Registration number 898391

Halso Petroleum Limited

Abbreviated accounts

for the year ended 31 December 2002

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HARBEN BARKER

Chartered Accountants Business Advisers and Registered Auditors



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## Directors' report for the year ended 31 December 2002

The directors present their report and the accounts for the year ended 31 December 2002.

#### Principal activity and review of the business

The principal activity of the company is that of the selling and distribution of fuel oils.

#### Results and dividends

The results for the year are set out on page 3. An interim dividend of £5.87 per share was paid on 9 April 2003. The directors do not recommend payment of a final dividend.

#### Directors and their interests

The directors who served during the year and their interests in the company are as stated below:

	Ordi	Ordinary shares	
	31/12/02	31/12/01	
P A Osborn	4,999	-	
J R Cantrell	-	-	

### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that year. In preparing these the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Auditors

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that Harben Barker Limited be reappointed as auditors of the company will be put to the Annual General Meeting.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies.

This report was approved by the Board on 18 August 2003 and signed on its behalf by

G E McLoughlin - Secretary

GEM Hogh

## Auditors' report to Halso Petroleum Limited under Section 247B of the Companies Act 1985

We have examined the abbreviated accounts set out on pages 3 to 16 together with the financial statements of Halso Petroleum Limited for the year ended 31 December 2002 prepared under Section 226 of the Companies Act 1985.

### Respective responsibilities of directors and auditors

The directors are responsible for preparing abbreviated accounts in accordance with Section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with that provision and to report our opinion to you.

#### Basis of opinion

We have carried out the procedures we considered necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

#### **Opinion**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Companies Act 1985 in respect of the year ended 31 December 2002, and the abbreviated accounts on pages 3 to 16 are properly prepared in accordance with that provision.

Harben Barker Limited Chartered Accountants and Registered Auditors

18 August 2003

Drayton Court Drayton Road Solihull West Midlands B90 4NG

# Abbreviated profit and loss account for the year ended 31 December 2002

## Continuing operations

		2002	2001
	Notes	£	£
Gross profit		1,052,788	1,067,378
Distribution costs Administrative expenses		(383,940) (573,024)	(369,934) (606,560)
Operating profit	2	95,824	90,884
Other interest receivable and similar income Interest payable and similar charges	4 4	3,208 (17,140)	2,300 (16,922)
Profit on ordinary activities before taxation		81,892	76,262
Tax on profit on ordinary activities	6	(20,377)	(16,663)
Profit on ordinary activities after taxation		61,515	59,599
Dividends	7	(29,333)	-
Retained profit for the year		32,182	59,599
Retained profit brought forward		489,907	430,308
Retained profit carried forward		522,089	489,907

There are no recognised gains or losses other than the profit or loss for the above two financial years.

## Abbreviated balance sheet as at 31 December 2002

	2002		12	2001		
	Notes	£	£	£	£	
Fixed assets						
Tangible assets	8		542,162		552,630	
Investments	9		250		250	
			542,412		552,880	
Current assets						
Stocks	10	109,651		61,808		
Debtors	11	745,634		887,319		
Cash at bank and in hand		152,428		16,471		
		1,007,713		965,598		
Creditors: amounts falling						
due within one year	12	(882,321)		(801,820)		
Net current assets			125,392		163,778	
Total assets less current						
liabilities			667,804		716,658	
Creditors: amounts falling due after more than one year	13		(126,715)		(205,717)	
•			,		(200,/17)	
Provisions for liabilities						
and charges	14		(14,000)		(16,034)	
Net assets			527,089		494,907	
Capital and reserves						
Called up share capital	16		5,000		5,000	
Profit and loss account			522,089		489,907	
Equity shareholders' funds	17		527,089		494,907	

The abbreviated accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies .

The abbreviated accounts were approved by the Board on 18 August 2003 and signed on its behalf by

P A Osborn - Director

The notes on pages 6 to 16 form an integral part of these financial statements.

# Cash flow statement for the year ended 31 December 2002

		2002	2001
	Notes	£	£
Reconciliation of operating profit to net			
cash inflow from operating activities			
Operating profit		95,824	90,884
Depreciation less profit on disposal of tangible assets		98,541	103,459
(Increase) /decrease in stocks		(47,843)	7,809
Decrease in debtors		141,685	444,525
Increase /(decrease) in creditors		35,314	(153,827)
Net cash inflow from operating activities		323,521	492,850
Cash flow statement			
Net cash inflow from operating activities		323,521	492,850
Returns on investments and servicing of finance	20	(13,932)	(14,622)
Taxation	20	(6,557)	(6,807)
Capital expenditure	20	(88,073)	10,635
		214,959	482,056
Equity dividends paid		(29,333)	-
		185,626	482,056
Financing	20	(79,002)	(104,405)
Increase in cash in the year		106,624	377,651
Reconciliation of net cash flow to movement in net	funds (Note 21)		
Increase in cash in the year		106,624	377,651
Reduction in finance lease obligations due to instalmer	nts made	79,002	104,405
Change in net funds resulting from cash flows		185,626	482,056
New finance leases and hire purchase contracts		<u>-</u>	(282,028)
Movement in net funds in the year		185,626	200,028
Net borrowings less bank balances at 31 December	2001	(268,248)	(468,276)
Net borrowings less bank balances at 31 December	2002	(82,622)	(268,248)

## Notes to the abbreviated financial statements for the year ended 31 December 2002

#### 1. Accounting policies

### 1.1. Accounting convention

The accounts are prepared under the historical cost convention.

