

Number of Company: 785981

The Companies Act 1985

**COMPANY LIMITED BY SHARES**

**Special Resolution**

(Pursuant to s.378 (2) of the Companies Act 1985)

of

LOXFORD EQUIPMENT CO. LIMITED

Passed

At an EXTRAORDINARY GENERAL MEETING of the above-named Company,  
duly convened, and held at:

9 Thorndon Hall, Ingrave, Brentwood, Essex CM13 3RJ

on the 16<sup>th</sup> NOVEMBER 2004

the subjoined SPECIAL RESOLUTION was duly passed, viz:

RESOLUTIONS

"that the Memorandum and Articles of Association now produced to the Meeting and initialled by the Chairman for the purpose of identification be and the same is adopted as the Memorandum and Articles of Association of the Company in replacement and to the entire exclusion of those at present in force".

CHAIRMAN.....

*Sybil M. Nicoll*

Note: To be filed within 15 days after the passing of the Resolution



# THE COMPANIES ACT 1985

## PRIVATE COMPANY LIMITED BY SHARES

COMPANIES HOUSE

25/11/04

## MEMORANDUM OF ASSOCIATION

OF

## LOXFORD EQUIPMENT CO. LIMITED

1. The Company's Name is **LOXFORD EQUIPMENT CO. LIMITED**
2. The Company's Registered Office is to be situated in England and Wales.
- 3.1 a. The Object of the Company is to carry on business as a general commercial company.  
  
b. Without prejudice to the object and powers of the Company pursuant to Section 3A of the Companies Act 1985 the Company has power to do the following:-  
  
c. To carry on business as manufacturers, distributors and sellers of and dealers in scientific, technical, research and industrial equipment, apparatus, instruments, machines, plants, implements, appliances, materials and things capable of being used in any such business as aforesaid.  
  
d. To carry on for profit, directly or indirectly, whether by itself or through subsidiary, associated or allied companies or firms, in all or any of its branches, any business undertaking, project or enterprise of any description whether of a private or public character and all or any trades processes and activities connected therewith or ancillary or complementary thereto.  
  
e. To carry on the business of financing transactions and guaranteeing or giving security for the payment of money or the performance of any obligations or undertaking and to manage, finance, subsidise, co-ordinate or otherwise assist any company or companies in which this company has a direct or indirect financial interest.

- 3.2 To carry on any other business which may in the opinion of the Board of Directors be advantageously carried on by the Company.
- 3.3 To purchase, sell, exchange, improve, mortgage, charge, rent, let on lease, hire, surrender, license, accept surrender of, and otherwise acquire and deal with any freehold, leasehold or other property, chattels and effects; and to erect, pull down, repair, alter, develop or otherwise deal with any building or buildings and adapt the same for the purposes of the Company's business.
- 3.4 To purchase or otherwise acquire all or any part of the business or assets of any person, firm or company, carrying on or formed to carry on any business which this Company is authorised to carry on or possessed of property suitable to the purposes of this Company, and to pay cash or to issue any shares, stocks, debentures or debenture stock of this Company as the consideration for such purchase or acquisition and to undertake any liabilities or obligations relating to the business or property so purchased or acquired.
- 3.5 To apply for, purchase or otherwise acquire any patents, licences or concessions which may be capable of being dealt with by the Company, or be deemed to benefit the Company and to grant rights thereout.
- 3.6 To sell, let, license, develop or otherwise deal with the undertaking, or all or any part of the property or assets of the Company, upon such terms as the Company may approve, with power to accept shares, debentures or securities of, or interests in, any other company.
- 3.7 To invest and deal with the moneys of the Company not immediately required for the purposes of the Company in or upon such securities and subject to such conditions as may seem expedient.
- 3.8 To lend money to such persons, upon such terms and with or without security and subject to such conditions as may seem desirable.
- 3.9 To guarantee the payment of any debentures, debenture stock, bonds, mortgages, charges, obligations, interest, dividends, securities, moneys or shares or the performance of contracts or engagements of any other company or person (including but without prejudice to the generality of the foregoing) the holding company of the Company or any company which is a subsidiary of such holding company within, in each case, the meaning of Section 736 and Section 736(A) of the Companies Act 1985 (the "Act") as amended by the Companies Act 1989, and to give indemnities and guarantees of all kinds and to enter into partnership or any joint venture arrangement with any person, persons, firm or company.
- 3.10 To borrow or raise money in such manner as the Company shall think fit, and in particular by the issue of debentures or debenture stock, charged upon all or any of the Company's property, both present and future, including its uncalled capital, and to re-issue any debentures at any time paid off.
- 3.11 To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, debentures, warrants and other negotiable documents.
- 3.12 To purchase, subscribe for, or otherwise acquire and hold shares, stocks or other interests in, or obligations of, any other company or corporation.

