ALLAN BURROWS LIMITED (Registration number: 756112)

DIRECTORS' REPORT AND ACCOUNTS

31 DECEMBER 1996



REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 1996

The directors present their report and the audited accounts for the year ended 31 December 1996.

PRINCIPAL ACTIVITIES

The company's principal activities continued to be that of graphic design and advertising.

REVIEW OF THE BUSINESS AND FUTURE PROSPECTS

The company has had a successful year. The directors are confident that the company's growth will continue. To meet this future growth, additional space and facilities were acquired during the year. This, together with increased group corporate costs resulted in a net loss before taxation for the year.

The directors expect continued growth in the coming year.

RESULTS AND DIVIDENDS

The loss for the financial year was £36,310 (1995 profit: £59,812) and has been transferred to reserves. The directors do not recommend the payment of a dividend (1995: £nil).

DIRECTORS AND THEIR INTERESTS

The directors who served during the year are as follows:

N Clark

RW Hearne

DG Moore

P Mosley

DR Price

BH Procter (Chairman)

EC Rodway

MJ Silcock

LJ Wethereli

None of the directors had any material contract with the company or any interest in the shares of the company.

DIRECTORS' AND OFFICERS' LIABILITY INSURANCE

During the year liability insurance was purchased and maintained for the directors and officers of the company as permitted by Section 310 (3) of the Companies Act 1985.

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 1996 (CONTINUED)

DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the profit or loss for the financial year. In preparing those financial statements, the directors are required to:

- · select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

The auditors, Price Waterhouse, have indicated their willingness to continue in office. A resolution for their reappointment will be proposed at the forthcoming Annual General Meeting.

By Order of the Board

P Mosley

Director

3i October 1997

Telephone: 0171-939 3000 Telex: 884657 PRIWAT G Facsimile: 0171-403 5265

Price Waterhouse



AUDITORS' REPORT TO THE MEMBERS OF ALLAN BURROWS LIMITED

We have audited the financial statements on pages 4 to 14 which have been prepared under the historical cost convention and the accounting policies set out on pages 6 and 7.

Respective responsibilities of directors and auditors

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 1996 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Chartered Accountants and Registered Auditors

i Water

3i October 1997

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 1996

	<u>1996</u>	1995
	£	£
TURNOVER	6,173,523	3,876,813
COST OF SALES	(2,881,532)	(1,285,366)
		
GROSS PROFIT	3,291,991	2,591,447
Administrative expenses	(3,287,732)	(2,474,421)
		
OPERATING PROFIT	4,259	117,026
Loss on disposal of assets	(3,331)	(9,800)
Interest receivable (Note 5)	1,750	5,548
Interest payable (Note 6)	(38,988)	(52,985)
(LOSS)/PROFIT ON ORDINARY ACTIVITIES		
BEFORE TAXATION (Note 2)	(36,310)	59,789
Tax credit on (loss)/profit on ordinary activities (Note 7)	-	23
(LOSS)/PROFIT FOR THE FINANCIAL YEAR		
TRANSFERRED TO RESERVES (Note 14)	(36,310)	59,812

The company had no recognised gains or losses other than those reflected in the profit and loss account above. The activity recorded above relates exclusively to continuing operations.

The notes on pages 6 to 14 form an integral part of these financial statements.

BALANCE SHEET AS AT 31 DECEMBER 1996

	<u>1996</u> £	<u>1995</u> £
FIXED ASSETS	~	~
Tangible assets (Note 8)	163,596	206,005
CURRENT ASSETS		
Unbilled costs Debtors (Note 9) Cash at bank and in hand	297,645 2,248,617 16,893	223,000 876,150 33,371
CREDITORS (amounts falling due within one year) (Note 10)	2,563,155 (2,523,500)	1,132,521 (1,098,290)
NET CURRENT ASSETS	39,655	34,231
TOTAL ASSETS LESS CURRENT LIABILITIES	203,251	240,236
CREDITORS (amounts falling due after more than one year) (Note 11)	(675) ———	(1,350)
	202,576	238,886
EQUITY CAPITAL AND RESERVES		
Called up share capital (Note 13) Profit and loss account (Note 14)	4,100 198,476	4,100 234,786
	202,576	238,886

Approved by the Board on 3i October 1997 and signed on its behalf by:

P Mosley Director

The notes on pages 6 to 14 form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996

1 ACCOUNTING POLICIES

(1) Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

(2) Turnover

Turnover represents net invoiced goods and services, excluding value added tax.

(3) Income recognition

Income is recognised when invoiced, costs incurred prior to this point are held in the balance sheet as unbilled costs.

