
Registered in 1968
Registered Charity No. 255523

Birmingham Health, Safety & Environment Association
721 Hagley Road West, Quinton
Birmingham B32 1DJ
Tel: 07881290238

Email: secretary@bhsea.org.uk

Website: www.bhsea.org.uk

Birmingham Health, Safety & Environment Association

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**BIRMINGHAM HEALTH, SAFETY AND ENVIRONMENT
ASSOCIATION (CHARITY NO. 255523)**

**COMPANY INFORMATION FOR THE YEAR ENDED
30TH SEPTEMBER 2012**

CHAIR:	Mr D Masaun
VICE CHAIR:	Mr T Prestage
CONSTRUCTION SECTION CHAIR	Mr G Mulholland
SECRETARY:	Miss E A Prophet
REGISTERED OFFICE:	721 Hagley Road West Quinton Birmingham B32 1DJ
REGISTERED NUMBER:	925718 (England and Wales)
INDEPENDENT EXAMINER*	Mark Howell FCA Institute of Chartered Accountants in England & Wales Nicklin LLP Business Advisers Church Court Stourbridge Road Halesowen West Midlands B63 3TT
BANKERS:	Lloyds TSB 1 Calthorpe Road Five Ways Edgbaston Birmingham B15 1QL
STOCKBROKERS:	Barclays Wealth 1 Colmore Square Birmingham B4 6ES

*BHSEA changed Independent Examiner from Howards to Nicklin wef 1st
November 2012

ASSOCIATION CHAIRMAN
Dally Masaun BSc., CMIOSH, Dip NEBOSH

COUNCIL for 2012

G Allcock	P Billinger	R Caleb
S.Chalder	M Copson	B Davies
E L Friend	E Hickman	M R H Hoare
C Hopkins	D Hughes	J Jones
A Lucas	D Masaun	M Morton
G K Mulholland	S Parton	T Prestage
J Wood		

MANAGEMENT COMMITTEE for 2012

G Allcock	E L Friend	E Hickman
M R H.Hoare	D Hughes	D Masaun
G K Mulholland		Tim Prestage

CONSTRUCTION SECTION COMMITTEE for 2012

J Anderson	N Boon	A Hall
Neil Hancox	A Hornby	D Hunter
T Mason	G K Mulholland	M Pearson
K Scanlon	M Webb	

REPRESENTATIVE TO SAFETY GROUPS UK

Mark Hoare BSc, CEng, CMIOSH, MIMMM

SECRETARY

E.A.Prophett CMIOSH

PRESIDENTS FROM 1964

P.J.Whitehouse OBE, JP

H.B.Yates OBE, JP

Professor W.Gissane CBE

Dr.Morris A.Cooke MB, ChB, FFOM, C Biol, M I Biol, M I Env Sc, CMIOSH

CHAIRMEN FROM 1930

1930-1943	Sir Basil R G Tangye	1971-1972	D. J Geary
1944-1945	H A Hepburn	1973-1974	J. Wood
1946	F J Beazley	1975-1976	H Clayton
1947	E E Britton	1977-1978	J A Stephenson
1948	J. Seaman	1979-1980	D. M Wood
1949	A L Atwell	1981	A Schubert
1950	T E Wallis	1982-1983	H F Jakeman
1951	W W Foster	1984-1985	R E Monk
1952	E E Jelliffe	1986-1987	R Bown
1953	W J Barber	1988-1989	D Venables
1954	N J Clarke	1990-1991	W G Cheary
1955	T A Yapp MBE	1992-1993	R T Gill
1956	G D Lovell	1994-1995	R Cartwright
1957	A Lloyd	1996-1997	G Allcock
1958	Sir St J Elstob	1998-1999	J D Humpherson
1959	J A Whittall	2000-2001	H F Jakeman
1960	W F Brazener	2002-2003	D Hughes
1961	Dr J G Lawson	2004-2005	W Adams
1962-1963	P. B Whitehouse OBE, JP	2006 - 2007	M R H Hoare
1964-1965	J G Scott MBE	2008 - 2009	R Cole
1966-1967	J D Udall MBE	2010 - 2011	E L Friend
1968	M F Barnes	2012 - 2013	D Masaun
1969-1970	G A Frearson OBE		

CONSTRUCTION SECTION CHAIRMEN FROM 1955

1955-1956	E S Sapcote	1984-1985	C S Melvin
1957-1959	P B Whitehouse OBE, JP	1986-1987	R C Cole
1960	L S Richards	1988-1991	G A Bacon
1961	F S Sharman	1992-1993	R Cartwright
1962-1965	W H Taylor	1994-1995	G Tunney
1966	A P Daniell	1996-1999	C Johnson
1967-1968	E S Sapcote	2000-2001	W Adams
1969-1970	F R Knight MBE	2002-2003	W Adams
1971-1972	L L Morris	2004-2005	G Mulholland
1973-1974	P A Smith	2006 - 2007	G Mulholland
1975-1976	A G D Blanchard	2008 - 2009	G Mulholland
1977-1978	D. M Wood	2010 - 2011	G Mulholland
1979-1981	H F Jakeman	2012 - 2013	G Mulholland
1982-1983	R T Gill		

HONORARY MEMBERS

R Bown	R Bush	R Cole	P Evans
H F Jakeman	R E Sawyer	G A Chappell	E Chappell
W Adams	B Dunckley		

Chairman's Report for 2012

Introduction

This Report for 2012 outlines our achievements in Birmingham Health, Safety & Environment Association's (BHSEA) core activities that we include in our annual programme, in pursuance of the objectives in our *Memorandum and Articles of Association*. In addition to looking at the monthly programme of meetings, we report on the Working Well Together programme for the Construction Industry and any new initiatives we have taken to expand our service to Members.

