

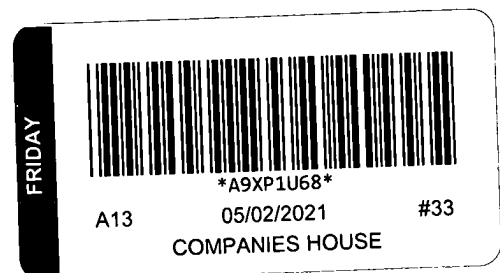
YOUNG MUSIC MAKERS LONDON LIMITED

Company No. 899572

Charity No. 264274

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2020



YOUNG MUSIC MAKERS LONDON LIMITED

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YOUNG MUSIC MAKERS LONDON LIMITED

TRUSTEES REPORT FOR THE YEAR ENDED 31st JULY 2020

YOUNG MUSIC MAKERS LONDON LIMITED (formerly known as DIAPASON LIMITED t/a Young Music Makers; Name changed by Resolution dated 11th January 2020) The Trustees present their report for the year ended 31 July 2020.

Status: Young Music Makers London Limited is a company limited by guarantee (no 899572) and a registered charity (no 264274), governed by its Memorandum and Articles of Association.

Operating Name: Young Music Makers London Limited operates under the name of Young Music Makers (YMM). The Trustees throughout the year and at the date of signing this report, who are also directors for the purposes of the Companies Act, were:

Ms. Alison Chandler - Appointed Chair 6th July 2019

Mr. Koullis Kyriacou – Appointed Treasurer 1st October 2013

Dr. Martina Wicklein - Resigned as Chair 6th July 2019

Prof. Cecile Laborde - Appointed Vice Chair 6th July 2019

Ms. Severine Philardeau - Appointed Vice Chair 6th July 2019

Mr. Roger Charles Gordon - Appointed 1st March 2019

Mrs. Victoria Salter – Appointed 6th July 2019 / Resigned 3rd October 2020

YOUNG MUSIC MAKERS LONDON LIMITED Trustees are elected at the Annual General Meeting (next due January 2021), and one third of the Trustees are required to retire by rotation each year but may be re-elected.

Registered Office: 58 Hems Lane, Welwyn Garden City, AL7 2AH

Independent Examiner: David Harrod of Harrod Neilson & Company Accountants, 1c Oundle Avenue, Bushey, Hertfordshire, WD23 4QG

Bankers: Lloyds Bank plc 140 Camden High Street London NW1 ONG

History and objectives

We, the current trustees, are pleased to give this report on the activities of Young Music Makers in the academic year which ended on 31 July 2020.

YMM was established with the object of advancing the musical education of children by providing the means to encourage children to make music together from an early age. The company Young Music Makers London Ltd which is limited by guarantee and trades as Young Music Makers (YMM) was incorporated in 1967. YMM started as an unincorporated business a few years before that. It carries out its objectives by providing a weekend music school mainly for children but is open to students of all ages. The school provides tuition by individual lessons, small and large groups and also organises regular concerts to provide performance opportunities.

YMM has been a vital part of the North London music scene providing musical education for over 50 years. We operate on Saturdays in school term time and the school Centre at La Sainte Union School, Highgate Road NWS is used to the full. We are grateful to the La Sainte Union management for this facility. The cafe (a separate business) which operates from the school canteen plays a vibrant and vital part, not only of the YMM fabric but is also acting as a social meeting point for parents, teachers and students in its own right. Small concerts showcasing skills are played regularly each Saturday. We have again had a strong year despite the challenges of the covid-19 pandemic. Student numbers are 378, a significant improvement from this time last year.

Organisation and governance

The strategic management of YMM, oversight of its finances, the appointment of its musical and school director and policy setting is carried out by the committee of unpaid, voluntary trustees (who are also the directors for the purposes of company law). We are all parents of children and young people who are or, until recently, have been students at YMM, or who have our own close connections with the school. The trustees are the means by which YMM accounts to parents and students. We are always looking out for new members to join the committee so that it represents the current school population.

The management and the detailed running of the school is carried out by the management team. School Director, Rebecca McChrystal, Musical Director, Daisy Coole, External Events Coordinator and Front of House Manager, Tom Nettleship and, joining us October 2019, Administrative Assistant Amy Hollis. The management team work from their own homes during the week and at YMM's centre, La Sainte Union School in Highgate, on Saturdays. The Musical Director is responsible for the organisation of concerts and workshops. The School Director is responsible for the day-to-day running of the organisation, including recruitment of tutors, finances, timetabling and policy updates, with assistance from the Administrative Assistant. The Front of House Manager is responsible for managing the YMM reception on a Saturday. The External Events Coordinator is responsible for organisation of events outside of YMM. The Musical Director and School Director jointly manage tutors, develop musical strategies and advise the trustees on the musical development of YMM. The School Director is responsible for finance, collecting, recording and banking tuition fees paid by parents and students. The School Director pays general outgoings, teachers' pay and administration fees. All payments carry supporting documentation and are signed off by the trustees. Finance is processed primarily online, with the use of Xero accounting software. We encourage parents and students to pay fees online as part of a move to digitising finances. The School Director has financial authority in conjunction with one other trustee for many routine financial items.

