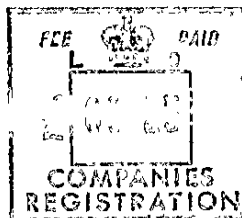


Number of } 008106  
Company }



## THE COMPANIES ACT, 1948

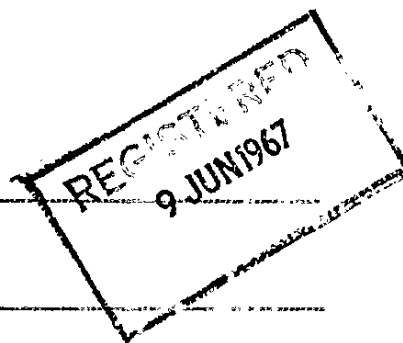
DECLARATION of Compliance with the requirements of the  
Companies Act, 1948, on application for registration of a Company.

Pursuant to Section 15 (2).

Insert the  
Name of the  
Company.

AUDIO-VISUAL PROJECTS

LIMITED

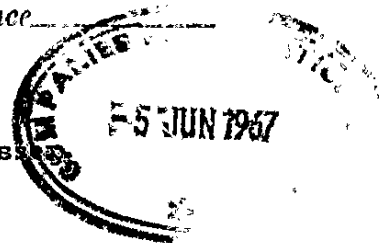


entered by

Document Filer's Reference

Merravay Registration Company Ltd.

79, Hill Avenue, Wickford, Essex



Form No. 41  
(The filing fee is 5s.)

I, Malcolm Roy Chettleburgh

of 79, Hill Avenue, Wickford, Essex.

(a) Here insert:  
"A Solicitor of the  
"Supreme Court"  
(or in Scotland "a  
Solicitor") engaged  
"in the formation"  
or  
"A person named  
"in the Articles of  
"Association as a  
"Director or  
"Secretary".

Do solemnly and sincerely declare that I am ("

a person named in the Articles of Association as  
Secretary (12)

of

AUDIO-VISUAL PROJECTS

Limited,

And that all the requirements of the Companies Act, 1948, in respect of  
matters precedent to the registration of the said Company and incidental  
thereto have been complied with, And I make this solemn Declaration  
conscientiously believing the same to be true and by virtue of the provisions  
of the Statutory Declarations Act, 1835.

Declared at Temple Chambers,

Temple Avenue, London, E C.4.

the 20th day of May

one thousand nine hundred and sixty-  
seven

Before me,

Thurman

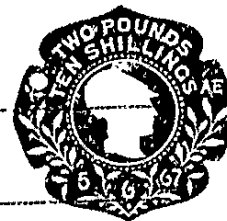
Note.—This margin is reserved for binding and must not be written across.

Number of }  
Company

908106 / 2

# STATEMENT OF THE NOMINAL CAPITAL

OF



AUDIO-VISUAL PROJECTS

LIMITED

Pursuant to Section 112 of the Stamp Act, 1891, as amended by Section 7 of the Finance Act, 1899, Section 39 of the Finance Act, 1920, and Section 41 of the Finance Act, 1933.

THE NOMINAL CAPITAL of the above named Company is £ 500

Signature

Description

Secretary

Dated the 26th day of May

RECEIVED  
9 JUN 1967

NOTES.—The Stamp Duty on the Nominal Capital is Ten Shillings for every £100 or fraction of £100.

This Statement is to be filed with the Memorandum of Association or other document when the Company is registered and should be signed by an Officer of the Company if appointed by the Articles of Association, or by the Solicitor(s) engaged in the formation.

Presented by

Document Filer's Reference

Merravay Registration Company Ltd.  
79, Hill Avenue, Wickford, Essex.

Form No. 25

THE SOLICITORS' LAW STATIONERY SOCIETY, LIMITED  
191-192 Fleet Street, E.C.4; 3 Bucklersbury, E.C.4; 49 Bedford Row, W.C.1; 6 Victoria Street, S.W.1;  
15 Hanover Street, W.1; 55-59 Newhall Street, Birmingham, 3; 31 Charles Street, Cardiff; 19 & 21 North  
John Street, Liverpool, 2; 28-30 John Dalton Street, Manchester, 2; and 157 Hope Street, Glasgow, C.2.  
SOLE AGENTS AND SUPPLIERS OF COMPANIES BOOKS AND FORMS.

