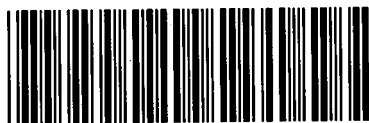


# Companies House

**EWELL CASTLE SCHOOL**

**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2018**

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COMPANIES HOUSE

## **EWELL CASTLE SCHOOL**

### **REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2018**

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\*These pages do not form part of the statutory accounts of the Company.

Company Registration Number:	788782
Registered Charity Number:	312079
Registered Office:	Church Street Ewell Surrey KT17 2AW

**EWELL CASTLE SCHOOL  
A COMPANY LIMITED BY GUARANTEE**

**KEY PERSONNEL AND PROFESSIONAL ADVISERS**

Principal: P. Harris, MSc BSc PGCE NPQH

Deputy Head of Senior School: J Hepworth, BA QTS

Head of Prep School: Ms S Bradshaw, BEd

Company Secretary: Ms J Abraham, BSc FCCA

Auditors: BGM Helmores Limited

Bankers: Barclays Bank PLC

Solicitors: A.J. Lutley  
DMH Stallard LLP

**EWELL CASTLE SCHOOL****REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 31 AUGUST 2018**

The Governors present their annual report and the audited financial statements of the company for the year ended 31 August 2018.

The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and United Kingdom Generally Accepted Accounting Practice including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

**Organisational structure and relationships**

Ewell Castle School was established in 1926 and was incorporated on 22 January 1964 as a company limited by guarantee. It is governed by its Memorandum and Articles of Association. The company is a registered Charity. The Company changed its name from Ewell Castle School Limited to Ewell Castle School by a special resolution passed on 25 January 2006.

The company is organised with a Board of Governors, who are trustees and members of the charity, to oversee planning, with a member being nominated as chairman. Governors are elected at a Meeting of the Board of Governors on the basis of nominations received. Nominations are made by existing Governors and from the school Senior Management Team. Whilst the School is not required by constitution to have Parent Governors, the Principal regularly invites interest from the Parent body in the role of Governorship, primarily for when their children have left the school. The Board's specification for a Governor concerns personal competence, specialist skills and local availability. There is no fixed term of office for Governors. A trustee may be appointed by invitation to become a governor of the company and removed by a written request from all the other governors. The Principal and a management team are responsible for the day-to-day running of the company.

The trustees are members of the charity but that entitles them only to voting rights. Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of a winding up. The total number of such guarantees at 31 August 2018 was 8 (31 August 2017: 8)

The Principal is a member of the Society of Heads and the Deputy Head of Senior School and Head of Prep School are also members of the Society as a 'Deputy Head' and Head of Prep School' respectively. In addition, the Head of Prep School is also a member of IAPS (Independent Association of Preparatory Schools), and the Bursar is a member of ISBA (Independent Schools Bursars' Association). As such, members of the Senior Leadership Team are able to promote and maintain the standards at Ewell Castle School in general terms, and are also able to take part in peer group studies for the evaluation of quality and performance improvement methods. The school is a member of AGBIS (Association of Governing Bodies of Independent Schools).

We co-operate with many local and national charities, and other schools and organisations, in our ongoing endeavours to widen public access to our schooling and the school, to optimise the use of our cultural and sporting facilities and to awaken in our pupils an awareness of the social context of the education they receive at the school.

Ewell Castle School also benefits from the generosity of a small but thriving PSFA (Parents, Staff & Friends Association) whose close support and contribution in respect of developments and activities we greatly appreciate and gladly acknowledge.

Former members of staff and former pupils also represent a growing body of parties offering valued support and structure to the School community through the Old Ewellians.

**EWELL CASTLE SCHOOL****REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)****Induction and training of Governors**

New Governors are inducted into the workings of Ewell Castle as a school and also as a registered charity, including its Board Policy and Procedures. This is achieved with introductory meetings with the Chairman of Governors and with members of the Senior Leadership Team (SLT) – the Principal and the Deputy Head of the Senior School and Head of the Prep School. Furthermore advantage is taken of AGBIS workshops and other local groups for new Governors. Governors receive training in Child Protection issues.

**Organisational Management**

The Governors meet as a Board four times a school year (normally in October, January, March and June) in addition to its Annual General Meeting in January. The work of implementing most of the Board's policies is carried out by the Chairman, the Principal and the Bursar, who normally meet three weeks before each meeting of the Governing Board and on other specific occasions eg. to review the budgets and annual accounts and reports. The day to day running of the School is delegated to the Principal and Bursar, supported by the other members of the Senior Leadership Team.

**Pay Policy for Senior Staff**

The pay of the senior staff is reviewed annually and approved by the Finance committee headed by the Chairman of Governors. Salaries are generally increased in line with the national teaching staff pay scale increases together with a performance related element as recommended by the Principal.

