

**EWELL CASTLE SCHOOL**

**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

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# **EWELL CASTLE SCHOOL**

## **REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2014**

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\*These pages do not form part of the statutory accounts of the Company.

Company Registration Number: 788782

Registered Charity Number: 312079

Registered Office: Church Street  
Ewell  
Surrey  
KT17 2AW

**EWELL CASTLE SCHOOL  
A COMPANY LIMITED BY GUARANTEE**

**KEY PERSONNEL AND PROFESSIONAL ADVISERS**

Principal: P. Harris, MSc BSc PGCE NPQH

Head of Senior School: M. Holder-Williams, MA BA PGCE NPQH

Head of Junior School: Mrs. M. Phillips, Bed

Company Secretary: G.D. Holland, BSc, ACA

Auditors: Helmores UK LLP  
13 – 15 Carteret Street  
Westminster  
London  
SW1H 9DJ

Bankers: Barclays Bank PLC  
64, High Street  
Ewell  
Surrey  
KT17 1RN

Solicitors: A.J. Lutley  
Springfield  
Rookery Hill  
Ashted Park  
Ashted  
Surrey KT21 1HY

## **EWELL CASTLE SCHOOL**

### **REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2014**

The Governors present their annual report and the audited financial statements of the company for the year ended 31 August 2014.

The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and Reporting by Charities 2005.

#### **Organisational structure and relationships**

Ewell Castle School was established in 1926 and was incorporated on 22 January 1964 as a company limited by guarantee. It is governed by its Memorandum and Articles of Association. The company is a registered Charity. The Company changed its name from Ewell Castle School Limited to Ewell Castle School by a special resolution passed on 25 January 2006.

The company is organised with a Board of Governors, who are trustees and members of the charity, to oversee planning, with a member being nominated as chairman. Governors are elected at a Meeting of the Board of Governors on the basis of nominations received. Nominations are made by existing Governors and from the school Senior Leadership Team. Whilst the School is not required by constitution to have Parent Governors, the Principal regularly invites interest from the Parent body in the role of Governorship, primarily for when their children have left the school. The Board's specification for a Governor concerns personal competence, specialist skills and local availability. There is no fixed term of office for Governors. A trustee may be appointed by invitation to become a governor of the company and removed by a written request from all the other governors. The Principal and a small management team are responsible for the day-to-day running of the company.

The trustees are members of the charity but that entitles them only to voting rights. Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of a winding up. The total number of such guarantees at 31 August 2014 was 7 (at 31 August 2013: 8).

The Principal is a member of the Society of Heads (formerly SHMIS), and the Head of Senior School and Head of Junior School are also members of the Society as a 'Deputy Head' and Head of Junior School' respectively. In addition, the Head of Junior School is also a member of IAPS (Independent Association of Preparatory Schools), and the Bursar is a member of ISBA (Independent Schools Bursars' Association). As such, members of the Senior Leadership Team are able to promote and maintain the standards at Ewell Castle in general terms, and are also able to take part in peer group studies for the evaluation of quality and performance improvement methods. The school is a member of AGBIS (Association of Governing Bodies of Independent Schools).

We co-operate with many local and national charities, and other schools and organisations, in our ongoing endeavours to widen public access to our schooling and the school, to optimise the use of our cultural and sporting facilities and to awaken in our pupils an awareness of the social context of the education they receive at the school.

Ewell Castle also benefits from the generosity of a small but thriving PSFA (Parents, School & Friends Association) whose close support and contribution in respect of developments and activities we greatly appreciate and gladly acknowledge.

Former members of staff and former pupils also represent a growing body of parties offering valued support and structure to the School community.

## **EWELL CASTLE SCHOOL**

### **REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2014 (Continued)**

#### **Induction and training of Trustees**

New Governors are inducted into the workings of Ewell Castle as a school and also as a registered charity, including its Board Policy and Procedures. This is achieved with introductory meetings with the Chairman of Governors and with members of the Senior Leadership Team (SLT) – the Principal and the two Heads of School. Furthermore advantage is taken of AGBIS workshops and other local groups for new Governors. Governors receive training in Child Protection issues.

#### **Organisational Management**

The Governors meet as a Board four times a school year (in October, January, March and July) in addition to its Annual General Meeting in January. The work of implementing most of the Board's policies is carried out by the Chairman, the Principal and the Bursar, who meet three weeks before each meeting of the Governing Board and on other specific occasions eg. to review the budgets and annual accounts and reports. The day to day running of the School is delegated to the Principal and Bursar, supported by the other members of the Senior Leadership Team.

