

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST JANUARY 1998

653873



GERALD EDELMAN

CHARTERED ACCOUNTANTS

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FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 1998

INDEX

CONTENTS	PAGE
REPORT OF THE DIRECTORS	1 - 2
REPORT OF THE AUDITORS	3
PROFIT AND LOSS ACCOUNT	4
BALANCE SHEET	5
STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES	6
NOTE OF HISTORICAL COST PROFITS AND LOSSES	6
RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS	6
NOTES TO THE FINANCIAL STATEMENTS	7 - 11
THE FOLLOWING SCHEDULES ARE FOR MANAGEMENT INFORMATION PURPOSES AND DO NOT FORM PART OF THE STATUTORY FINANCIAL STATEMENTS:	
PROPERTY EXPENSES	12
ADMINISTRATIVE EXPENSES	19

12

REPORT OF THE DIRECTORS

The directors submit their report and the audited financial statements of the company for the year ended 31st January 1998.

ACTIVITY

The principal activity of the company during the year continued to be ownership of property for rental income.

RESULTS AND STATE OF AFFAIRS

The financial statements on pages 4 to 11 set out the results for the year ended 31st January 1998 and reflect the state of the company's affairs at that date.

DIVIDEND

A dividend of £0.591 per share, absorbing the sum of £425,000 (1997 - £100,000), was paid during the year.

DONATIONS

During the year the company made the following donations:

Political purposes - Conservative Party £ 25,000 Charitable purposes - £ 31,000

DIRECTORS AND THEIR INTERESTS

The members of the board during the year were as follows:-

E. Osband

M. Osband

L.J. Osband

R.A.S. Osband

R.J. Presley

M.J. Main

The company is a wholly-owned subsidiary of Courtenay Trust Limited. The directors' beneficial interests in the shares of Courtenay Trust Limited are shown in the financial statements of that company.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are required by United Kingdom company law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the results for that year.

The directors confirm that suitable accounting policies, consistently applied and supported by reasonable and prudent judgements and estimates have been used in the preparation of the financial statements and that, except for Statement of Standard Accounting Practice No.19, applicable accounting standards have been followed. The financial statements have been prepared on the going concern basis.

The directors are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for preventing and detecting fraud and other irregularities.

REPORT OF THE DIRECTORS (CONTINUED)

AUDITORS

In accordance with Section 386, Companies Act 1985, Gerald Edelman will continue in office as auditors for the ensuing year.

21st April 1998

DATED ZISC APLIL 1998

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BY ORDER OF THE BOARD

(M.J. MAIN) SECRETARY

REPORT OF THE AUDITORS TO THE SHAREHOLDERS OF COURTENAY INVESTMENTS LIMITED

We have audited the financial statements on pages 4 to 11 which have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets, and the accounting policies set out on page 7.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 1, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board having regard to the matter set out in the opinion paragraph below. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statement, whether caused by fraud other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

QUALIFIED OPINION ARISING FROM LIMITATION IN AUDIT SCOPE

The company's investment properties have not been revalued at the year end date as required by Statement of Standard Accounting Practice No.19. We have been unable to obtain any independent information to enable us to quantify the effects of this non-compliance on the financial statements.

Except for the effects of any adjustments that would be necessary in stating the investment properties at open market value, in our opinion the financial statements give a true and fair view of the state of affairs of the company as at 31st January 1998 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

In our opinion the subject matter of the foregoing qualification is not material for determining whether the dividend of £425,000 paid by the company is permitted under Section 270 of the Companies Act 1985.

25 Harley Street London W1N 2BR GERALD EDELMAN
REGISTERED AUDITOR AND
CHARTERED ACCOUNTANTS

21st April 1998

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST JANUARY 1998

	<u>Note</u>	<u>1998</u> £	<u>1997</u> £
Rents receivable	2	2,812,166	2,769,930
Property expenses		(114,791)	(120,585)
Gross profit		2,697,375	2,649,345
Administrative expenses		(1,734,012)	(1,390,810)
Other operating income		135,064	133,835
Operating profit	3	1,098,427	1,392,370
Profit on sale of investment		-	3,559
Interest receivable and similar income	5	22,345	28,224
Interest payable and similar charges	6		(46,216)
Profit on ordinary activities before taxation		1,120,772	1,377,937
Tax on profit on ordinary activities	7	(335,666)	(458,402)
Profit on ordinary activities after taxation		785,106	919,535
Dividends	8	(425,000)	(100,000)
Retained profit for the year	13	£ 360,106	£ 819,535

There have been no acquisitions or discontinued operations during the year. The results shown above for this year and the previous year therefore relate to continuing operations.