(4) Leases and hire purchase contracts

Tangible fixed assets acquired under finance leases and hire purchase contracts are capitalised at the estimated fair value at the date of inception of each lease or contract. The total finance charges are allocated over the period of the lease or contract in such a way as to give a reasonably constant charge on the outstanding liability. All rentals payable in respect of operating leases have been charged against profit for the year.

(5) Deferred tax

Provision is made for taxation deferred by capital allowances and other timing differences, except to the extent that the potential tax liability is not expected to become payable in the foreseeable future.

(6) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Amortisation of leasehold improvements is made on a straight line basis over the life of the lease. Depreciation of other tangible fixed assets is made on a reducing balance basis at 25% per annum.

(7) Pensions

The company operates a defined contribution pension scheme, the finances of which are independent from the company. Contributions paid by the company in respect of certain employees are charged to the profit and loss account as they become payable.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996 (CONTINUED)

1 ACCOUNTING POLICIES (continued)

(8) Cashflow statement

The company, which is a wholly owned subsidiary, has elected to take advantage of the exemption provided in Financial Reporting Standard 1 and does not produce a cash flow statement.

2 (LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

The (loss)/profit on ordinary activities before taxation is stated after charging:

			1 <u>996</u>	<u>1995</u>
			£	£
	Hire of equipment		2,851	15,654
	Operating lease rentals	- buildings	84,416	70,000
	Auditors' remuneration		8,475	8,000
	Depreciation	- owned assets	50,407	64,267
	·	- leased assets	<u> 1,575</u>	<u>12,118</u>
3	EMPLOYEE AND STA	FF COSTS		
	Wages and salaries		1,589,064	1,270,774
	Social security costs		195,653	137,044
	Pension costs		126,623	120,938
	Redundancy costs		1,667	
			1,913,007	1,528,756

The average number of employees during the year was 69 (1995: 61)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996 (CONTINUED)

4 DIRECTORS' EMOLUMENTS

Directors' emoluments (including pension contributions) for executive and other services were as follows:

	199 <u>6</u>	<u> 1995</u>
	£	£
Directors' emoluments	784,247	697,534
		
Directors' emoluments include amounts payable to direct (1995: £140,817).	tors under a bonus scher	me of £202,214

	<u>1996</u>	1995
	£	£
Chairman (excluding pension contributions)	128,328	118,169
Highest paid director (excluding pension contributions)	138,701	118,391

The other directors received emoluments (excluding pension contributions) in the following ranges:

	<u>1996</u> Number	<u>1995</u> Number
£nil - £ 5,000	2	2
£55,001 - £60,000	-	2
£60,001 - £65,000	1	1
£65,001 - £70,000	1	-
£70,001 - £75,000	1	-
£75,001 - £80,000	-	1
£85,001 - £90,000	1	-
£95,001 - £100,000	-	1
£110,001 - £115,000	1	-

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996 (CONTINUED)

5 INTEREST RECEIVABLE

		<u>1996</u> £	1995 £
		£	T.
	Bank deposit interest	1,750	5,548
			
_			
6	INTEREST PAYABLE		
		1000	4005
		<u>1996</u>	<u>1995</u>
		£	£
	Interest payable to group undertakings	5,906	42,477
	Interest payable on bank overdraft	27,900	39
	Finance lease charges	1,548	2,979
	Other interest payable	3,634	7,490
			
		38,988	52,985
7	TAX CREDIT ON (LOSS)/PROFIT ON ORDINARY ACTIVITIES		
	The tax credit in the profit and loss account comprises:		
		1996	1995
		£	£
	UK corporation tax based on the profit		
	for the year at 33% (1995: 33%)	-	-
	Over provision in prior year	-	23
		-	23
		_	***************************************

No tax is reflected in the current year due to the loss incurred and in the prior year due to the availability of group relief for which no charge has been made.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996 (CONTINUED)

8 TANGIBLE FIXED ASSETS

<u>Cost</u>	Leasehold improvements	Furniture and <u>equipment</u> £	Motor <u>vehicles</u> £	<u>Total</u> £
At 1 January 1996 Additions Disposals	7,272 - -	504,889 16,404	15,400 - (15,400) 	527,561 16,404 (15,400)
At 31 December 1996	7,272	521,293 	-	528,565
Depreciation				
At 1 January 1996 Charge for the year Disposals At 31 December 1996	4,769 500 - - 5,269	309,794 49,906 - - 359,700	6,993 1,576 (8,569) ———	321,556 51,982 (8,569) ——— 364,969
Net book amount				
At 31 December 1996	2,003	161,593	-	163,596
At 31 December 1995	2,503	195,095	8,407	206,005

Included in furniture and equipment at 31 December 1996 are assets held under finance leases with a cost value of £23,100 (1995: £23,100) and accumulated depreciation of £20,866 (1995: £18,972).