**Objectives & Activities**

The Object of the Company, in accordance with its Memorandum of Association is the education of children aged 3-18. The principal activity therefore is that of an independent school for boys and girls (3-18). The Governors announced that from September 2015 the school would be accepting girls into the Sixth Form and from September 2015 into years 7 and 9 so that over the following three years it would become fully co-educational throughout.

**Strategic Aim and intended effect**

The School's strategic aim is to achieve the highest academic performance commensurate with cultivating a well-rounded personal development of our children. We also seek to widen public access to our school and system of schooling as much as possible within the constraints of our funding as an independent education provider.

**Objectives for the year (2017-18)**

The Board's main objectives continued to be to educate all the school's pupils to at least the same high standard in academic, sporting and artistic areas as achieved by the school in previous years, in order that they will be fully able and prepared to benefit from their next stage in education, or a move into employment. Furthermore the board sought to:

- maintain the provision for means-tested bursaries and hardship grants whilst retaining tight financial control, so as to widen public access to the school and its resources;
- consolidate upon the introduction of co-education;
- to continue to renovate and enhance the school environment and invest in ICT provision;
- to plan for further premises development namely the renovation of the basements in the Castle and Glyn House

**EWELL CASTLE SCHOOL****REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)****Strategies employed to achieve the year's objectives**

These included continuing to review the school's academic syllabus, benchmarking academic standards with external public examinations and value-added statistics, maintaining/enhancing the expertise of the teaching staff via appointments and staff training, and monitoring and maintaining the high level of support in extra-curricular activities and pastoral care.

Significant marketing has encouraged the continued recruitment of girls into the Senior School. The Governors have approved the use of funds to build/redevelop the Castle and Glyn House basements.

**Overall Achievements and performance of the school**

The Independent Schools Inspectorate conducted a Compliance and Educational Quality Inspection in May 2018 which rated the school as 'excellent' in the Quality of Pupils' Personal Development and 'good' in the Quality of Pupils' Academic and Other Achievements. We felt that the inspectors had a very good understanding of us as a school and the report was very positive and a fair reflection of the progress that has been made.

The total number of pupils enrolled at the end of school year was 567 at July 2018 which was similar to the previous year. Numbers in September 2018 were overall slightly higher than they have been in recent years at the beginning of a new year at 546. Entry to Year 7 (age 11 years) are in line with our plans and we have good numbers in KS2 (age 8-11) and into Year 9 (age 13 years) although numbers in the Sixth Form (Year 12 at age 16+) and at KS1 are below our norm. Figures overall remain within margins and the targets of the development plan.

The ongoing refurbishment programme of the classrooms and offices has continued to raise the standard of the working environment. The acquisition of a new playing field, the Church Meadow, has further enhanced our sporting facilities.

Prep School pupils were not entered for the Key Stage 2 SATs as we have our own assessment system.

Ewell Castle School pupils received excellent GCSE results with 94% of its pupils achieving A\*-C and 9 - 4 grades which is a 5.2% rise from last year. Furthermore 96.2% of Ewell Castle School Year 11 pupils gained 5 or more A\* - C or 9 - 4 grades and the majority of our pupils secured the necessary grades to go on to study the A Levels of their choice.

The outstanding performances were from the following:

3x9, 4x8, 2x7

3x9, 4x8, 1x6, 1xA

37% of our pupils chose to stay on at Ewell Castle after their GCSEs.

It was another successful year for Ewell Castle School A level results, with a 99.2% pass rate and 56% of our students achieving their first choice university. 76% of A Level exams taken gained A\* - C which was an increase of almost 8% on last year.

Our outstanding performance was

A\*, A\*, A\*, a (AS) - Sommerville College Oxford, Chemistry

A, A, A - University of St Andrews, Medicine

A, A, B, b (AS) - University of Exeter, Renewable Energy & Engineering

A, A, B - Ernst & Young Apprentice

A, A, B - University of Warwick, History

A, A, B - University of Bath, Accounting & Finance

Royal Birmingham Conservatoire, Music Performance.

**EWELL CASTLE SCHOOL****REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)**

For those pupils who decided to apply to university this year (95.5% of the Upper Sixth) 56% achieved their first choice of university, although some pupils applied through the adjustment or clearing processes. All of the Year 6 leavers went to their chosen Secondary School – many progressing to Ewell Castle Senior School and others acquiring places at grammar schools.

We have continued to develop the teaching and learning provision and have built on strategies that had been introduced previously to improve performance namely learning walks, peer observation, book scrutiny, the appraisal system and all Heads of Department have regular line management meetings. All Senior pupils take baseline assessments (online cognitive ability tests) to assess their potential which is used to set targets and monitor progress.

To enhance the academic input, in addition to the various trips, there have been many different events, the Maths Department took part in various levels of the Maths Challenge, Maths Team Challenge and Maths Fest. We have a range of themed weeks throughout the year starting in September with Languages Week which includes the European Day of Languages, Sixth Form Enterprise week in February, followed by STEM Week in March (Science, Technology, Engineering and Maths) and Arts Week in the summer term.