#### **Objectives & Activities**

The Object of the Company, in accordance with its Memorandum of Association is the education of children aged 3-18. The principal activity therefore is that of an independent school for boys (3-18) and girls (3-11 & 16-18). The Governors announced that from September 2015 the School will be accepting girls into years 7 and 9 so that over the next three years it would become fully co-educational throughout.

#### **Strategic Aim and intended effect**

The School's strategic aim is to achieve the highest academic performance commensurate with cultivating a well-rounded personal development of our children. We also seek to widen public access to our school and system of schooling as much as possible within the constraints of our funding as an independent education provider.

#### **Objectives for the year (2013-14)**

The Board's main objective continued to be to educate all the school's students to at least the same high standard in academic, sporting and artistic areas as achieved by the school in previous years, in order that they will be fully able and prepared to benefit from their next stage in education, or a move into employment. Furthermore the board sought to:

- maintain the provision for means-tested bursaries and hardship grants whilst retaining tight financial control, so as to widen public access to the school and its resources;
- consolidate upon the introduction of co-education in the sixth form;
- finalise the successful appointment and effective succession management of a new Principal from January 2014.

#### **Strategies employed to achieve the year's objectives**

These included continuing to review the school's academic syllabus, benchmarking academic standards with external public examinations and value-added statistics, maintaining/enhancing the expertise of the teaching staff via appointments and staff training, and monitoring and maintaining the high level of support in extra-curricular activities and pastoral care.

## **EWELL CASTLE SCHOOL**

### **REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2014 (Continued)**

A significant amount of marketing has been used to attract girls into Years 7 and 9 in September 2015.

The Governors have approved the use of funds to build a new music building and develop the local church meadow as a sports field.

#### **Overall Achievements and performance of the school**

The total number of students enrolled at the end of school year (July 2014) was within the acceptable range but below previous years. Numbers in September 2014 were consistent with recent years at the beginning of a new year. Numbers at KS2 and entry to Year 7 (age 11 years) are again below our norm however these are compensated to a degree by good numbers at KS1 (age 5-7 years), into Year 9 (age 13 years) and the Sixth Form (Year 12 at age 16+) – the latter reflecting a successful introduction of co-education to the Sixth Form with high retention as well as good recruitment including girls. Figures overall remain within margins and the targets of the development plan.

Mr Peter Harris succeeded Mr Andrew Tibble from January 2014, who retired after many years of service to the school. In addition to the regular appointments to replace leaving staff there have also been some new posts created. These include:

- Data Manager
- Registrar
- Head of Teaching and Learning

A refurbishment programme of the classrooms and toilets has been initiated to raise the standard of the working environment.

We are very pleased with our GCSE results which saw a significant improvement on last year's, with the school returning to an upward trend in performance by all candidates. The A\*-C pass rate has continued to rise for the third consecutive year up to 89% and there has been a significant improvement in the percentage of pupils gaining 5 or more A\*-C grades, to 90%. The School achieved 100% pass rate at GCSE A\* to G.

Our top performers produced 12 GCSEs (9 A\*s and 3 A grades) and 11 GCSEs (6 A\*s, 3 As, 1 B and 1 C grade). Most of our students now choose to stay on at Ewell Castle after their GCSEs, and we are particularly delighted with the high numbers of applications we have received from girls wishing to join us in the Sixth Form to study for their A Levels. We are very pleased with the growth of our Sixth Form which has received extra resources and facilities in recent years.

At A Level, the overall pass rate was 98%, with 78% of the grades at A\*- C and average UCAS points per candidate of 267. Our top performer gained: A\*, A\*, A, achieving 100% in all of his Government and Politics modules and is now reading Politics and International Relations. Following the 2014 public examinations, we are delighted that so many of our A Level students have been offered their first choice university, with the top four achieving places at University of Bath, University of Birmingham and the University of Warwick, their first choice universities.

All of the Year 13 leavers embarked upon their chosen Higher Education course and those Year 6 leavers went to their chosen Secondary School – many (boys) progressing to Ewell Castle Senior School and others acquiring places at grammar schools.

## **EWELL CASTLE SCHOOL**

### **REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2014 (Continued)**

With introduction of a new Head of Teaching and Learning a working group was established to evaluate the teaching provision and to implement improvement strategies. A new monitoring system of learning walks has been introduced to identify areas for development which in turn have influenced the INSET programme for example 'what makes an outstanding lesson?'

