Deloitte Haskins+Sells

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G.U.S. CATALOGUE ORDER LIMITED

REPORTS AND ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 1986



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REPORTS AND ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 1986

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### DIRECTORS' REPORT

The directors present their report and the accounts for the year ended 31st March 1986.

#### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company continued to be agency mail order trading. The company has benefited during the year from an increase in the agency base. It is anticipated that the increase will continue next year.

#### PROFITS AND DIVIDENDS

The profit for the year after taxation was £12,467,601. It is recommended that this amount be dealt with as follows:

Dividend on first preference shares Proposed final dividend on ordinary shares Retained in the business	( V.,	168 4,823,750 7,643,683
		£12,467,601

The directors recommend that a dividend of £4,823,750 be paid on the ordinary shares.

#### SIGNIFICANT CHANGES IN TANGIBLE FIXED ASSETS

The significant changes to tangible fixed assets are set out in Note 8 to the accounts.

#### DIRECTORS

The directors who held office during the year were:

- A. T. Spittle (Chairman)
- M. J. C. Harris
- M. A. G. Barber
- P. M. Harrin
- T. W. Head
- A. Hutchinson
- C. Kramer
- J. M. Maile
- P. L. Weigh
- J. H. Brown (appointed 25th April 1985)
- B. W. Taylor (appointed 24th July 1985)
- E. G. Bentley (appointed 24th July 1985)

Mr. A. T. Spittle is a director of The Great Universal Stores p.l.c., of which the company is a wholly-owned subsidiary.

# DIRECTORS' REPORT (Continued)

# DIRECTORS (Continued)

The other directors had no interests, either at the beginning of the year, or date of appointment, or at the end of the year, in any shares or debentures of the company or any other subsidiary of the ultimate holding company.

The only interests of the other directors who held office at 31st March 1986, in the share capital of the ultimate holding company, The Great Universal Stores p.l.c., were:

	31st March 1986	<u>lst April 1985</u>
C. Kramer		
Ordinary stock units of 25p each 'A' Ordinary stock units of 25p each M. J. C. Harris	10 3,007	10 3,007
Ordinary stock units of 25p each 'A' Ordinary stock units of 25p each	1,000 100	

### EMPLOYEE INVOLVEMENT

The company has a long tradition of close contact, negotiation and consultation with its employees. The main methods by which this process is conducted are, Consultative Committees, Joint Strategy Committees and various standing and ad hoc committees. The company recognises and has sole negotiating rights agreements with USDAW, SATA, EEPTU and AUEW.

The company has encouraged the development, training and participation of informed trade union representatives and meetings have taken place frequently throughout the year on a wide range of topics including the following:

Company performance and operational matters

Health and safety

Catering Facilities

Productivity schemes, bonus payments, job evaluation and salary systems

Manpower levels and working systems

Pensions

The company also operates an equal opportunities policy in relation to its total employment policy.

### DISABLED PERSONS

The company discharges equitably its statutory and social duties in respect of the employment of disabled persons.

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DIRECTORS' REPORT (Continued)

# AUDITORS

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In accordance with Section 384 of the Companies Act 1985, a resolution proposing the re-appointment of Deloitte Haskins & Sells as auditors to the company will be put to the annual general meeting.

BY ORDER OF THE BOARD

Secretary

AUDITORS' REPORT TO THE MEMBERS OF G.U.S. CATALOGUE ORDER LIMITED

We have audited the accounts on pages 6 to 15 in accordance with approved Auditing Standards.

In our opinion the accounts give a true and fair view of the state of the company's affairs at 31st March 1986 and of its profit and source and application of funds for the year then ended, and comply with the Companies Act 1985.

