# THE ABBEYFIELD LOUGHBOROUGH SOCIETY LIMITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015



#### **LEGAL & ADMINISTRATIVE INFORMATION**

**Board of Trustees** F Fay - Treasurer

B R Bunn - Chairman

D C Hogg A McInnes

P C Dixon - Vice Chairman

J Stephens S Hale R Johnson E Mitchell

Secretary D C Hogg

Company number 754694

Charity number 238168

Registered office 44 Westfield Drive

Loughborough Leicestershire LE11 3QL

Auditors Marsh & Moss Limited

The Gables

Bishop Meadow Road

Loughborough Leicestershire LE11 5RE

Business address 44 Westfield Drive

Loughborough Leicestershire LE11 3QL

Bankers National Westminster Bank plc

Market Place Loughborough Leicestershire LE11 3NZ

Solicitors Moss Solicitors

80-81 Woodgate Loughborough Leicestershire LE11 2XE

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# REPORT OF THE BOARD OF MANAGEMENT FOR THE YEAR ENDED 31 MARCH 2015

The board of trustees (who are also the directors of the society for the purpose of company law) present their report and financial statements for the year ended 31 March 2015.

#### **Status**

The society is a company limited by guarantee (Number 754694), having no share capital and with solely charitable purposes. It is also a registered charity (Number 238168) and with the Housing Corporation as a housing association (Number HO595).

#### Principal activities

The society's principal activity for the year under review has been that of providing very sheltered and residential accommodation for the frail elderly and elderly residents with dementia.

#### **Public benefit**

The society is run by a board of trustees comprised entirely of volunteers. It also relies heavily on volunteers throughout the society to assist with fundraising, activities and events. The society currently budgets for £16,000 of unrecoverable residents fees per annum and is very sympathetic to residents who become unable to pay due to a change in their circumstances.

The level of fees is currently maintained at a charge that is considered to be affordable to all and is competitive in the current market.

The board of trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities they should undertake.

#### Reserves

There have been several transfers between the reserves of the society, as detailed in the Income and Expenditure Account and the accompanying notes. It is proposed that the retained surplus of £91,629 is transferred to reserves.

#### Reserves policy

The level of reserves remains high in order for the society to guarantee the level of care they can provide to residents in the future.

As detailed below the board of management are aware of the changing needs of the people in society and recognise that these changes may require additional funding.

#### Market value of land and buildings

The board of trustees is of the opinion that the market value for the existing use of the land and buildings is £6,621,651 (2014: £6,039,291). This is based upon insurance valuations and has not been incorporated in the financial statements.

# REPORT OF THE BOARD OF MANAGEMENT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2015

#### **Future developments**

The objectives of the society are to continue to provide a high level of care and support both in the care home and the two sheltered houses.

The board of trustees is aware of the changing needs of people in society and in particular the increasing prevalence of dementia and the problems associated with it.

Westfield House continues to develop in the care of those diagnosed with dementia, ensuring that new methods and information through research are considered and implemented to ensure the best possible care for our Residents. It is anticipated that dementia care will remain a key priority.

Demand from an ageing population for accommodation offered is likely to be steady given our reputation for total quality care at competitive prices. We continue to investigate opportunities to provide a "one stop shop" approach to care by developing opportunity for progression as care needs increase.

#### Risk assessment

The board of trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the society, and are satisfied that systems are in place to mitigate our exposure to the major risks.

#### Investment policy

Bi-annual meetings take place with Barclays Wealth and they have assessed Abbeyfield's risk profile as being at the low end of medium. The basic mix of the portfolio is 50% stock market and 50% bank deposits.

#### Organisational structure

The society has a clear functional organisational structure with each house benefiting from professional care and catering staff. There is also a well defined administration function within the society and an active board of trustees who oversee all decision making.

#### Members of the Board of Management

In accordance with the Articles of Association the members of the board of trustees as below, are members of the society.