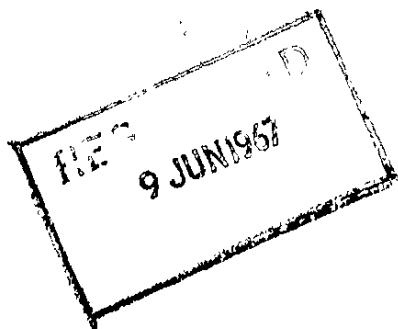


COMPANIES  
REGISTRATION

008106

3

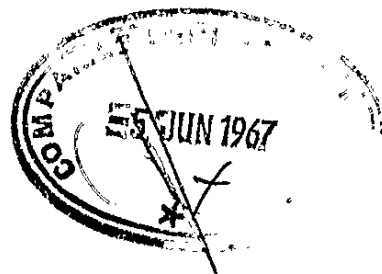
COMPANY  
LIMITED BY SHARES.



## Memorandum of Association of

AUDIO-VISUAL PROJECTS

LIMITED.



1. The name of the Company is AUDIO-VISUAL PROJECTS LIMITED.
2. The Registered Office of the Company will be situate in England.
3. The objects for which the Company is established are:-
  - (a) To carry on business as wholesalers, retailers, factors, distributors, hirers out of all forms of sight and sound equipment including film projectors and cameras, television apparatus and close circuit equipment, screens and sound reproduction systems therefor, loud speaker systems for use in and out of doors, internal telephones and similar apparatus, tape recorders and appliances for the broadcasting of background music, films, strips for exhibitions, lectures and conferences and generally any other equipment and service likely to be required by persons dealing with the company.
  - (c) To carry on business as insurance brokers and to accept and place all types and varieties of insurance and also to act as mortgage brokers and to carry on business as financiers and finance brokers, and as agents for all insurance companies, building societies and finance houses generally and to carry on business as estate agents, land agents, surveyors, consultants and managers of estates, farms, buildings and properties, whether owned by the Company or not and to enter into contracts in relation thereto and to undertake property development with a view to sale or letting on lease or weekly or monthly tenancy and to act as builders' surveyors and to prepare reports for builders, contractors and civil engineers and to undertake the preparation of plans and estimates and to conduct negotiations with county and local planning authorities and to act as consultants in relation to market and feasibility displays.
  - (c) To carry on business as travel agents, ticket agents theatre agents and agents for railways, airlines, shipping lines, motor coach services and other forms of travel and as agents for hotels and as organisers of all inclusive holidays and tours, and as operators of "bureau de change".

- (d) To carry on any other business of any description whatsoever which may seem to the Company or in the opinion of the Directors thereof be advantageously carried on in connection with or ancillary to the objects of the Company or any of them and calculated directly or indirectly to render more profitable the Company's business.
- (e) To purchase or by any other means acquire, sell, lease, rent, licence, surrender, accept surrenders of, mortgage, charge, and otherwise deal with any freehold, leasehold or other property wheresoever situate,
- (f) To erect, construct pull down, dismantle, remove or replace, repair and maintain, alter, hire, enlarge and adapt any building both portable and otherwise and use the same for the Company's businesses or any of them.
- (g) To buy, sell, import, export, manufacture, exchange or part-exchange, let or hire, build, construct, instal, erect, enlarge, improve, adapt, dismantle, re-model, repair and maintain any engine, machinery, plant and material of any description capable of being conveniently made used or sold in any of the businesses or trades aforesaid.
- (h) To purchase or by any other means acquire, take over and undertake all or any part of the business, property, liabilities and assets of any person firm or company carrying on or formed to carry on any business which this Company is authorised to carry on or possessed of property suitable to the purposes of this Company and which is calculated to advance the interests of this Company and make more profitable the Company's business and to pay cash or to issue any shares, stocks, debentures or debenture stock of this Company as the consideration for such purchase or acquisition and to undertake any liabilities or obligations relating to the business or property so purchased or acquired.
- (i) To enter into partnership or any arrangement of any kind with any person, persons, firm or company having for its objects similar objects to those of this Company or any of them with a view to increasing the business of the Company.
- (j) To purchase, subscribe for or otherwise acquire shares, stock or other interests in any other Company or Corporation.

