



Companies House

— for the record —

Company Name

MENCAP LIMITED

750745/15

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# 363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

Company Type

**Private Company Limited By Shares**

Company Number

**889191**

Information extracted from Companies House records on 25th July 2003

## Section 1: Company details



A06 COMPANIES HOUSE \*AFH52089\* 0477 10/09/03

Ref: 889191/06/19

### Current details

### Amended details

> Registered Office Address  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**117-123 Golden Lane  
London EC1Y 0RT**

Address

UK Postcode - - - - -

> Register of Members  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Address where the Register is held  
At Registered Office**

Address

UK Postcode - - - - -

> Register of Debenture Holders  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

**Not Applicable**

Address

UK Postcode - - - - -

> Principal Business Activities  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

SIC Code	Description
<b>5247</b>	<b>Retail books, newspapers etc</b>

SIC CODE	Description
- - - - -	- - - - -
- - - - -	- - - - -
- - - - -	- - - - -
- - - - -	- - - - -
- - - - -	- - - - -
- - - - -	- - - - -
- - - - -	- - - - -
- - - - -	- - - - -
- - - - -	- - - - -

> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.

	Current details	Amended details
<p><b>&gt; Company Secretary</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Company Secretary must be notified on form 288.</p>	<p><b>Name</b> David James LAWRENCE</p> <p><b>Address</b> 181 Lauderdale Tower London EC2Y 8BY</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date David James LAWRENCE ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _</p>
<p><b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288.</p>	<p><b>Name</b> Andrew Michael Studdert DYCKHOFF</p> <p><b>Address</b> Pilgrims Farm Smallgains Lane Stock Ingatstone Essex CM4 9PR</p> <p><b>Date of birth</b> 05/01/1960</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Finance Director</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Andrew Michael Studdert DYCKHOFF ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

Current details	Amended details
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**> Director**  
 If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

**Name**  
 Stuart KELLY

**Address**  
 43 Croydon Road  
 London  
 SE20 7TJ

**Name**  
 \_\_\_\_\_

Tick this box if this address is a service  
 \_\_\_\_\_ address for the beneficiary of a  
 Confidentiality Order granted under section 723B  
 of the Companies Act 1985.

**Address**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Date of birth** 20/01/1957

**Nationality** British

**Occupation** Development Manager

UK Postcode \_\_\_\_\_

Date of birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Date Stuart KELLY ceased to be  
 director (if applicable)  
 \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

*Particulars of a new Director must be notified on form 288.*

**> Director**  
 If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

**Name**  
 David James LAWRENCE

**Address**  
 181 Lauderdale Tower  
 London  
 EC2Y 8BY

**Name**  
 \_\_\_\_\_

Tick this box if this address is a service  
 \_\_\_\_\_ address for the beneficiary of a  
 Confidentiality Order granted under section 723B  
 of the Companies Act 1985.

**Address**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Date of birth** 08/03/1952

**Nationality** British

**Occupation** Director Of Finance

UK Postcode \_\_\_\_\_

Date of birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Date David James LAWRENCE ceased to be  
 director (if applicable)  
 \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

*Particulars of a new Director must be notified on form 288.*

	Current details	Amended details
<p><b>&gt; Director</b></p> <p>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288.</p>	<p><b>Name</b> David Ronald NORGROVE</p> <p><b>Address</b> 31 Huddleston Road London N7 0AD</p> <p><b>Date of birth</b> 23/01/1948</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Retail</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>UK Postcode _____</p> <p>Date of birth ____ / ____ / ____</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change ____ / ____ / ____</p> <p>Date David Ronald NORGROVE ceased to be director (if applicable) 16, 12, 2002</p>
<p><b>&gt; Director</b></p> <p>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288.</p>	<p><b>Name</b> David Michael SCOTT RALPHS</p> <p><b>Address</b> 1 Crescent Wood Road London SE26 6RT</p> <p><b>Date of birth</b> 27/02/1958</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Director</p>	<p><b>Name</b></p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p><b>Address</b></p> <p>UK Postcode _____</p> <p>Date of birth ____ / ____ / ____</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change ____ / ____ / ____</p> <p>Date David Michael SCOTT RALPHS ceased to be director (if applicable) 20, 06, 2003</p>

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> Ordinary  <b>Nominal value of each share</b> £1.00  <b>Number of shares issued</b> 2  <b>Aggregate Nominal Value of issued shares</b> £2.00	<b>Class of share</b> _____  <b>Nominal value of each share</b> _____  <b>Number of shares issued</b> _____  <b>Aggregate Nominal Value of issued shares</b> _____
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> 2  <b>Total Nominal value of shares issued</b> £2.00	<b>Total number of shares issued</b> _____  <b>Total Nominal value of shares issued</b> _____

**List of past and present members** *(Tick appropriate box)*

> Please complete the required information on the attached schedules or in another format agreed by Companies House.

- There were no changes during the period  
 A list of changes is enclosed  
 A full list of members is enclosed

**The last full list of members was received on: 17/08/2000**  
**A full list of members is required with this annual return**

**> REMEMBER:**

**Changes** to shareholder particulars or details of shares transferred to be **completed each year**  
 A full list of shareholders is required with the first and every third Annual Return thereafter  
 List shareholders in alphabetical order or provide an index  
 List joint shareholders consecutively

> At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or by ringing 0870 3333636.

**Section 4: Details of Current Shareholders**

- > Please fill in the details of any persons or corporate bodies who are shareholders at the date of this return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please use Section 4B to give details of any persons or corporate bodies who have ceased to be shareholders since the last annual return or, in the case of a first return, since the incorporation of the company.
- > Please copy this page if there is not enough space to enter all the company's current shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name <u>ROYAL MENCAP SOCIETY</u> Address <u>123 GOLDEN LANE</u> <u>LONDON</u> UK Postcode <u>EC1Y 0RT</u>	TWO (2)  ORDINARY		
Name _____ Address _____ _____ _____ UK Postcode - - - - -			
Name _____ Address _____ _____ _____ UK Postcode - - - - -			
Name _____ Address _____ _____ _____ UK Postcode - - - - -			





**Companies House**  
— for the record —

# 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

## 1. Declaration

I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

DJL

(Director / Secretary)

Date

8, 09, 2003

*This date must not be earlier than the return date at 2 below*

### What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

## 2. Date of this return

This AR is made up to **17/8/2003**

If you are making this return up to an earlier date, please give the date here

— / — / —

*Note: The form must be delivered to CH within 28 days of this date*

## 3. Date of next return

If you wish to change your next return to a date earlier than **17th August 2004** please give the new date here:

— / — / —

## 4. Where to send this form

Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

## Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

Telephone number *inc code*

\_\_\_\_\_

\_\_\_\_\_

Address

DX number *if applicable*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DX exchange

Postcode

\_\_\_\_\_