Melaite Handring , Sells

Chartered Accountants

Manchester

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G.U.S. CATALOGUE ORDER LIMITED

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PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31st MARCH 1986

	Notes	<u>1986</u> £000's	<u>1985</u> £000's
TURNOVER		356,501	328,462
Cost of sales	,	249,964	232,867
GROSS PROFIT	Ç	106,537	95,595
Other operating expenses (net)	2	90,972	84,752
OPERATING PROFIT		15,565	10,843
Interest receivable	3	4,924	3,154
PROFIT BEFORE INTEREST PAYABLE		20,489	13,997
Interest payable	4	6,	10
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	5	20,483	13,987
Taxation	7	8,015	5,135
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION		12,468	8,852
Dividands	17	4,824	3,542
RETAINED PROFIT FOR THE YEAR	15	7,644	5,310

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# BALANCE SHEET AT 31st MARCH 1986

	Notes	<u>1986</u> £000†s	1985 £000's
TANGIBLE FIXED ASSETS	8	24,638	21,433
CURRENT ASSETS		<del> </del>	
Stocks Debtors Cash at bank and in hand	10	96,175 118,261 2,199	91,627 111,340 1,686
		216,635	204,653
CURRENT LIABILITIES - CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	12	138,764	134,041
NET CURRENT ASSETS		77,871	70,612
TOTAL ASSETS LESS CURRENT LIABILITIES		102,509	92,045
PROVISIONS FOR LIABILITIES AND CHARGES	13	17,367	14,547
NET ASSETS		85,142	77,498
CAPITAL AND RESERVES		K	
Called-up share capital	14	5	5
Shere premium account Other reserves	15 15	1,927	1,927
Profit and loss account	15	83,209	75,565
		85,142	77,498

The accounts on pages 6 to 15 were approved by the board of directors on 17 September 1986 and signed on its behalf by:

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Directors

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# STATEMENT OF SOURCE AND APPLICATION OF FUNDS FOR THE YEAR ENDED 31st MARCH 1986

	<u>1986</u> £000's	1985 £000's
SOURCE OF FUNDS		
Profit on ordinary activities before taxation Adjustments for items not involving the movement of funds:	20,483	13,987
Depreciation of tangible fixed assets Loss/(profit) on disposal of tangible fixed assets	2,064	1,885
TOTAL SOURCE OF FUNDS	22,548	15,856
APPLICATION OF FUNDS		
Taxation paid Dividend paid Purchases less proceeds of disposals of tangible	4,909 3,542	449 2,552
fixed assets	5,270	5,118
TOTAL APPLICATION OF FUNDS	13,721	8,119
NET SOURCE OF FUNDS	8,827	7,737
THE NET SOURCE OF FUNDS IS REPRESENTED BY THE FOLLOWING INCREASE IN WORKING CAPITAL		
Stocks Debtors	4,548 7,429	7,839 7,399
Creditors falling due within one year (excluding dividends payable and corporation tax) V.A.T. suspense account	( 798) ( 2,865)	(5,888) (1,493)
	8,314	7,857
Movement in net liquid funds:		
Cash at bank and in hand	513	( 120)
INCREASE IN WORKING CAPITAL	8,827	7,737

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 1986

#### ACCOUNTING POLICIES

#### Basis of accounting

The accounts are drawn up on the historical cost basis of accounting.

### Depreciation

Tangible assets are stated at cost less accumulated depreciation, with the exception of office freehold land and buildings, which are not depreciated as the amount is not considered material in the context of the company.

Other assets have been depreciated as follows:

Freehold warehouses - on a straight line basis at the rate of 2% per annum.

Long and short leasehold land and buildings - on a straight line basis over the pariod of the lease with a minimum rate of 2% per annum.

Fixtures and other equipment on a straight line basis over the estimated useful lives of the assets, which are estimated at between four and ten years, depending on the type of asset concerned.

#### Stocks

Stocks are valued consistently at the lower of cost and net realisable value.

Provision is made to reduce cost to net realisable value having regard to the age, condition and saleability of stock. All stocks are goods held for re-sale.

#### Deferred taxation

Full provision is made for deferred taxation on timing differences at the rate anticipated to be applicable at the expected date of crystallisation.

### Value added tax (V.A.T.)

V.A.T. is included in the accounts on the basis of the V.A.T. content of sales at the rate applicable on the date the sale is recorded. As the company is using a special retailer's scheme, the difference between V.A.T. so computed and the amount payable on collections, is included in the provisions for liabilities and charges.

#### Turnover

Turnover represents the amount received or receivable, excluding value added tax, for goods sold to customers during the year.

#### Leased assets

The company has applied the permitted transitional provisions of the accounting standard for leased assets. The following policy has so far been adopted for transactions as lessee; rentals payable under both operating and finance leases are charged against operating profit by equal instalments over the period of each lease.