As before, it is appropriate to acknowledge the support we get from this wide range of partner organisations in the health and safety community -

- Health & Safety Executive
- Royal Society for the Prevention of Accidents
- Safety Groups UK
- Institution of Occupational Safety & Health
- Construction Skills
- Birmingham Chamber of Commerce
- Black Country Chamber of Commerce
- Birmingham City Council
- West Midlands Fire Service
- Dudley, Sandwell & Birmingham Fire Protection Association
- Engineering Employers Federation
- The Professional Institutions

Overview of the Monthly Meetings

January (AGM) The Annual General Meeting opened the 2012 programme, with annual reports by the Association Chair and the Construction Section Chair, together with the presentation of accounts by the Secretary. The Chair gave a vote of thanks to Andy Chappell and his wife Liz who were soon retiring after 16 years of service to BHSEA. The Chair also took the opportunity to thank all those who had made presentations throughout the year and had helped to maintain the high standards that BHSEA constantly strives for. Thanks were given to enforcement colleagues as well as RoSPA. A particular vote of thanks was given to the Members of the BHSEA Council and Management Committees who give their time on a voluntary basis, to support the work of BHSEA. Last, but not least, thanks were given to Members who give their support and commitment to BHSEA and the cause of health and safety.

The AGM was then closed and the Members received a presentation from Rosi Edwards, Regional Director, HSE West Midlands Region. The topics that Rosi covered included:

- Merging of the HSE Field Operations areas because of a need for 20% reduction by 2012
- Charging (cost recovery) and the impact. Commencing 6th April 2012 (and subsequently delayed until the 1st October 2012), with a focus on high-risk industries and poor performers in any industry. The appeal process was also explained.
- The Lofstedt Review, 'Red Tape' Challenge and reducing burdens
- Statistics – what do they tell us?
- HSE activities 2011 and priorities for 2012

For 2012 Rosi reported that the HSE has a keen interest in looking at worker involvement. For little outlay significant improvements can be made. The waste industry is also an area of attention for the HSE because there have been some high risk incidents and there is often exposure to unusual health risks. Waste and recycling is a growing industry involving a variety of potentially dangerous plant and machinery which people have to work with. Another area of special interest is vulnerable workers in farming and food processing. By working with the Licensing Authority, the HSE will be able to target pockets of very poor compliance and very poor working conditions. In February/March 2012 the HSE will be carrying out an intensive inspection campaign on refurbishment work on buildings.

For 2012, the HSE wants to make cost recovery work in a fair and open way. The focus on promoting leadership will continue during the course of inspections. HSE will also continue to focus on construction, asbestos, the food processing industries and the higher risk parts of manufacturing industry.

February

Jane Byford, Partner and Head of Employment Martineau Solicitors, and BHSEA Member gave a presentation covering the default retirement age and agency workers. Firstly, Jane detailed agency workers' rights under the Regulations made in 2010. Jane drew our attention to areas such as 'collective facilities' (e.g. toilets, canteens, car parking, crèche facilities), because it is an area where health and safety professionals might need to give particular consideration to agency workers. Jane referred to the protection from discriminating against agency workers provided by the Equality Act 2010, in particular, on the grounds of pregnancy or maternity. Jane went on to cover the abolition of the default retirement age and the impact for the employer of a maturing workforce. Robust risk assessment procedures will be crucial, taking into account the age of the worker, physical abilities and the nature of the work required. Jobs requiring physical work may impact upon the maturing worker sooner than those jobs which do not e.g. emptying dustbins as opposed to office type activities. Further, the risks to those working with or coming into contact with the ageing worker will need to be considered.

March

This was a "hello" and "good-bye" meeting. "Good-bye" to Andy Chappell and his wife Liz and "hello" to the new Secretary, Liz Prophet. Andy and Liz were retiring after 16 years in the dual roles of Secretary/Treasurer and Assistant respectively. The Chair, Gerry Mulholland thanked 'Team Chappell' for the hard work that they had put in over the years. Andy, in turn, thanked BHSEA Members and the Council and Committees who put in so much effort to make sure that BHSEA continued to thrive. This was a Construction Section meeting, with a presentation by Zoe Perrins of Reconomy Limited, on the subject of waste recycling. The Construction Chair, Gerry Mulholland, covers the presentation in more detail in his report on pages 8 and 9.

April

April's meeting included a presentation given by Peter Galsworthy, Head of Operations at the HSE for the West Midlands. The topic was 'Fee For Intervention' (FFI) and Peter covered the reason for the introduction of FFI, what FFI will mean for employers, the timetable for implementation, the dispute/query procedure, the invocation of FFI and Peter gave some examples of how the process might come in to effect in the case of a typical inspection by the HSE.

