

Charity number 231852

The Abbeyfield Dulwich Society Limited

Report And Financial Statements

30 September 2010



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The Abbeyfield Dulwich Society Limited
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
For the year ended 30 September 2010

Trustees

E F Champion (resigned 10 February 2011)
B St J Compton Carr
A D G Hill
L C S Mobbs Pitcher
F A Ralfe (resigned 10 February 2011)
G Robinson
S J Voss (appointed 25 January 2010)
P E Walker

Company registered number

772489

Charity registered number

231852

Registered office

8 Stradella Road
London
SE24 9HA

Company secretary

B St J C Carr

Auditors

Rees Pollock
35 New Bridge Street
London
EC4V 6BW

TRUSTEES' REPORT

For the year ended 30 September 2010

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of The Abbeyfield Dulwich Society Limited (the company) for the year ended 30 September 2010. The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Structure, governance and management

a. Constitution

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 30 June 1963.

The principal object of the company is the establishment and management of houses for the elderly in accordance with the aims and principles of The Abbeyfield Society Limited.

b. Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. Policies adopted for the induction and training of Trustees

Beyond basic induction procedures, no formal training is provided. However the Chairman and Secretary of the Executive Committee are qualified lawyers, the Chair of one of the House Committees is a medical practitioner and the Chair of the other House Committee is a former Head Teacher, all of whom are readily available should their fellow trustees need direction or advice.

d. Organisational structure and decision making

The Executive Committee is responsible for the supervision of the Society's activities. It has a minimum of seven meetings annually and full minutes of the meetings are circulated to all trustees who are all voluntary.

The management of the Houses is the responsibility of the House Committees which meet every six weeks. The Chairs of the Committees report to the Executive Committee. Each House has a housekeeper and a relief housekeeper who report to the House Committee.

e. Risk management

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Objectives and Activities

a. Policies and objectives

The Society is a Registered Social Landlord and its principal activity is to provide accommodation and support for lonely and active elderly persons in accordance with the aims and principles of The Abbeyfield Society Limited.

TRUSTEES' REPORT (continued)
For the year ended 30 September 2010

b. Strategies for achieving objectives

The aim of the Executive Committee is to achieve full occupancy. Notwithstanding long periods when the houses are fully occupied, applicants for places are still sought and successful applicants are added to a waiting list. As most applicants for places are looking for extra care, which the Society is unable to provide in its Houses due to their limited size and general unsuitability, they are referred to extra care homes in the vicinity.

c. Activities for achieving objectives

The local chemists, doctors' surgeries and churches are leafleted and when necessary advertisements are inserted in local magazines.

Achievements and performance

a. Review of activities

During the year steps were taken to address the deficit of the previous year on ordinary activities by raising the residential charges to more realistic levels and by reducing voids with the effect that the current year finished with a respectable surplus.

The housekeepers supported by the members of the House Committees continue to take every step to ensure that the residents are well looked after and have everything they need.

b. Investment policy and performance

In accordance with the trust deed, the trustees have a wide power of investment. The trustees have always adopted a policy of investing in low risk investments that will allow easy access to the Society's funds at any one time.

Financial review

a. Reserves policy

It is the policy of the Executive Committee to maintain the reserves of the Society for current and future charitable purposes, as well as the upkeep of the properties in accordance with the Society's aims and objects.

b. Principal funding

The residential charges and the investment income are sufficient to cover the Society's expenses.

Plans for the future

a. Future developments

The Society has identified two sites in the area in one of which it would like to develop to create more suitable accommodation for elderly people who are looking for better standard and secure en suite flats or flatlets with common areas where they can socialise and take meals. Although the Society has registered its interest, no decision has been made by those responsible for the development of the sites.

TRUSTEES' REPORT (continued)
For the year ended 30 September 2010

Statement of Trustees' responsibilities

The Trustees (who are also directors of The Abbeyfield Dulwich Society Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Provision of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's auditors are aware of that information

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on ~~7 April 2011~~ and signed on their behalf, by



B St J C Carr
Honorary Secretary



REES POLLOCK

Chartered Accountants

35 New Bridge Street
London EC4V 6BW
Telephone 020 7778 7200
Fax 020 7329 6408
www.reespollock.co.uk

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE ABBEYFIELD DULWICH SOCIETY LIMITED

We have audited the financial statements of The Abbeyfield Dulwich Society Limited for the year ended 30 September 2010 set out on pages 7 to 14. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of Trustees and auditors

The Trustees' (who are also the directors of the company for the purposes of company law) responsibilities for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), and for being satisfied that the financial statements give a true and fair view, are set out in the Statement of Trustees' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and have been prepared in accordance with the Companies Act 2006. We also report to you whether in our opinion the information given in the Trustees' report is consistent with those financial statements.

