

# **PRECISION RECORDS & TAPES LIMITED**

Report and Financial Statements

31 December 1998

Rag No: 00572034



# REPORT OF THE DIRECTORS

The directors submit their report and the audited financial statements for the year ended 31 December 1998.

### PRINCIPAL ACTIVITY

The company did not trade during the year.

### **DIRECTORS AND THEIR INTERESTS**

The directors of the company during the year and to the date of this report were as follows:

Mr R K Richards (Chairman) Mr P K Drew FCA

Mr R K Richards was a director and shareholder of the company's parent company, Meekland Limited. Mr P K Drew has no interest in the shares of Meekland Limited or its subsidiaries.

### STATEMENT OF DIRECTORS RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- (i) select suitable accounting policies and then apply them consistently;
- (ii) make judgements and estimates that are reasonable and prudent;
- (iii) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

A-JOHNSON

Warley & Warley have expressed their willingness to continue in office as auditors and a resolution for their reappointment, at a rate of remuneration to be fixed by the directors, will be proposed at the Annual General Meeting.

### **SPECIAL EXEMPTIONS**

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

BY ORDER OF/T#IE-BOARD

Secretary DIRECTOR

30 September 1999.

## REPORT OF THE AUDITORS TO THE SHAREHOLDERS

We have audited the financial statements on pages 3 to 6.

### Respective Responsibilities of Directors and Auditors

As described in the directors report, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion to you.

### **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the company at 31 December 1998 and of the profit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

**WARLEY & WARLEY** 

Chartered Accountants Registered Auditors 76 Cambridge Road Kingston upon Thames Surrey

KT1 3NA

28 October 1999.

# **PROFIT AND LOSS ACCOUNT**

# FOR THE YEAR ENDED 31 DECEMBER 1998

	<u>Notes</u>	<u>1998</u> £	<u>1997</u> £
Administrative expenses		294	( 412)
OPERATING PROFIT	2	294	412
Taxation	3	-	-
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION		294	412
ACCUMULATED DEFICIT BROUGHT FORWARD		(9,052,224)	(9,052,636)
ACCUMULATED DEFICIT CARRIED FORWARD		(9,051,930)	(9,052,224)

All of the company's operations are classed as discontinued.

The company had no recognised gains or losses other than the result for the year.

# **BALANCE SHEET AT 31 DECEMBER 1998**

	<u>Notes</u>	£	<u>1998</u> £	£	<u>1997</u> £
CURRENT ASSETS Bank and cash balances		1,046	a.	1,076	a.
<b>CREDITORS:</b> amounts falling due within one year	5	-		725 —————	
NET CURRENT ASSETS			1,046		351
TOTAL ASSETS LESS CURRENT LIABILITIES			1,046		351
<b>CREDITORS:</b> amounts falling due after more than one year	6		9,052,974		9,052,573
			(9,051,928)		(9,052,222)
CAPITAL AND RESERVES Share capital Profit and loss account	7		2 (9,051,930)		2 (9,052,224) 
Shareholders' funds (all equity interests)	8		(9,051,928)		(9,052,222)

In preparing these accounts advantage has been taken of the special exemptions applicable to small companies provided by Part VII of the Companies Act 1985.

Approved by the Board of Directors on 3-Septem 201999

RKRICHARDS

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Directors

P K DREW

The attached notes 1 to 10 form part of these financial statements

# **NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1998**

### 1. ACCOUNTING POLICIES

# (a) Accounting Convention

These financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

The company did not trade during the year and accordingly these financial statements have been prepared on the basis that the company is not carrying on business as a going concern.

# (b) Related Party Transactions

The company has taken advantage of exemptions within Financial Reporting Standard 8 in respect of disclosure of transactions with group undertakings.

		<u>1998</u> £	<u>1997</u> £
2.	OPERATING PROFIT This is stated after charging: Auditors remuneration in respect of audit services	-	500
3.	<b>TAXATION</b> There is no charge to corporation tax on the result for the year.		
5.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR Other creditors		725
6.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR Amount due to parent company (due between one and five years)	9,052,974	9,052,573

The amount due to parent company has no fixed repayment period and the parent company has agreed not to demand repayment until 1 January 2000 at the earliest.

# NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1998 (CONTINUED)

		1998 and 1997 £	
7.	SHARE CAPITAL Authorised	at.	
	Ordinary shares of £1 each	100	
	Issued and Fully Paid Ordinary shares of £1 each	2 	
8.	RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS'		
	Profit for the financial year Opening shareholders' funds	294 (9,052,222)	412 (9,052,634)
	Closing shareholders' funds	(9,051,928)	(9,052,222)

## 9. CONTINGENT LIABILITIES

The company has given guarantees in respect of two leases of land and buildings occupied by a former subsidiary company. Both leases are subject to upward only rent reviews and expire on 27 October 2010. The rent payable on the inception of the leases on 27 October 1988 was £44,180 per annum.

The company has been given indemnity against claims under these guarantees by the purchaser of the former subsidiary.

## 10. PARENT COMPANY

Throughout the year, the company has been controlled by its parent company, Meekland Limited, incorporated in England.