May

May's meeting saw BHSEA Chair, and Head of Health and Safety at Sandwell & West Birmingham Hospitals NHS Trust, Dally Masaun give a presentation entitled 'Slips and Trips – an NHS Perspective'. Dally explained to members the management structure within the Trust which supports the management of slip and trip incidents. Dally demonstrated the use of the 'Slip Alert Tool', which is used by the Trust in the investigation of some serious incidents including RIDDORs.

June

James Rudman, Environmental Health Officer at Birmingham City Council, gave a very interesting presentation entitled 'Dodgy Towers, Spas and Showers'. By sheer fluke it proved to be relevant and timely due to the recent outbreak of Legionella in Edinburgh. James described the 'places' where Legionella can occur and the role and remit of Birmingham City Council. James also described the first outbreak of the disease in Philadelphia in 1976. James explained how infection occurs, who is most at risk, how cooling towers work, the duties of the employer, how to identify problems, the Barrow-in-Furness case and particular issues relating to showers and spa pools.

September

After the summer break, Chris Hopkins, Associate Barrister for Pinsent Masons LLP, gave us a presentation 'In Defence of the Safety Adviser'. This session attracted a higher than usual level of interest. Chris included within his presentation the risks for the Safety Adviser and described two recent cases which highlight the liability of the Adviser. Chris reminded Members of the powers of enforcement inspectors, the two different types of HSE interview i.e. Under Caution (PACE) and

Witness interview Chris went on to describe the enforcement process, the criminal trials process, the maximum penalties and funding legal costs

October

This was a Construction Section meeting, 'Crucial Updates to Asbestos Legislation' given by Nick Williams of DMW Environmental Safety Ltd, and which was presented by Gerry Mulholland. The session is covered by Gerry Mulholland in his report on pages 8 and 9

November

Dr. James Glockling, Technical Director at the Fire Protection Association came to give Members a talk on the ROBUST on-line business continuity toolkit. ROBUST (Resilient Business Software Toolkit) is a free Business Continuity Software Package, that was created to help the Small and Medium Enterprise (SME) organisations produce effective Business Continuity Plans quickly and efficiently and manage incidents to recovery in a timely fashion

December

This month we finished the year's programme with an interesting presentation by Andy Cole of 3 Minute Mile Ltd. The title of the presentation was 'How Your Personality Selects You for Your Best Work'. Andy described the use of the 'Hogan' Assessment System and its application to health and safety. Hogan is a type of psychometric test/assessment that has global usage. Andy confirmed that if we can learn (from testing) about personality and behaviour we can potentially reduce risks and reduce cost.

Members' Corner Initiative

This Initiative proved popular and informative and so it was continued in 2012. We encourage other Members to do an informal and brief presentation covering a topic of their choice/interest and that has relevance to Members. Presentations were made by -

George Allcock	- Safety Risk Training in Japan
Doug Hunter	- 'I Prevented an Accident'
Roger Bibbings	- Health Risks at Work' Initiative
Steve Parton	- The Undercover Killer' – the Dangers of Carbon Monoxide
Peter Bowers	- 'How's Your Han Chinese'? (H&S Communication)
Phil Mist	- Use of RPE/PPE – Your Duty of Care

Membership

At the end of 2012 the membership stood at 302, which represents a small decrease compared to last year. We have 'lost' some Members because of resignation, retirement, organisational restructure and insolvency. However, we have attracted new members and this has kept the membership level on a fairly even keel.

The current analysis of members is

General Members	139 (46%)
Construction Members	127 (42%)
Training/Consultant Members	14 (4.5%)
Associate Members	13 (4.5%)
Honorary Members	9 (3%)

We still consider that increasing our membership is a major means of getting the Health and Safety Message to a wider audience. Our primary means of doing this is: by word of mouth from existing members, by having an "open door" policy to welcome non-members at monthly meetings and by publicising our activities at events like the NEC, Working Well Together Safety and Health Awareness Days and HMRC Open Days.

Administration

The Quinton Centre is the focal point for our members to obtain advice and to provide facilities for the Members, Council and Management Committee to conduct meetings

Communication

During the past year, we have continued to update our *Website* so that members can keep up to date with health, safety and environmental issues and with events at BHSEA. For any searches including the keywords 'Health', 'Safety' and 'Birmingham' BHSEA is usually about third on the hitlist! Any suggestions for improvements or additional information are welcome. Our monthly Newsletter has continued to be a popular way of conveying the information presented by the speakers to members who are unable to attend meetings.

Finance


The financial affairs of the Association have been managed in a conscientious manner, as required by the Companies Act and the Charity Commission, and the accounts have satisfied independent examination. Our investments are managed in a discretionary managed portfolio by Barclays Wealth plc, with a special instruction for funds to be placed in Ethical and Government funds. The Investment Manager reports to the Management Committee to manage the portfolio and assess the level of risk to returns.

Support from the Health and Safety Executive

We should like to thank Rosi Edwards, Regional Director, for her generous support throughout the year. Similarly, we thank Jo Anderson, Principal Inspector, West Midlands Construction Group for her participation in our Construction Section Programme and the WWT Campaign.

I should also like to thank all the committee members for their support and I am very grateful for the support given by Andy and Liz Chappell who have kept the 'show on the road' for another year.

ON BEHALF OF THE MANAGEMENT COMMITTEE:



D. Masaun
CHAIR

Dated: 14th December 2012

Construction Chairman's Report for 2012

The year 2011/12 has seen a continuation of difficult economic times for the construction industry, which is scheduled to continue to 2015, at least. However, we have continued our efforts to keep health and safety to the forefront in everyone's consciousness.

