

# ROGER SUTTON & CO

*Chartered Accountants*

## **TOPTERM INVESTMENTS LIMITED**

### **FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH, 2004**

Company Registration Number - 890714



Chartered Accountants and Registered Auditors

79 High Street Teddington Middlesex TW11 8HG

# **TOPTERM INVESTMENTS LIMITED**

## **REPORT AND FINANCIAL STATEMENTS 2004**

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# TOPTERM INVESTMENTS LIMITED

## DIRECTORS' REPORT

The directors present their annual report and financial statements for the year ended 31 March 2004.

### DIRECTORS' REPORT - ACCOUNTS FOR MEMBERS

This report has been prepared in accordance with the special provisions relating to small companies under section 246 of the Companies Act 1985.

### ACTIVITIES

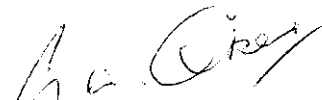
The company's principal activity is that of property investment.

### DIRECTORS AND THEIR INTERESTS

The directors who served throughout the year, together with their interests in the share capital of the company, are as follows:

	Ordinary shares	
	As at 31 March 2004 No.	As at 1 April 2003 No.
G A Coker	2,000	2,000
J Coker	2,000	2,000

Approved by the Board of Directors  
and signed on behalf of the Board



G A Coker  
Director

31 December 2004

# **INDEPENDENT ACCOUNTANTS' REPORT ON THE UNAUDITED ACCOUNTS TO THE DIRECTORS OF TOPTERM INVESTMENTS LIMITED**

As described on the balance sheet, you are responsible for the preparation of the accounts for the year ended 31 March 2004, comprising the profit and loss account, the balance sheet and the related notes 1 to 11, and you consider that the company is exempt from an audit. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

**Roger Sutton & Co.**

Chartered Accountants

79 High Street, Teddington

24 January 2005

# TOPTERM INVESTMENTS LIMITED

## PROFIT AND LOSS ACCOUNT Year ended 31 March 2004

	Note	2004 £	2003 £
<b>TURNOVER</b>		37,672	37,005
Administrative expenses		(23,788)	(34,983)
Exceptional other operating income	2	-	335,000
Net operating expenses		(23,788)	300,017
<b>OPERATING PROFIT/(LOSS)</b>	4	13,884	337,022
Interest receivable and similar income		4,278	4,125
<b>PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		18,162	341,147
Tax on profit/(loss) on ordinary activities	6	(1,804)	(77,829)
<b>PROFIT/(LOSS) FOR THE FINANCIAL YEAR</b>		16,358	263,318
Dividends	7	(40,000)	(26,400)
<b>RETAINED LOSS FOR THE FINANCIAL YEAR</b>		(23,642)	236,918
Retained profit brought forward		252,586	15,668
<b>Retained profit/(accumulated losses) carried forward</b>		228,944	252,586

# TOPTERM INVESTMENTS LIMITED

## BALANCE SHEET 31 March 2004

	Note	2004 £	2003 £
<b>FIXED ASSETS</b>			
Tangible assets	8	509,698	365,278
<b>CURRENT ASSETS</b>			
Debtors	9	7,271	11,267
Cash at bank and in hand		11,277	270,209
		18,548	281,476
<b>CREDITORS: amounts falling due within one year</b>	10	(4,670)	(100,165)
<b>NET CURRENT ASSETS</b>		13,878	181,311
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		523,576	546,589
<b>CAPITAL AND RESERVES</b>			
Called up share capital	11	4,000	4,000
Revaluation reserve account		290,003	290,003
Profit and loss account		229,573	252,586
<b>TOTAL EQUITY SHAREHOLDERS' FUNDS</b>		523,576	546,589

These accounts have been prepared in accordance with the special provisions relating to small companies under section 246 of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

These accounts have not been audited because the company is entitled to an exemption provided by section 249A(1) of the Companies Act 1985 and its members have not required the company to obtain an audit of these accounts in accordance with section 249B(2).

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records that comply with section 221 of the Companies Act 1985. The directors also acknowledge their responsibilities for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with section 226 of the Companies Act 1985, and which otherwise comply with the requirements of that Act relating to accounts, so far as applicable to the company.

These financial statements were approved by the Directors on 31 December 2004 and we confirm that we have made available all relevant records and information for their preparation.

Signed on behalf of the Board of Directors



G Coker  
Director

# TOPTERM INVESTMENTS LIMITED

## NOTES TO THE ACCOUNTS Year ended 31 March 2004

### 1 ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

#### Accounting convention

The financial statements are prepared under the historical cost convention.

