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THE ABBEYFIELD CHELTENHAM

SOCIETY LIMITED

RSL NUMBER H 2109

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2007

Paish Tooth Limited
Chartered Certified Accountants
35 Rodney Road
Cheltenham
Glos
GL50 1HX



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ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2007

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OFFICERS, PROFESSIONAL ADVISERS AND REGISTERED OFFICE

Executive committee

Members/Directors

P D Little

Mrs A A Turner

Miss M J Winterbourne

President

Chairman

Secretary

Treasurer until February 2007

P J Sullings Mrs B Sullings

Mrs J Beacon Mrs A Watson Mrs P Seabrook

Secretary

Miss M J Winterbourne

Auditors

Paish Tooth Limited 35 Rodney Road

Cheltenham

Glos

GL50 1HX

Bankers

Barclays Bank Plc HSBC Bank Plc

Solicitors

Rickerbys

Ellenborough House Wellington Street

Cheltenham

Glos

GL50 1YD

Registered office

3 Amaranth Way Up Hatherley

Cheltenham

Glos

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REPORT OF THE EXECUTIVE COMMITTEE

The executive committee submits its annual report together with the accounts for the year ended 30 September 2007

1 Principal activity

The principal activity of the society is to provide support, accommodation and companionship for lonely or frail elderly people in accordance with the aims and principles of The Abbeyfield Society Limited This activity falls wholly within hostel housing activities as defined in the Housing Act 1974

2 Status

The society is

- a company limited by guarantee (Number 643334), having no share capital, and with solely charitable objectives
- registered as a charity (Number 220611)
- registered with The Housing Corporation as a housing association (Number H2109)

3 Review of business and results during the year

The financial results for the year are set out in the income and expenditure account on page 8, and the position at the end of the year is shown in the balance sheet on page 9. The detailed property revenue account is presented on page 17. Legal and professional fees include the sum of £28687 in respect of planning for a new capital project.

The executive committee considers that the state of affairs of the Society is satisfactory

4 Fixed assets

The executive committee is of the opinion that the market value for the existing use of the land and buildings is £500,000. This value has not been incorporated in these accounts

REPORT OF THE EXECUTIVE COMMITTEE (CONTINUED)

5 Executive committee

The members of the executive committee/directors who served during the year are as listed on page 3

6 Auditors

A resolution for the re-appointment of Paish Tooth Limited as auditors will be proposed at the forthcoming Annual General Meeting.

Miss M J Winterbourne

On behalf of the Executive Committee

27 February 2008

STATEMENT OF EXECUTIVE COMMITTEE MEMBERS'/DIRECTORS' RESPONSIBILITIES

Company law requires the executive committee to prepare accounts for each financial year which give a true and fair view of the state of affairs of the society as at the end of that year and of the surplus or deficit of the society for that period In preparing those accounts the executive committee is required to:

- select suitable accounting policies and apply them consistently,
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed,
- state whether applicable statements of recommended practice have been followed,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the society will continue in business

The executive committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the society and which enable it to ensure that the accounts comply with the relevant legislation. It is also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE AUDITORS TO THE MEMBERS OF

THE ABBEYFIELD CHELTENHAM SOCIETY LIMITED

We have audited the accounts on pages 8 to 16 which have been prepared on the basis of the accounting policies set out on pages 10 and 11

Respective responsibilities of the executive committee members/directors and auditors

As described on page 6, the executive committee is responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the executive committee in the preparation of the accounts, and of whether the accounting policies are appropriate to the society's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we consider necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of the information in the accounts

Opinion

In our opinion the accounts give a true and fair view of the state of the society's affairs at 30 September 2007 and of its income and expenditure for the year ended on that date, and have been properly prepared in accordance with the Companies Act 1985, the Housing Act 1996 and the Accounting Requirements for registered social landlords General Determination 2000

Paign loon

Paish Tooth Limited

Chartered Certified Accountants and Registered Auditors

27 February 2008

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2007

| | <u>Note</u> | <u>2007</u> | <u>2006</u> |
|--|-------------|-------------|-------------|
| | | £ | £ |
| Turnover | | 49227 | 40576 |
| Less Operating costs | | 76644 | 52103 |
| Operating deficit | 4 | (27417) | (11527) |
| Interest receivable and other income | 7 | 13559 | 11670 |
| | | | |
| Net (deficit)/surplus on ordinary activities | 14 | £(13858) | <u>£143</u> |

The Society's turnover and expenses all relate to continuing operations

The accounts were approved by the Executive Committee/Board on 27 February 2008 and signed on its behalf by