In March, we had a presentation given by Zoe Perrins from Reconomy Limited about waste and their outsourcing approach. Zoe covered the legislative requirements and best practice with regard to segregation and removal. Environmental management continues to grow in importance within all industries and with tender prices tighter than ever, saving money through good environmental performance must be good business.

In October we returned to a subject that still causes issues within our Industry and wider afield, asbestos, with Nick Williams from DMW Environmental Services taking us through the updates on asbestos legislation

Working Well Together (WWT) Campaign

This year has seen the HSE again being squeezed for funding and with the pressure on individuals who volunteer to undertake events across the country as well here in the West Midlands. This has had an impact on the events however, nationally we have exceeded our target of events. Locally we need to do more though and we accept that challenge for the new year.

Nationally, we have continued to take part in the WWT Steering Group, whose valued performance has gained it favourable funding in the face of constraints elsewhere. It is still one of the longest running campaigns ever run by the Construction Industry. The Steering Group now use the BMI as their venue for meetings following our offer to host the sessions which has been well received by all the local Groups.

Membership

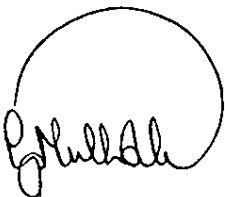
The number of Construction Section Members is the same as last year i.e. 127 Members. This figure should be viewed positively in the light of the on-going recession. We have however lost some stalwarts of the Construction Committee through retirement and work pressures, which is sad to see but allows some new blood to make their mark. Warwick Adams and Brian Dunkley have served BHSEA well over numerous years, as have more recently, Scott Poppleton, Eddie Hawthorne and Geoff Harvey. We wish them all well.

There have been some changes in personnel. We have welcomed new Members to the Committee recently, but we are always seeking to recruit more. Our policy is to spread the WWT word across the West Midlands by increasing members and venues to hold different types of events to keep the message fresh. If you want to take a more active part in this campaign, please contact the Secretary.

Finally, my thanks for the last year must go to,

- *The Construction Committee, who all take a proactive involvement in our discussions*
- *Jo Anderson and her team from the HSE Construction Sector locally, especially Dee Welsh who is helping to organise the WWT initiatives we host*
- *Our membership for taking the lessons learnt from our monthly meetings back to their work places for the benefit of the health and safety of their workforce and others*
- *Our new Secretary who is rapidly getting to grips with her role and the characters she interfaces with from our Industry*

I hope that as an Industry, we can make further strides to the reduction of the unacceptable number of fatalities, ill-health and injuries we continue to suffer but hope the economic downturn does not mean that health and safety standards suffer as a result as organisations and individuals fight for work. With over 50% of the HSE's Inspection regime being within the construction industry, FFI could have a negative impact on the industry but only for those who are not complying with the law to make sure everybody goes home safely every day.



Gerry Mulholland, Construction Section Chairman

Dated: 14th December 2012

Report of the Trustees
for the year ended 30 September 2012

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

G Mulholland

D Masaun

E L Friend

- appointed 9 1 12

- resigned 9 1 12

Further reference and administrative details are stated on pages 2 and 3

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Birmingham Health Safety and Environment Association was formed in January 1968 as a company limited by guarantee. It is controlled by its governing document, a memorandum and articles of association dated 11 January 1968. It is registered with the Charity Commission.

Recruitment and appointment of new trustees

The methods adopted for the recruitment and appointment of new trustees consist of nominations which are discussed and voted on.

All trustees give their time freely and no trustee remuneration was paid during the year.

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to lessen these risks.

OBJECTIVES AND ACTIVITIES

The principal activity of the company in the year under review was that of a trade association promoting the reduction in the risk of accident, personal injury and ill-health in all places of employment and in particular in connection with industrial work and processes of all kinds in the United Kingdom and elsewhere, and ancillary thereof.

When planning our activities for the year the management committee have considered the Charity Commission guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

Throughout 2012 the Association engaged in a full programme of free meetings, all of which are open to members of the public and advertised on our website, www.bhsea.org.uk.

As part of our public service activity, our free membership Advice Helpline and Advice Centre were also open to non-members. The number of calls has steadily increased and dealt with a wide range of problems to do with working conditions and the impact of work activities on members of the public. Prominent among these are public concerns over food safety, public hygiene, environmental safety and, worryingly, dangerous work on asbestos and other Construction activities. Our call experience indicates that we are providing a much-needed service that the public is unable to obtain from other sources, with a greater degree of personal involvement than normally available.

The BHSEA website has open access to members and non-members alike, with many fast links to other partner organisations. It is updated on a daily basis and is able to provide a continuously expanding service.