BALANCE SHEET AS AT 31ST JANUARY 1998

	Note	-	<u>1998</u>	_	<u>.997</u>
FIXED ASSETS		£	£	£	£
Tangible assets	9		6,033,278	.	5,018,719
CURRENT ASSETS					
Debtors Cash at bank and in hand	10	1,426,431 514,227		2,083,182 453,649	
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	11	1,940,658 (1,004,134		2,536,831)
NET CURRENT ASSETS			936,524	·	1,590,977
TOTAL ASSETS LESS CURRENT LIABILITIES		£	6,969,802	£	6,609,696
CAPITAL AND RESERVES					
Called up share capital Other reserves Profit and loss account	12 13 13		719,250 2,022,968 4,227,584		719,250 2,022,968 3,867,478
		£	6,969,802	£	6,609,696
				:	

The financial statements on pages 4 to 11 were approved by the board of directors on 21st April 1998 and were signed on its behalf by:

(E. OSBAND)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 1998

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains and losses other than those included in the results shown on page 4 and therefore no separate statement of total recognised gains and losses has been presented.

NOTE OF HISTORICAL COST PROFITS AND LOSSES

There is no difference between the profit on ordinary activities before taxation and the retained profit for the year stated on page 4 and their historical cost equivalents.

RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	<u>1998</u> £	<u>1997</u> £
Total recognised gains and losses for the year	785,106	919,535
Dividends	(425,000)	(100,000)
		
Net additions to shareholders' funds	360,106	819,535
Shareholders' funds at 31st January 1997	6,609,696	5,790,161
Shareholders' funds at 31st January 1998	£6,969,802	£6,609,696

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 1998

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards, except in respect of Statement of Standard Accounting Practice No.19 as explained below. The particular accounting policies adopted are described below.

a) Accounting convention

The financial statements are prepared under the historical cost convention as modified by the revaluation of certain freehold properties.

b) <u>Tangible fixed assets</u>

Freehold and long leasehold investment properties are stated at cost or valuation. Investment properties are not revalued to open market value each year as the directors are of the opinion that the information would be of no significant value to members.

Depreciation is not provided on freehold or long leasehold investment properties. The directors consider that this accounting policy (which represents a departure from statutory accounting rules) is necessary to provide a true and fair view.

Depreciation on other assets is provided in equal annual instalments over the estimated useful life of the assets concerned and is calculated using the following rates:

Fixtures and fittings Computer equipment

- 25% per annum on cost
- 33.33% per annum on cost

c) <u>Pension costs</u>

Retirement benefits to employees of the company are provided by a defined contribution scheme. Payments are made to companies which are financially separate from the Courtenay Trust Limited group. Pension costs are recognised in the period to which the payment relates.

2.	RENTS RECEIVABLE	<u>1998</u>	<u>1997</u>
	Rents receivable from third parties	£2,812,166	£2,769,930

All rents receivable arise from the principal activity, which is carried out in the United Kingdom.

3.	OPERATING PROFIT	<u>1998</u>	<u>1997</u>
	Operating profit is after charging:	£	£
	Staff costs (see note 4) Auditors' remuneration Depreciation Operating leases - land and buildings	1,485,397 28,525 2,051 34,652	1,176,228 26,025 1,555 25,700

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 1998 (CONTINUED)

4.	STAF	F COSTS			<u>199</u> 8	<u> 8</u>		<u>1997</u>
	a)	Staff costs, including directors remuneration, comprise:	<u>s'</u>		£			£
		Wages and salaries Social security costs Pensions		1	.,345,16. 131,36. 8,87	1	:	1,061,668 106,872 7,688
				£1	,485,39	7	£	1,176,228
	b)	<u>Employees</u>		==	· · · · · · · · · · · · · · · · · · ·	=	=	· .
		The average number of employees (1997 - 14).	during the	yea:	r, inclu	ding	direct	ors, was 15
	c)	Directors' remuneration			<u>199</u>	<u>8</u>		<u>1997</u>
		Aggregate emoluments		£1	,012,97	0	£	916,717
		Emoluments of highest paid direc	ctor	£	497,10	6 =	£	509,542
5.	<u>INI</u>	EREST RECEIVABLE AND SIMILAR INCO	<u>ME</u>		£			£
		ome from short-term investments er interest			22,34	5 -		27,787 437
				£	22,34	- 5 =	£	28,224
6.	INT	EREST PAYABLE AND SIMILAR CHARGES						
		erest on mortgage repayable withi ve years	n		£	-		£ 46,216
7.	TAX	ON PROFIT ON ORDINARY ACTIVITIES			£			£
	on Adj	Corporation tax at 31% (1997 - 33 profit for the year ustments in respect of prior year on UK dividends			335,66	66 - -		456,658 801 943
					£335,66	 66		£458,402
8.	DIV	<u>TDENDS</u>	<u>Per share</u>		1998	<u>Per</u>	share	<u>1997</u>
	Pai	đ	£ 0.591	£4	25,000	£	0.139	£100,000

