# **DIRECTORS' REPORT**

# AND FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 1996

CLARK WHITEHILL
Chartered Accountants
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# JAQUETS COURT RESIDENTS ASSOCIATION LIMITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996

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# **DIRECTORS' REPORT**

# FOR THE YEAR ENDED 31 DECEMBER 1996

The directors present their annual report and financial statements for the year ended 31 December 1996.

### PRINCIPAL ACTIVITIES

The principal activities of the company are the management and maintenance of Jaquets Court, North Cray Road, Bexley, Kent.

### **RESULTS**

The results for the year are shown in the profit and loss account on page 4.

### **DIRECTORS**

The directors and their interests in the share capital of the company during the year were as follows:-

	Ordinary shares of £1 each		
	<u>31 December 1996</u>	31 December 1995	
Mrs E Ludwick	1	1	
M Frost	1	1	
P Wallhead (resigned 1/4/96)	•	1	
S.Elliott (appointed 1/4/96)	1	-	

Mrs M Lobo continues to act as secretary.

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### **AUDITORS**

The auditors Clark Whitehill will retire at the forthcoming Annual General Meeting and offer themselves for reappointment.

By Order of the Board

MRS M LOBO Secretary

# JAQUETS COURT RESIDENTS ASSOCIATION LIMITED STATEMENT OF DIRECTORS' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 1996

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the company's state of affairs at the end of the year and of its profit or loss for that period. In preparing those financial statements the directors are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

# REPORT OF THE AUDITORS TO THE SHAREHOLDERS OF

# JAQUETS COURT RESIDENTS ASSOCIATION LIMITED

We have audited the financial statements on pages 4 to 7 which have been prepared under the accounting policies set out on page 6.

# RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion to you.

### BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the financial statements.

### **UNQUALIFIED OPINION**

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31 December 1996 and of its surplus for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.

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CLARK WHITEHILL
Chartered Accountants and

**Registered Auditor** 

# PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED 31 DECEMBER 1996

	<u>Notes</u>	1996 £	1995 &
TURNOVER	2	10,080	10,080
Administration expenses		8,191	9,755
Interest receivable		37	37
SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION	3	1,926	362
Tax on surplus on ordinary activities	4	9	9
RETAINED SURPLUS FOR THE YEAR		1,917	353
Retained surplus brought forward		172	(181)
RETAINED SURPLUS CARRIED FORWARD		£2,089	£ 172

The Profit and Loss Account contains all the gains and losses recognised in the current and preceding year.

The notes on pages 6 and 7 form part of these financial statements.

# **BALANCE SHEET**

# 31 DECEMBER 1996

	<u>Notes</u>	<u>1996</u> &	1995 £
CURRENT ASSETS			
Debtors	6	107	93
Cash at bank - current account		1,222	541
- deposit account		2,499	561
		3,828	1,195
CREDITORS: amounts falling due within one year			
Corporation tax		9	9
Accruals		1,715	999
			<del></del>
NET ASSETS		£2,104	£187
			_
CAPITAL AND RESERVES			
Called up share capital	7	15	15
Profit and loss account	8	2,089	172
SHAREHOLDERS' FUNDS	8	£2,104	£187

Approved by the Board on H May 1997 and signed on its behalf by:

MRS E LUDWICK

- DIRECTOR

2. A. Ludwick

The notes on pages 6 and 7 form part of these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 1996

# 1. ACCOUNTING POLICIES

# a) BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards.

### 2. TURNOVER

Turnover comprises members contributions to the residents association.

# 3. SURPLUS ON ORDINARY ACTIVITIES

•		1996	1995
	This is stated after charging:-	1770	<u> 1775</u>
	Auditors remuneration	£529	£499
			_

# 4. TAX ON SURPLUS ON ORDINARY ACTIVITIES

	<u>1996</u>	<u>1995</u>
Based on interest received for the year: Corporation tax at 24.25% (1995 - 25%)	£ 9	<b>£</b> 9

# 5. STAFF COSTS

The directors were the only staff during the year. They received no remuneration.

The average number of employees during the year was 4 (1995 - 5).

### 6. DEBTORS

•	DEBIORS	<u>1996</u>	<u>1995</u>
	Prepayments	£107	£93

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# FOR THE YEAR ENDED 31 DECEMBER 1996

7.	SHARE CAPITAL		<u>1996</u>	<u>1995</u>
	Authorised Ordinary shares of £1 each		£100	£100
	Allotted issued and fully paid Ordinary shares of £1 each		£15	£15
8.	SHAREHOLDERS' FUNDS	<u>Share</u> <u>capital</u> &	Profit and loss account	Total &
	Balance at 1 January 1995 Surplus for the year	15 -	(181) 353	(166) 353
	Balance at 31 December 1995 Surplus for the year	15 - 	172 1,917	187 1,917
	Balance at 31 December 1996	£15	£2,089	£2,104

# MAINTENANCE ACCOUNT

FOR THE YEAR	RENDED 31	<b>DECEMBER 199</b>	6

FOR THE YEAR ENDED 31 DECEMBER 1996		
	<u> 1996</u>	<u> 1995</u>
	£	£
RECEIPTS		
Members' contributions	10,080	10,080
Bank interest	37	37
	10,117	10,117
PAYMENTS		
Ground rent	180	180
Electricity	(29)	94
Legal and professional	18	18
Cleaning	1,420	1,340
Gardens	1,452	1,420
Audit fee	52 <del>9</del>	499
Insurance	2,251	2,312
Miscellaneous	146	110
Bank charges	169	194
Stationery	47	16
Satellite distribution network	192	-
Ranch fencing replacement	834	-
Interior redecoration	982	
External renovations	-	3,572
	8,191	9,755
	1,926	362
Provision for corporation tax (note 4)	9	9
		<del></del>
SURPLUS FOR THE YEAR	£1,917	£ 353