Report of the Trustees
for the year ended 30 September 2012

FINANCIAL REVIEW

Reserves policy

Reserves are being set aside to provide capital with which to improve the facilities and to develop the services offered by the Association

BHSEA Premises at 22, Summer Road, Acocks Green:

In September this year, our long standing tenants vacated the above mentioned premises. BHSEA Management Committee initially agreed to re-let these premises however, our Surveyors were approached almost immediately by an organisation that wished to purchase rather than rent. Management Committee decided, bearing in mind the blight on commercial property sales in the West Midlands due to the current economic climate, not to delay and to sell rather than wait for a tenant. The sale is now progressing despite the registration of the premises for VAT which creates problems for some purchasers who are not VAT registered. Management Committee, have made the interests of BHSEA their first priority however, the VAT registration issue has meant that our overall capital gain may be reduced. The complex issues around VAT registration have meant that BHSEA has had to seek top class specialist advice from new Accountants and a VAT specialist. Management Committee aims to conclude a suitable VAT arrangement with the current interested party. This work has prompted the need to review BHSEA's property portfolio and to consider the disposal of our Quinton office to provide a more suitable and remunerative investment for BHSEA.

ON BEHALF OF THE BOARD



D Masaun - Trustee

Date 14th December 2012

I report on the accounts for the year ended 30 September 2012 set out on pages fourteen to twenty

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

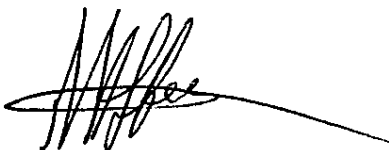
In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Mark Howell FCA
Institute of Chartered Accountants In England and Wales
Nicklin LLP
Church Court
Stourbridge Road
Halesowen
West Midlands
B63 3TT

Date 14th December 2012

Birmingham Health, Safety and
Environment Association

Statement of Financial Activities
for the year ended 30 September 2012

		2012 Unrestricted funds £	2011 Total funds £
	Notes		
INCOMING RESOURCES			
Incoming resources from generated funds			
Investment income	2	53,992	45,617
Incoming resources from charitable activities			
Health and safety information and advice		<u>9,997</u>	<u>13,967</u>
Total incoming resources		63,989	59,584
 RESOURCES EXPENDED			
Costs of generating funds			
Investment management costs	3	2,081	2,552
Charitable activities			
Health and safety information and advice		43,140	43,460
Governance costs		<u>4,506</u>	<u>1,810</u>
Total resources expended		49,727	47,822
		<hr/>	<hr/>
NET INCOMING RESOURCES		14,262	11,762
Other recognised gains/losses			
Gains/losses on investment assets		<u>19,495</u>	<u>(10,178)</u>
Net movement in funds		33,757	1,584
 RECONCILIATION OF FUNDS			
Total funds brought forward		922,082	920,498
		<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD		<u>955,839</u>	<u>922,082</u>

The notes form part of these financial statements

Birmingham Health, Safety and
Environment Association

Balance Sheet
At 30 September 2012

	Notes	2012 Unrestricted funds £	2011 Total funds £
FIXED ASSETS			
Tangible assets	6	535,737	536,219
Investments	7	<u>203,143</u>	<u>187,126</u>
		738,880	723,345
CURRENT ASSETS			
Debtors amounts falling due within one year	8	700	-
Investments	9	11,343	5,542
Cash at bank and in hand		<u>209,650</u>	<u>196,832</u>
		221,693	202,374
CREDITORS			
Amounts falling due within one year	10	(4,734)	(3,637)
NET CURRENT ASSETS		<u>216,959</u>	<u>198,737</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		955,839	922,082
NET ASSETS		<u>955,839</u>	<u>922,082</u>
FUNDS	11		
Unrestricted funds		<u>955,839</u>	<u>922,082</u>
TOTAL FUNDS		<u>955,839</u>	<u>922,082</u>

The notes form part of these financial statements

Balance Sheet - continued
At 30 September 2012

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2012


The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 September 2012 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 14th December 2012
and were signed on its behalf by

A handwritten signature in black ink, consisting of a stylized 'D' followed by a series of loops and a long horizontal stroke.

D Masaun -Trustee

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

Incoming resources

Voluntary income and donations are accounted for on a receipts basis. Training and conference income are shown gross and associated costs are included in training and development costs.

Subscriptions

These are brought into account on an actual receipts basis.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc	- 20% on reducing balance
-------------------------	---------------------------

In accordance with Statement of Standard Accounting Practice 19 (Accounting for Investment Properties) investment properties are revalued annually. The valuation is carried out at least every five years by independent external valuers and in the intervening years by the trustees. The basis of valuation for investment properties is open market value. Deficits are written off to the profit and loss account to the extent that such deficits exceed the balance standing to the credit of the investment revaluation reserve.

The company's new office premises were acquired in October 2000. No depreciation has been charged in the accounts as the management committee considers that the property is an appreciating asset.

Depreciation is not provided for on the regalia.

Investments

Fixed asset investments are stated at market value. Realised and unrealised gains and losses on investments are dealt with in the Statement of Financial Activities. Investment income plus recoverable tax credits is credited to income. Current asset investments are stated at cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

All the funds of the charity are unrestricted so they are available for use at the discretion of the trustees in furtherance of the general activities of the charity. Unrestricted funds include a revaluation reserve representing the restatement of investment property at market value.

There were no designated or restricted funds.

Development Fund

Reserves are being set aside to provide capital with which to maintain and improve the freehold premises, to provide for the expansion of office accommodation and facilities and to develop the services offered by B H S E A.

WWT Fund

This fund is maintained for the Working Well Together Construction Campaign.

VAT

The company has been registered for VAT since October 2000. Income and expenditure included in the Statement of Financial Activities are therefore shown net of VAT for this year, as are any capital purchases.