Trustee meetings

We meet at least once a term with the Musical Director and School Director. The Company AGM is held each year in January and this time will be on Saturday 23rd January 2021. Most of the trustees visit the school each Saturday, liaising with the Directors in making day to day decisions and dealing with finance. The trustees are expected to attend the YMM concerts at the end of each term, as well as many of the other smaller instrument-specific concerts and external events. There are more performance opportunities than ever before, with departments expanding and there is always a supportive and full audience at these very enjoyable showcase events. The Annual General Meeting (AGM) and all other termly meetings are open to the parents and carers. Structured as normal for organisations which are public-facing, the format of all meetings is Part 1 —the first part of the meeting is open to all, and the second part is part 2 (closed - which deals with confidential items such as pay reviews. The meetings are advertised via email and social media at the start of each term, as well as in the foyer when they become due.

Finances

Our policy is to retain in reserve the equivalent of one term's operating costs. The trustees are satisfied that the current reserve matches the reserve target. We monitor finance constantly. YMM does not receive any local authority funding and is wholly dependent on fee income and occasional charitable grants for bursary and instrument purchase. Student fees were last raised in January 2018 and teachers' pay is reviewed regularly. The next review of fees and tutors' pay will take place in January 2021.

Tutors

Tutors, who number around 33, are appointed to join YMM on the recommendation of the management team in line with YMM's strict recruitment practice, as detailed in YMM's safeguarding policy. The School Director and Musical Director appraise the early performance of each new tutor and make a report at the end of that tutor's probationary first term. In addition, all tutors are observed regularly.

All tutors are in possession of a Disclosure and Barring Service check valid within three years, complete a safeguarding induction course upon appointment and receive annual safeguarding updates. Tutors have access to an online handbook containing all YMM policies and codes of conduct, all of which are reviewed annually by the trustees. The School Director, Musical Director and two trustees are trained as designated safeguarding leads, all trustees taking responsibility for the welfare of our students and staff.

Junior assistants

The management team run the setting up of the school on Saturdays assisted by a group of paid young assistants who set up rooms for lessons and groups, put out seating for concerts, photocopy, and clear equipment at the end of the day. Any young assistants under 16, or within compulsory education age, are appointed after a Young Person's Work Permit has been granted from the Borough of Camden and manual handling training has been given.

Year in review - Directors' report

Autumn term 2019

- Administrative Assistant (AA) role advertised and interviews conducted. Appointed Amy Hollis from October 2019. AA's role is to provide support on the administrative side of operations, including timetabling, processing new student enquiries, taster/trial sessions, invoicing and registers.
- Administrative Director title change to "School Director" (SD) to reflect the holistic nature of the role, requiring someone qualified and experienced in musical performance and music education to lead both administratively and creatively.
- SD focussed on creating partnerships with local arts organisations and schools such as Nordoff Robbins, English Folk Dance & Song Society (EFDSS) and Eleanor Palmer primary school.

Concerts:

- September 8th -York Rise Street Festival. In a development from previous years our brass and drumline players opened the festival with a parade through the streets before our YMM All Stars played their usual set of jazz standards from stage 2.
- 2nd November - Jason Charles-Nelson ran an Introduction to Jazz & Pop Piano workshop.
- 23rd November Choral Concert - all childrens' and adult choirs performed a great selection of repertoire, leading us nicely to...
- TWO fantastic Christmas concerts from all YMM ensembles for students aged 4 - 18.

Spring term 2020

- Term started well but was derailed by the covid-19 lockdown.
- Trustees and management planned very pro-actively, enacting a phased response to continuing tuition for all of our students. Phase 1 was a "Musical Care Package" of digital resources and bespoke plans for each student, sent home for remote learning for the final two Saturdays of term.
- The Easter break was spent preparing to set up YMM as an online music school.

