

Company number: 00776563

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS

for the year ended 31 October 2014

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THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS

for the year ended 31 October 2014

COMPANY NUMBER 00776563

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THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

OFFICERS, PROFESSIONAL ADVISERS AND REGISTERED OFFICE

for the year ended 31 October 2014

Executive Committee	D C Wright	Chairman and Treasurer
	K Lock	
	J Busby	
	M Fagg	
	H Wright	
	P Dana	
	K Glover	

Secretary	P P Ledger
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Registered Office	The Abbeyfield Shanklin Society Limited
	14 Queens Road
	Shanklin
	Isle of Wight
	PO37 6AN

Independent Examiners	A H Cross & Co
	Chartered Accountants
	16 Quay Street
	Newport
	Isle of Wight
	PO30 5BG

Bankers	HSBC Bank plc
	5 Regent Street
	Shanklin
	Isle of Wight
	PO37 7AF

Solicitors	Roach Pittis
	62-66 Lugley Street
	Newport
	Isle of Wight
	PO30 5ET

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

REPORT OF THE EXECUTIVE COMMITTEE

for the year ended 31 October 2014

The Executive Committee submit their report and the accounts for the year ended 31 October 2014.

Principle Activity

The principal activity of the Society continues to be the provision of accommodation for lonely and elderly people in accordance with the aims and principles of The Abbeyfield Society Limited. This activity falls wholly within hostel housing activities as defined in the Housing Act 1996.

Objectives

The objectives of the Society are to provide elderly people with an environment in which to live that allows them to be independent whilst having support when needed. The Executive Committee is satisfied the Society has achieved its objectives in the year under review.

Status

The Society is registered under the Companies Act 2006 (registered number 00776563) and is limited by guarantee. There were 3 members at 31 October 2014. The company is registered under the Housing Act 1996 and is a charity (number 237811).

Executive Committee

The members of the Executive Committee who served during the year were:

D C Wright	Chairman and Treasurer
K Lock	
J Busby	
M Fagg	
H Wright	
P Dana	
K Glover	

Recruitment and Appointment of New Trustees

From time to time the Society reviews the skills and abilities of the Trustees to ensure there is adequate breadth of experience. Should this be lacking or if additional Trustees are required due to retirement, prospective Trustees are invited from the Membership to apply.

Organisational Structure

Day to day running of the Society's affairs are conducted by the Housekeepers, who report to the Committee. The Trustees meet formally on a monthly basis and at additional times as required on an informal basis to deal with issues requiring their input.

Major risks

The Committee confirm that all major risks identified have been assessed and systems implemented to manage those risks.

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

REPORT OF THE EXECUTIVE COMMITTEE (continued)

for the year ended 31 October 2014

Achievements, Performance and Financial Review

The Society benefits from the achievements of the Committee in previous years providing a strong financial base. The Trustees main concerns are to provide a good quality environment for the residents to live and employees to work, whilst balancing the financial constraints within budget and to comply with ever increasing legislation covering all aspects of the Society's operations.

The financial results for the year are set out in the Income and Expenditure Account on page 7, and the position at the end of the year is shown in the Balance Sheet on page 8. The detailed Hostel Property Revenue Account is presented on pages 14 and 15.

The Statement of Financial Activities show net incoming resources of £793 (2013 - £16,779). All resources received and expended are treated as unrestricted funds.

The Committee considers that the state of the Society's affairs is satisfactory.

Investment Policy

Investment policy is determined by the Finance Committee which will ensure that any surplus funds, beyond a sensible working balance, are invested with assistance from an appropriate professional broker.

Reserves

As at 31 October 2014 the reserves stood at £1,634,453 (2013 - £1,633,660). The reserves include freehold land and buildings stated at cost less depreciation of £1,229,070 (2013 - £1,256,135).

The board of trustees is satisfied that the charity's assets in the general fund are available and adequate to fulfil its obligations.

Fixed Assets

Details of cost and depreciation of fixed assets are set out in note 9.

No formal valuation of the housing property has been obtained. However, the Committee consider the current market value exceeds the book cost.