B R Bunn - Chairman

P C Dixon - Vice Chairman

D C Hogg - Hon. Secretary

F Fay - Hon. Treasurer

A McInnes

J Stephens

S Hale

R Johnson

S J Roberts

A Reed

E Mitchell

(Resigned 14/10/14)

(Resigned 14/10/14)

(Appointed 14/10/14)

# REPORT OF THE BOARD OF MANAGEMENT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2015

#### **Trustee recruitment**

The board of trustees is typically comprised of between ten and twelve individuals with a cross section of management skills. Potential trustees are initially approached by existing board members and invited to attend two board meetings to gain an understanding of the operations of the society. They are also shown around the society's houses to see how they operate.

Following this process an invitation to join the board is made. The training needs of new board members are assessed based on their existing skills and experience and the need for future training is kept under constant review.

#### **Auditors**

In accordance with the company's articles, a resolution proposing that Marsh & Moss Limited be reappointed as auditors of the company will be put at a General Meeting.

# REPORT OF THE BOARD OF MANAGEMENT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2015

#### Responsibilities of the Board of Management

The Board are responsible for preparing the report and financial statements in accordance with applicable law and regulations.

Company law requires the Board to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Board must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the association and of the surplus of the association for that period. In preparing these financial statements, the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the association will continue in business.

The Board are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and enable it to ensure that the financial statements comply with the Companies Act 2006, the Housing and Regeneration Act 2008 and the Accounting Direction for private registered providers of social housing in England 2012. It has a general responsibility for taking reasonable steps to safeguard the assets of the association and to prevent and detect fraud and other irregularities.

#### Statement of disclosure to auditor

- (a) so far as the members are aware, there is no relevant audit information of which the association's auditors are unaware, and
- (b) they have taken all the steps that they ought to have taken as members in order to make themselves aware of any relevant audit information and to establish that the association's auditors are aware of that information.

By order of the board

Mr D C Hogg

Secretary

# STRATEGIC REPORT OF THE ABBEYFIELD LOUGHBOROUGH SOCIETY LIMITED FOR THE YEAR ENDED 31 MARCH 2015

The board of trustees present the strategic report and financial statements for the year ended 31 March 2015.

#### Review of the business

The trustees can report an operating surplus for the year of £32,682 compared to a surplus of £40,564 for the previous year. This also contributes towards the surplus on ordinary activities before transfers of £72,410. Last year the surplus was £153,215. The decrease is mainly due to a decrease in profits made on the sale of investments of £15,122 compared to £77,935 last year. The reserves of the society remain in a strong position with £1,179,462 in undesignated reserves. This allows the society to continue with its objectives of enhancing the quality of care received by the residents.

Given the straight forward nature of the business, the company's directors are of the opinion that analysis using KPIs is not necessary for understanding of the development, performance or position of the business.

The Abbeyfield Loughborough Society is committed to providing affordable, caring and sustainable solutions for older people through a range of high quality services. Our strength lies in professionally catering for the needs, wants and aspirations of our residents with dignity and compassion in a warm friendly family environment.

Demand from an aging population for accommodation offered is likely to be steady given our reputation for total quality care at competitive prices, and reflected in our low void levels and our positive inspection and assessment reports from CQC (Good) and the local authority (Gold QAF award). However, in the medium/longer term there is likely to be increased competition in the area of sheltered housing.

We continue to investigate opportunities to provide a 'one-stop shop' approach to care by developing an opportunity for progression as care needs increase. It is anticipated that dementia care will remain a key priority.

We are currently investigating the feasibility of and subsequent development of the estate on the current site in liaison with architects, builders and local council planners.

We are also looking to increase liaison with the local council regarding the care needs and strategies (e.g. Fee Review) for older people in the county.

Budgetary considerations will form part of the above and will be reflected in our annual business plans. We are able to demonstrate sound finances with an operating surplus of over £32,000 for the year and adequate reserves of over £1,000,000 to ensure long term viability. We also have an effective committee and management structure to support and inform business decisions.

We are fortunate to have dedicated and committed staff who undergo on-going and extensive training and development programmes to provide a wide range of skills. The budget includes a substantial amount of over £15,000 pa to support this.