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# NOTES TO THE ACCOUNTS (Continued)

	/		
2.	OTHER OPERATING EXPENSES (NET)	<u>1986</u> £000's	<u>1985</u> £000's
	Distribution costs Administrative expenses	63,051	56,695 28,169
	Other operating income	91,110 ( 138)	84,864 ( 112)
	, a	90,972	84,752
3.	INTEREST RECEIVABLE	1986 £000's	1 <u>985</u> a 1000£
	Interest receivable from group companies Taxation repayment supplement received	4,515 409	3,044
	1	4,924	3,154
4.	INTEREST PAYABLE On bank overdrafts and group loans	<u>1986</u> £000's	<u>1985</u> £000°s
	repayable within 5 years: To group companies	<u> </u>	10
5.	PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	1986	1985
	This is stated after crediting:	£0001s	£000's
	Rent receivable	139	96
	And after charging:		1
	Auditors' remuneration Depreciation of tangible fixed assets Hire of plant and machinery - operating leases Hire of other assets - operating leases	57 2,064 460 4	50 1,885 523 4
6.	DIRECTORS AND EMPLOYEES	1986 £000's	1985 £000's
	Staff costs during the year:	23,105	23,984
	Wages and salaries Social security costs Other pension costs	2,103 2,103 329	2,490 314
		25,537	26,788

# NOTES TO THE ACCOUNTS (Continued)

# 6. DIRECTORS AND EMPLOYEES (Continued)

The average weekly number of persons employed by the company during the year was:

year was;		1:	986	11	985
v		Number	Number	Number	Number
		full-time	part-time	full-time	part-time
Buying		2000	-	117	
Production		1,521	1,001	1,702	1,130
Distribution/	Sales	57	82	70	78
Administrativ	e	1,495	582	1,585	455
		3,073 #####k.#	1,665	3,474	1,663
Staff costs in remuneration	nclude the in respect	following of directors	3 <b>:</b>	1986 £000's	1985 £000's
Management res				(	2000 8
pension contri	Lbutions	ACTIVE.		381	24.5
Ç		1.3		が出来されます。 70T	301
The directors' (excluding per includes amour	ision conti	ributions)	d above		1
The chairman				NIL	NIL
				<b>美性素性性性</b>	MHORNER
The highest-pu	directe	r		50	47
The number of	make meeting			We be the per property.	医医口腔管外区
omoluments in	the follow	ictors who re Ling ranges w	ceived as:	Number	Number
_	£ 5,000			-	
	130,000			2	1
*	£35,000			2	1
	£40,000			3	2
	£45,000			.2	2
1403001 <del>-</del>	£45,000			1	1
				Jos die san ber bei bei	
TAXATION					
				1986	1985
U.K. Corporati (1075 - 45%):	on tax at	40%		£0000	£000's
atrrent					
Deforred				7,583 ( 45)	5,629
Inder/(over) p	rantotan d	n innuuna al	markam menance		424
mack tovery by	roverent w	n respect or	hrror Acurs	477	( 918)
				8,015	5,135

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# NOTES TO THE ACCOUNTS (Continued)

8.	TANGIBLE FIXED ASS	ets	Long		Assets	
	COST	Freehold land and buildings £000's	leasehold land and buildings £000's	Fixtures and other equipment £000's	in the course of construction £000's	
	At 1st April 1985	13,807	839	17,622	1,300	33,568
	Inter-group additions	118		# <b>-</b>	2,672	118
	Additions Reclassification	682	- 4	1,906 876	( 876)	5,264 -
	Disposals	••	-	( 314)	-	( 314)
	At 31st March 1986	14,607	843	20,090	3,096	38,636
	DEPRECIATION					
	At lat April 1985 Inter-group	1,276 43	136	10,723	_	12,135
	transfers Charge for year Eliminated in	216	12	1,836	<del>-</del>	2,064
	respect of disposals	1998		( 244)	/ <del></del>	( 244)
	At 31st March 1980	1,535	148	12,315		13,998
	NET BOOK VALUE					
	At 31st March 1986	13,072	695 ************	7,77,5 жилими	3,096 *******	24,638
	At 31st March 1985	12,531	703 жимини	6 <sub>э</sub> 899 :наменяе	1,300	21,433 ***********************************
9.	CAPITAL COMMITMENT	rs			1986	1985
	Capital expenditur contracted for but provided for in th	t has not b	een	:	9,479	£000's
	Capital expanditur authorised by the not yet been contr	directors	been but has	, ,	3,374	6,260
	Commitments under	finance lo	eses		,	
	entered into, but for in the account		:ovided		139	150