Notes to the Financial Statements - continued
for the year ended 30 September 2012

2. INVESTMENT INCOME

	2012 £	2011 £
Rents received	48,731	37,500
Bank interest	441	4,155
Dividends received	<u>4,820</u>	<u>3,962</u>
	<u>53,992</u>	<u>45,617</u>

3. INVESTMENT MANAGEMENT COSTS

	2012 £	2011 £
Portfolio management	<u>2,081</u>	<u>2,552</u>

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting)

	2012 £	2011 £
Depreciation - owned assets	1,361	1,484
Independent examination	1,800	1,810
Other accountancy fees	<u>1,555</u>	<u>-</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2012 nor for the year ended 30 September 2011

Trustees' Expenses

There were no trustees' expenses paid for the year ended 30 September 2012 nor for the year ended 30 September 2011

6. TANGIBLE FIXED ASSETS

	Freehold property £	Investment property £	Fixtures and fittings £	Regalia £	Totals £
COST					
At 1 October 2011	129,219	400,000	33,049	1,070	563,338
Additions	<u>-</u>	<u>-</u>	<u>879</u>	<u>-</u>	<u>879</u>
At 30 September 2012	<u>129,219</u>	<u>400,000</u>	<u>33,928</u>	<u>1,070</u>	<u>564,217</u>
DEPRECIATION					
At 1 October 2011	-	-	27,119	-	27,119
Charge for year	<u>-</u>	<u>-</u>	<u>1,361</u>	<u>-</u>	<u>1,361</u>
At 30 September 2012	<u>-</u>	<u>-</u>	<u>28,480</u>	<u>-</u>	<u>28,480</u>
NET BOOK VALUE					
At 30 September 2012	<u>129,219</u>	<u>400,000</u>	<u>5,448</u>	<u>1,070</u>	<u>535,737</u>
At 30 September 2011	<u>129,219</u>	<u>400,000</u>	<u>5,930</u>	<u>1,070</u>	<u>536,219</u>

The company's freehold investment property was originally purchased at a cost of £36,000

Notes to the Financial Statements - continued
for the year ended 30 September 2012

6. TANGIBLE FIXED ASSETS - continued

The property was revalued on an open market basis by the trustees on 30 September 2012 at a value of £400,000. The property was held for use under an operating lease.

7. FIXED ASSET INVESTMENTS

	2012 £	2011 £
At 1 October 2011 (market value)	187,126	189,288
Additions (cost)	60,689	111,575
Disposals (carrying value)	(56,531)	(99,834)
Surpluses/ (losses) on revaluation	<u>11,859</u>	<u>(13,903)</u>
At 30 September 2012 (market value)	<u>203,143</u>	<u>187,126</u>
At 30 September 2012 (cost)	<u>189,130</u>	<u>189,322</u>
Aggregate amount of listed investments	<u>203,143</u>	<u>187,126</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2012 £	2011 £
Other debtors	<u>700</u>	<u>-</u>

9. CURRENT ASSET INVESTMENTS

	2012 £	2011 £
Barclays Wealth Investment deposit	<u>11,343</u>	<u>5,542</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2012 £	2011 £
Social security and other taxes	1,379	1,857
Accrued expenses	<u>3,355</u>	<u>1,780</u>
	<u>4,734</u>	<u>3,637</u>

11. MOVEMENT IN FUNDS

	At 1 10 11 £	Net movement in funds £	At 30 9 12 £
Unrestricted funds			
General fund	264,717	33,674	298,391
WWT	9,050	83	9,133
Development	284,315	-	284,315
Revaluation reserve	<u>364,000</u>	<u>-</u>	<u>364,000</u>
	<u>922,082</u>	<u>33,757</u>	<u>955,839</u>
TOTAL FUNDS	<u>922,082</u>	<u>33,757</u>	<u>955,839</u>

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	63,108	(48,929)	19,495	33,674
WWT	<u>881</u>	<u>(798)</u>	<u>-</u>	<u>83</u>
	63,989	(49,727)	19,495	33,757
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>63,989</u></u>	<u><u>(49,727)</u></u>	<u><u>19,495</u></u>	<u><u>33,757</u></u>

12. CORRESPONDING AMOUNTS

In order to show a more true and fair view, some expense and income items have been shown under more accurately descriptive categories this year, and the comparative amounts have been reclassified accordingly

Detailed Statement of Financial Activities
for the year ended 30 September 2012

	2012 £	2011 £
INCOMING RESOURCES		
Investment income		
Rents received	48,731	37,500
Bank interest	441	4,155
Dividends received	<u>4,820</u>	<u>3,962</u>
	53,992	45,617
Incoming resources from charitable activities		
Subscriptions	9,116	9,347
Training and conferences	<u>881</u>	<u>4,620</u>
	<u>9,997</u>	<u>13,967</u>
Total incoming resources	63,989	59,584
RESOURCES EXPENDED		
Investment management costs		
Portfolio management	2,081	2,552
Charitable activities		
Rent and rates	558	501
Insurance	436	422
Light and heat	898	830
Sundries	-	303
Repairs and renewals	1,592	795
Training and development	978	3,720
Publications	117	114
Operating expenses	6,062	5,006
Secretary's fees	23,751	24,753
Telephone	1,024	984
Printing & stationery	3,531	2,757
Advertising	849	457
Travelling	1,983	1,334
Fixtures and fittings	<u>1,361</u>	<u>1,484</u>
	43,140	43,460
Governance costs		
Accountancy	1,555	-
Independent examination	1,800	1,810
Professional	<u>1,151</u>	<u>-</u>
	<u>4,506</u>	<u>1,810</u>
Total resources expended	49,727	47,822
Net income before gains and losses	14,262	11,762