There has been a myriad of flourishing extra and co-curricular activities this year. The Junior and Senior Schools pride themselves not only with a vast range of sporting opportunities but also in the standards reached, individually and collectively. The Junior School sports programme includes the major sports of Football, Rugby and Cricket, and a link has been established to allow elite Junior School children to train and play fixtures for the Senior School. Athletics, cross country, hockey, netball and rounders also prosper. Over 50 pupils are enrolled on the Duke of Edinburgh programme. The Senior School Languages Day was a success again assisting as it does a greater appreciation of linguistic and cultural diversity.

A Sports Academy was introduced in September 2014. Pupils who perform at a high sporting level were invited to join the Academy for early morning fitness training and receive a mentor. Tennis has been the particular focus for the first academy sport and the school has gone into partnership with Tennis Avenue Academy, a short distance from the school and pupils travel there for their coaching.

Sport at the school continues to go from strength to strength. The rugby 1<sup>st</sup> XV had a short tour down to Gloucestershire to play in a tournament hosted by Rendcomb and also enjoyed a half-term tour to Wales. The most notable performance was from the U14s who managed 6 wins from 9 fixtures and in the Spring term some of these boys enjoyed success when winning the Vase Competition in the Surrey Schools 7-a-side Championship.

The poor weather at the beginning of the calendar year meant that there was a very slow start to the football term with many fixtures being cancelled. Equally only a relatively small number of cricket fixtures were played. The Junior Tennis team did however win the Aegon & Surrey Schools League Championships. In golf we narrowly lost out in the third round of the Independent Schools' Matchplay Championship.

Arts Week in March was a great success with artist Sara Holmes leading a two day workshop aimed at making five large sculptures out of willow, an entertaining drama evening and a tremendous 'This is Africa' concert hosted in St Mary's Church. The 'Big Jam' was an 'open mic' session for bands or soloists to perform in an informal setting and it included the Senior Boys' Choir working with the award winning a cappella group 'All The King's Men'.

There have been various concerts; recitals, the Wassail, evensong and plays during the year at the Senior School as well as Words and Music performed by each year group in the Junior school. Drama included 'Run for your Wife' and the Lower School Production of 'Little Red Riding Hood'.

There have also been many trips into the West End; Arturi Ui (Duchess Theatre), Henry V (Noel Coward Theatre), One Man Two Guv'nors (Haymarket), Oh What a Lovely War (Theatre Royal, Stratford East) Charlie and the Chocolate Factory (Theatre Royal), American Psycho (The Almeida Theatre) and The Believers (Tricycle Theatre). This year the Design & Technology department visited Mercedes-Benz World and Brooklands Museum.

## **EWELL CASTLE SCHOOL**

### **REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2014 (Continued)**

The Year 9 historians visited the battlefields of Somme, while another group from Years 9 & 10 headed to Iceland. The modern linguists in Year 8 went to Paris and those in Year 9 to Barcelona. A combined Politics and Literature trip for some in Years 11 and 12 went to Belfast and there was the annual popular skiing trip to Austria. The Junior School ventured to the Isle of Wight and to France. In addition there were many local day trips.

The Charitable Works Committee remains a hive of activity. Funds are most effectively raised by using Cake Sales and Mufti Days. Collectively over £4,000 has been raised this year. Principal beneficiaries have included 'ShelterBox' which was in response to Typhoon Haiyan back in November, 'Street Child Africa' and 'Jeans for Genes'. The Games Department has organised a Charity Run which will be combined into a Fun Day to raise funds under the banner of 'Challenge Aid: School Children for Children'. Last year it raised around £2000.

The Parent Staff & Friends Association remain very active with highlights of social and fund-raising activities this year being the Fireworks Evening, Quiz Evening, and Summer Ball.

#### **Public benefit**

In addition to the public benefit derived from activities outlined above, Ewell Castle is pleased to record continued further public benefit offered through means tested bursaries.

The school has established partnerships with Kingston University, NESCOL and SWELTEC for whom our services are used as a 'training' school for Initial Teacher Training (ITT).

The School continued to maintain and develop its links with the community. Pupils in Years 5 & 6 are members of Bourne Hall Library, in their own right, and we remain grateful for the support from the Epsom Education Business Partnership. St Mary's Church and Tennis Avenue Academy are other significant partners.

Furthermore, in keeping with our policy of widening access to facilities, at fee rates below commercial levels, subsidised arrangements are enjoyed by many groups eg. a language school from Hong Kong – holiday language courses, sports clubs, Fitznells School of Music & Drama, The Associated Board of Royal School of Music – theory and practical examinations, Stewart Cricket Centre and Surrey County Cricket Club, a local allotment society, Surrey Bee Keepers Association, and Mole Valley Bowmen – archery club. We also gladly share our sports facilities with local Primary and Junior Schools.