In addition we report to you if, in our opinion, the company has not kept adequate accounting records, if the company's financial statements are not in agreement with these accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made.

We read the Trustees' report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the Trustees in the preparation of the financial statements and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The Abbeyfield Dulwich Society Limited
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
THE ABBEYFIELD DULWICH SOCIETY LIMITED

Opinion

In our opinion

- the financial statements give a true and fair view of the state of the charitable company's affairs as at 30 September 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities,
- the financial statements have been prepared in accordance with the Companies Act 2006, and
- the information given in the Trustees' report is consistent with the financial statements

Philip Vipond (Senior statutory auditor)

for and on behalf of

Rees Pollock

35 New Bridge Street
London
EC4V 6BW
Date

The Abbeyfield Dulwich Society Limited
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)
For the year ended 30 September 2010

	Note	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Investment income	2	2,174	-	2,174	5,013
Incoming resources from charitable activities	3	-	110,127	110,127	76,673
Incoming resources from generated funds	4	-	32,630	32,630	43,880
TOTAL INCOMING RESOURCES		2,174	142,757	144,931	125,566
RESOURCES EXPENDED					
Charitable activities	9	-	125,912	125,912	140,472
Governance costs	6	-	6,599	6,599	6,292
TOTAL RESOURCES EXPENDED	8	-	132,511	132,511	146,764
MOVEMENT IN TOTAL FUNDS FOR THE YEAR - NET INCOME/(EXPENDITURE) FOR THE YEAR					
		2,174	10,246	12,420	(21,198)
Total funds at 1 October 2009		71,802	146,171	217,973	239,171
TOTAL FUNDS AT 30 SEPTEMBER 2010		73,976	156,417	230,393	217,973

The notes on pages 9 to 14 form part of these financial statements

BALANCE SHEET
As at 30 September 2010

	Note	£	2010 £	£	2009 £
FIXED ASSETS					
Tangible assets	12		6,565		8,468
CURRENT ASSETS					
Investments	13	210,311		208,765	
Cash at bank		17,560		4,448	
		<u>227,871</u>		<u>213,213</u>	
CREDITORS: amounts falling due within one year	14	(4,043)		(3,708)	
NET CURRENT ASSETS			<u>223,828</u>		<u>209,505</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>230,393</u>		<u>217,973</u>
CHARITY FUNDS					
Restricted funds	15		73,976		71,802
Unrestricted funds	15		156,417		146,171
			<u>230,393</u>		<u>217,973</u>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

9 APRIL 2011

The financial statements were approved by the Trustees on ^{9 APRIL 2011} and signed on their behalf, by

A D G Hill
Chairman

S J Voss
Acting Treasurer

B St J C Carr
Honorary Secretary

The notes on pages 9 to 14 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 September 2010

1 ACCOUNTING POLICIES

Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 2006.

Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

The medical reserve was created in 1986 to meet any unexpected medical costs which may arise in relation to residents in the society's houses.

The development reserve has been set up from charitable donations and investment income, with a view to meeting costs involved in any future development project.

Incoming resources

All incoming resources are included in the Statement of financial activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the company where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 September 2010

1. ACCOUNTING POLICIES (continued)

Cash flow

The financial statements do not include a Cash flow statement because the charitable company, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard for Smaller Entities (effective April 2008)

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Cost includes costs of acquisition, development expenditure, mortgage interest, other loan finance up to the appropriate relevant date, acquisition and development allowances received, and related professional fees. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	over 30 years
Short leasehold property	-	over periods of leases
Fixtures & fittings	-	25% reducing balance

Pensions

The society operates a UK-based defined contribution pension scheme. The assets of the scheme are held separately from those of the society. The society's pension costs for the year were contributions of £2,275 (2009: £1,795).

Social housing grants

Social housing grants are made by the Housing Corporation and are utilised to reduce the amount of mortgage loan to a level that can be financed from the net income available.