Concerts:

- 18th January Strings Concert - all string players, Taster Strings, Junior Strings, String Ensemble and Cello Ensemble.
- 25th January Folk Workshop with English Folk Dance & Song Society - the hope was to expand on this to deliver a performance in the Easter Concert 2020 and then a ceilidh in the summer term as part of a fundraising and socialising event, but sadly this was not able to happen this year.
- 1st February Recorder Concert - all recorder students, Beginner Recorder, Recorder 1, 2 and Ensemble, Adult Recorders and Recorder Duo.
- 29th February Vocal Concert - students of Jade Ellins, some performing songs they had written themselves.
- The Easter Concert, our one formal, evening concert of the year and our biggest annual fundraiser, was cancelled due to the covid-19 lockdown.
- Jazz Concert - cancelled due to lockdown.
- On Saturday March 21st and every subsequent Saturday of the year we held Tutor Cafe Concerts on Facebook Live. These provided an invaluable link and sense of community at a time when we badly needed it, as well as showcasing the talents and skills of our self-employed musician-tutors.

Summer term 2020

- Before online teaching began, we ran two Zoom training sessions for our tutors, plus extra support sessions for tutors who required it.
- YMM was one of the first music education settings in London to move swiftly into online tuition and was called upon by Camden Music and Barnet music services to provide Zoom training to their tutors later in July. We have continued to support our colleagues, sharing ideas and being as open as possible to other education professionals, working towards the common goal of keeping music alive in people's homes and schools throughout the pandemic.
- We were very happy to retain 350 out of 400 registered students in our move to online provision via Zoom, and to recruit more during the term, with a total of 378 by July 2020.
- We prioritised supporting tutors and ironing out any wrinkles in online provision for the first five weeks of the summer term, and pushed our concerts back to the second half of term.

Virtual concerts:

- 6th June Guitar Concert - guitar students, although no ensembles on Zoom.
- 13th June Soloists Concert - anyone grade 5 or above.
- 20th June Piano Concert - all piano students.
- 18th July YouTube Premiere Summer Concert - a virtual concert for all YMM ensembles, videos layered and put together by video editor Jess Dowse, audio edits by Daisy Coole and Tom Nettleship. This was a herculean effort, extremely heavy on the editing side, but provided an extreme/tremendous morale boost, some bursary donations through Just Giving and footage for our September promo and other publicity materials.
- Saturday 10.50am Cafe Concerts continued, hosted by Daisy Coole on Zoom and broadcast live on Facebook.
- Concerts unable to take place due to covid-19 restrictions: Bandstand "Picnic in the Park" at Hampstead Heath and "Jazz Tea On The Lawn" at Lauderdale House.

YMM would like to thank its incredible team of tutors who moved to provide quality, online tuition with a positive attitude, endless creativity and in the spirit of YMM, which is to say, together as a family.

TRUSTEES REPORT FOR THE YEAR ENDED 31st JULY 2020

Signed on behalf of the board of directors on 1 February 2021



ALISON CHANDLER

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YOUNG MUSIC MAKERS LONDON LIMITED

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts of the company for the year ended 31 July 2020, which are set out on pages 6 to 10

Respective Responsibilities of trustees and examiner

The Trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

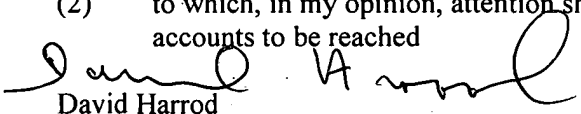
In connection with my examination, no matter has come to my attention;

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached


David Harrod
Harrod Neilson & Company
1c Oundle Avenue
Bushey
Herts WD23 4 QG

2 February 2021

YOUNG MUSIC MAKERS LONDON LIMITED**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2020**

	NOTE	Restricted £	Unrestricted £	Total £	2019 £
Income and Expenditure					
Income resources					
Activities in furtherance of the charity's objects					
Pupil fees and levies		-	225,456	225,456	213,801
Sale of concert tickets		-	-	-	2,629
Interest received		-	293	293	220
Donations		12,125	-	12,125	2,445
Sundry Income		<u>-</u>	<u>280</u>	<u>280</u>	<u>333</u>
Total incoming resources		<u>12,125</u>	<u>226,029</u>	<u>238,154</u>	<u>219,428</u>
Resources expended					
Charitable expenditure					
Activities in furtherance of the charity's Objects	6	5,899	197,562	203,461	189,051
Management and administration	6	<u>-</u>	<u>23,008</u>	<u>23,008</u>	<u>20,916</u>
Total resources expended	6	<u>5,899</u>	<u>220,570</u>	<u>226,469</u>	<u>209,967</u>
Net Income for the year		6,226	5,459	11,685	9,461
Funds brought forward at 1 August 2019		<u>-</u>	<u>57,706</u>	<u>57,706</u>	<u>48,245</u>
Funds carried forward at 31 July 2020		<u>£6,226</u>	<u>£63,165</u>	<u>£69,391</u>	<u>£57,706</u>

The notes on pages 8 to 9 form part of these accounts.