- 3.13 To remunerate any person or company for the services rendered or to be rendered in placing or assisting to place any of the shares in the Company's capital or any debentures, debenture stock or other securities of the Company or in or about the formation or promotion of the Company or the conduct of its business.
- 3.14 To pay out of the funds of the Company all costs and expenses of or incidental to the formation and registration of the Company and the issue of its capital and debentures including brokerage and commission.
- 3.15 To promote, or aid in the promotion of, any company or companies for the purpose of acquiring all or any of the property, rights and liabilities of this Company, or for any other purpose which may seem directly or indirectly calculated to advance the interest of this Company.
- 3.16 To establish and support and aid in the establishment and support of funds or trusts calculated to benefit employees or ex-employees of the Company (including any Director holding a salaried office or employment in the Company) or the dependants or connections of such persons and to grant pensions and allowances to any such persons.
- 3.17 To remunerate the Directors of the Company in any manner the Company may think fit and to pay or provide pensions for, or make payments to, or for the benefit of, Directors and ex-Directors of the Company or their dependants or connections.
- 3.18 To distribute any property of the Company in specie among the Members.
- 3.19 To do all such other things as are incidental or conducive to the attainment of the above objects or any of them.

It is declared that the foregoing sub-clauses shall be construed independently of each other and none of the objects therein mentioned shall be deemed to be merely subsidiary to the objects contained in any other sub-clause.

- 4. The liability of the Members is limited.
- 5. The Share Capital of the Company is £100 divided into 100 Shares of £1.00 each with power to increase or to divide the shares in the capital for the time being, into different classes having such rights, privileges and advantages as to voting and otherwise as the Articles of Association may from time to time prescribe.

# **THE COMPANIES ACT 1985**

## **PRIVATE COMPANY LIMITED BY SHARES**

### **ARTICLES OF ASSOCIATION**

**OF**

## **LOXFORD EQUIPMENT CO. LIMITED**

### **PRELIMINARY**

1. (i) The Regulations contained in Table A in the schedule to the Companies (Tables A to F) Regulations 1985 as amended by the Companies (Table A to F) (Amendment) Regulations 1985 and The Companies Act 1985 (Electronic Communications) Order 2000 (such Table being hereinafter called "Table A") shall apply to the Company save in so far as they are excluded or varied hereby and such Regulations (save as so excluded or varied) and the Articles hereinafter contained shall be the regulations of the Company.

(ii) Any reference in these Articles to "the Act" shall mean the Companies Act 1985 as amended or extended by any other enactment or any statutory re-enactment thereof.

### **PRIVATE COMPANY**

2. The Company is a private company within the meaning of the Companies Act 1985.

### **SHARE CAPITAL**

3. The share capital of the Company is £100 divided into 100 shares of £1 each.

## **SHARES**

4. (i) The Company shall have a first and paramount lien on all shares, whether fully paid or not, standing registered in the name of any person indebted or under liability to the Company, whether he shall be the sole registered holder thereof or shall be one of two or more joint holders, for all moneys presently payable by him or his estate to the Company. Regulation 8 in Table A shall be modified accordingly.

(ii) The liability of any Member in default in respect of a call shall be increased by the addition at the end of the first sentence of Regulation 18 in Table A of the words "and all expenses that may have been incurred by the Company by reason of such non-payments".

## **PURCHASE OF OWN SHARES**

5. Regulation 3 in Table A shall not apply to the Company and subject to the provisions of Chapter VII of Part V of the Act the Company may:-

(i) with the sanction of an Ordinary Resolution issue shares which are to be redeemed or are liable to be redeemed at the option of the Company or the shareholder.

(ii) purchase its own shares (including any redeemable shares)

(iii) make a payment in respect of the redemption or purchase, under Sections 159, 160 or 162 of the Act and the relevant power (i) or (ii) above, of any of its own shares otherwise than out of distributable profits of the Company or the proceeds of a fresh issue of shares to the extent permitted by Section 170, 171 and 172 of the Act.