Included in motor vehicles at 31 December 1996 are assets held under finance leases with a cost of £nil (1995: £15,400) and accumulated depreciation of £nil (1995: £6,993).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996 (CONTINUED)

9	DEBTORS
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9	DERIORS		
		<u>1996</u>	<u>1995</u>
		£	£
	Trade debtors	1,335,049	737,041
	Amounts owed by group undertakings	817,327	51,580
	Prepayments and accrued income	86,373	82,136
	Other debtors	9,868	5,393
		 2,248,617	876,150
10	CREDITORS (amounts falling due within one year)		
		<u> 1996</u>	<u>1995</u>
		£	£
	Bank loans and overdrafts	1,218,960	-
	Trade creditors	462,235	182,653
	Amounts owed to group undertakings	562	546,048
	Accrued bonuses	222,843	135,342
	Other taxation and social security costs	56,788	116,091
	Accruals and deferred income	560,761	93,254
	Finance lease obligations (Note 12)	1,351	24,902
		2,523,500	1,098,290
11	CREDITORS (amounts falling due after more than one year)		
		<u>1996</u>	<u>1995</u>
		£	£
	Finance lease obligations (Note 12)	675	1,350
		=	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996 (CONTINUED)

12 LEASE OBLIGATIONS

The company has the following obligations under finance leases:		
	<u>1996</u>	<u>1995</u>
	£	£
Payable within one year	2,387	28,643
Payable between one and five years	1,193	2,386
Total gross obligations	3,580	31,029
Finance charges allocated to future periods	(1,554)	(4,777)
,		
	2,026	26,252
		
Net obligations under finance leases:		
Amounts due within one year (Note 10)	1,351	24,902
Amounts due after one year (Note 11)	675	1,350
	2,026	26,252
		=====
The company has the following obligations under operating leases:		
Rentals payable within one year in respect of commitments for buildi	ngs:	
	<u>1996</u>	<u>1995</u>
	£	£
Expiring in less than one year	8,000	5,333
Expiring in two to five years	81,550	62,000
	89,550	67,333
		====

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996 (CONTINUED)

13 CALLED UP SHARE CAPITAL

	<u>1996</u>	<u> 1995</u>
	£	£
Authorised share capital		
5,000 ordinary shares of £1 each	5,000	5,000
10,000 "A" ordinary shares of £1 each	10,000	10,000
	15,000	15,000
	24	
Allotted, issued		
4,000 ordinary shares of £1 each - fully paid	4,000	4,000
10,000 "A" ordinary shares of £1 each - 1p paid	100	100
	4,100	4,100
The charge rank pari pagettin all respects		

The shares rank pari passu in all respects.

14 PROFIT AND LOSS ACCOUNT

	<u>1996</u> £
At 1 January 1996 Loss for the financial year	234,786 (36,310)
At 31 December 1996	198,476

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 1996 (CONTINUED)

15 RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	<u>1996</u> £	<u>1995</u> £
(Loss)/profit for the financial year	(36,310)	59,812
Net (reduction in)/addition to shareholders' funds	(36,310)	59,812
Opening shareholders' funds	238,886	179,074
		-
Closing shareholders' funds	202,576	238,886

16 COMPOSITE BANK GUARANTEE

On 24 February 1997 the company provided a guarantee to the National Westminster Bank plc in respect of the indebtedness of Young & Rubicam Holdings (UK) Limited and its subsidiary undertakings.

17 ULTIMATE PARENT UNDERTAKING

The ultimate parent undertaking is Young & Rubicam Inc., incorporated in the United States of America, which is the largest group to consolidate these financial statements. The immediate parent undertaking is Young & Rubicam Group Limited, a company incorporated and registered in England. The smallest group to consolidate the financial statements of the company is Young & Rubicam Holdings (UK) Limited, a company incorporated and registered in England.

Consolidated accounts of Young & Rubicam Holdings (UK) Limited may be obtained from Greater London House, Hampstead Road, London NW1 7QP. The group accounts of Young & Rubicam Inc. are not available to the public.

18 RELATED PARTY TRANSACTIONS

The company is a wholly owned subsidiary of Young & Rubicam Holdings (UK) Limited and is included in its consolidated financial statements which are available to the public. The company is therefore exempt under the terms of Financial Reporting Standard 8 from disclosing related party transactions with entities that are part of the Young & Rubicam Holdings (UK) Limited group. Balances outstanding at the year end are shown within debtors (note 9) and creditors (note 10).