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 1998 (CONTINUED)

9.	TANGIBLE FIXED ASSETS Cost/valuation	<u>Total</u> £	Freehold investment properties £	Long leasehold investment properties £	Fixtures fittings and computer equipment £
	At 1st February 1997: At valuation 1960 At valuation 1969 At cost	453,250 380,000 4,216,770	380,000	127,035	33,884
	Reclassification Additions at cost	5,050,020	46,218	127,035 (46,218)	33,884
	additions at cost	1,016,610	1,015,124	-	1,486
	At 31st January 1998 <u>Depreciation</u>	6,066,630	5,950,443	80,817	35,370
	At 1st February 1997 Charge for the year	31,301 2,051		-	31,301 2,051
	At 31st January 1998	33,352	-	_	33,352
	Net book value:	-			
	At 31st January 1998	£6,033,278	5,950,443	80,817	2,018
	At 31st January 1997	£5,018,719	4,889,101	127,035	2,583

It is not feasible to state the historical cost comparative figures for properties stated at valuation.

During the year the company acquired the freehold interest of properties in Batley that were previously held as long leasehold investments.

10.	<u>DEBTORS</u>	<u>1998</u> £	<u>1997</u> £
	Trade debtors Amount owed by parent company Other debtors Prepayments and accrued income	128,888 1,271,295 3,241 23,007	125,250 1,920,549 2,626 34,757
		£1,426,431	£2,083,182

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 1998 (CONTINUED)

11.	CREDITIORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	<u>1</u>	<u>998</u> £	<u>1997</u> £
	Current corporation tax Other taxation and social security Other creditors Accruals and deferred income		394 958	394,359 52,818 892 497,785
		£1,004,	134	£ 945,854
12.	CALLED UP SHARE CAPITAL			
	Authorised			
	1,000,000 Ordinary shares of £1 each	£1,000,	000	£1,000,000
	Allotted and fully paid			
	719,250 Ordinary shares of £1 each	£ 719,	250	£ 719,250
				
13.	RESERVES	<u>Total</u> £	Profit and loss account	Other <u>reserves</u> £
	Balance at 1st February 1997 Retained profit for the year	5,890,446 360,106	3,867,478 360,106	2,022,968
	Balance at 31st January 1998	£6,250,552	4,227,584	2,022,968

Other reserves represent accumulated surpluses realised on sales of properties which, in accordance with the Articles of Association, are credited to a non-distributable reserve.

14. FUTURE COMMITMENTS

Operating lease commitments

At the year end the company was committed to making the following payments during the next year in respect of operating leases which expire in the following periods:-

Land and buildings	<u>1998</u>	<u>1997</u>
Due within 1 year	£ 32,402	£ 25,700

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 1998 (CONTINUED)

15. RELATED PARTY TRANSACTIONS

Included within other income are management fees of £5,000 receivable from either a related company or from companies under common control.

The company has taken advantage of the exemption available whereby no disclosure is required for related party transactions with companies within the Courtenay Trust Limited group.

16. <u>ULTIMATE HOLDING COMPANY</u>

The ultimate holding company is Courtenay Trust Limited.

SCHEDULES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 1998

PROPERTY EXPENSES	<u>1998</u> £	<u>1997</u> £
Insurance Rates Refurbishment and repairs Rent Service charges - not recovered from tenants Sundry expenses	6,199 14,623 (2,079) 8,780 5,282 71,540	5,326 5,425 91,169 11,877 4,608 2,180
Bad debts	10,446 ——— £114,791 ———	£120,585
ADMINISTRATIVE EXPENSES		
Audit fee Bank charges Computer expenses Gross payroll Pension costs Private health plan Employer's NIC Pensions paid to former employees Donations Entertaining Legal and professional Cleaning Office expenses Rent and rates Staff refreshments Printing, postage, stationery and travel Telephone and fax Depreciation Ex-gratia payment Investment management charges Subscriptions Staff training	28,525 759 4,888 1,310,487 8,875 34,244 131,361 430 56,000 4,244 96,697 1,907 3,448 32,786 1,786 9,533 4,654 2,051	26,025 857 3,248 1,030,532 7,688 30,706 106,872 430 42,379 4,983 56,668 1,781 4,918 34,206 1,127 12,477 6,082 1,555 15,000 1,603 1,014 659
	£1,734,012	£1,390,810