## **TRANSFER OF SHARES**

6. (i) The Directors may, in their absolute discretion and without assigning any reason therefor, decline to register the transfer of a share, whether or not it is a fully paid share, and Regulation 24 in Table A shall not apply to the Company.

(ii) Regulation 6(i) of these Articles shall not apply to any transfer to a person who is already a Member of the Company.

(iii) Subject to Regulation 6 of these Articles, a Subscriber to the Memorandum of Association of the Company may freely transfer his share to any person, firm or company.

(iv) A Member (other than a Subscriber to the Memorandum of Association of the Company) who desires to transfer shares to a person who is not already a Member of the Company shall give notice of such intention to the Directors of the Company giving particulars of the shares in question. The Directors as agents for the Member giving such notice may dispose of such shares or any of them to Members of the Company at a price to be agreed between the transferor and the Directors, or failing agreement, at a price fixed by the Auditors of the Company as the fair value thereof. If within twenty-eight days from the date of the said notice the Directors are unable to find a Member or Members willing to purchase all such shares, the transferor may dispose of so many of such shares as shall remain undisposed of in any manner he may think fit within three months from the date of the said notice.

(v) The instrument of transfer of any share shall be executed by or on behalf of the transferor who shall be deemed to remain a holder of the share until the name of the transferee is entered in the register of members in respect thereof.

## **NOTICE OF GENERAL MEETINGS**

7. Every notice convening a General Meeting shall comply with the provisions of Section 372 of the Act as to giving information to Members in regard to their right to appoint proxies; and notices of and other communications relating to any General Meeting which any Member is entitled to receive shall be sent to the Directors and to the Auditor for the time being of the Company.

## **QUORUM OF MEMBERS AND PROCEEDINGS AT GENERAL MEETINGS**

8. (i) Two persons entitled to vote upon the business to be transacted each being a Member or a proxy for a Member or a duly authorised representative of a Corporation, shall be a quorum, except when the number of members of the Company shall be one that member present in person or by proxy shall be a quorum.  
  
(ii) If a quorum is not present within half an hour from the time appointed for a general meeting, the meeting shall stand adjourned to the same day in the next week at the same time and place or such time and place as the Directors may determine and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the adjourned meeting it shall be dissolved.  
  
(iii) Subject to the provisions of the act any resolution in writing signed by all the Members for the time being entitled to receive notice of and attend and vote at general meetings, or by their duly appointed attorneys, shall be as valid and effective as if the same had been passed at a General Meeting of the Company.

## **VOTES OF MEMBERS AT GENERAL MEETINGS**

9. Subject to any special rights or restrictions for the time being attached to any special class of shares in the capital of the Company, on a show of hands every Member personally present have one vote only and in the case of a poll every Member who is present in person or by proxy shall have one vote for each Share.

## **DIRECTORS**

10. (i) The first Director or Directors of the Company shall be determined in writing by the subscribers to the Memorandum of Association.  
  
(ii) The number of the Directors shall be determined by Ordinary Resolution of the Company but unless so fixed the minimum number of Directors shall be one and there shall be no maximum number of Directors.  
  
(iii) Regulation 64 of Table A shall not apply to the Company.

## **APPOINTMENT OF DIRECTORS**

11. The Directors may appoint a person who is willing to act to be a Director either to fill a vacancy or as an additional Director.

## **ALTERNATE DIRECTORS**

12. (i) An alternate Director shall not be entitled as such to receive any remuneration from the Company except only such part (if any) of the remuneration otherwise payable to his appointor as such appointor may by notice to the Company from time to time direct, but shall otherwise

be subject to the provisions of these Articles with respect to Directors. An alternate Director shall during his appointment be an Officer of the Company and shall not be deemed to be an agent of his appointor. Regulation 66 in Table A shall be modified accordingly.

(ii) A Director or any other person may act as an alternate Director to represent more than one Director and an alternate Director shall be entitled at meetings of the Directors, or any committee of the Directors, to one vote for every Director whom he represents in addition to his own vote (if any) as a Director.

### **QUORUM OF DIRECTORS**

13. The Directors may from time to time fix a quorum necessary for the transaction of business at their meetings and unless so fixed the quorum shall be two except when there is one Director only of the Company when the quorum shall be one.

### **POWERS OF DIRECTORS**

14. In the event of the minimum number of Directors fixed by or pursuant to these Articles or Table A being one, a sole Director shall have the authority to exercise all the powers and discretions conferred by Table A or these Articles and expressed to be vested in the Directors generally and Regulation 89 in Table A shall be modified accordingly.