Mrs A A Turner Arturner
Miss M J Winterbourne M. Milebone

BALANCE SHEET AT 30 SEPTEMBER 2007

| | <u>Note</u> | <u>2007</u> | <u>2006</u> |
|---|-------------|-------------|-------------|
| Tangible Fixed Assets Housing properties | | £ | £ |
| Cost less depreciation | 8 | 158773 | 158773 |
| Other tangible fixed assets | | | |
| Fixtures and equipment | 9 | 2611 | 4073 |
| | | 161384 | 162846 |
| Current Assets Stocks | | 75 | 59 |
| Debtors | 10 | 610 | 194 |
| Cash at bank and in hand | | 264676 | 280572 |
| | | | |
| Current Liabilities | | 265361 | 280825 |
| Creditors amounts falling due within one year | 11 | (2237) | (5305) |
| due within one year | 11 | | |
| Net current assets | | 263124 | 275520 |
| | | | |
| Total assets less current liabilities | | £424508 | £438366 |
| Capital and reserves - | | | |
| Revenue reserves | | | |
| Income and expenditure account | 13 | 424508 | 438366 |
| | | C424500 | C420266 |
| | | £424508 | £438366 |

The accounts were approved by the Executive Committee/Board on 27 February 2008 and signed on its behalf by:

Mrs A A Turner AA Lurner
Miss M J Winterbourne M Multerbourne

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2007

1 Status of society

The society is registered under the:

Companies Act 1985 (registered number 643334) and the Housing Act 1974 (Housing Corporation registered number H2109), and is a registered charity (number 220611)

The society is wholly engaged in hostel activities as defined in the Housing Act 1974.

2 Accounting policies

2.1 General

The principal accounting policies of the society are set out in the following sub-paragraphs.

2.2 Accounting basis

These accounts are prepared under the historical cost convention, in accordance with applicable Accounting Standards in the United Kingdom, the Statement of Recommended Practice (the SORP) issued by the National Federation of Housing Associations, The Housing Act 1996, and with the Accounting Requirements for registered social landlords General Determination 2000

2.3 Turnover

Turnover comprises rental and service income receivable

2.4 Fixed assets - Housing land and buildings

Housing land and buildings are stated at cost

2.5 Depreciation

2.5.1 Housing land and buildings

No depreciation is charged on the housing property because it is maintained in a state of repair such that the estimated residual value of land and buildings at the date of the balance sheet is not less than its net book amount. The annual charge for depreciation therefore would be immaterial.

2.5.2 Fixtures and equipment

Depreciation is charged on the straight line basis at 20% per annum on cost

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2007 (CONTINUED)

2.6 Allocation of expenses

Expenses are allocated to management, repairs and service costs on the basis of the proportion of time or other relevant factors attributable to these activities

2.7 Stocks

Stocks are in the nature of catering foodstuffs and are valued at the lower of cost and net realisable value

2.8 Corporation Tax and VAT

The society has charitable status and is exempt from Corporation Tax on the income it has received

The society was not VAT registered at any time during the year ended 30 September 2007.

2.9 Pensions

The society has no pension arrangements for its employees, other than Social Security benefits

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2007

| 3 | Operating Deficit | 2007 £ | 2006 £ |
|---|---|-------------|-------------|
| | This is stated after charging: | | |
| | Operating costs including:- | | |
| | Depreciation | 1462 | 1547 |
| | Auditors' Remuneration - audit services | 450 | 450 |
| | - other services | <u>1254</u> | <u>1224</u> |

4 a) Particulars of turnover, cost of sales and operating deficit

| Tı | ırnover | Operating Costs | Operating Deficit |
|---|--------------|--------------------|----------------------|
| | £ | £ | £ |
| Social housing lettings Year ended 30 September 2007 | <u>49227</u> | <u>76644</u> | <u>27417</u> |
| Year ended 30 September 2006 | <u>40576</u> | <u>52103</u> | <u>11527</u> |

b) Particulars of income and expenditure from social housing lettings

Residential homes

| 30 | Year ended September 2007 Total | Year ended 30 September 2006 Total |
|---|---------------------------------------|--|
| | £ | £ |
| Rent receivable | 55859 | 54457 |
| Voids | (<u>6632</u>) | (<u>13881</u>) |
| Turnover from social housing lettings | <u>49227</u> | <u>40576</u> |
| Management | 34438 | 6653 |
| Routine maintenance | 3295 | 4421 |
| Major repairs expenditure | - | 5287 |
| Services | <u>38911</u> | <u>35742</u> |
| Operating costs on social housing letting | gs <u>76644</u> | <u>52103</u> |
| Operating deficit on social housing letti | ngs <u>£27417</u> | £11527 |

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2007

| 5 | Employees | <u> 2007</u> | <u>2006</u> |
|---|--|--------------|-------------|
| | | £ | £ |
| | Employee costs | | |
| | Salaries and wages | 13076 | 12054 |
| | Social security costs | 866 | 541 |
| | | | |
| | | £13942 | £12595 |
| | Average weekly number of employees during the year | | |
| | Hostel staff | <u>1</u> | <u>1</u> |

6 Directors' emoluments

No emoluments were payable for either the current or preceding year.