#### NOTES TO THE ACCOUNTS (Continued)

#### 10. DEBTORS

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	1986	1985
Amounts falling due within one year:	£000 s	£000's
Amounts owed by group companies	116,541	108,929
Other debtors	1,131	1,347
Prepayments and accrued income	589	556
Tax recoverable		508
	,	<del></del>
	118,261	111,340
	w == == == == ==	

#### 11. INSTALMENT DEBTS

Instalment debts due to the company at 31st March 1986 amounted to £110,162,000 (1985 - £94,925,000), the beneficial interest in the whole of which has been sold to a fellow subsidiary. The company collects such debts, which it guarantees, on behalf of the fellow subsidiary, which, in return, pays the company a monthly commission based on the instalments collected.

#### 12. CREDITORS

, 	138,764	134,041
Accruals and deformed income	5,837	5,917
Other creditors	33,353	32,341
Other taxation and social security payable	21,558	20,856
Corporation tax	8,272	5,629
Dividends payable	4,824	∴3,542
Amounts owed to group companies	63,951	64,605
Trade creditors	969	1,151
Amounts falling due within one year?	£000's	£000's
","	<u> 1986</u>	1985

#### 13. PROVISIONS FOR LIABILITIES AND CHARGES

	Deferred suspense taxation secount food's food's			Total	
At 1st April 1985 Transfers from profit and	2	,473	12,074	14,547	
loss account	(	45)	2,865	2,820	
At 31st March 1986		,428	14,939	17,367	

In addition to the provision for deferred taxation there is a potential liability which has not been provided for in respect of chargeable gains rolled over on fixed asset disposals of approximately £1,523,000 (1985 - £1,523,000).

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# NOTES TO THE ACCOUNTS (Continued)

14.	CALLED-UP SHARE CAPITAL		1986	1985
	Authorised:		1986 £	£
	4,000 4.2% (formerly 6%) cumulative preference shares of £1 each 500 4.2% (formerly 6%) redeemable	first	4,000	4,000
C	cumulative participating second preference shares of £1 each 874 Ordinary shares of £1 each	6	500 874	500 874
			£ 5,374	£ 5,374
	Allotted, called-up and fully paid:	•		
,	4,000 4.2% (formerly 6%) cumulative preference shares of £l each 874 Ordinary shares of £l each	e first	4,000 874	4,000 874
`	,		£ 4,874	£ 4,874
15.	RESERVES	Share premium account	Other reserves	Profit and loss account
		£000's	£000's	a'000£
	At 1st April 1985 Retained profit for the year	1,927	1	75,565 7,644
	At 31st March 1986	1., 927	This lies has yet and the new man has	83,209

# 16. OTHER FINANCIAL COMMITMENTS

At 31st March 1986 the company had annual commitments under non-cancellable operating leases as follows:

	1986		1985	
	Land and buildings £000's	Other £000's	Land and buildings	Other £000's
Expiring within one year Expiring between two and	******	470	Anala.	460
five years inclusive	4		4	~
Expiring in over five years	100		-	-
	4	470	4	460

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### NOTES TO THE ACCOUNTS (Continued)

# 16. OTHER FINANCIAL COMMITMENTS (Continued)

At 31st March 1986 the company had annual commitments under finance leases as follows:

		<u>1986</u> £000's	<u>1985</u> £000 <b>'</b> s			
	Expiring within one year Expiring between two and five years inclusive Expiring in over five years	1,944 e 2,157 22	1,750 3,255 25			
		4,123	5,030			
17.	DIVIDENDS					
		1986 £	1985 £			
	Dividend on first preference shares Proposed final dividend on ordinary shares	168 4,823,750	168 3,542,000			
		4,823,918	3,542,168			

### 18. ULTIMATE HOLDING COMPANY

The company's ultimate holding company is The Great Universal Stores p.l.c., which is incorporated in Great Britain.