We offer holiday sports courses and play schemes as well as hours beyond normal school hours to our charges – ie. early morning care and after school care. We have an established Mother & Toddler group aimed at assisting young mothers. We also play host to several other local associations on an occasional basis indicated above, and also the Ewell Village Fair and various Heritage events and archaeological visits/works. Indeed the very upkeep of three listed buildings and sites within the village is itself of significant value to the community.

Our staff and parents have also been active in lobbying the Epsom & Ewell Council for the protection of open spaces and playing fields, some of which are under threat from developers.



**EWELL CASTLE SCHOOL**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 31 AUGUST 2014  
(Continued)**

**Governors**

The Governors who served on the board during the year were as follows:-

P Durnford-Smith, BA, MCIM (Chairman)

M Thomas, RIBA, SBID, FRSA (Vice-Chairman)

P A Loughton, BA (resigned 22 January 2014)

Mrs J G Moran, MA, HDipEd

N Terrington, ACIB (resigned 9 July 2014)

Mrs J Thomas, MSc, BEd

N Bird, FGA, MIRV

D Tucker, QPM

A Evans, MRTPI (appointed 19 March 2014)

Mrs D Parker, BSc DipSocSc (CQSW) PGCE (appointed 8 October 2014)

## **EWELL CASTLE SCHOOL**

### **REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2014**

#### **STRATEGIC REPORT**

##### **Financial Review**

The results of the charity are set out on page 13. The incoming resources increased by £115k in the year and the expenditure increased by £68k, giving an increase in net incoming resources of £47k. Staff costs have increased by 208k and repairs have fallen by 96k in the year.

##### **Investment Policy**

There are no restrictions on the company's powers of investment. The Board's policy continues to be to put any retained funds in higher-yielding deposit accounts.

##### **Reserves Policy**

The charity requires free reserves (that is those funds not tied up in fixed assets and restricted funds) in order to provide:

- An adequate level of working capital;
- A financial buffer to cover risks to which the charity is exposed;
- Funds to enable the School to continue to invest to enhance the educational facilities it provides.

The Board has determined that the appropriate level of free reserves should fall within the range £600k to £800k.

Free reserves at 31 August 2014 amount to £1.4m (2013 - £1.2m) The Board will continue to review the reserves policy on an annual basis.

##### **Achievements and Performance**

Our achievements and performance are discussed in detail on pages 4 to 6 of this report.

##### **Risk management**

The Board, with particular assistance from the Principal and the Bursar, continue to keep the School's activities under review, particularly with regard to any major risks that may arise from time to time as well as the systems and procedures established to manage them. They monitor the effectiveness of the system of internal controls and other viable means, including insurance cover where appropriate, by which those risks already identified can be mitigated.

The principle risks identified:

- failure of Governance;
- failure to deliver educational standards;
- failure to safeguard pupil welfare;
- regulatory non-compliance;
- impact of economic climate;
- major fraud or mismanagement;
- major catastrophe eg. fire;
- adverse action by the freeholder; and
- loss of charitable status.

## **EWELL CASTLE SCHOOL**

### **REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2014 (Continued)**

#### **STRATEGIC REPORT - Continued**

The key controls used by the charity are:

- formal agendas and minutes for all committee activity;
- induction procedures for new Governors;
- terms of reference & responsibilities for committees and certain individual Governors, in addition to job descriptions for Senior staff of the school ;
- comprehensive planning incl. strategic planning, budgeting and management accounting;
- professional advice;
- established organisational structures and lines of reporting;
- clear authorisation and approval levels for all transactions;
- appropriate levels of free reserves;
- formal written policies including comprehensive child protection measures and other health & safety matters to ISI regulatory standards; and
- vetting procedures for all staff as required by DCSF and ISI regulation, through the Criminal Records Bureau.
- meeting requirements of Charity Commission

It is recognised that no system can give an absolute assurance against major risks.

#### **Future plans and developments**

The main annual objectives are recorded above. The School Development Plan, which is reviewed annually includes, as current priorities:

- Expansion of the Governing Body;
- Development Office, incl. further development of Former Pupil Association and PSFA;
- Enhanced use of the school information management system;
- Performance related pay incl. non-teaching staff;
- Secure long term solution to increased playing fields;
- Develop plans to build a new building adjacent to the sports hall for changing rooms and classrooms;
- to achieve all the necessary permissions for a new music development at the Castle site and to ensure erection of the building for September 2015;
- to achieve the necessary permissions to develop the local church meadow as a sports field;
- prepare for the introduction of co-education in Years 7 and 9 in September 2015;
- to develop the new data tracking initiative of pupil progress;
- to further develop the new Sports Academy and explore the possibility of introducing other sports;
- to outsource catering and tender to companies for bids.