It is the Society's policy to pay our staff the "Living Wage", although the need to maintain differentials has meant that some roles currently receive slightly below this. With the creation of the "National Living Wage", the Society will need to be mindful of the impact this will have on our fees, and consequently the ability of potential Residents to fund their own care in the future, or to access appropriate financial support from the County Council.

Although there is an element of uncertainty with the longer term future direction of care given concerns with funding reductions, declining assets held by residents and their families and the progress of medical science, we remain confident that there will be an on-going demand for care of the elderly.

Mr D C Hogg Secretary 29/9/15

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#### **INDEPENDENT AUDITORS' REPORT**

#### TO THE MEMBERS OF THE ABBEYFIELD LOUGHBOROUGH SOCIETY LIMITED

We have audited the financial statements of The Abbeyfield Loughborough Society Limited for the year ended 31 March 2015 set out on pages 8 to 20. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the housing association's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and section 137 of the Housing and Regeneration Act 2008. Our audit work has been undertaken so that we might state to the association's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the association and the association's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of board and auditors

As explained more fully in the Board's Responsibilities Statement on page 4, the board members (who are also the directors of the association for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the association's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the board; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Board of Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the association's affairs as at 31 March 2015, and of its income and expenditure, for the year then ended; and
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the requirements of the Companies Act 2006, the Housing and Regeneration Act 2008 and the Accounting Direction for private registered providers of social housing in England 2012.

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Strategic Report and the Report of the Board of Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

#### INDEPENDENT AUDITORS' REPORT (CONTINUED)

#### TO THE MEMBERS OF THE ABBEYFIELD LOUGHBOROUGH SOCIETY LIMITED

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of board members remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

In addition, we have nothing to report in respect of the following matter where the Housing and Regeneration Act 2008 requires us to report to you if, in our opinion:

- a satisfactory system of control over transactions has not been maintained.

Mr Martin Shannon F.C.C.A (Senior Statutory Auditor) for and on behalf of Marsh & Moss Limited

30 SEPTEMBER 2015

Accountants and Statutory Auditor

The Gables
Bishop Meadow Road
Loughborough
Leicestershire
LE11 5RE

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2015

	•	2015	2014
	Notes	£	£
Turnover	2	1,321,167	1,281,648
Cost of sales		(1,083,963)	(1,057,326)
Gross surplus		237,204	224,322
Management expenses		(204,522)	(183,758)
Operating surplus	3	32,682	40,564
Interest receivable and similar income	4	46,297	118,992
Amounts written off investments	5	(6,569)	(6,341)
Surplus on ordinary activities before	transfers	72,410	153,215
Transfers (To) / From Designated Res	erves		
Capital Expenditure Reserve	13	-	-
General Charitable Reserve	13	(4,125)	23,931
Housing Property Expenditure Reserve	13	-	
Property Fixed Asset Reserve	13	23,344	(257,596)
Retained Surplus/(deficit) for the year	13	91,629	(80,450)
-			

None of the Society's activities were acquired or discontinued during the above two financial years.

Historical costs, surpluses and deficits were identical to those shown in the income and expenditure account.

The Income and Expenditure account was approved by the Board on .29 9 15

F Fay

D C Hogg

# STATEMENT OF TOTAL RECOGNISED SURPLUSES AND DEFICITS FOR THE YEAR ENDED 31 MARCH 2015

	2015 £	2014 £
Surplus for the financial year	72,410	153,215
Realisation of investment revaluation gains of previous years Unrealised (deficit)/surplus on investment	(30,649) 69,525	(70,261) 36,625
Total recognised deficits and surpluses relating to the year	111,286	119,579

# BALANCE SHEET AS AT 31 MARCH 2015

		20	015	20	014
	Notes	£	£	£	£
Fixed assets					
Housing properties at depreciated cost Less: Social housing grant		2,632,416 (913,898)		2,655,599 (913,898)	
Net book value of housing properties	6		1,718,518		1,741,701
Investments	7		1,005,489		963,306
Other fixed assets	6		154,841		151,257
Total fixed assets			2,878,848		2,856,264
Current assets					
Debtors	9	59,264		67,279	
Cash at bank and in hand		491,967		431,146	
		551,231		498,425	
Creditors: amounts falling due					
within one year	11	(185,675)		(221,571)	
Net current assets			365,556		276,854
Total assets less current liabilities			3,244,404		3,133,118
Capital and reserves					
Designated reserves:					
Property fixed asset reserve	13		1,724,048		1,747,392
Capital expenditure reserve	13		30,000		30,000
General charitable reserve	13		39,565		35,440
Housing property repair reserve General reserves:	13		100,000		100,000
Revaluation reserve	13		171,329		132,453
Income and expenditure account	13		1,179,462		1,087,833
			3,244,404		3,133,118