The Music Department has continued to develop this year in both the quality and diverse range of performances and is certainly benefitting from the new Music Pavilion. Pupils seem to be using it at any opportunity and we now have a weekly concert on a Thursday – Lunchtime Live. The Autumn Term included the return of Jazz to the Castle Hall with the 'Cocktails and Crooners' evening and our Christmas concert at Bourne Hall. The Music Department built on the success of the musicals Oliver! and Bugsy Malone and had three fantastic performances of Guys and Dolls at the Epsom Playhouse in March including pupils from Years 6-13. A very special music event took place in the summer term, the Armed Man Concert at St Mary's Church. The Chapel Choir and the Jazz Band had a very successful trip to Germany where they sung in Cologne cathedral.

Our key sports this year were Rugby, Football, Cricket, Netball, Tennis and Rounders. Across these sports we ran a total of 32 teams and played 182 fixtures. We also ran teams in athletics, cross country, golf and swimming. We regularly have 50% of all pupils in a year group participating on weekend fixtures and we win roughly 40% of our fixture list and are improving year on year. Cricket has been a major success where we have had four century makers. The 1<sup>st</sup> XV Rugby team enjoyed a positive tour to Gloucestershire in the Autumn. The U18 Tennis team reached the quarter final of the Rootham Shield at the national tournament at Eton. The U13 tennis pair won the plate competition at the same competition and the Golf team got to the national finals of the plate.

We continue to develop the facilities that we have on offer and plan to upgrade the Castle changing rooms. From September we will also have access to a new floodlit astro turf pitch.

The Drama Department has maintained their exceptionally high standards with the Key Stage 3 production of the comedy Bluebeard in the autumn term. We also entered the Shakespeare Schools Festival when pupils performed an abridged version of 'Much ado about nothing'. LAMDA training has been offered for our Years 7 to 10 pupils who all successfully completed their examinations with merits and distinctions.

There have been many theatre trips including: A Comedy about a Bank Robbery, Romeo and Juliet, The Tempest and Matilda as well as going on a back stage tour of the National Theatre. We have also had a workshop by the Mischief Theatre Company and Trestle Theatre Company, who are physical theatre and mask specialists and an introduction to Shakespeare workshop. The Art Department also hosted an Art Caricature Workshop.

## **EWELL CASTLE SCHOOL**

### **REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2018 (Continued)**

This year the Charitable Works Committee elected to concentrate efforts and raise money for the Sunnybank Trust. Fundraising took many forms; cake sales, a Sixth Form dinner at a local Nepalese restaurant, the House Penny Race, mufti days, sponsored activities to name but a few and we had our usual Easter Egg collection for The Children's Trust in Tadworth.

The Student Council has also had regular meetings when they raise issues and make suggestions for improvements, some of which have been achieved:

There have been a multitude of trips this year both overseas and closer to home that provide our pupils with amazing opportunities to broaden their horizons. Year 7 had their team building day out to Wildwood Adventures and the Big Apple Laser Quest. Year 9 team building involved an overnight stay under canvas on a Bush Craft adventure.

During the course of the year we have also visited Fishbourne Roman villa, the Imperial War Museum at Duxford, the National Army Museum, the Weald and Downland Museum and the Somme in Northern France. We had a trip to the West Coast of America which included a visit to San Francisco, Alcatraz, Yosemite National Park, Death Valley, Las Vegas and the Grand Canyon. Other locations included the Lightbox Gallery, the Dorset Coast, Kew Gardens, London Design Festival, Street Art, Neasden Temple, the Houses of Parliament, the Tate Britain, the UCAS Exhibition at the University of Surrey, the Big Bang Science Fair and various subject related A Level Conferences. We also had our annual Ski Trip to Austria. I have already mentioned the rugby tour to Gloucestershire and Music Tour to Germany.

Activities week had all years of the School taking part in a trip or some kind of activity. These included:

- Years 7 & 8 trip to Barcelona
- Year 9 Bronze Duke of Edinburgh training
- Year 10 PE trip to Wales for outdoor pursuits.
- Year 12 trip to the New Forest and work on their UCAS forms.
- Others did watersports or a performing arts programme at school.

We have a multitude of extracurricular activities including a new cookery club run by our caterers Accent, using the School kitchen. The Duke of Edinburgh's Award Scheme has continued to train and equip large numbers of our young people for their expeditions currently with 35 candidates having passed the Bronze Award and now having successfully introduced the Silver Award using the New Forest as the location, we have 13 who have passed, we extended our provision to the Gold Award this summer with a trip to Norway.

The Sixth Form continues to develop with a diverse and stimulating enrichment programme, the EPQ (Extended Project Qualification) offered to the Lower Sixth, the two day team building residential in September at Lodge Hill and the Lower Sixth trip to the New Forest. The Sixth Form also benefited from the Careers Networking Carousel when they met many representatives from different industries, many of whom were Old Ewellians.