**EWELL CASTLE SCHOOL**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 31 AUGUST 2014  
(Continued)**

**STATEMENT OF GOVERNORS' RESPONSIBILITIES**

The governors (who are also directors of Ewell Castle School for the purposes of company law) are responsible for preparing the Governors' Report (including the Strategic Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the governors to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Auditors**

The auditors, Helmores UK LLP, have indicated their willingness to continue in office, and a resolution will be proposed at the Annual General Meeting for their re-appointment.

Approved by the Board of Governors on 21 January 2015 and signed on its behalf by :



P Durnford-Smith - Chairman

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF EWELL CASTLE SCHOOL**

We have audited the financial statements of Ewell Castle School for the year ended 31 August 2014 which comprise Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of governors and auditor**

As explained more fully in the Governors' Responsibilities Statement set out on page 9, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Governors' Annual Report including the Strategic Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Governors' Annual Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF EWELL CASTLE SCHOOL  
(Continued)**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

*Helmores UK LLP*

Nigel Hough (Senior Statutory Auditor)  
for and on behalf of Helmores UK LLP  
Chartered Accountants and Statutory Auditors  
13 – 15 Carteret Street  
Westminster  
London  
SW1H 9DJ

2 February 2015

## EWELL CASTLE SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 AUGUST 2014

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
<b>INCOMING RESOURCES</b>					
<b>Incoming Resources from Charitable Activities</b>					
School fees receivable	2	5,492,246	-	5,492,246	5,415,020
Other Educational Income	3	324,839	-	324,839	299,656
		<u>5,817,085</u>	<u>-</u>	<u>5,817,085</u>	<u>5,714,676</u>
<b>Incoming Resources from Generated Funds</b>					
Activities for Generating Funds		23,363	-	23,363	16,508
Voluntary Income		17,984	-	17,984	12,781
Investment income - Bank Interest		8,645	-	8,645	7,677
	4	<u>49,992</u>	<u>-</u>	<u>49,992</u>	<u>36,966</u>
<b>Total Incoming Resources</b>		<u>5,867,077</u>	<u>-</u>	<u>5,867,077</u>	<u>5,751,642</u>
<b>RESOURCES EXPENDED</b>					
<b>Charitable Activities</b>	5	5,665,029	1,423	5,666,452	5,601,101
<b>Governance Costs</b>	5	30,611	-	30,611	27,531
<b>Total Resources Expended</b>		<u>5,695,640</u>	<u>1,423</u>	<u>5,697,063</u>	<u>5,628,632</u>
<b>Net Incoming / (Outgoing) Resources before transfers</b>		171,437	(1,423)	170,014	123,010
Gross transfers between funds	13	9,131	(9,131)	-	-
<b>Net Income/Movement in Funds for the year</b>		180,568	(10,554)	170,014	123,010
<b>Total Funds Brought Forward</b>		6,378,796	29,552	6,408,348	6,285,338
<b>Total Funds Carried Forward</b>		<u>6,559,364</u>	<u>18,998</u>	<u>6,578,362</u>	<u>6,408,348</u>

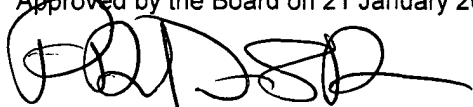
All amounts relate to continuing activities.

The company made no recognised gains or losses in this or the preceding financial year other than the net incoming resources for the year.

**EWELL CASTLE SCHOOL**  
**Company Registration no. 788782**  
**BALANCE SHEET**  
**AT 31 AUGUST 2014**

		2014	2013
	Notes	£	£
<b>Fixed Assets</b>			
Tangible Assets	8	6,886,211	7,019,118
<b>Current Assets</b>			
Stocks		4,197	4,656
Debtors	9	301,708	283,132
Cash at Bank and in Hand		<u>2,247,075</u>	<u>2,113,093</u>
		<u>2,552,980</u>	<u>2,400,881</u>
<b>Creditors: Amounts falling due within one year</b>			
Bank Loan		72,958	70,114
Fees Received in Advance		435,282	379,169
Other Creditors		538,661	641,609
Accruals and Deferred Income		<u>41,700</u>	<u>64,474</u>
		<u>1,088,601</u>	<u>1,155,366</u>
<b>Net Current Assets</b>		1,464,379	1,245,515
<b>Total Assets less Current Liabilities</b>		8,350,590	8,264,633
<b>Creditors: Amounts falling due after one year</b>	10	(1,772,228)	(1,856,285)
<b>Total Net Assets</b>		6,578,362	6,408,348
<b>Represented by:</b>			
Restricted Funds	13	18,998	29,552
Unrestricted Funds		<u>6,559,364</u>	<u>6,378,796</u>
<b>Total Funds</b>	12	<u>6,578,362</u>	<u>6,408,348</u>