The financial statements were approved by the Board on ... 29 9 15

F Fay

Company Registration No. 754694

## CASH FLOW STATEMENT

### FOR THE YEAR ENDED 31 MARCH 2015

	£	2015 £	£	2014 £
Net cash inflow from operating activities		98,681		68,663
Returns on investments and servicing of finance		.*		
Interest received and similar income	31,175		41,057	
Net cash inflow for returns on investments and servicing of finance		31,175		41,057
Capital expenditure and financial investment				
Payments to acquire tangible assets	(46,845)		(356,879)	
Payments to acquire investments	(203,136)		(257,887)	
Receipts from sales of investments	196,189		274,079	
Net cash outflow for capital expenditure		(53,792)		(340,687)
Increase/(decrease) in cash in the year		76,064		(230,967)

### NOTES TO THE CASH FLOW STATEMENT

### FOR THE YEAR ENDED 31 MARCH 2015

1	Reconciliation of operating profit to net cash inflow from operating activities				2014
	activities			£	£
	Operating profit			32,682	40,564
	Depreciation of tangible assets			66,022	53,243
	Loss on disposal of tangible assets			420	2,949
	Decrease/(increase) in debtors			8,015	(25,934)
	Decrease in creditors within one year			(8,458)	(2,159)
	Net cash inflow from operating activities			98,681	68,663
2	Analysis of net funds	1 April 2014	Cash flow	Other non- cash changes	31 March 2015
		£	£	£	£
	Net cash:				
	Cash at bank and in hand	431,146	60,821	-	491,967
	Bank overdrafts	(29,775)	27,438	-	(2,337)
	Cash deposit in fixed asset investment	22,230	(12,195)		10,035
	Net funds	423,601	76,064		499,665
3	Reconciliation of net cash flow to moven	nent in net funds		2015	
				£	£
	Increase/(decrease) in cash in the year			76,064	(230,967)
	Movement in net funds in the year			76,064	(230,967)
	Opening net funds			423,601	654,568
	Closing net funds			499,665	423,601

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 MARCH 2015

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements have been prepared under the historical cost convention and are in accordance with applicable financial reporting standards, the 'Statement of Recommended Practice: Accounting by registered social landlords' issued in 2008, and the Accounting Direction for private registered providers of social housing in England 2012.

The society is a company limited by guarantee (Number 754694), having no share capital and with solely charitable purposes. It is also registered as a charity (Number 238168) and with the Housing Corporation as a housing association (Number HO595).

#### 1.2 Turnover

Turnover represents the total rental income receivable, income from the sale of properties, fees and grants from local authorities and The Housing Corporation.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

No depreciation is charged on the HAG assisted properties. For non HAG assisted properties, the original cost of the buildings is not depreciated as it is the society's policy to maintain these so as to extend their useful lives. Alterations however are depreciated on a straight line basis over 50 years.

Office building alterations
Fixtures, fittings & equipment

Straight line over fifty years Straight line over seven years

#### 1.4 Investments

Fixed asset investments are included at market value at the balance sheet date. Realised and unrealised gains (or losses) are reflected in the Income and Expenditure account in the year in which they occur.

#### 1.5 Pensions

Pension contributions are charged to the income and expenditure account as incurred. These contributions are invested separately from the society's assets.

#### 1.6 Corporation Tax and VAT

The society has charitable status and is exempt from Corporation Tax on the income it has received. The society is not registered for VAT. Accordingly no VAT is charged to residents and the expenditure in the Income and Expenditure account includes the relevant VAT.