The Parents, Staff and Friends Association have introduced some new events to their programme this year with the highly successful shopping event in October, the Comedy and Curry Night in March and the Year 7 Disco in addition to the usual and very enjoyable Firework display, the Christmas Fayre and Easter Egg Hunt. They have also provided refreshments for the Prep School Sports Day and the Summer Ball.



## **EWELL CASTLE SCHOOL**

### **REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2018 (Continued)**

The Old Ewellians had a very enjoyable Golf Day in April at Kingswood Golf Club and the Old Ewellians Cricket Match against the 1<sup>st</sup> XI which very unusually was a 'tie'!

#### **Public benefit**

In addition to the public benefit derived from activities outlined above, Ewell Castle is pleased to record continued further public benefit offered through means tested bursaries.

The School continued to maintain and develop its links with the community. Pupils in Years 5 & 6 are members of Bourne Hall Library, in their own right, and we remain grateful for the support from the Epsom Education Business Partnership. St Mary's Church and Tennis Avenue Academy are other significant partners.

Furthermore, in keeping with our policy of widening access to facilities, at fee rates below commercial levels, subsidised arrangements are enjoyed by many groups eg. a language school from Hong Kong – holiday language courses, Fitznells School of Music & Drama, The Associated Board of Royal School of Music – theory, Stewart Cricket Centre and Surrey County Cricket Club, a local allotment society, and Mole Valley Bowmen – archery club.

We offer holiday sports courses and play schemes as well as hours beyond normal school day to our charges – ie. early morning care and after school care. We also play host to several other local associations including the Ewell Village Fair and various Heritage events and archaeological visits/works. Indeed the very upkeep of three listed buildings and sites within the village is itself of significant value to the community.

The Governors confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

#### **Governors**

The Governors who served on the board during the year were as follows:-

Mr D Tucker QPM (Chairman)  
Mrs J G Moran MA, HDipEd (Vice-Chairman)  
Mr N Bird FGA, MIRV  
Mr A Evans MRTPI  
Mrs D Parker BSc DipSocSc (CQSW) PGCE  
Mr S Sullivan BA  
Mr A Shawyer BSc, PGCE  
Mr C Griffith

On the 17<sup>th</sup> of October 2018 Mr C Griffith became Chairman of Board of Governors.

**EWELL CASTLE SCHOOL**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 31 AUGUST 2018**

**STRATEGIC REPORT**

**Financial Review**

The results of the charity are set out on page 14. The incoming resources increased by £508k in the year and the expenditure increased by £650k, giving a decrease in net incoming resources of £142k. Staff costs have increased by £468k in the year.

**Investment Policy**

There are no restrictions on the company's powers of investment. The Board's policy continues to be to place part of any retained funds in higher-yielding deposit accounts.

**Reserves Policy**

The charity requires free reserves (that is those funds not tied up in fixed assets and restricted funds) in order to provide:

- An adequate level of working capital;
- A financial buffer to cover risks to which the charity is exposed;
- Funds to enable the School to continue to invest to enhance the educational facilities it provides.

The Board has determined that the appropriate level of free reserves should fall within the range £800k to £1m

Free reserves at 31 August 2018 amount to £1.4m. (2017 - £1.2m) The Board will continue to review the reserves policy on an annual basis.

**Going Concern**

The Governors have reviewed the budget for the next 12 months and consider the charity has adequate resources to continue for the foreseeable future.

**Related Parties**

None of the governors received remuneration or other benefits for their work for the charity. Any transactions between the charity and the governors or senior management or related parties must be disclosed to the Board. In the current year no such related party transactions were reported.

**Achievements and Performance**

Our achievements and performance are discussed in detail on pages 4 to 6 of this report.

**Risk management**

The Board, with particular assistance from the Principal and the Bursar, continue to keep the School's activities under review, particularly with regard to any major risks that may arise from time to time as well as the systems and procedures established to manage them. They monitor the effectiveness of the system of internal controls and other viable means, including insurance cover where appropriate, by which those risks already identified can be mitigated.

The principle risks identified:

- failure of Governance;
- failure to deliver educational standards;
- failure to safeguard pupil welfare;
- regulatory non-compliance

**EWELL CASTLE SCHOOL**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)**

**STRATEGIC REPORT- Continued**

- impact of economic climate;
- major fraud or mismanagement;
- major catastrophe eg. fire;
- adverse action by the freeholder; and
- loss of charitable status

The key controls used by the charity are:

- formal agendas and minutes for all committee activity;
- induction procedures for new Governors;
- terms of reference & responsibilities for committees and certain individual Governors, in addition to job descriptions for Senior staff of the school ;
- comprehensive planning incl. strategic planning, budgeting and management accounting;
- professional advice;
- established organisational structures and lines of reporting;
- clear authorisation and approval levels for all transactions;
- appropriate levels of free reserves;
- formal written policies including comprehensive child protection measures and other health & safety matters to ISI regulatory standards; and
- vetting procedures for all staff as required by DCSF and ISI regulation, through the DBS checks.
- meeting requirements of Charity Commission

It is recognised that no system can give an absolute assurance against major risks.

