

Registered Number 00633288

A B Secretarial Services Limited

Abbreviated Accounts

31 July 2011

A B Secretarial Services Limited

Registered Number 00633288

Company Information

Registered Office:

Old Police Station
Church St
Swadlincote
Derbyshire
DE11 8LN

A B Secretarial Services Limited

Registered Number 00633288

Balance Sheet as at 31 July 2011

	Notes	2011 £	2010 £
Fixed assets			
Investments	2	408	408
		<u>408</u>	<u>408</u>
Current assets			
Debtors		167,990	160,500
Cash at bank and in hand		38,158	38,462
Total current assets		<u>206,148</u>	<u>198,962</u>
Creditors: amounts falling due within one year		(20,279)	(22,020)
Net current assets (liabilities)		185,869	176,942
Total assets less current liabilities		<u>186,277</u>	<u>177,350</u>
Total net assets (liabilities)		<u>186,277</u>	<u>177,350</u>
Capital and reserves			
Called up share capital	3	100	100
Profit and loss account		186,177	177,250
Shareholders funds		<u>186,277</u>	<u>177,350</u>

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- a. For the year ending 31 July 2011 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
 - b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
 - c. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
 - d. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 25 April 2012

And signed on their behalf by:

Mrs P J Buckler, Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1068 of the Companies Act 2006.

Notes to the Abbreviated Accounts

For the year ending 31 July 2011

1 **Accounting policies**

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents net invoiced sales of services, excluding value added tax.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

2 **Investments (Fixed Assets)**

Cost Or Valuation	£
At 01 August 2010	<u>408</u>
At 31 July 2011	<u>408</u>
Net Book Value	
At 31 July 2011	408
At 31 July 2010	<u>408</u>

3 **Share capital**

	2011	2010
	£	£
Allotted, called up and fully paid:		
1000 Ordinary shares of £0.1 each	100	100