Approved by the Board on 21 January 2015 and signed on its behalf by :



P Durnford-Smith - Chairman



## EWELL CASTLE SCHOOL

CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 AUGUST 2014

		2014	2013
	Notes	£	£
Net cash inflow from operating activities	1	412,855	721,518
<b>Returns on Investments and Servicing of Finance</b>			
Interest Received		8,645	7,677
Interest Paid		(58,881)	(61,151)
		(50,236)	(53,474)
<b>Capital Expenditure</b>			
Payments to acquire tangible fixed assets		(147,423)	(805,672)
		215,196	(137,628)
<b>Financing</b>			
Decrease in borrowing		(81,214)	(73,600)
<b>Increase/(Decrease) in Cash</b>	2	133,982	(211,228)

**1. Reconciliation of net incoming resources to net cash inflow from operating activities**

	2014	2013
	£	£
Net incoming resources	170,014	123,010
Interest Receivable	(8,645)	(7,677)
Interest Payable	58,881	61,151
Depreciation charges	270,001	263,742
Fixed assets written off	10,329	-
Movement in stocks	461	743
Movement in debtors	(18,580)	(11,367)
Movement in creditors	(69,606)	291,917
Net cash inflow from operating activities	412,855	721,518

**2. Reconciliation in net cash**

	At Beginning of Year	Cash Flows	At End of Year
	£	£	£
Cash at Bank	2,113,093	133,982	2,247,075
Bank Loan	(1,926,400)	81,214	(1,845,186)
	186,693	215,196	401,889

**EWELL CASTLE SCHOOL**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**1. Accounting Policies**

**a) Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice on Accounting and Reporting by Charities: the Charities SORP 2005, the Companies Act 2006 and applicable accounting standards.

**b) Fees and similar income**

Fees receivable and charges for services and use of premises are accounted for in the period in which the service is provided. Fees receivable are stated after deducting discounts and bursaries.

**c) Donations**

Donations and voluntary income received for the general purposes of the charity are included as unrestricted funds. Donations for activities restricted by the wishes of the donor are included in restricted funds.

**d) Resources Expended**

Expenditure is accounted for on an accruals basis. Overhead and other costs not directly attributable to particular functional activity categories are apportioned over the relevant categories on the basis of management estimates of the amount attributable to that activity in the year, either by staff time or space occupied, as appropriate. Irrecoverable VAT is included with the item of expense to which it relates.

**- Governance costs**

This comprises the costs of managing and administering the charity and includes audit fees, costs of Governors' meetings and an apportionment of relevant staff costs.

**EWELL CASTLE SCHOOL**
**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2014  
(Continued)**
**e) School buildings and equipment**

Part of the school buildings and grounds are subject to leases, which expire in August 2077. Building improvements and extensions costing more than £5,000, together with furniture and equipment costing more than £1,500 are capitalised and depreciated.

Depreciation is provided on a straight line basis so as to write off the cost of the tangible fixed assets over their estimated useful lives as follows:

Freehold Buildings	- 2% per annum
Improvements to Leasehold Property - pre 2002	- over original lease term
- post 2003	- 2% per annum
Furniture and Equipment	- 15% per annum
Computer Equipment	- 25% per annum
Motor Vehicles	- 25% per annum

**f) Stocks**

Stocks of foodstuffs and sports clothing are valued at the lower of cost and net realisable value.

**g) Funds**

Unrestricted funds are available for use for the general purposes of the charity. Restricted funds are subject to donor-imposed restrictions and are shown separately in the Statement of Financial Activities.

**h) Pension schemes**

The company participates in the Teachers' Pension Scheme (England and Wales) for its teaching staff. Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set following scheme valuations undertaken by the Government Actuary Department, and is currently 14.1% of pensionable earnings. Further details are included in note 7.

In line with recent changes in pension legislation, on 1 May 2014 the School ceased making contributions to support staff individual stakeholder pension plans and enrolled eligible employees into an auto-enrolment pension scheme. The basic contributions for this scheme are 2% of pensionable earnings by the School and 1% by employees although the School does pay up to 10% for certain employees.