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2015

#### 1 Accounting policies

(continued)

#### 1.7 Social Housing Grant

Where developments have been financed wholly or partly by Social Housing Grants (SHG), the cost of those developments has been reduced by the amount of the grant received.

This policy is contrary to the treatment acceptable under the Companies Act 2006 which prohibits enterprises to which this legislation applies from accounting for grants made as a contribution towards expenditure on fixed assets by deducting the amount of the grant from the purchase price of the related asset.

The accounting policy adopted is considered necessary for the accounts to show a true and fair view as it accords with the Statement of Recommended Practice Accounting by Registered Housing Associations.

The board of trustees are of the opinion that the useful life of the society's properties are extended by continual repair and maintenance. Therefore there is no financial effect of the above departure.

The Social Housing Grant is repayable under certain circumstances, such as the sale of the property.

#### 1.8 Monetary Donations And General Charitable Reserve

Monetary donations to the society are credited in the accounts on a receipts basis and are transferred to a general charitable reserve.

#### 1.9 Housing Property Expenditure Reserve

Housing property repair and maintenence expenditure is charged to the Income and Expenditure account in the period in which it is incurred. As part of the reserves of the society there exists a designated reserve for future significant expenditure of this nature. The board of trustees considers it prudent to allocate funds in this way so that such costs do not threaten the society's free reserves position. The level of the reserve is calculated as a reasonable estimate of the level of expenditure which may arise.

#### 1.10 Mortgage Interest

Interest on the mortgage or other loans financing a development is capitalised up to the relevant date of the interim SHG application. Interest on advances after the interim SHG application is capitalised up to the relevant date of the final SHG application. Both interim and final relevant dates are in accordance with the Department of Environment's circulars issued from time to time.

#### 1.11 Capital Expenditure Reserve

This reserve has been created to fund future expenditure on fixtures, fittings and equipment. The amount set aside is based on the society's obligations to replace assets of this type as they wear out.

#### 1.12 Property Fixed Asset Reserve

In order to fulfil its objective the society needs a number of properties. Although these properties are unrestricted assets they cannot be realised without undermining the society's work. The board of trustees therefore consider it appropriate to reflect the investment in properties by means of a designated fund.

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2015

#### 1 Accounting policies

(continued)

#### 1.13 Supporting People contracts

Supporting People income and expenditure relating to services is accounted for on an accruals basis, matching income and expenditure, and disclosures are made in accordance with the relevant standards and legislation.

#### 1.14 Works to Existing Properties

All repairs and maintenance expenditure is charged to the income and expenditure account in the period in which it is incurred, unless the works carried out result in an enhancement of economic benefits of the asset, in which case the costs are capitalised.

2	Turnover		
	Income from lettings	1,383,754	1,331,908
	Quality Assessment Award	5,306	10,744
	Losses arising from vacancies	(49,444)	(44,128)
	Funding shortfall	(18,449)	(16,876)
	Net income from residential charges	1,321,167	1,281,648
3	Operating deficit	2015	2014
		£	£
	Operating deficit is stated after charging:		
	Depreciation of tangible assets	66,022	53,243
	Loss on disposal of tangible assets	420	2,949
	Auditors' remuneration - audit services	6,975 —————	7,180 ———
4	Interest receivable and other income	2015	2014
•	interest reservable and other missing	£	£
	Income from listed investments	19,205	17,555
	Profit on disposal of listed investments	15,122	77,935
	Bank interest	5,096	9,370
	Donations received	6,874	14,132
		46,297	118,992