#### 1.2. Turnover

Turnover represents the total invoice value, after deducting trade discounts and value added tax, of sales made during the year.

### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Freehold land

- Nil

Freehold buildings

- Straight line over fifty years

Plant and machinery

20% Straight Line

Fixtures, fittings

and equipment

16.67% Straight Line

Motor vehicles

- 20% and 25% Straight Line

## 1.4. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

### 1.5. Investments

Fixed asset investments are stated at cost less provision for diminution in value.

#### 1.6. Stock

Stock is valued at the lower of cost and net realisable value.

#### 1.7. Deferred taxation

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes except to the extent that the directors consider that a liability to taxation is unlikely to materialise.

# Notes to the abbreviated financial statements for the year ended 31 December 2002

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2.	Operating profit	2002 £	2001 £
	Depreciation and other amounts written off tangible assets	123,703	118,389
	Remediation work at Ashbourne depot	22,574	94,001
	Operating lease rentals		
	- Motor vehicles	-	1,440
	- Land and buildings	1,500	1,500
	Auditors' remuneration	5,250	4,800
	and after crediting:		
	Profit on disposal of tangible fixed assets	25,162	14,930
3.	Interest receivable and similar income	2002	2001
		£	£
	Bank interest	1,157	2,298
	Other interest	2,051	2
		3,208	2,300
			<del></del>
4.	Interest payable and similar charges	2002	2001
		£	£
	On bank loans and overdrafts	808	1,125
	Hire purchase interest	16,332	15,761
	On overdue tax		36
		17,140	16,922

# Notes to the abbreviated financial statements for the year ended 31 December 2002

..... continued

## 5. Employees

	Number of employees The average monthly numbers of employees (including the directors) during the year were:	2002	2001
	Drivers and mechanics staff	9	10
	Office and management staff	3	4
	Administration staff	7	6
		19	20
	Employment costs	2002	2001
		£	£
	Wages and salaries	431,447	382,793
	Social security costs	39,776	35,760
		471,223	418,553
5.1.	Directors' emoluments	2002 £	2001 £
	Remuneration and other emoluments	78,405	109,521
6.	Taxation	2002 £	2001 £
	UK current year taxation		
	UK corporation tax Transfer from deferred taxation	17,272	6,559
	Transfer from deferred taxation	(2,034)	9,495
		15,238	16,054
	Prior years		•
	UK corporation tax	5,139	609
		20,377	16,663

# Notes to the abbreviated financial statements for the year ended 31 December 2002

..... continued

7.	Dividends				2002 £	2001 £
	Dividends on equity shares:					
	Ordinary shares - interim paid			=	29,333	-
8.	Tangible fixed assets	Land and buildings freehold £	Plant and machinery £	-	Motor vehicles	Total
	Cost					
	At 31 December 2001	181,928	92,445	60,605	557,672	892,650
	Additions	-	9,179	46,680	62,719	118,578
	Disposals	-	(2,300	-	(50,534)	(52,834)
	At 31 December 2002	181,928	99,324	107,285	569,857	958,394
	Depreciation					
	At 31 December 2001	17,906	87,794	4 26,523	207,797	340,020
	On disposals	•	(1,548	8) -	(45,943)	(47,491)
	Charge for the year	1,920	2,83	8 14,538	104,407	123,703
	At 31 December 2002	19,826	89,08	4 41,061	266,261	416,232
	Net book values					
	At 31 December 2002	162,102	10,24	0 66,224	303,596	542,162
	At 31 December 2001	164,022	2 4,65	1 34,082	349,875	552,630

Included above are assets held under finance leases or hire purchase contracts as follows:

	2002		2001	
Asset description	Net book value	Depreciation charge	Net book value	Depreciation charge
Asset description	£	£	£	£
Motor vehicles	227,557	72,248	320,069	70,783

# Notes to the abbreviated financial statements for the year ended 31 December 2002

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9.	Fixed asset investments	Listed investments £	Total £
	Cost		
	At 31 December 2001		
	At 31 December 2002	250	250
	Net book values		
	At 31 December 2002	250	250
	At 31 December 2001	250	250
10.	Stocks	2002	2001
		£	£
	Raw materials and consumables	109,651	61,808

# Notes to the abbreviated financial statements for the year ended 31 December 2002

..... continued

11.	Debtors	2002 £	2001 £
	Trade debtors	680,255	806,696
	Other debtors	37,126	55,093
	Prepayments and accrued income	28,253	25,530
		745,634	887,319

Other debtors included loans made to persons associated with directors of the company as follows:

- a) S E Osborn (sister of P A Osborn director) £Nil (2001 £6,838). The highest amount outstanding during the year was £77,269. Interest has been charged equal to bank rate plus interest as directed by the company secretary.
- b) S R Cantrell (wife of J R Cantrell director) £23,846 (2001 £27,800). A loan of £29,000 was made during 2001 to be repaid by monthly instalments of £400 and the balance within four years, plus interest accrued equal to bank rate plus interest as directed by the company secretary.