#### Turnover

Turnover is derived from rental income received from the investment properties held and is entirely attributable to the UK.

#### Tangible fixed assets

Depreciation is provided on cost in equal annual instalments over the estimated useful lives of the assets. The rates of depreciation are as follows:

Freehold investment properties	Not depreciated
Fixtures & fittings	25% reducing balance

Not depreciating freehold investment properties is a departure from the requirements of the Companies Act 1985 to depreciate all fixed assets with a limited useful life. The directors believe the departure is necessary for the accounts to give a true and fair view.

#### Deferred taxation

Deferred taxation is provided in full on timing differences which result in an obligation at the balance sheet date, to pay more tax, or a right to pay less tax, at a future date, at rates expected to apply when they crystallise based on current tax rates and law. Timing differences arise from the inclusion of items of income and expenditure in taxation computations in periods different from those in which they are included in financial statements. Deferred tax is not provided on timing differences arising from the revaluation of fixed assets where there is no commitment to sell the asset. Deferred tax assets are recognised to the extent that it is regarded as more likely than not that they will be recovered. Deferred tax assets and liabilities are not discounted.

### 2 NON-OPERATING EXCEPTIONAL ITEM

	2004 £	2003 £
Exceptional other operating income		
Profit on disposal of investment property	-	335,000

### 3 INFORMATION REGARDING DIRECTORS

No director received any emoluments in the two years ended 31 March 2004 and 31 March 2003.

# TOPTERM INVESTMENTS LIMITED

## NOTES TO THE ACCOUNTS Year ended 31 March 2004

### 4 OPERATING PROFIT

	2004 £	2003 £
<b>Operating profit is after charging:</b>		
Depreciation	1,926	2,335

### 5 INVESTMENT INCOME

### 6 TAX ON PROFIT/(LOSS) ON ORDINARY ACTIVITIES

#### Tax charge for the year

	2004 £	2003 £
<i>Current taxation</i>		
United Kingdom corporation tax at 20%	1,804	77,829

### 7 DIVIDENDS

	2004 £	2003 £
<b>Ordinary shares</b>		
Interim paid - £10.00 per Ordinary share (2003 - £1.60 per Ordinary share)	40,000	6,400
Final proposed nil (2003 - £5.00 per Ordinary share)	-	20,000
	40,000	26,400
<b>Analysis of dividends:</b>		
Equity shareholders	12,000	12,000



# TOPTERM INVESTMENTS LIMITED

## NOTES TO THE ACCOUNTS Year ended 31 March 2004

### 8 TANGIBLE FIXED ASSETS

	Freehold investment properties £	Fixtures & fittings £	Total £
<b>Cost</b>			
At 1 April 2003	358,271	21,840	380,111
Additions in year	145,647	699	146,346
	<hr/>	<hr/>	<hr/>
At 31 March 2004	503,918	22,539	526,457
	<hr/>	<hr/>	<hr/>
<b>Accumulated depreciation</b>			
At 1 April 2003	-	14,833	14,833
Charge in year	-	1,926	1,926
	<hr/>	<hr/>	<hr/>
At 31 March 2004	-	16,759	16,759
	<hr/>	<hr/>	<hr/>
<b>Net book value</b>			
At 31 March 2004	503,918	5,780	509,698
	<hr/>	<hr/>	<hr/>
At 31 March 2003	358,271	7,007	365,278
	<hr/>	<hr/>	<hr/>

The open market value of the properties was determined by Mr I Melville FRICS in August 1995. The historical cost of the land and buildings is £11,997 [2002: £14,997].

### 9 DEBTORS

	2004 £	2003 £
Prepayments	289	143
Other debtors	6,982	11,124
	<hr/>	<hr/>
	7,271	11,267
	<hr/>	<hr/>

All amounts are due within one year.

Other debtors includes £11,124 [2002: £2,926] owed by a director, Mr G Coker. The maximum amount outstanding during the year was £11,724.

# TOPTERM INVESTMENTS LIMITED

## NOTES TO THE ACCOUNTS Year ended 31 March 2004

### 10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2004 £	2003 £
Corporation tax	1,789	77,829
Other creditors	2,881	2,336
Proposed dividend	-	20,000
	<u>4,670</u>	<u>100,165</u>

### 11 CALLED UP SHARE CAPITAL

	2004 £	2003 £
<b>Authorised</b>		
5,000 Ordinary shares of £1.00 each	<u>5,000</u>	<u>5,000</u>
<b>Called up, allotted and fully paid</b>		
4,000 Ordinary shares of £1.00 each	<u>4,000</u>	<u>4,000</u>