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

REPORT OF THE EXECUTIVE COMMITTEE (continued)

for the year ended 31 October 2014

Statement of Executive Committee Members' Responsibilities

The Charities Act and the Companies Act require the Executive Committee members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society as at the end of the financial year and of the surplus or deficit of the Society for the year. In preparing those financial statements the Executive Committee is required to:

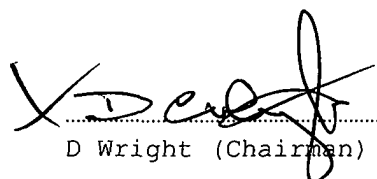
- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Executive Committee members are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Society and which are sufficient to show and explain the Society's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations of under the Charities Act. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the Report of the Executive Committee, and the responsibility of the independent examiner in relation to the Report of the Executive Committee is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

This report was approved by the Committee on 16<sup>th</sup> MARCH 2015 and signed on its behalf.

 X  
D Wright (Chairman)

X  X  
P P Ledger (Secretary)

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE ABBEYFIELD SHANKLIN SOCIETY LIMITED

for the year ended 31 October 2014

I report on the accounts of the company on pages 6 to 8 for the year ended 31 October 2014.

Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act.
- b) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and.
- c) to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to the matters set out in the statement below.

Independent Examiner's Statement, Report and Opinion

In connection with my examination, no matter has come to my attention:


(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and.

- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles set out in the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met; or.

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Graham Nobbs ACA  
A H Cross & Co  
16 Quay Street  
Newport  
Isle of Wight  
PO30 5BG

9 April 2015

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 October 2014

	<u>2014</u>	<u>2013</u>
INCOMING RESOURCES		
Incoming resources from operating activities in furtherance of the charity's objects	151,945	152,390
Investment income	3,839	5,261
Donations received and other income	10,364	25,830
Total incoming resources	<u>166,148</u>	<u>183,481</u>
RESOURCES EXPENSED		
Charitable expenditure in furtherance of the charity's objects	122,511	126,581
Resources expended on managing and administering the charity	42,844	40,121
Total resources expended	<u>165,355</u>	<u>166,702</u>
Net incoming resources	793	16,779
Total funds brought forward	1,633,660	1,616,881
Total funds carried forward	<u>£ 1,634,453</u>	<u>£ 1,633,660</u>



THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
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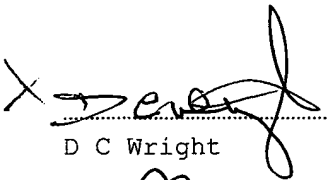
INCOME AND EXPENDITURE ACCOUNT

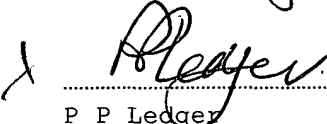
for the year ended 31 October 2014


	<u>Notes</u>	<u>2014</u>	<u>2013</u>
Turnover	3	151,945	152,390
Operating costs		165,355	166,702
Operating deficit		<u>(13,410)</u>	<u>(14,312)</u>
Other income	4	14,177	31,068
Interest receivable	6	26	23
		<u>14,203</u>	<u>31,091</u>
Surplus on ordinary activities for the year	5	793	16,779
Revenue reserve brought forward		1,633,660	1,616,881
Revenue reserve carried forward	14	£ <u>1,634,453</u>	£ <u>1,633,660</u>

All of the Society's operations are classed as continuing.

The Society has no recognised gains and losses other than the surplus for the two financial years ended 31 October 2014.

X  Chairman  
D C Wright

X  Secretary  
P P Ledger

X  Deputy Chairman  
K Lock

X 16<sup>th</sup> MARCHA 2015

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET

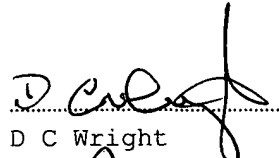
at 31 October 2014

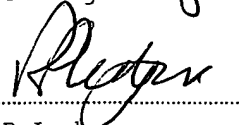
	<u>Notes</u>	<u>2014</u>	<u>2013</u>
TANGIBLE FIXED ASSETS			
Housing properties - gross cost			
less depreciation	9	<u>1,229,070</u>	<u>1,256,135</u>
CURRENT ASSETS			
Stocks		500	500
Debtors and prepayments	11	639	1,456
Investments	12	305,002	305,002
Cash at bank and in hand		<u>104,611</u>	<u>77,805</u>
		410,752	384,763
CREDITORS: amounts falling due within one year	13	(5,369)	(7,238)
NET CURRENT ASSETS		<u>405,383</u>	<u>377,525</u>
NET ASSETS		£ <u>1,634,453</u>	£ <u>1,633,660</u>
CAPITAL AND RESERVES			
Revenue reserve	14	£ <u>1,634,453</u>	£ <u>1,633,660</u>

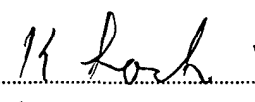
The directors are satisfied that for the year ended on 31 October 2014 the company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 5.