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2015

5	Amounts written off investments			2015 £	2014 £
	Amounts written off fixed asset investments - temporary diminution in value			12,659	6,625
	Amounts written off investments in prior ye - fixed assets	ars written back.		(6,090)	(284)
				6,569	6,341
6	Tangible fixed assets				
		Freehold properties held for letting	Office building alterations	Fixtures, fittings & equipment	Total
		£	£	£	£
	Cost or valuation				
	At 1 April 2014 Additions	2,972,469 8,905	8,124	248,188 37,940	3,228,781 46,845
	Disposals	-	-	(1,612)	(1,612)
		0.004.074	0.404	004.540	0.074.044
	Social Housing Grant	2,981,374 (913,898)	8,124 -	284,516 -	3,274,014 (913,898)
	At 31 March 2015	2,067,476	8,124	284,516	2,360,116
	Depreciation				
	At 1 April 2014	316,871	2,432	102,624	421,927
	On disposals	-	-	(1,192)	(1,192)
	Charge for the year	32,087	162	33,773	66,022
	At 31 March 2015	348,958	2,594	135,205	486,757
	Net book value				
	At 31 March 2015	1,718,518	5,530	149,311	1,873,359
	At 31 March 2014	1,741,701	5,693	145,565	1,892,959

Costs charged to the income and expenditure account in the year in respect of works carried out to existing properties amount to £66,732 (2014: £61,292). Costs capitalised in respect of works carred out to existing propeties amount to £8,905 (2014: £284,575).

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2015

7	Fixed asset investments		
			Listed
			investments
	Valuation		Z.
	At 1 April 2014		941,076
	Additions		203,136
	Revaluation		62,956
	Disposals		(211,714
	At 31 March 2015		995,454
	Cash deposits		
	At 31 March 2015		10,035
	Net book value		
	At 31 March 2015		1,005,489 ————
	The historical cost of these investments is £847,739 (2014 £837,95	57).	
	Social Housing Grant	Grants received for housing properties held for letting	
	Housing Association Grant		
	At 1 April 2014 and 31 March 2015	913,898	
	The amount of recycled capital grant at 1 April 2014 and 31 March	2015 is £56,381.	
	Debtors	2015	2014
		£	£
	Residential charges due and unpaid	17,690	16,267
	Other debtors	8,223	16,864
	Prepayments and accrued income	33,351	34,148
		59,264	67,279

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2015

#### 10 Payment to Creditors

The average number of days between receipt and payment of purchase invoices is 29 (2014 27) days.

Creditors: amounts falling due within one year	2015	2014
	£	£
Bank loans and overdrafts	2,337	29,775
Trade creditors	109,035	113,049
Rents paid in advance	35,340	33,930
Other creditors	7,234	12,312
Accruals and deferred income	31,729	32,505
	185,675	221,571
	Bank loans and overdrafts Trade creditors Rents paid in advance Other creditors	Bank loans and overdrafts  Trade creditors  Rents paid in advance  Other creditors  Accruals and deferred income  £  2,337  109,035  35,340  7,234  Accruals and deferred income

#### 12 Pension costs

The society operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the society in an independently administered fund. Contributions payable by the society amounted to £11,221 (2014-£6,131). All contributions were paid in the year.

#### 13 Statement of movements on reserves

	Investment revaluation reserve	tion reserves sur	
	£	£	£
Balance at 1 April 2014	132,453	1,912,832	1,087,833
Investment gain in year	69,525	-	-
Disposal of investment	(30,649)		
Retained loss for the year	-	-	72,410
Reserves transfers	~	(19,219)	19,219
Balance at 31 March 2015	171,329	1,893,613	1,179,462

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2015

13	Statement of movement on reserves	(continue	ed)
	Capital expenditure reserve		
	Balance at 1 April 2014	30,000	
	Transfer to reserve during year	37,940	
	Transfer from reserve during year	(37,940)	
	Balance at 31 March 2015	30,000	
	General charitable reserve	<del></del>	
	Balance at 1 April 2014	35,440	
	Transfer to reserve during year	6,874	
	Transfer from reserve during year	(2,749)	
	Balance at 31 March 2015	39,565	
	Housing property expenditure reserve		
	Balance at 1 April 2014	100,000	
	Balance at 31 March 2015	100,000	
	Property Fixed Asset Reserve	<del></del>	
	Balance at 1 April 2014	1,747,392	
	Transfer to reserve during the year	(23,344)	
	Balance at 31 March 2015	1,724,048	

#### Property fixed asset reserve:

In order to fulfil its objective the society needs a number of properties. Although these properties are unrestricted assets they cannot be realised without undermining the society's work. The board of trustees therefore consider it appropriate to reflect the investment in properties by means of a designated fund.