There were no pension arrangements in place in either year

No compensation was payable in respect of either year

No consideration was payable in either year in respect of services provided by third parties for making available personnel

7 Interest receivable and other income

| Bank interest | 13484 | 11595 |
|---------------|---------------|---------------|
| Donations | 75 | 75 |
| | | |
| | | 2445 |
| | <u>£13559</u> | <u>£11670</u> |

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2007

| 8 | Housing land and buildings (Freeholds) | <u>Total</u> |
|---|--|---------------|
| | Cost At 1 October 2006 Additions | 187241 |
| | At 30 September 2007 | 187241 |
| | Depreciation At 1 October 2006 Charge for the year | 28468 |
| | At 30 September 2007 | 28468 |
| | Net book amount at 30 September 2007 | £158773 |
| | Net book amount at 30 September 2006 | £158773 |
| 9 | Fixtures and equipment | <u>Total</u> |
| | Cost At 1 October 2006 Additions | 19168 - |
| | At 30 September 2007 | 19168 |
| | Depreciation At 1 October 2006 Charge for the year | 15095 1462 |
| | At 30 September 2007 | 16557 |
| | Net book amount at 30 September 2007 | £2611 |
| | Net book amount at 30 September 2006 | <u>£4073</u> |

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2007

| 10 | Debtors | 2007 £ | 2006 £ |
|----|---|-------------|-------------|
| | Prepayments | <u>£610</u> | <u>£194</u> |
| 11 | Creditors - Falling due within one year | | |
| | Accruals Taxation and social security | 1724 513 | 4388 917 |
| | | £2237 | £5305 |

12 Share Capital

The society is a company limited by guarantee and has no share capital. Each member has undertaken to contribute an amount not exceeding £1 in the event of the company being wound up while he is a member or within one year of ceasing to be a member

13 Revenue Reserves

| | Income and Expenditure Account £ |
|---|----------------------------------|
| At 1 October 2006 (Deficit) for the year | 438366 (13858) |
| | |
| At 30 September 2007 | <u>£424508</u> |

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2007

| 14 | Housing Stock | Units in Ma | anagement |
|----|---|-------------|-------------|
| | Hostel Accommodation | <u>2007</u> | <u>2006</u> |
| | - number of bed spaces | <u>8</u> | <u>8</u> |
| | | | |
| | | | |
| 15 | Payments to creditors | | |
| | Average number of days between receipt and payment of purchase invoices | <u>7</u> | <u>7</u> |

DETAILED HOSTEL PROPERTY REVENUE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2007

| Income | <u>2007</u> £ | 2006 £ |
|---|------------------|--------------|
| Residents' charges | 55859 | 54457 |
| Losses arising from vacancies and absences | (6632) | 13881 |
| Turnover - Net income from residents' charges | 49227 | <u>40576</u> |
| Expenditure Management expenses | | |
| Insurance | 868 | 800 |
| Telephone - administration | 291 | 194 |
| Membership fee - The Abbeyfield Society | 683 | 1217 |
| Auditors remuneration | 1704 | 1674 |
| Legal and professional fees | 30576 | 2457 |
| Stationery, postage and advertising | 316 | 311 |
| | <u>34438</u> | <u>6653</u> |
| Repairs and maintenance | | |
| Day to day repairs | 3295 | 4421 |
| Major repairs | _ | <u>5287</u> |
| · | <u>3295</u> | <u>9708</u> |
| Service costs | | |
| Care and catering | | |
| Employee costs | 16722 | 12595 |
| Self-employment costs | - | 3000 |
| Food costs and cleaning | 10767 | 9604 |
| Garden maintenance | 1320 | 2589 |
| Rates | 2084 | 2010 |
| Heating and lighting | 5636 | 3757 |
| Sundry expenses | 920 | 640 |
| Depreciation - Fixtures, fittings and equipment | <u>1462</u> | <u>1547</u> |
| | <u>38911</u> | <u>35742</u> |
| Operating costs | <u>76644</u> | <u>52103</u> |
| Hostel property revenue operating deficit | £(27417) | £(11527) |