The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

 Chairman  
D C Wright

 Secretary  
P P Ledger

 Deputy Chairman  
K Lock

 16<sup>th</sup> MARCH 2015 

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 October 2014

1 STATUS OF SOCIETY

The society is a Registered Housing Association under the Housing Act 1996 (Housing Corporation registered number H2085) and is an exempt charity.

The Society is wholly engaged in hostel activities as defined in the Housing Act 1996.

2 ACCOUNTING POLICIES

Basis of preparation of accounts

The financial statements are prepared under the historical cost convention in accordance with applicable accounting standards and the Statement of Recommended Practice: Accounting by Registered Social Landlords (SORP) issued by National Housing Federation, and with the Housing Act 1996 and the Accounting Requirements for Registered Social Landlords Determination 2006 and include the results of the Society's operations which are described in the Report of the Executive Committee, all of which are continuing.

The Society has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

Incoming resources

Incoming resources represent the total amount receivable by the society in the form of turnover, royalties, legacies and donations. Turnover represents the rents receivable.

Monetary donations to the Society are credited to the Income and Expenditure Account on a receipts basis.

Investment income

Bank interest and National Savings interest is included on an actual receipts basis.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the SORP.

Resources expended

Expenditure is accounted for on an accruals basis. Expenses are allocated to management, repairs and service costs on the basis of the proportion of time or other relevant factors attributable to the activities.

Stocks

These comprise catering stocks valued at cost; the replacement cost of stocks is not significantly different from the historical cost at which it is stated in the accounts.

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 October 2014

2 ACCOUNTING POLICIES (continued)

Fixed assets and depreciation

Housing land and buildings are stated at cost less depreciation. Fixtures, fittings, and equipment are treated as replacements and charged to the Income and Expenditure Account.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value, evenly over its useful economic life as follows:

Freehold property - over 50 years.

Taxation

The Society has charitable status and is exempt from income and corporation tax on the income it has received.

The Society is not registered for Value Added Tax. Accordingly no VAT is charged to residents. VAT is not recoverable by the Society, and is therefore included in the relevant costs in the Statement of Financial Activities.

Funds

The Society maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the Society. Such funds may be held in order to finance both working capital and capital investment.

Pensions

The Society has no pension arrangements for its employees, other than social security benefits.

3 TURNOVER

Turnover comprises:

	<u>2014</u>	<u>2013</u>
Residential charges receivable	160,393	154,873
Less: Losses by vacancies	8,448	2,483
	<u>£151,945</u>	<u>£152,390</u>

4 OTHER INCOME

	<u>2014</u>	<u>2013</u>
Legacy from the estate of Mrs D Charlwood	10,000	25,000
Fund raising and donations	364	830
National Savings Income Bonds	3,813	5,238
	<u>£14,177</u>	<u>£31,068</u>

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 October 2014

5 SURPLUS FOR THE FINANCIAL YEAR

2014

This is stated after crediting:

Revenue turnover from ordinary activities

151,945

and after charging:

Independent examiner's fee

1,596

Depreciation of owned fixed assets

27,065

6 INTEREST RECEIVABLE

2014

2013

Bank account interest

£26

£23

7 EMPLOYEE COSTS

2014

2013

Wages and social security costs

£53,599

£59,450

Average number of persons employed during  
the year:

Hostel staff

4

4

8 PAYMENTS TO MEMBERS, COMMITTEE MEMBERS, OFFICERS, ETC.

2014

2013

Fees, remuneration or expenses payable to members of  
the Society who were neither members of the committee  
of management, nor employees of the Society.

Nil

Nil

Fees, remuneration or expenses payable to members of  
the committee of management of the Society who were  
neither officers nor employees of the Society.

Nil

Nil

Fees, remuneration or expenses paid to officers of  
the Society who were not employees.