**Future plans and developments**

The main annual objectives are recorded above. The School Development Plan, which is reviewed annually includes, six overall themes:

- Empower everyone to excel
- Instil life skills, independence and create a cultural community of self-belief
- Embed co-ed in the senior school
- Build a more whole school approach
- Raise our profile in the wider community
- Invest in staff, resources and the environment

Other specific objectives include:

- Expansion of the Governing Body;
- To renovate the basement of the Castle and Glyn House
- Develop plans to build a new building adjacent to the Sports Hall

**EWELL CASTLE SCHOOL**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)**

**STATEMENT OF GOVERNORS' RESPONSIBILITIES**

The governors (who are also directors of Ewell Castle School for the purposes of company law) are responsible for preparing the Governors' Report (including the Strategic Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the governors to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Auditors**

The auditors, BGM Helmores Limited, have indicated their willingness to continue in office, and a resolution will be proposed at the Annual General Meeting for their re-appointment.

Approved by the Board of Governors on 17<sup>th</sup> January 2019 and signed on its behalf by:

  
C Griffith – Chairman

**EWELL CASTLE SCHOOL**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF EWELL CASTLE SCHOOL  
FOR THE YEAR ENDED 31 AUGUST 2018**

**Opinion**

We have audited the financial statements of Ewell Castle School for the year ended 31 August 2018 which comprise Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the governors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The other information comprises the information included in the annual report, including the governors' report, other than the financial statements and our auditor's report thereon. The governors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**EWELL CASTLE SCHOOL**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF EWELL CASTLE SCHOOL**

**FOR THE YEAR ENDED 31 AUGUST 2018 (CONTINUED)**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report, which includes the directors' report and the strategic report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report and the strategic report included within the governors' report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report [or the strategic report] included within the governors' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**EWELL CASTLE SCHOOL**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF EWELL CASTLE SCHOOL  
FOR THE YEAR ENDED 31 AUGUST 2018 (CONTINUED)**

**Responsibilities of Governors**

As explained more fully in the Governors' Responsibilities Statement set out on page 10, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

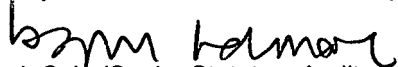
Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities)

This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

  
Mark Cole (Senior Statutory Auditor)  
for and on behalf of BGM Helmores Limited  
Chartered Accountants and Statutory Auditors  
114a Cromwell Road  
London  
SW7 4AG

Date: 18 April 2019

## EWELL CASTLE SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 AUGUST 2018

	Notes	Unrestricted Funds	Restricted Funds	Total 2018	Total 2017
		£	£	£	£
<b>INCOME</b>					
School fees	2	6,939,013	-	6,939,013	6,503,998
Other Educational Income	3	568,708	-	568,708	486,107
Other trading activities		24,950	-	24,950	14,868
Donations	4	35,558	500	36,058	57,957
Investment income - Bank Interest		5,457	-	5,457	3,439
<b>Total Income</b>		<b>7,573,686</b>	<b>500</b>	<b>7,574,186</b>	<b>7,066,369</b>
<b>EXPENDITURE</b>					
<b>Charitable Activities</b>	5	<b>7,345,455</b>	<b>30</b>	<b>7,345,485</b>	<b>6,695,021</b>
<b>Net Income before transfers</b>		<b>228,231</b>	<b>470</b>	<b>228,701</b>	<b>371,348</b>
<b>Transfers between funds</b>	13	<b>16,241</b>	<b>(16,241)</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Funds for the year</b>		<b>244,472</b>	<b>(15,771)</b>	<b>228,701</b>	<b>371,348</b>
<b>Total Funds Brought Forward</b>		<b>7,369,544</b>	<b>27,836</b>	<b>7,397,380</b>	<b>7,026,032</b>
<b>Total Funds Carried Forward</b>		<b>7,614,016</b>	<b>12,065</b>	<b>7,626,081</b>	<b>7,397,380</b>

All amounts relate to continuing activities.

The company made no recognised gains or losses in this or the preceding financial year other than the net movement in funds for the year.