- (k) To act as Agents or brokers for any person firm or company and to undertake and perform sub-contracts for any person, persons, firm or company and also to appoint such agents, sub-contractors and brokers and to act in any of the businesses of the Company through them.
- (l) To apply for, register, purchase or by any means acquire and protect, prolong and renew any trade marks, patents, licences, concessions, and designs which may be capable of being dealt with by the Company or likely to benefit the Company and to grant licences or privileges thereout.
- (m) To sell, let, license, develop or otherwise deal with the undertaking, or all or any part of the property or assets of the Company, upon such terms as the Company may approve, with power to accept shares, debentures or securities of, or interests in, any other Company.
- (n) To guarantee the payment of any debentures, debenture stock, mortgages, charges, bonds, obligations, interests, dividends, securities, monies or shares or the performance of contracts or engagements of any other Company or person and to give indemnities and guarantees of all kinds whenever considered desirable.
- (o) To invest and deal with the moneys of the Company not immediately required in such shares or upon such securities and in such manner and on such conditions as may from time to time be determined.
- (p) To borrow and raise money in such manner as the Company shall think fit and in particular by the issue of debentures or debenture stock charged upon all or any of the Company's property both present and future including its uncalled capital and to re-issue any Debentures at any time paid off.
- (q) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable instruments.
- (r) To lend and advance money and give credit to any persons, firms or companies with conditions as may appear desirable.



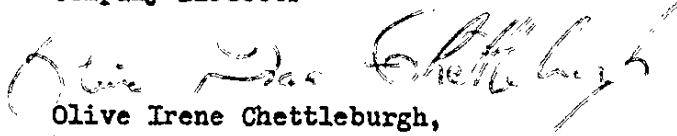

- (s) To make advances to customers and others and allow them credit with or without security to enable them to purchase the goods, produce, or products of the Company or use its services and for any other purpose calculated to enhance directly or indirectly the value of the Company's property or render more profitable the Company's business.
- (t) To promote the Company's interest by advertising its products, work or services in any manner and to take part in competitions, displays and exhibitions and offer prizes, gifts or concessions to customers or prospective customers with a view to rendering more profitable the Company's business.
- (u) To remunerate any person, firm or company rendering services to this Company in any manner whatsoever.
- (v) To grant pensions to employees and ex-employees and Directors and ex-Directors or other Officers of the Company, their widows, children and dependants and to subscribe to benevolent and other funds for the benefit of any such persons and to subscribe to and assist any charitable association and assist in the promotion thereof.
- (w) To pay all and any expenses incurred in connection with the promotion formation and incorporation of this Company and to promote or aid in the promotion of any other Companies.
- (x) To distribute any property of the Company in specie among the members.
- (y) To do all such other things as are incidental or conducive to the attainment of the above objects or any of them.

It is declared that the foregoing sub-clauses shall be construed independently of each other and none of the objects therein mentioned shall be deemed to be merely subsidiary to the objects contained in any other sub-clause.

4. The liability of the Members is limited.


5. The Share Capital of the Company is £ 500 divided into 500 Shares of £1 each with power to increase or to divide the shares in the capital for the time being, into different classes having such rights, privileges and advantages as to voting or otherwise, as the Articles of Association may from time to time prescribe.

WE, the several persons whose names and addresses are subscribed are desirous of being formed into a Company in pursuance of this Memorandum of Association, and we respectively agree to take the number of Shares in the capital of the Company set opposite our respective names.

NAMES, ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS	Number of Shares Taken by each Subscriber
 Malcolm Roy Chettleburgh, Merravay, Hill Avenue, Wickford, Essex.  Company Director	 One
 Olive Irene Chettleburgh, Merravay Hill Avenue, Wickford, Essex.  Company Director	 One

DATED this 26 day of May 1967

WITNESS to the above signatures :-

  
 A.C. Chettleburgh,  
 Merravay,  
 Hill Avenue,  
 Wickford,  
 Essex.

Provision Merchant.

908106 / 4  
COMPANY  
LIMITED BY SHARES.



Articles of Association  
OF  
AUDIO-VISUAL PROJECTS  
LIMITED.