Nil

Nil

Payments or gifts made, or benefits granted, to the  
persons referred to in sections 13 and 15 of the  
Housing Associations Act 1996.

Nil

Nil

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 October 2014

9	FIXED ASSETS		<u>Housing properties held for letting</u>
	<u>Cost</u>		
	At 1 November 2013		1,361,240
	Additions		-
	At 31 October 2014		<u>1,361,240</u>
	<u>Depreciation</u>		
	At 1 November 2013		105,105
	Charge for year		27,065
	At 31 October 2014		<u>132,170</u>
	<u>Net book values</u>		
	At 31 October 2014	£	<u>1,229,070</u>
	At 31 October 2013	£	<u>1,256,135</u>
10	HOUSING STOCK	<u>2014</u>	<u>2013</u>
	Housing stock comprises:		
	Units under management	<u>16</u>	<u>16</u>
11	DEBTORS: amounts falling due within one year	<u>2014</u>	<u>2013</u>
	Other debtors and prepayments	<u>£639</u>	<u>£1,456</u>
12	INVESTMENTS	<u>2014</u>	<u>2013</u>
	National Savings Income Bonds	305,000	305,000
	The Abbeyfield (IW) Extra Care Society	2	2
		<u>£305,002</u>	<u>£305,002</u>
13	CREDITORS: amounts falling due within one year	<u>2014</u>	<u>2013</u>
	Other creditors and accruals	<u>£5,369</u>	<u>£7,238</u>

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 October 2014

14 RESERVES

	<u>2014</u>	<u>2013</u>
<u>Unrestricted funds - Revenue reserve</u>		
At 1 November 2013	1,633,660	1,616,881
Surplus for the year	793	16,779
At 31 October 2014	£ <u>1,634,453</u>	£ <u>1,633,660</u>

15 CONTINGENT LIABILITIES

There were no contingent liabilities for the two years ended 31 October 2014.

16 CAPITAL COMMITMENTS

There were no capital commitments for the two years ended 31 October 2014.

THE ABBEYFIELD SHANKLIN SOCIETY LIMITED (COMPANY LIMITED BY GUARANTEE)

DETAILED HOSTEL PROPERTY REVENUE ACCOUNT

for the year ended 31 October 2014

	<u>2014</u>	<u>2013</u>
RECEIPTS:		
Residential charges	160,393	154,873
Less: Losses by vacancies	8,448	2,483
	<u>151,945</u>	<u>152,390</u>
LESS: OVERHEAD EXPENSES		
Provisions	<u>20,422</u>	<u>23,622</u>
Wages	<u>53,599</u>	<u>59,450</u>
Establishment:		
Water rates	3,122	3,242
Light and heat	8,734	12,548
Insurance	2,213	2,051
Repairs and maintenance	17,673	10,611
Household maintenance and cleaning	13,544	11,883
Gardening	1,537	1,434
	<u>46,823</u>	<u>41,769</u>
Finance:		
Accountancy fees	1,596	1,740
Bank charges	71	-
	<u>1,667</u>	<u>1,740</u>
Administrative:		
Telephone, postage and administration	2,464	1,921
Advertising	375	81
Membership fee	4,383	4,243
Alarm system	7,213	5,905
Television licence	146	146
Annual return	13	13
Miscellaneous	1,185	747
Depreciation	27,065	27,065
	<u>42,844</u>	<u>40,121</u>
TOTAL HOUSE EXPENSES	165,355	166,702
Balances carried forward	£ <u>(13,410)</u>	£ <u>(14,312)</u>



THE ABBEYFIELD SHANKLIN SOCIETY LIMITED (COMPANY LIMITED BY GUARANTEE)

DETAILED HOSTEL PROPERTY REVENUE ACCOUNT

for the year ended 31 October 2014

	<u>2014</u>	<u>2013</u>
Balances brought forward	<u>(13,410)</u>	<u>(14,312)</u>
ADD: OTHER INCOME		
Bank account interest	26	23
National Savings Income Bonds	3,813	5,238
Fund raising and donations	<u>10,364</u>	<u>25,830</u>
	<u>14,203</u>	<u>31,091</u>
SURPLUS for the year	£ <u><u>793</u></u>	£ <u><u>16,779</u></u>