Pension costs are charged to the Statement of Financial Activities as incurred.

**i) Operating leases**

The rentals payable under operating leases for equipment are charged to the Statement of Financial Activities on a straight-line basis over the lease term. Rent payable in respect of operating leases for school premises is based on the rent due under the relevant leases.

## EWELL CASTLE SCHOOL

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2014  
(Continued)**

**2. School Fees**

	Total 2014 £	Total 2013 £
<b>The Schools' Fee Income Comprised:</b>		
Gross Fees	5,866,386	5,729,293
Less: Bursaries, Grants and Allowances	(374,140)	(314,273)
	<u>5,492,246</u>	<u>5,415,020</u>

**3. Other Educational Income**

	Total 2014 £	Total 2013 £
School Lunches	135,860	143,992
Other income	188,979	155,664
	<u>324,839</u>	<u>299,656</u>

**4. Incoming Resources from Generated Funds**

	Total 2014 £	Total 2013 £
Hire of Facilities	23,363	16,508
PSFA (see note 17)	17,984	12,000
Bank interest	8,645	7,677
Other	-	781
	<u>49,992</u>	<u>36,966</u>

**5. Total Resources Expended**

	Staff Costs £	Other Costs £	Depreciation £	Total 2014 £	Total 2013 £
<b>Charitable Activities - Education</b>					
Teaching	3,117,018	276,382	105,847	3,499,247	3,263,478
Premises	173,351	888,303	161,994	1,223,648	1,313,393
Support costs of schooling	525,387	405,955	2,160	933,502	1,015,746
PSFA (see note 17)	-	10,055	-	10,055	8,484
	<u>3,815,756</u>	<u>1,580,695</u>	<u>270,001</u>	<u>5,666,452</u>	<u>5,601,101</u>
<b>Governance Costs</b>					
Auditors Remuneration					
- as auditors	-	15,540	-	15,540	13,842
- other services	-	8,273	-	8,273	6,668
Staff costs	6,798	-	-	6,798	7,021
	<u>6,798</u>	<u>23,813</u>	<u>-</u>	<u>30,611</u>	<u>27,531</u>
	<u>3,822,554</u>	<u>1,604,508</u>	<u>270,001</u>	<u>5,697,063</u>	<u>5,628,632</u>

**EWELL CASTLE SCHOOL**
**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2014  
(Continued)**
**6. Staff Costs**

	2014	2013
	£	£
Wages and Salaries	3,222,013	3,072,372
Social Security Costs	257,583	241,648
Pension Costs	342,958	300,536
	<u>3,822,554</u>	<u>3,614,556</u>

**7. Staff Particulars**

The average number of employees (full time equivalent) during the year was as follows:

	2014	2013
Administrative Staff	15	13
Teaching Staff	66	66
Domestic Staff	10	10
	<u>91</u>	<u>89</u>

Employees receiving a Salary in excess of £60,000 for the year were as follows:

£60,001 - £70,000	1	-
£80,001 - £90,000	-	-
£90,001 - £100,000	-	1

The above employees are members of the Teachers Pension Defined Benefit pension scheme.

Pension costs for higher paid employees	£8,460	£13,897
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**Pension Scheme**

The School participates in the Teachers' Pension Scheme (England and Wales) ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £323,448 (2013: £287,104) and at the year-end £46,463 (2013 - £41,448) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pensions Regulations 2010 and, from 1 April 2014, the Teachers' Pension Scheme Regulations 2014. Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set following scheme valuations undertaken by the Government Actuary Department. The latest valuation report in respect of the TPS was prepared at 31 March 2012 and was published in June 2014. This report confirmed that the employer contribution rate for the TPS will increase from 14.1% to 16.4% although, recognising that teaching establishments work on an academic and not financial year, the Government has deferred the implementation of this increase to 1 September 2015.

The Department of Education is also proposing that scheme administration costs will be devolved to scheme employers in the form of an administration charge. The Department provisionally estimates that the administration charge will be 0.08% of the employers' salary costs which would increase the employer payment rate from 16.4% to 16.48%.

The next revision to the employer contribution rate is not expected to take effect until 1 April 2019. This will follow on from the next actuarial valuation which is due at 31 March 2016. This valuation will also determine the opening balance of the cost cap fund and provide an analysis of the cost cap as required by the Public Service Pensions Act 2013.

In line with recent changes in pension legislation, on 1 May 2014 the School ceased making contributions to support staff individual stakeholder pension plans and enrolled eligible employees into an auto-enrolment pension scheme. The basic contributions for this scheme are 2% of pensionable earnings by the School and 1% by employees although the School does pay up to 10% for certain employees.