YOUNG MUSIC MAKERS LONDON LIMITED**BALANCE SHEET AT 31 JULY 2020**

	<u>NOTE</u>	2020	2019
		£	£
Fixed Assets			
Tangible fixed assets	3	9	14
Current Assets			
Fee Debtors		105	727
Cash at bank		<u>73,077</u>	<u>58,165</u>
		73,182	58,892
Creditors: Amounts falling due within one year			
Sundry Creditors		<u>3,800</u>	<u>1,200</u>
Net Current Assets		<u>69,382</u>	<u>57,692</u>
Total Assets less Current Liabilities		<u>£69,391</u>	<u>£57,706</u>
Funds			
Restricted	4	6,226	-
Unrestricted		<u>63,165</u>	<u>57,706</u>
		<u>£69,391</u>	<u>£57,706</u>

In the opinion of the directors, the company is entitled to the exemption under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of affairs of the company as at 31 July 2020 and of its profit or loss for the financial year in accordance with the requirements of Section 396 of the Companies Act 2006, and which otherwise comply with the requirements of that Act relating to accounts, so far as applicable to the company.

The financial statements, which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, were approved by the Board on 1 Feb. 2021 and signed on its behalf.


.....
KOULLIS KYRIACOU
TREASURER


.....
ALISON CHANDLER
CHAIR

The Notes on pages 8 to 9 form part of these accounts.

YOUNG MUSIC MAKERS LONDON LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2020

1. STATUS OF COMPANY

Young Music Makers London Limited is a company registered in England and Wales, limited by guarantee and not having a share capital. It is a registered charity and is not liable to direct UK taxation on its charitable activities.

2. ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities. Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

Pupil fees and levies are recognised in the Statement of Financial Activities in the period to which they relate.

Expenditure

Expenditure is allocated directly to either Direct Charitable Expenditure or Management and Administration wherever possible. Common costs are allocated on a basis which seems reasonable in accordance with the nature of the expense.

Direct Charitable Expenditure

Direct charitable expenditure represents expenditure directly on the organisation's charitable objectives of furthering childrens' musical education.

Management and Administration

Management and administration costs relate to the costs of complying with legal obligations or administering the organisation and dealing with the financial matters.

Depreciation

Fixed Assets acquired for the use of the charity are depreciated at rates calculated to write off their costs over the estimated useful lives. The rates applied are:

Office Equipment	25% on written down value
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Musical Instruments are written off to Income and expenditure in the year of purchase.

Fund Accounting

Unrestricted funds represent those monies available for use on the charity's objectives.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

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YOUNG MUSIC MAKERS LONDON LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2020 contd

2. TRUSTEES

No trustees received any remuneration or reimbursement of expenses incurred in the course of duties as trustees (2019- £Nil). The children of trustees attend classes on the same terms as all other children.

3. TANGIBLE FIXED ASSETS

	Office Equipment £
Cost	
At 1 st August 2019	1,948
Additions	<u>-</u>
At 31 st July 2020	<u>£1,948</u>
Depreciation	
At 1 st August 2019	1,934
Charge for the year	<u>5</u>
At 31 st July 2020	<u>£1,939</u>
Net Book Value	
At 31 st July 2020	£ <u>9</u>
At 31 st July 2019	£ <u>14</u>

4. PURPOSE OF RESTRICTED FUND

The purpose of the restricted fund is to provide bursaries to needy pupils.

5. AVERAGE NUMBER OF EMPLOYEES

The average number of persons employed by the company was 1 (2019-1)

YOUNG MUSIC MAKERS LONDON LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2020

6. ANALYSIS OF EXPENDITURE

	Direct Charitable £	Management & Administration £	Total £	2019 Total £
Tutors' fees	148,427	-	148,427	145,667
Printing, Postage & Stationery	308	307	615	1,640
Rent	9,925	-	9,925	16,500
Telephone	579	579	1,158	838
Insurance	1,936	-	1,936	1,841
Administration Fees	20,329	20,329	40,658	33,336
Health and Safety	-	-	-	775
Independent Examiners Fees	-	1,200	1,200	1,200
Concert expenses	6,686	-	6,686	1,925
Website & Marketing	125	-	125	112
Musical Instruments	980	-	980	4,070
Sundry Expenses	588	588	1,176	2,058
Depreciation	-	5	5	5
IT	3,457	-	3,457	-
Subscriptions	2,538	-	2,538	-
Training	1,684	-	1,684	-
Pupils fees (restricted fund)	<u>5,899</u>	<u>-</u>	<u>5,899</u>	<u>-</u>
	<u>£203,461</u>	<u>£23,008</u>	<u>£226,469</u>	<u>£209,967</u>