Birmingham Health, Safety and
Environment Association

Detailed Statement of Financial Activities
for the year ended 30 September 2012

	2012 £	2011 £
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	7,636	3,725
Unrealised gains/ (losses) on fixed assets investments	11,859	(13,903)
	<hr/>	<hr/>
Net income	<u>33,757</u>	<u>1,584</u>

LIST OF GENERAL MEMBERS FOR 2012

4 SAFE HEALTH Ltd	JAFCO Tools Ltd
Air Liquide	JBMI Group Ltd
Air Technology Systems Ltd	Jericho Community Business Ltd
Airtech Controls Ltd & Airtech Commissioning Ltd	John K Jones Ltd
Allcock, G G	Johnstone Park McAndrew
Allcock, J W , Quality Management Consultancy	JOMC Ltd
Apollo Chemicals Ltd	KGJ Insurance Services Group
Ashton Engineering Co Ltd	Kidderminster Carpets
Assa Abbloy Ltd	Laser Claddings Ltd
Aston Manor Brewery	Lees, Clifford J
Aston University	Leon Security Services Ltd
Aversion RMS Ltd	Lift and Engineering Services Ltd
Bannatyne, G	Linde Creighton Ltd
Beiersdorf (UK) Ltd	Marsh Ltd
Betterware Ltd	Martineau
BHPMS Health & Safety Services	Marton Geotechnical Services Ltd
BHSF Ltd	Masters, S
Billington & Son Ltd	Mercer Farming Ltd
Birmingham City Council, Adults & Communities	Mereway Ltd
Birmingham International Airport Ltd	Metal and Waste Recycling Ltd (F)
Birmingham Medical Institute	Metamorphosis
Blackheath Products Ltd	Midland News Association Ltd
Bradley Environmental Ltd	Midlands Cooperative Society Ltd
Bridgewater Filters Ltd	Midlands Electrical Testing Services Ltd
Caladine, C	MOHS Workplace Health Ltd
Carter Synergy Ltd	Murray & Willis Ltd
Central Environmental Services Ltd	National Grid Metering
CENTRO	NFU Mutual Risk Management Services Ltd
Charles Safety Consultancy Ltd	Olver & Rawden
CJS Direct Ltd	Packington Estate Enterprise Ltd
Coltman Precast Concrete	Parklines Buildings Ltd
Complire Ltd	Parton, Stephen
Concept Seating Ltd	Perry Scott Nash Associates Ltd
Cooke Bros Ltd	Phoenix Calibration & Services Ltd
Copier Maintenance Company Ltd	Pinsent Masons LLP
Curran Webb Ltd	Pons, G
Direct Control Systems Ltd	Pro-Consult Solutions Ltd
Direct Safety Solutions Ltd	Quality Liquid Feeds Ltd
Distrupol Ltd	R&E Presswork Ltd
DMW Environmental Safety Ltd	Rhodes, Fiona
Dudley MBC	Road Haulage Association Ltd
Dunlop Aircraft Tyres Ltd	Robinson Brothers Ltd
E L Friend Ltd	Safe & Sound
Edgbaston Golf Club	Sandwell & West Birmingham Hospitals NHS Trust
Edmonds, A & Co Ltd	Sandwell MBC
EEF Ltd	Scorpio Professional Safety Consultants Ltd
Enable Safety & Health	Sensible Risk Solutions Ltd
Energas	Sherrington's Waste Management Ltd
Estil Ltd	Siemens Healthcare (UK)
F A Gill Ltd	Specialist Minerals Lifford
Family Care Trust	St Basils Housing Association
GeoPost UK	Staffordshire & West Midlands Probation Trust
George, N	Steve's Mowing Industries Ltd
GKN plc	Sypol Ltd
Greggs of the Midlands	The Brockmoor Foundry Co Ltd
Habwood Technical Solutions Ltd	The Wildlife Trust for Birmingham & The Black Country
Hawthornes of Stone Ltd	Thomas, Neil
Helios (Safety & Rescue Products) Ltd	Turner, M
Henshalls Insurance Brokers	University of Birmingham
Hickman, Eric	Vaisala Ltd
Hire Trade Alliance Ltd	Vale Retail Ltd
Hyatt Regency Birmingham	Valpak Ltd
IMI plc	Veritas Consulting Safety Services Ltd
Integrated Management Systems Ltd	W&S Allely Ltd
IOM Consultancy	

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Warren, A
 Webster & Horsfall Ltd
 West Midlands Police
 West Midlands Police Federation
 West Midlands Safari & Leisure Park

Whittan Storage Systems
 Wilcox, I
 Widney Manufacturing Ltd
 Wolverhampton City Council