**EWELL CASTLE SCHOOL**  
**Company Registration no. 788782**  
**BALANCE SHEET**  
**AT 31 AUGUST 2018**

		2018	2017
	Notes	£	£
<b>Fixed Assets</b>			
Tangible Assets	8	7,177,359	7,187,115
<b>Current Assets</b>			
Stocks		4,490	3,844
Debtors	9	202,562	159,461
Cash at Bank and in Hand		<u>3,027,207</u>	<u>2,641,030</u>
		<u>3,234,259</u>	<u>2,804,335</u>
<b>Creditors: Amounts falling due within one year</b>			
Bank Loan		62,405	62,898
Fees Received in Advance		703,805	743,556
Other Creditors		861,516	676,956
Accruals and Deferred Income		<u>192,813</u>	<u>84,913</u>
		<u>1,820,539</u>	<u>1,568,323</u>
<b>Net Current Assets</b>		<u>1,413,720</u>	<u>1,236,012</u>
<b>Total Assets less Current Liabilities</b>		<u>8,591,079</u>	<u>8,423,217</u>
<b>Creditors: Amounts falling due after one year</b>	10	<u>(964,998)</u>	<u>(1,025,747)</u>
<b>Net Assets</b>		<u>7,626,081</u>	<u>7,397,380</u>
<b>The Funds of the Charity :</b>			
Restricted Funds	13	12,065	27,836
Unrestricted Funds		<u>7,614,016</u>	<u>7,369,544</u>
<b>Total Charity Funds</b>	12	<u>7,626,081</u>	<u>7,397,380</u>

Approved by the Board on 17<sup>th</sup> January 2019 and signed on its behalf by :  
C Griffith - Chairman



## EWELL CASTLE SCHOOL

**CASH FLOWS STATEMENT  
FOR THE YEAR ENDED 31 AUGUST  
2018**

		2018		2017	
	Notes	£	£	£	£
<b>Net cash provided by operating activities</b>	1		763,397		809,957
<b>Cash flows from investing activities:</b>					
Interest Received		5,457		3,439	
Interest Paid		(32,827)		(32,130)	
Proceeds from sale of property, plant and equipment		-		2,500	
Purchase of property, plant and equipment		(288,608)		(731,947)	
<b>Net cash used by investing activities</b>			(315,978)		(758,138)
<b>Cash flows from financing activities</b>					
Repayments of borrowing		(61,242)		(61,037)	
<b>Net cash used by financing activities</b>			(61,242)		(61,037)
<b>Change in cash in the reporting period</b>			386,177		(9,218)
<b>Cash at the beginning of the reporting period</b>			2,641,030		2,650,248
<b>Cash at the end of the reporting period</b>			<u>3,027,207</u>		<u>2,641,030</u>

**Note 1. Reconciliation of net movement in funds to  
net cash inflow from operating  
activities**

	2018	2017
	£	£
Net movement in funds	228,701	371,348
Interest Receivable	(5,457)	(3,439)
Interest Payable	32,827	32,130
Depreciation charges	298,364	280,660
(Profit) Loss on Disposals of Tangible Fixed Assets	-	(2,500)
Movement in stocks	(644)	1,806
Movement in debtors	(43,100)	30,627
Movement in creditors	252,706	99,325
<b>Net cash provided by operating activities</b>	<u>763,397</u>	<u>809,957</u>

**EWELL CASTLE SCHOOL****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2018****1. Accounting Policies****a) Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Ewell Castle School meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes(s).

Ewell Castle School is a Company Limited by guarantee, incorporated in England and Wales.

**b) Fees and similar income**

Fees receivable and charges for services and use of premises are accounted for in the period in which the service is provided. Fees receivable are stated after deducting discounts and bursaries.

**c) Donations**

Donations and voluntary income received for the general purposes of the charity are included as unrestricted funds. Donations for activities restricted by the wishes of the donor are included in restricted funds.

**d) Resources Expended**

Expenditure is accounted for on an accruals basis. Overhead and other costs not directly attributable to particular functional activity categories are apportioned over the relevant categories on the basis of management estimates of the amount attributable to that activity in the year, either by staff time or space occupied, as appropriate. Irrecoverable VAT is included with the item of expense to which it relates.

**Governance costs**

This comprises the costs of managing and administering the charity and includes audit fees, costs of Governors' meetings and an apportionment of relevant staff costs.

## EWELL CASTLE SCHOOL

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)**

**e) School buildings and equipment**

Part of the school buildings and grounds are subject to leases, which expire in August 2077. Building improvements and extensions costing more than £5,000, together with furniture and equipment costing more than £1,500 are capitalised and depreciated.

Depreciation is provided on a straight line basis so as to write off the cost of the tangible fixed assets over their estimated useful lives as follows:

Freehold Buildings		- 2% per annum
Improvements to Leasehold Property	- pre 2002	- over original lease term
	- post 2003	- 2% per annum
Furniture and Equipment		- 15% per annum
Computer Equipment		- 25% per annum
Motor Vehicles		- 25% per annum

**f) Stocks**

Stocks of foodstuffs and sports clothing are valued at the lower of cost and net realisable value.