#### General charitable reserve:

The balance on the general charitable reserve represents the accumulated charitable donations received by the charity unexpended at the balance sheet date. There are no restrictions on the allocation of those receipts.

#### Housing property expenditure reserve:

Housing property repair and maintenence expenditure is charged to the Income and Expenditure account in the period in which it is incurred. As part of the reserves of the society there exists a designated reserve for future significant expenditure of this nature. The board of trustees considers it prudent to allocate funds in this way so that such costs do not threaten the society's free reserves position. The level of the reserve is calculated as a reasonable estimate of the level of expenditure which may arise.

#### Capital expenditure reserve:

This reserve has been created to fund future expenditure on fixtures, fittings and equipment. The amount set aside is based on the society's obligations to replace assets of this type as they wear out.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2015

#### 14 Accomodation in Management

At the start and end of the period there were 3 housing units.

The number of rooms under management was 53 (2014 53).

#### 15 Employees

#### **Number of employees**

The average monthly number of employees (including directors) during the year was:

	2015 Number	2014 Number
Administration	4	6
Care staff	64	68
	68	74
Employment costs	2015	2014
	£	£
Wages and salaries	785,958	784,818
Social security costs	38,752	30,363
Other pension costs	11,221	6,131
	835,931	821,312

None of the trustees received any remuneration during the year.

# THE ABBEYFIELD LOUGHBOROUGH SOCIETY LIMITED MANAGEMENT INFORMATION FOR THE YEAR ENDED 31 MARCH 2015

# DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2015

£	2015 £	£	2014
Ł	£		
		Z	£
	1,321,167		1,281,648
78,074		72,118	
684,263		698,161	
29,054		25,050	
11,221		6,131	
1,805		2,663	
32,853		31,308	
2,517		4,348	
7,124		5,931	
19,321		18,206	
14,064		8,944	
25,652		23,760	
29,230		31,342	
5,818		5,804	
10,473		10,720	
56,140		50,129	
11,955		8,539	
32,087		26,816	
31,892		24,407	
420		2,949	
	(1,083,963)		(1,057,326)
	237,204		224,322
	(204,522)		(183,758)
	32,682		40,564
5 096		9 370	
	11.970		23,502
	,		
19,205		17,555	
	34,327		95,490
12,659		6,625	
(6,090)		(284)	
	(6,569)		(6,341)
	72,410		153,215
	, - 10		100,210
	684,263 29,054 11,221 1,805 32,853 2,517 7,124 19,321 14,064 25,652 29,230 5,818 10,473 56,140 11,955 32,087 31,892 420 5,096 6,874	684,263 29,054 11,221 1,805 32,853 2,517 7,124 19,321 14,064 25,652 29,230 5,818 10,473 56,140 11,955 32,087 31,892 420  (1,083,963) 237,204 (204,522) 32,682  5,096 6,874  11,970  19,205 15,122  34,327	684,263 29,054 29,054 11,221 1,805 32,853 2,517 7,124 5,931 19,321 18,206 14,064 25,652 29,230 31,342 5,818 10,473 10,720 56,140 10,473 56,140 11,955 32,087 31,892 420  (1,083,963) 237,204 (204,522) 32,682   5,096 6,874 11,970  19,205 15,122 77,935  34,327

# SCHEDULE OF MANAGEMENT EXPENSES FOR THE YEAR ENDED 31 MARCH 2015

	2015	2014
	£	£
Management expenses		
Wages and salaries (excl. N.I.)	101,695	86,657
Employer's N.I. contributions	9,698	5,313
Training	4,764	4,430
Repairs and maintenance	10,592	11,163
Printing, postage and stationery	8,180	12,703
Advertising	3,572	3,999
Telephone	2,411	1,342
Travelling expenses	413	586
Legal and professional fees	7,105	8,818
Affiliation fee	18,516	18,174
Accountancy	14,666	13,214
Audit fees	6,975	7,180
Bank charges	825	(101)
Sundry expenses	13,067	8,260
Depreciation plant and machinery	162	162
Depreciation of fixtures and fittings	1,881	1,858
	204,522	183,758