## ROSEBERY COURT (CHESSINGTON) MAINTENANCE LIMITED

## (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2008



## PB ASSOCIATES CHARTERED ACCOUNTANTS

2 Castle Business Village Station Road HAMPTON Middlesex TW12 2BX

1 April 2009

## ROSEBERY COURT (CHESSINGTON) MAINTENANCE LIMITED (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

### REPORT OF THE DIRECTORS

The Directors present their Report and the Financial Statements for the year ended 31 October 2008.

### PRINCIPAL ACTIVITY

The principal activity is to supervise the management of the property at Rosebery Court for the mutual benefit of the Leaseholders.

### RESULTS

RESOLIS	2008	2007
Surplus for the year	3,596	1,836
Transfer to Provision - General Maintenance	£3,596	£1,836

### **DIRECTORS**

The following persons served as Directors during the year:

M J G Creffield

L Stratten

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

### BY ORDER OF THE BOARD

JUDITH CATHARINE JONES SECRETARY

REGISTERED OFFICE

160 Hook Road Surbiton Surrey KT6 5BZ

1 April 2009

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2008

INCOME	NOTE		2008		2007
Ground Rent and Maintenance Contributions	S	10,080		10,080	
Other Income - Interest - Corporation Tax	(5)	123		90	
			10,203		10,170
EXPENDITURE					
Rent Charge		180		180	
Maintenance of Property	(6)	4,157		5,918	
Administrative Costs	(7)	2,270		2,236	
			6,607		8,334
OPERATING SURPLUS ON ORDINARY ACTIVITIES			3,596		1,836
TRANSFER TO PROVISION					
General Maintenance	(4)		£3,596		£1,836

### **BALANCE SHEET AT 31 OCTOBER 2008**

	NOTE		2008		2007
FIXED ASSETS					
TANGIBLE FIXED ASSETS Plant and Machinery At Written Down Value			2		2
CURRENT ASSETS Debtors Cash at Bank	(2)	1,425 6,135 7,560		943 3,001 3,944	
CREDITORS - due within one year	(3)	607		587	
NET CURRENT ASSETS			6,953		3,357
TOTAL ASSETS LESS CURRENT LIABILITIES			6,955		3,359
PROVISION FOR LIABILITIES General Maintenance	(4)		6,955		3,359
NET ASSETS			£NIL		£NIL

The Company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 October 2008.

The Members have not required the Company to obtain an audit of its financial statements for the year ended 31 October 2008 in accordance with Section 249B(2) of the Companies Act 1985.

The Directors acknowledge their responsibilities for:

- (a) ensuring that the Company keeps proper accounting records which comply with Section 221 of the Companies Act 1985, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the Company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

MICHAEL CREFFIELD - DIRECTOR

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2008

#### 1. ACCOUNTING POLICIES

The principal accounting policies which are adopted in the preparation of the Company's Accounts are as follows:

### **Accounting Convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

2)	DEBTORS AND PREPAYMENTS	2008	2007
	Maintenance Contributions	511	21
	Insurance	914	922
		£1,425	£943
		=====	
3)	CREDITORS - amounts falling due within one year		
	Agent's Fees	141	141
	Accountancy Fee	431	411
	Electricity	35	35
	·		
		£607	£587
			=

4)	PROVISION FOR LIABILITIES	General Maintenance
	At 1 November 2007	3,359
	Transfer from Revenue Account	3,596
	At 31 October 2008	£6,955

### 5) TAXATION

The Company is a mutual trading Company within the definition of Section 486 I.C.T.A. 1988. There is no liability to tax on income other than investment income which is charged to Corporation Tax at a rate of 20%/21%. However, HM Revenue & Customs have agreed to treat the Company as dormant for taxation purposes and, accordingly, the provision for taxation is £NIL (2007 - £NIL).

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2008 (continued)

6)	MAINTENANCE OF PROPERTY	2008	2007
	Tree Surgery	-	165
	Gardening	2,090	2,537
	Electricity	184	176
	Repairs and General Maintenance	308	1,309
	Insurance	1,575	1,590
	Fire Safety Risk Assessment	-	141
	•	****	
		£4,157	£5,918
		<u></u>	
7)	ADMINISTRATIVE COSTS		
	Accountancy Fee	431	411
	Managing Agents' Fees	1,692	1,692
	Bank Charges	87	88
	Sundry Expenses	60	45
		£2,270	£2,236
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### 8) TRANSACTIONS WITH RELATED PARTIES

In common with other members, each Director is a lessee of Rosebery Court and a contributor to the running costs of the company.

ACCOUNTANTS REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF ROSEBERY COURT (CHESSINGTON) MAINTENANCE LIMITED

In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the Profit and Loss Account, the Balance Sheet and related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet for the year ended 31 October 2008 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

2 CASTLE BUSINESS VILLAGE STATION ROAD, HAMPTON MIDDLESEX TW12 2BX PB ASSOCIATES CHARTERED ACCOUNTANTS