Debtors are receivable as follows;	£
within one year	726,588
after more than one year	19,046
	745,634

# Notes to the abbreviated financial statements for the year ended 31 December 2002

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12.	Creditors: amounts falling due	2002	2001
	within one year	£	£
	Net obligations under finance leases		
	and hire purchase contracts	79,002	79,002
	Trade creditors	724,180	698,393
	Corporation tax	22,413	6,559
	Other taxes and social security costs	11,182	12,507
	Directors' accounts	307	559
	Accruals and deferred income	15,904	4,800
	Proposed dividend	29,333	-
		882,321	801,820

The company's bank overdraft facility is secured by a mortgage debenture dated 18 July 2000.

13.	Creditors: amounts falling due after more than one year	2002 €	2001 £
	Net obligations under finance leases		
	and hire purchase contracts	126,715	205,717
	Net obligations under finance leases		
	and hire purchase contracts		
	Repayable within one year	79,002	79,002
	Repayable between one and five years	126,715	205,717
		205,717	284,719

# Notes to the abbreviated financial statements for the year ended 31 December 2002

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## 14 Provisions for liabilities and charges

	Deferred taxation	Total
	(Note 15)	
	£	£
At 31 December 2001	16,034	16,034
Movements in the year	2,034	2,034
At 31 December 2002	14,000	14,000

## 15. Deferred taxation

Deferred tax is analysed over the following timing differences:

	No	ot		
	provided		Provided	
	2002	2001	2002	2001
	£	£	£	£
Accelerated capital allowances	-		14,000	16,034
Movements on the provision for deferred taxat	ion are:			
			2002	2001
			£	£
At 31 December 2001			16,034	6,539
Transferred to profit and				
loss account			(2,034)	9,495
At 31 December 2002			14,000	16,034

# Notes to the abbreviated financial statements for the year ended 31 December 2002

..... continued

16.	Share capital	2002 £	2001 £
	Authorised equity		
	5,000 Ordinary shares of 1 each	5,000	5,000
	Allotted, called up and fully paid equity		
	5,000 Ordinary shares of 1 each	5,000	5,000
17,	Reconciliation of movements in shareholders' funds	2002	2001
	Accordination of movements in shareholders funds	£	£
	Profit for the year	61,515	59,599
	Dividends	(29,333)	-
		32,182	59,599
	Opening shareholders' funds	494,907	435,308
	Closing shareholders' funds	527,089	494,907
18.	Capital commitments	2002 £	2001 £
	Details of capital commitments at the accounting date are as follows:		
	Contracted for but not provided in		
	the financial statements	<del>-</del>	34,630

## Notes to the abbreviated financial statements for the year ended 31 December 2002

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## 19. Related party transactions

During the financial year, Halso Petroleum Limited traded with Spacespeedy Limited, a private company registered in England & Wales and a company in which P A Osborn is a director and shareholder. All of the following transactions were carried out at arm's length.

£

Amounts due from Spacespeedy Limited at 31 December 2002	43,831
Sales to Spacespeedy Limited during the year ended 31 December 2002	298,162
Purchases from Spacespeedy Limited during the year ended 31 December 2002	37,968

During the financial year Halso Petroleum Limited also traded with Halso Heating Maintenance Limited, a private company registered in England & Wales and a company in which P A Osborn is a director and shareholder. All of the following transactions were carried out at arm's length.

	t
Amounts due from Halso Heating Maintenance Limited at 31 December 2002	5,636
Sales to Halso Heating Maintenance Limited during the year ended 31 December 2002	21,994
Purchases from Halso Heating Maintenance Limited during the year ended 31 December 2002	10,824

## Notes to the abbreviated financial statements for the year ended 31 December 2002

<b></b>	 continued

## 20. Gross cash flows

21.

		2002 £	2001 £
Returns on investments and servicing of finance			
Interest received		3,208	2,300
Interest paid		(17,140)	(16,922)
		(13,932)	(14,622)
Taxation			
Corporation tax paid		(6,557)	(6,807)
Capital expenditure			
Payments to acquire tangible assets		(118,578)	(11,192)
Receipts from sales of tangible assets		30,505	21,827
		(88,073)	10,635
Financing			
Capital element of finance leases and hire purchase contracts		(79,002)	(104,405)
Analysis of changes in net funds			
,	Opening	Cash	Closing
	balance	flows	balance
	£	£	£
Cash at bank and in hand	16,471	135,957	152,428
Finance leases and hire purchase contracts	(284,719)	79,002	(205,717)
Net funds	(268,248)	214,959	(53,289)