**g) Funds**

Unrestricted funds are available for use for the general purposes of the charity. Restricted funds are subject to donor-imposed restrictions and are shown separately in the Statement of Financial Activities:

**h) Pension schemes**

The company participates in the Teachers' Pension Scheme (England and Wales) for its teaching staff. Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set following scheme valuations undertaken by the Government Actuary Department, and is currently 16.48% of pensionable earnings. Further details are included in note 7.

The school operates an auto-enrolment pension scheme for support staff. The basic contributions for this scheme are 3% of pensionable earnings by the school and 3% by employees although the School does pay up to 17% for certain employees.

Pension costs are charged to the Statement of Financial Activities as incurred.

**i) Operating leases**

The rentals payable under operating leases for equipment are charged to the Statement of Financial Activities on a straight-line basis over the lease term. Rent payable in respect of operating leases for school premises is based on the rent due under the relevant leases.

**EWELL CASTLE SCHOOL**
**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)**
**j) Going Concern**

After reviewing a budget for 12 months from the date of signing the accounts, the trustees have reasonable expectations that the charity has adequate resources to continue acting as a going concern and has thus adopted this basis in preparing the accounts.

**k) Financial Instruments**

The school only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. School Fees**

	Total 2018 £	Total 2017 £
<b>School Fee Income Comprised:</b>		
Gross Fees	7,552,890	7,073,054
Less: Bursaries, Grants and Allowances	(613,877)	(569,059)
	<u>6,939,013</u>	<u>6,503,998</u>

**3. Other Educational Income**

	Total 2018 £	Total 2017 £
School Lunches	228,995	230,209
Other income	339,713	255,898
	<u>568,708</u>	<u>486,107</u>

**4. Donations**

	Total 2018 £	Total 2017 £
PSFA (see note 17)	35,058	23,597
Music Pavillion	500	32,181
Other	500	2,179
	<u>36,058</u>	<u>57,957</u>

## EWELL CASTLE SCHOOL

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)

## 5. Expenditure

	Staff Costs £	Other Costs £	Depreciation £	Total 2018 £	Total 2017 £
<b>Charitable Activities - education</b>					
Teaching	4,148,238	357,078	115,271	4,620,587	4,171,155
Premises	184,756	958,735	180,740	1,324,231	1,258,490
Support costs of schooling	716,759	637,595	2,352	1,356,706	1,222,139
PSFA (see note 17)	-	12,327	-	12,327	12,491
Governance	7,792	23,842	-	31,634	30,746
	<u>5,057,545</u>	<u>1,991,001</u>	<u>298,363</u>	<u>7,345,485</u>	<u>6,695,021</u>
<b>Governance Costs</b>					
Auditors Remuneration					
- as auditors	-	12,000	-	12,000	11,450
- other services	-	11,842	-	11,842	11,646
Staff costs	7,792	-	-	7,792	7,650
	<u>7,792</u>	<u>23,842</u>	<u>-</u>	<u>31,634</u>	<u>30,746</u>

## 6. Staff Costs

	2018 £	2017 £
Wages and Salaries	4,129,319	3,742,919
Social Security Costs	410,386	371,848
Pension Costs	517,840	474,264
	<u>5,057,545</u>	<u>4,589,031</u>

## 7. Staff Particulars

The average number of employees during the year was as follows:

	2018	2017
Administrative Staff	32	31
Domestic Staff	8	8
Teaching Staff	89	82
	<u>129</u>	<u>121</u>

Employees receiving a Salary in excess of £60,000 for the year were as follows:

£60,001 - £70,000	2	2
£80,001 - £90,000	-	-
£90,001 - £100,000	-	1
£100,001 - £110,000	1	-

**EWELL CASTLE SCHOOL**

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**  
**(Continued)**

**7. Staff Particulars (continued)**

The above employees are members of the Teachers' Pension Defined Benefit pension scheme.

	2018	2017
Pension costs for higher paid employees	£26,947	£26,390

The key management personnel of the charity are the Principal, the Bursar, the Head of the Senior School and The Head of the Prep School. The total employee benefits of the key management personnel of the charity were £345,715 (2017:£328,242).

The charity trustees were not paid or received any other benefits from employment with the School in the year (2017 : £nil) neither were they reimbursed expenses during the year (2017 : £nil).

**Pension Scheme**

The School participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £471,657 (2017: £435,439) and at the year-end £70,431 (2017 - £55,512) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pension Regulations 2010(as amended) and the Teachers' Pension Scheme Regulations 2014(as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2012 and the valuation report, which was published in June 2014, confirmed an employer contribution rate for the TPS of 16.4% from 1 September 2015. Employers are also required to pay a scheme administrative levy of 0.08%, giving a total employer contribution rate of 16.48%.

This employer rate will be payable until the completion and outcome of the next actuarial valuation, which is being prepared as at 31 March 2016. Her Majesty's Treasury published draft Directions for the TPS on 6 September 2018 to allow the Department for Education to finalise this valuation. Early indications from the valuation are that the amount employers will be required to pay towards the scheme may increase substantially from September 2019. There are also indications that the protections in the new cost cap mechanism required by Public Services Pension Act 2013 mean public sector workers will get improved pension benefits for employment over the period April 2019 to March 2023.