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PRELIMINARY

1. Subject as hereinafter provided the Regulations set out in Part II of Table "A" in the First Schedule to the Companies Act 1948 (including the Regulations referred to in Clause 1 thereof) shall apply to this Company.

2. The following Articles of Part I of Table "A" shall not apply to this Company videlicet:- 24, 53, 58, 75, 79, 84(2), 84(4), 89, 90, 91 and 92.

PRIVATE COMPANY

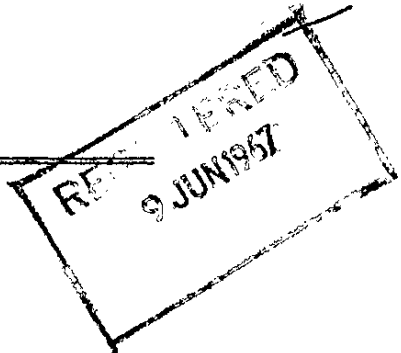
3. The Company is a Private Company within the meaning of the Act.

SHARES

4. The shares in the initial and any increased capital shall be under the control of the Directors who may allot or dispose of or grant options over the same to such persons on such terms and in such manner as they think fit.

LIEN

5. The lien conferred by Article 11 in Part I of Table "A" shall attach to fully paid up shares and to all shares registered in the name of any person indebted or under liability to the Company whether he shall be the sole registered holder thereof or one of two or more joint holders thereof.



## TRANSFER OF SHARES

6. Clause 3 of Part II of Table "A" shall not apply to any transfer to a person who is already a member of the Company.

7. A member desiring to transfer shares otherwise than to a person who is already a member of the Company shall give notice in writing of such intention to the Directors of the Company giving particulars of the shares in question. The Directors as agent for the member giving such notice may dispose of such shares or any of them to members of the Company at a price to be agreed between the transferor and the Directors, or failing agreement, at a price fixed by the Auditors of the Company as the fair value thereof. If within twenty-eight days of the date of the said notice the Directors are unable to find a member or members willing to purchase all such shares, the transferor may, subject to Clause 3 of Part II of Table "A" dispose of so many of such shares as shall remain undisposed of in any manner he may think fit within three months from the date of the said notice.

## PROCEEDINGS AT GENERAL MEETINGS

8. At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is (before or on the declaration of the result of the show of hands) demanded by the Chairman or by any member present in person or by proxy. Unless a poll is so demanded a declaration by the Chairman that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost and an entry to that effect in the book containing the minutes of the proceedings of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution. The demand for a poll may be withdrawn.

## DIRECTORS

9. The number of the Directors shall not be less than one nor more than seven. The first Directors of the Company shall be determined in writing by the Subscribers of the Memorandum of Association.

10. A person may be appointed a Director notwithstanding that he shall have attained the age of 70 years and no Director shall be liable to vacate office by reason of his attaining that or any other age.

11. Subject to the provisions of Section 199 of the Act a Director may contract with and participate in the profits of any contract or

arrangement with the Company as if he were not a Director. A Director shall also be capable of voting in respect of such contract or arrangement, where he has previously disclosed his interest to the Company, or in respect of his appointment to any office or place of profit under the Company or of the arrangement of the terms thereof and may be counted in the quorum at any meeting at which any such matter is considered.

#### SECRETARY

12. The first Secretary of the Company shall be Malcolm Roy Chettleburgh.

#### BORROWING POWERS OF DIRECTORS

13. The Directors of the Company may exercise all the powers of the Company to borrow money, whether in excess of the nominal amount of the share capital of the Company for the time being issued or not, and to mortgage or charge its undertaking, property and uncalled capital, or any part thereof, and to issue debentures, debenture stock, and other securities whether outright or as security for any debt liability or obligation of the Company or of any third party.

#### ALTERNATE DIRECTORS

14. Any Director may appoint any person approved by the Board to be an alternate Director and such appointment shall have effect and such appointee while he holds office as an Alternate Director shall be entitled to Notice of Meetings of Directors and in the absence of a Director appointing him to attend and vote thereat but he shall not require any qualification and he shall ipso facto vacate office when the Director appointing him vacates office as Director or removes the Alternate Director from office and any appointment or removal under this Clause shall be effected by notice in writing to the Company under the hand of the Director making the same. The remuneration of any alternate Director shall be payable out of the remuneration payable to the Director appointing him and shall consist of such proportion of the last mentioned remuneration as shall be agreed between the Alternate Director and the Director appointing him.