Provision for cyclical repairs and maintenance

In accordance with recommended practice, no provision is made for cyclical repairs and maintenance, unless the society has entered into a legally binding obligation.

2. INVESTMENT INCOME

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Bank interest	2,174	-	2,174	5,013

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 September 2010

3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Net income from residential charges	-	110,127	110,127	76,673

4. INCOMING RESOURCES FROM GENERATED FUNDS

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Rents	-	32,630	32,630	43,880

5 EXPENDITURE BY CHARITABLE ACTIVITY

SUMMARY BY FUND TYPE

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Net income from residential charges	-	125,912	125,912	140,472

6 GOVERNANCE COSTS

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Auditors' remuneration	-	2,000	2,000	1,955
Insurances	-	2,166	2,166	2,371
Membership fee - The Abbeyfield Society	-	2,433	2,433	1,966
	-	6,599	6,599	6,292

The Abbeyfield Dulwich Society Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 September 2010

7 DIRECT COSTS

	General £	Total 2010 £	Total 2009 £
Wages and salaries	57,302	57,302	63,532
Printing, postage and stationery	-	-	24
Telephone	1,351	1,351	1,346
General office expenses	9,836	9,836	7,544
Trade subscriptions	-	-	17
Professional fees	1,645	1,645	780
Bank charges	215	215	211
Sundry expenses	-	-	(90)
Rent	195	195	188
Water	-	-	1,448
Light and heat	12,746	12,746	14,469
Repairs and maintenance	7,140	7,140	24,251
Depreciation	1,903	1,903	87
Food, housekeeping and cleaning	33,579	33,579	26,665
	<u>125,912</u>	<u>125,912</u>	<u>140,472</u>

8. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Other costs 2010 £	Total 2009 £
General	125,912	140,472
Governance	6,599	6,292
	<u>132,511</u>	<u>146,764</u>

9 ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Activities undertaken directly 2010 £	Support costs 2010 £	Total 2010 £	Total 2009 £
Net income from residential charges	<u>125,912</u>	<u>-</u>	<u>125,912</u>	<u>140,472</u>

The Abbeyfield Dulwich Society Limited
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 September 2010

10 NET INCOME / (EXPENDITURE)

This is stated after charging

	2010 £	2009 £
Depreciation of tangible fixed assets		
- owned by the charity	1,903	2,136
Governance Auditors' remuneration	2,000	1,955
Governance Internal audit costs	-	-
	<u> </u>	<u> </u>

During the year, no Trustees received any remuneration (2009 - £NIL)

During the year, no Trustees received any benefits in kind (2009 - £NIL)

During the year, no Trustees received any reimbursement of expenses (2009 - £NIL)

11 STAFF COSTS

The average monthly number of employees during the year was as follows

	2010 No	2009 No.
	4	4
	<u> </u>	<u> </u>

No employee received remuneration amounting to more than £60,000 in either year

12 TANGIBLE FIXED ASSETS

	Freehold £	Short lease £	Other fixed assets £	Total £
Cost				
At 1 October 2009 and 30 September 2010	2,604	1,304	101,815	105,723
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation				
At 1 October 2009	1,392	1,302	94,561	97,255
Charge for the year	87	2	1,814	1,903
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 30 September 2010	1,479	1,304	96,375	99,158
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net book value				
At 30 September 2010	1,125	-	5,440	6,565
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 30 September 2009	1,212	2	7,254	8,468
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 September 2010

13. CURRENT ASSET INVESTMENTS

	2010 £	2009 £
Bank deposits	210,311	208,765

14. CREDITORS

Amounts falling due within one year

	2010 £	2009 £
Social security and other taxes	970	804
Accruals and deferred income	3,073	2,904
	4,043	3,708

15. STATEMENT OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
Unrestricted funds				
Profit and loss account	146,171	142,757	(132,511)	156,417
Restricted funds				
Development reserve	62,022	2,174	-	64,196
Medical reserve	9,780	-	-	9,780
	71,802	2,174	-	73,976
Total of funds	217,973	144,931	(132,511)	230,393

SUMMARY OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
General funds	146,171	142,757	(132,511)	156,417
Restricted funds	71,802	2,174	-	73,976
	217,973	144,931	(132,511)	230,393