The school operates an auto-enrolment pension scheme. The basic contributions for this scheme are 3% of pensionable earnings by the School and 3% by employees although the School does contribute up to 17% for certain employees.

The pension charge for the year includes contributions to support staff pensions of £45,682 (2017 - £37,605)

## EWELL CASTLE SCHOOL

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)**

**8. Tangible Fixed Assets**

	Freehold	Leasehold	Furniture and Equipment	Motor Vehicles	Total
	Land and Buildings £	Building Improvements £	£	£	£
<b>Cost</b>					
Opening Balance	1,877,272	7,593,606	1,557,581	114,447	11,142,906
Additions	66,804	96,168	125,636	-	288,608
Disposals	-	-	-	-	-
	<u>1,944,076</u>	<u>7,689,774</u>	<u>1,683,217</u>	<u>114,447</u>	<u>11,431,514</u>
<b>Depreciation</b>					
Opening Balance	541,696	1,947,900	1,378,761	87,434	3,955,791
Charge for the Year	38,874	141,867	104,184	13,439	298,364
Disposals	-	-	-	-	-
	<u>580,570</u>	<u>2,089,767</u>	<u>1,482,945</u>	<u>100,872</u>	<u>4,254,155</u>
Net Book Value - 2018	<u>1,363,506</u>	<u>5,600,007</u>	<u>290,272</u>	<u>13,574</u>	<u>7,177,359</u>
Net Book Value - 2017	<u>1,335,576</u>	<u>5,645,706</u>	<u>178,820</u>	<u>27,013</u>	<u>7,187,115</u>

The leases on the leasehold properties expire in August 2077.

**9. Debtors**

	2018 £	2017 £
Fees Receivable	131,589	79,154
Other debtors	26,204	17,064
Prepayments and Accrued Income	44,769	63,243
	<u>202,562</u>	<u>159,461</u>



## EWELL CASTLE SCHOOL

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)**

**10. Creditors: Amounts Falling Due  
After One Year**

	2018 £	2017 £
Bank Loan:		
Due Between One and Two Years	61,502	64,589
Due Between Three and Five Years	197,391	205,211
Due After Five Years	706,105	755,947
	<u>964,998</u>	<u>1,025,747</u>

The above loans together with the bank loan due within one year are secured by legal charges over the freehold property and leasehold interest in Ewell Castle, the net book value of which at 31 August 2018 was £6,963,513

Interest was payable on the above loan at the rate of 2.6% over base rate.

**11. Operating Leases**

	2018 £	2017 £
Rentals Charged in the Year:		
Land and Buildings	481,510	409,070
Photocopier	5,265	3,510

Payments due under operating leases in the next year are as follows:

	Land and Buildings £	Photocopier	Total
Leases expiring within one year	-	-	-
Leases expiring between two and five years	-	5,265	5,265
Leases expiring after more than five years	475,000	-	475,000
	<u>475,000</u>	<u>5,265</u>	<u>480,265</u>

## EWELL CASTLE SCHOOL

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**  
**(Continued)**

**12. Analysis of net assets between funds**

	Tangible assets £	Net current assets £	Creditors due after one year	Total £
Unrestricted funds	7,167,203	1,410,387	(964,998)	7,612,592
Restricted funds	10,155	1,910	-	12,065
	<u>7,177,358</u>	<u>1,412,297</u>	<u>(964,998)</u>	<u>7,624,657</u>

**13. Restricted Funds**

	Balance at 01/09/2017 £	Incoming Funds £	Outgoing Funds £	Transfer Between Restricted Funds £	Transfer to Unrestricted Funds £	Balance at 31/08/2018 £
Music Pavillion	24,822	500	-	-	(15,704)	9,618
Library and Special Needs Educational Fund	2,045	-	-	-	(537)	1,508
Other	969	-	(30)	-	-	939
	<u>27,836</u>	<u>500</u>	<u>(30)</u>	<u>-</u>	<u>(16,241)</u>	<u>12,065</u>

The Library and Special Needs Educations Fund is helping to finance the restructuring and refurbishment of the library and providing learning support, including special educational needs.

The transfer to unrestricted funds represents a relevant proportion of the depreciation charge for the year in respect of fixed assets financed by restricted funds.

**14. Connected Parties**

The Company paid an insurance premium amounting to £132 in respect of Governors' liability insurance.

**EWELL CASTLE SCHOOL**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2018  
(Continued)**

**15. Capital Commitments**

Contracted for but not provided in these accounts - £Nil (2017- £Nil)

**16. Taxation**

The school is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**17. The Parent, Staff and Friends Association**

The accounts of The Parent, Staff and Friends Association (PSFA) have been included in the accounts of the school, as the association is a sub committee of the school.