The pension charge for the year includes contributions to support staff pensions of £19,510 (2013 - £16,154).

## EWELL CASTLE SCHOOL

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2014  
(Continued)**

**8. Tangible Fixed Assets**

	Freehold Land and Buildings £	Leasehold Building Improvements £	Furniture and Equipment £	Motor Vehicles £	Total £
Cost					
Opening Balance	1,877,272	6,680,411	1,251,416	81,959	9,891,058
Additions	-	71,407	55,676	20,340	147,423
Disposals	-	(10,757)	-	-	(10,757)
	<u>1,877,272</u>	<u>6,741,061</u>	<u>1,307,092</u>	<u>102,299</u>	<u>10,027,724</u>
Depreciation					
Opening Balance	391,536	1,435,451	962,998	81,955	2,871,940
Charge for the Year	37,540	124,454	108,007	-	270,001
Disposals	-	(428)	-	-	(428)
	<u>429,076</u>	<u>1,559,477</u>	<u>1,071,005</u>	<u>81,955</u>	<u>3,141,513</u>
Net Book Value - 2014	<u>1,448,196</u>	<u>5,181,584</u>	<u>236,087</u>	<u>20,344</u>	<u>6,886,211</u>
Net Book Value - 2013	<u>1,485,736</u>	<u>5,244,960</u>	<u>288,418</u>	<u>4</u>	<u>7,019,118</u>

The leases on the leasehold properties expire in August 2077.

**9. Debtors**

	2014 £	2013 £
Fees Receivable	242,664	244,330
Others	2,950	1,956
Prepayments and Accrued Income	56,094	36,846
	<u>301,708</u>	<u>283,132</u>

**10. Creditors: Amounts Falling Due After One Year**

	2014 £	2013 £
Bank Loan:		
Due Between One and Two Years	88,538	86,320
Due Between Three and Five Years	273,994	265,190
Due After Five Years	1,409,696	1,504,775
	<u>1,772,228</u>	<u>1,856,285</u>

The above loans together with the bank loan due within one year are secured by legal charges over the freehold property and leasehold interest in Ewell Castle, the net book value of which at 31 August 2014 was £6,640,109.

Interest was payable on the above loan at the rate of 2.6% over base rate.

## EWELL CASTLE SCHOOL

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2014  
(Continued)**

**11. Operating Leases**

	2014 £	2013 £
Rentals Charged in the Year:		
Land and Buildings	436,700	444,000
Photocopier	-	713

Payments under operating leases due in the next year are as follows:

	Land and Buildings £	Computer Equipment £
Leases expiring within one year	-	-
Leases expiring after more than five years	399,000	-
	<u>399,000</u>	<u>-</u>

**12. Analysis of net assets between funds**

	Tangible assets £	Net current assets £	Creditors due after one year	Total £
Unrestricted funds	6,867,213	1,464,379	(1,772,228)	6,559,364
Restricted funds	18,998	-	-	18,998
	<u>6,886,211</u>	<u>1,464,379</u>	<u>(1,772,228)</u>	<u>6,578,362</u>

**13. Restricted Funds**

	Balance at 01/09/2013 £	Incoming Funds £	Outgoing Funds £	Transfer Between Restricted Funds £	Transfer to Unrestricted Funds £	Balance at 31/08/2014 £
Library and Special Needs Educational Fund	26,463	-	(1,393)	-	(8,381)	16,689
Other	3,089	-	(30)	-	(750)	2,309
	<u>29,552</u>	<u>-</u>	<u>(1,423)</u>	<u>-</u>	<u>(9,131)</u>	<u>18,998</u>

The Library and Special Needs Fund is helping to finance the restructuring and refurbishment of the library and providing learning support including special educational needs.

The transfer to unrestricted funds represents a relevant proportion of the depreciation charge for the year in respect of fixed assets financed by restricted funds.

**EWELL CASTLE SCHOOL****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2014  
(Continued)****14. Connected Parties**

M Thomas, a governor of the school, is a director of MEB Design Limited who were paid £1,159 during the year for architectural design work. The Company paid an insurance premium amounting to £629.63 in respect of Governors' liability insurance.

**15. Capital Commitments**

Contracted for but not provided in these accounts - £nil (2013- £22,416)

**16. Taxation**

The School is exempt from Corporation Tax on its charitable activities.

**17. The Parent, Staff and Friends Association**

The accounts of The Parent, Staff and Friends Association (PSFA) have been included in the accounts of the school, as the association is a sub committee of the school.