#### INDEMNITY

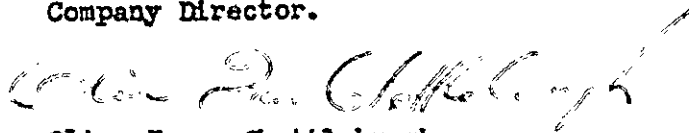
15. Subject to Section 205 of the Act and in addition to such indemnity as is contained in Clause 136 of Part I of Table "A", every Director, officer, or official of the Company shall be indemnified out of the funds of the Company against all costs, charges, losses, expenses and liabilities incurred by him in the execution and discharge of his duties or in relation thereto.

NAMES, ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS



Malcolm Roy Chettleburgh,  
Merravay,  
Hill Avenue,  
Wickford,  
Essex.

Company Director.

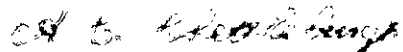


Olive Irene Chettleburgh,  
Merravay,  
Hill Avenue,  
Wickford,  
Essex.

Company Director.

DATED this 24<sup>th</sup> day of May 1947

WITNESS to the above signature :-



A.C. Chettleburgh,  
Merravay,  
Hill Avenue,  
Wickford,  
Essex.

Provision Merchant.

DUPLICATE FOR THE FILE.

No. 908106



## Certificate of Incorporation

I Hereby Certify that

AUDIO-VISUAL PROJECTS LIMITED

is this day incorporated under the Companies Act, 1948, and that the Company is Limited.

Given under my hand at London this 9TH JUNE, 1967.

A handwritten signature in dark ink, appearing to read 'R. Evans'.

Assistant Registrar of Companies.

Certificate  
received by

*M. E. Hadden*  
*M. E. Hadden*

Date

9. 6. 1967



**Companies Registration Office**

Companies House 55-71 City Road London EC1Y 1BB

Telephone 01-253 9393 ext 390

**AUDIO-VISUAL PROJECTS LIMITED**  
**44/46 KINGSWAY,**  
**LONDON WC2**

*Please reply to The Registrar*  
Your reference

Gaz List 3667

DEF 6 908106

Date

**The Companies Act 1948**

**AUDIO-VISUAL PROJECTS LIMITED**

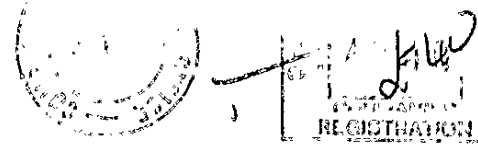
In pursuance of section 362(3) of the Companies Act 1948 the Registrar of Companies hereby gives NOTICE that at the expiration of three months from the date of this Notice the name of your company will, unless cause is shown to the contrary, be struck off the register and the company will be dissolved.

DATED THIS 23 DAY OF MAY 1974

for Registrar

DEF 6

V1723



SPECIAL RESOLUTION ON CHANGE OF NAME

THE COMPANIES ACTS 1948 - 1981

SPECIAL RESOLUTION (pursuant to Section 141(2) of the Companies Act 1948)

COMPANY NUMBER .....908106/29.....

COMPANY NAME .....Audio Visual Projects Limited.....

At an Extraordinary General ~~Annual General~~ \*Meeting of the members of the above named company, duly convened and held at:

.....10 Devonshire Road, Sutton, Surrey.....

on the .....16th..... day of .....December..... 19 82.....

the following Special Resolution was duly passed:

That the name of the Company be changed to:

NEW NAME .....COMTEC LIMITED.....

Signature:  .....  
Chairman, Director, Secretary or Officer of the Company

Notes:

\* Please delete as appropriate.

NB. The copy Resolution must be filed with the Registrar of Companies within 15 days after the passing of the Resolution.

5071



# FILE COPY



## CERTIFICATE OF INCORPORATION ON CHANGE OF NAME

No. 908106 / 30

I hereby certify that

AUDIO VISUAL PROJECTS LIMITED

having by special resolution changed its name, is now  
incorporated under the name of

COMTEC LIMITED

Given under my hand at Cardiff the 12TH JANUARY 1983

A handwritten signature in dark ink, appearing to read 'E. A. Wilson'.