### **DIRECTORS BORROWING POWERS**

15. The Directors may exercise all the powers of the Company to borrow money without limit as to the amount and upon such terms and in such manner as they think fit, and to grant any mortgage, charge or standard security over its undertaking, property and uncalled capital, or any part thereof, and, subject (in the case of any security convertible into shares) to Section 80 and 380 of the Act to issue debentures, debenture stock, and other securities whether outright or as security for any debt, liability or obligation of the Company or of any third party.

### **DIRECTORS SHARE QUALIFICATION**

16. A Director shall not require any share qualification but shall nevertheless be entitled to attend and speak at any General Meeting of the Company or at any separate class meeting of the holders of any class of shares of the Company.

### **ROTATION OF DIRECTORS**

17. The Directors shall not be required to retire by rotation nor shall the Directors or any of them be required to retire from office at the first annual general meeting and Table A shall be modified accordingly.

### **DISQUALIFICATION OF DIRECTORS**

18. The office of a Director shall be vacated if he becomes incapable by reason of illness or injury of managing and administering his property and affairs and Regulation 81 of Table A shall be modified accordingly.

### **PROCEEDINGS OF DIRECTORS**

19. (i) The Directors may, by power of attorney or otherwise, appoint any person to be the agent of the Company for such purposes and on such condition as they determine, including authority for the agent to delegate all or any of his powers.



(ii) All or any of the members of the board or any committee of the board may participate in a meeting of the board or that committee by means of a conference telephone or any communication equipment which allows all persons participating in the meeting to hear each other. A person so participating shall be deemed to be present in person at the meeting and shall be entitled to vote or be counted in a quorum accordingly. Such a meeting shall be deemed to take place where the largest of the group of those participating is assembled, or, if there is no such group where the Chairman of the meeting then is.

(iii) It shall not be necessary for Directors to sign their names in any book which may be kept for the purpose of recording attendance at meetings.

### **INTEREST OF DIRECTORS**

20. Subject to the provisions of Section 317 of the Act, Regulation 94 in Table A shall not apply to the Company and a Director may vote as a Director in regard to any contract or arrangement in which he is interested or upon any matter arising thereout, and if he shall so vote his vote shall be counted and he shall be reckoned in estimating a quorum present at any meeting when any such contract or arrangement is under consideration.

### **DIRECTORS GRATUITIES AND PENSIONS**

21. The Directors may exercise the powers of the Company conferred by Clauses 3.16 and 3.17 of the Memorandum and Regulation 87 of Table A to provide benefits for any Director or member of his family.

### **THE SEAL**

22. The Company shall not need a common seal for business conducted in England and Wales. A document signed by a director and the secretary or two directors and expressed to be executed by the Company shall have the same effect as if it were under the company seal. The obligation under Regulation 6 of Table A relating to the sealing of share certificates shall apply only if the Company has a seal. Regulation 101 in Table A shall not apply to the Company.

### **AUDITORS**

23. The Company shall not be required to appoint Auditors and accordingly Sections 241(2) and 384 of the Act shall not apply to the Company.

### **INDEMNITY**

24. (i) Regulation 118 in Table A shall not apply to the Company. Every Director or other officer of the Company shall be indemnified out of the assets of the Company against all losses or liabilities which he may sustain or incur in or about the execution and discharge of the duties of his office or otherwise in relation thereto, including any liability incurred by him in defending any proceedings, whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application under Section 144 or 727 of the Act in which relief is granted to him by the court, and no Director or other officer shall be liable for any loss, damage or misfortune which may happen to or be incurred by the Company in the execution of the duties of his office or in relation thereto. But this Article shall only have effect in so far as its provisions are not avoided by Section 310 of the Act.

(ii) The Directors shall have power to purchase and maintain at the expense of the Company an insurance policy for any Director (including an alternate Director), Officer or Auditor of the Company against any such liability as is referred to in Section 310(1) of the Act.

**NAMES, ADDRESSES and DESCRIPTION of SUBSCRIBERS**

**JOHN HENRY POULTEN**

1 Ingrebourne Gardens  
Upminster  
Essex

Company Director

**ALBERT EDWARD POULTEN**

129 Springfield Gardens  
Upminster  
Essex

Company Director

**DATED** this 4<sup>th</sup> day of December 1963

**WITNESS** to the above signatures:-

**VIOLET MARY POULTEN**

43 St Awdry's Road  
Barking  
Essex

Secretary