LIST OF CONSTRUCTION MEMBERS FOR 2012

A & H Construction & Developments plc
 A D Bly Ltd
 AGS Gas Ltd
 AGW Electrical (Services) Ltd
 Allan Jones Construction Ltd
 Alyn'Pic' Locksmiths & Carpentry Ltd
 Amey Consulting
 Andy McCluskey Ltd
 Anwyi Construction Company Ltd
 Apex Roofing and Cladding Ltd
 ARCADIS UK Ltd
 Archer Roofing Ltd
 ARCO Ltd
 Arrelle
 August Windows & Conservatories Ltd
 Automatic Doors Ltd
 B J Belshaw Ltd
 Birmingham City Council,
 Housing Department
 Bowater Construction Products Ltd
 Box Construction Ltd
 Brandon Hire Ltd
 C C Contracting Ltd
 Capital Construction Management Ltd
 Carillion Building Midlands
 Caron, S
 CBF Contractors Ltd
 Chalcroft Ltd
 Chasetown Civil Engineering Ltd
 City Office Interiors Ltd
 Commercial Property Care Ltd
 Construction Profiles Ltd
 Croft Building and Conservation Ltd
 Currall Lewis & Martin (Construction) Ltd
 David Tilley Ltd
 Dial A Jet Ltd
 Dismantling & Engineering Services Ltd
 DJT & Son Ltd
 Drewmark Building Services Ltd
 DSM Demolition Ltd
 Edmond Shipway Construction Consultants
 Ellis, T R & Company Ltd
 Ereconomic Construction Ltd
 ERIKS Industrial Services Ltd
 F&A Developments Ltd
 Faithful & Gould
 Falcon Construction Services Ltd
 Federation of Master Builders
 Fitzgerald Contractors Ltd
 Ford, M J
 Frank Haslam Milan Ltd
 Fraser, A
 Freeway FDR Ltd
 G F Tomlinson Birmingham Ltd
 G K Mulholland
 G T Wall & Sons Ltd
 Galliford Try Group Services plc
 Godiman Construction

GP Structural Ltd
 Hardyman Group Ltd
 Harley Finishings Ltd
 Holbrow Brookes LLP
 Inex Home Improvements Ltd
 International Construction Design & Management Ltd
 Interserve Construction Limited
 Irvine Whitlock Ltd
 Jacobs Feasey Associates
 Jetcast Plumbing & Drainage Services
 Keith Palmer & Associates Ltd
 Kendrick Construction Ltd
 Kerson Safety Solutions Ltd
 KSM Construction & Preservation Ltd
 Lambert Smith Hampton
 Lloyd, A C (Builders) Ltd
 LMB Carpentry Services Ltd
 Loughborough University
 Lyndon Scaffolding plc
 M & H Building Services
 M&J Evans Construction Ltd
 M V Kelly Ltd
 Mace Group Ltd
 Maintenance, Kier Services
 McNair, A
 McPhillips (Wellington) Ltd
 Mee Refurb Ltd
 MITIE Property Services (UK) Ltd
 Monarch Roofing Co
 Morgan Sindall plc
 Morrison Facilities Services Ltd
 Moss Construction
 Murphy, J & Sons
 Online Safety Solutions
 Parkstone Group Ltd
 Peck, Christopher
 Pinnacle Professional Services Ltd
 Pinnegar Hayward Design
 PJA Electrics Ltd
 Planacre Ltd
 PRLC Ltd
 R&C Williams
 R S B Technocrats
 Rhead Group, The, Limited
 Richard Habgood & Associates Ltd
 Ridge & Partners LLP
 Robert Millerchip Designs Ltd
 Robinson Low Francis LLP
 Scaffold Erection Services Ltd
 Severn Bore Piling Ltd
 Shaylor Group PLC
 Shifnal Environmental Safety Ltd
 Site Assessment & Training Services Ltd
 Siverrow, N F
 SKANSKA
 Spittle Builders, Mark Ltd
 Star Installation (Contractors) Ltd

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Swift Building Services (Midlands) Ltd
T L Fire-Security Systems
Taylor Wimpey plc
The Housing Plus Group Ltd
The 'Worksafe' Partnership
Thomas Vale Construction plc
TRC Midlands Ltd
UCATT

Wakemans Ltd
Walker Cotter Safety Ltd
Wates Midlands
Willmott Dixon Ltd
Wolverhampton Homes Ltd

LIST OF TRAINING MEMBERS FOR 2012

British Safety Services
Foremost Safety Ltd
Forum UK Training Ltd
Hughes Business Services
J F W Gas Ltd
Kingsbury Training Centre Ltd
NTC (UK) Ltd

Pinnacle Training Services (Midlands)
Prestage, Tim Ltd
St Paul's Community Development Trust
T C Training Ltd
The Key Consultancy Ltd
Vocam Europe Ltd

Birmingham Health, Safety and Environment Association

is a voluntary grouping of
Employers and Organisations in the West Midlands
with an interest in Occupational Health and Safety
and the Environment.

Founded in 1930, BHSEA has one of the longest, continuous histories
of such groupings in the country.

The objects for which the Association is established are to promote reduction
in the risk of accident, personal injury and ill-health in all places of employment
and in particular in connection with industrial work and processes of all kinds in
the United Kingdom and elsewhere. It is also concerned generally with raising
standards of Health, Safety and care for the Environment

It seeks to do this by providing a forum for the discussion of Health, Safety and
Environmental policy and the exchange of ideas on these issues through all
available media in the workplace