E. A. WILSON

Assistant Registrar of Companies

Number of } 208,106 / 25  
Company }

*The Companies Acts 1948 to 1980*

COMPANY LIMITED BY SHARES

## Special Resolution

*(Pursuant to s. 141 (2) of the Companies Act 1948)*

OF

COMTEC

LIMITED

Passed 20th May, 1983.

AT an EXTRAORDINARY GENERAL MEETING of the above-named Company, duly convened, and held at

• 16 Southsea Road, Kingston, Surrey.

on the 20th day of May, 1983, the subjoined  
SPECIAL RESOLUTION duly passed, viz. :—

### RESOLUTION

The share capital be increased from 500 to 15,000.



Signature

To be signed  
by the Chair-  
man, a Direc-  
tor, or the  
Secretary of  
the Company.



NOTE.—To be filed within 15 days after the passing of the Resolution(s).

## THE COMPANIES ACTS 1948 TO 1981

## Notice of increase in nominal capital

Pursuant to section 63 of the Companies Act 1948

10

Please do not  
write in this  
binding marginPlease complete  
legibly, preferably  
in black type, or  
bold block lettering

To the Registrar of Companies

For official use

Company number

36

908106

Name of Company

\*delete if  
inappropriate

COMTEC

Limited\*

+delete as  
appropriatehereby gives you notice in accordance with section 63 of the Companies Act 1948 that by [ordinary]  
[extraordinary] [special]† resolution of the company dated 20/5/83the nominal capital of the company has been increased by the addition thereto of the sum of  
£14,500 beyond the registered capital of £500.A printed copy of the resolution authorising the increase is forwarded herewith  
The additional capital is divided as follows:**Note**This notice and a  
printed copy of  
the resolution  
authorising the  
increase must be  
forwarded to the  
Registrar of  
Companies  
within 15 days  
after the passing  
of the resolution

Number of shares	Class of share	Nominal amount of each share
14,725 - 14,500	Ordinary	£1

(If any of the new shares are preference shares state whether they are redeemable or not)  
The conditions (eg. voting rights, dividend rights, winding-up rights etc.) subject to which the new  
shares have been or are to be issued are as follows:Please tick here if  
continued overleaf+delete as  
appropriate

Signed

[Director] [Secretary]†

Date 20/5/83

Presentor's name, address and  
reference (if any):Gloucester Trotman & Co.,  
31 Devon Road,  
Cheam, Surrey.For official use  
General section

Post room



## THE COMPANIES ACTS 1948 TO 1981

# A

## Notice of new accounting reference date given during the course of an accounting reference period

Pursuant to section 3(1) of the Companies Act 1976

Please do not  
write in this  
binding margin

Please complete  
legibly, preferably  
in black type, or  
bold block lettering

To the Registrar of Companies

For official use

Company number

41

908106

Name of company

Comtec Ltd.

Limited\*

\*delete if  
inappropriate

**Note**

Please read  
notes 1 to 5  
overleaf before  
completing this  
form

hereby gives you notice in accordance with section 3(1) of the Companies Act 1976 that the company's new accounting reference date on which the current accounting reference period and each subsequent accounting reference period of the company is to be treated as coming, or as having come, to an end is as shown below:

Day Month

3 1 0 7

†delete as  
appropriate

shortened

The current accounting reference period of the company is to be treated as ~~shortened~~ [shortened]† [extended]† and [is to be treated as having come to an end] ~~will come to an end~~† on

Day Month Year

3 1 0 7 1 9 8 5

See note 4(c) and  
complete if  
appropriate

If this notice states that the current accounting reference period of the company is to be extended, and reliance is being placed on section 3(6)(c) of the Companies Act 1976, the following statement should be completed:

The company is a [subsidiary] [holding company]† of \_\_\_\_\_

\_\_\_\_\_, company number \_\_\_\_\_

the accounting reference date of which is \_\_\_\_\_

Signed

[Director] [Secretary] †Date

MAY 4TH 85

Presenter's name, address and  
reference (if any):

Gloucester Trotman & Co.  
Allen House  
1 Westmead Road  
Sutton  
Surrey

For official use  
General section

