

**CREDIT CARD HOLIDAYS LIMITED**  
**(a company limited by guarantee)**

Report and Financial Statements

Year Ended

28 February 2013

Company Number 543108



# **CREDIT CARD HOLIDAYS LIMITED**

## **(a company limited by guarantee)**

**Report and financial statements  
for the year ended 28 February 2013**

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### **Directors**

M J Taylor (Chairman)  
G N Vaughan  
B McAulay  
J Fallows  
B Judd

### **Secretary**

R B Kirton

### **Registered office**

Old Mansion House  
Eamont Bridge  
Penrith  
Cumbria  
CA10 2BX

### **Registered number**

543108

### **Auditors**

BDO LLP  
3 Hardman Street  
Manchester  
M3 3AT

# **CREDIT CARD HOLIDAYS LIMITED**

## **(a company limited by guarantee)**

### **Report of the directors for the year ended 28 February 2013**

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The directors submit their report together with the audited financial statements for the year ended 28 February 2013

#### **Principal activities, trading review and future developments**

The company, which does not trade for profit, administers two schemes to provide holidays with pay for operatives employed in the building and engineering services industry. Employers participating in the schemes purchase units thus providing a credit for the operatives' holidays. Welplan Limited, a wholly owned subsidiary undertaking of the Building & Engineering Services Association (formerly the Heating and Ventilating Contractors' Association ("HVCA")) conducts the operations of the holiday schemes on behalf of Credit Card Holidays Ltd.

Legislation introduced in 2007 removed, with effect from October 2012, the National Insurance concession for holiday pay paid to employees personally engaged in construction operations. A communication programme by Welplan Limited ensured that all employers participating in the company's holiday pay scheme were made aware both before and after October 2012 of the removal of the National Insurance concessions. Some employers continue to purchase holiday credits from the company as a means of budgeting for their holiday pay commitments and it is the opinion of the Directors that the company remains viable.

The company receives monies from participating employers which comprise elements relating to the purchase of holiday credits and other elements relating to the payment for welfare benefits and also to pension contributions. The elements relating to the provision of welfare benefits and pension contributions fall outside the scope of the company's operations and are transferred in full to the appropriate scheme funds. Turnover and cost of sales in the profit and loss account represent the value of the monies received and transferred to the appropriate welfare and pension schemes during the financial year.

In accordance with the company's articles of association and the accounting policies set out on page 7, the following transactions are reflected in the financial statements for the year ended 28 February 2013:

- The balance on the 2010/11 holiday credit account of £11,420 (2009/10 - £19,666) has been transferred into the unclaimed holiday fund.
- Late claims for reimbursement of holiday credits and refunds on unused stamps of £1,370 (2012 - £1,626) have been paid out, on a discretionary basis, from the unclaimed holiday fund.

#### **Directors**

The directors of the company during the period were as follows:

M J Taylor (Chairman)  
G N Vaughan  
B McAulay  
J Fallows  
B Judd

None of the directors had any beneficial interest in the company or in any material contract during the year relating to the business of the company.

# **CREDIT CARD HOLIDAYS LIMITED**

## **(a company limited by guarantee)**

**Report of the directors**  
**for the year ended 28 February 2013 (continued)**

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### **Directors' responsibilities**

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Auditors**

All of the current directors have taken all the steps that they ought to have taken to make themselves aware of any information needed by the company's auditors for the purposes of their audit and to establish that the auditors are aware of that information. The directors are not aware of any relevant audit information of which the auditors are unaware.

BDO LLP have expressed their willingness to continue in office and a resolution to reappoint them will be proposed at the annual general meeting.

In preparing this directors' report advantage has been taken of the small companies' exemption.

**By order of the Board**

  
**R B Kirton**  
**Secretary**

Date 7 October 2013

# **CREDIT CARD HOLIDAYS LIMITED**

## **(a company limited by guarantee)**

### **Report of the independent auditors**

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#### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CREDIT CARD HOLIDAYS LIMITED**

We have audited the financial statements of Credit Card Holidays Limited for the year ended 28 February 2013 which comprise the profit and loss account, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### *Respective responsibilities of directors and auditors*

As explained more fully in the statement of directors' responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### *Scope of the audit of the financial statements*

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at [www.frc.org.uk/auditscopeukprivate](http://www.frc.org.uk/auditscopeukprivate).

#### *Opinion on financial statements*

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 28 February 2013 and of its result for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### *Opinion on other matters prescribed by the Companies Act 2006*

In our opinion the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**CREDIT CARD HOLIDAYS LIMITED**  
**(a company limited by guarantee)**


**Report of the independent auditors (*continued*)**

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*Matters on which we are required to report by exception*

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit



*Julien Rye (senior statutory auditor)*  
*For and on behalf of BDO LLP, statutory auditor*  
*Manchester*  
*United Kingdom*

Date 11 October 2017

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127)

**CREDIT CARD HOLIDAYS LIMITED**  
**(a company limited by guarantee)**

Profit and loss account  
for the year ended 28 February 2013

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	Note	2013 £	2012 £
Turnover	2	3,236,455	3,107,955
Cost of sales		(3,236,455)	(3,107,955)
Result for the year before and after taxation		<u>-</u>	<u>-</u>

All amounts relate to continuing activities

There are no recognised gains and losses for the current financial year and preceding financial year other than as stated in the profit and loss account

The notes on pages 7 to 11 form part of these financial statements

# CREDIT CARD HOLIDAYS LIMITED

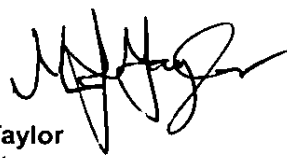
## (a company limited by guarantee)

Balance sheet  
at 28 February 2013

<i>Company Number 543108</i>	Note	2013	2013	2012	2012
		£	£	£	£
<b>Fixed assets</b>					
Investments	3		71,886		71,886
<b>Current assets</b>					
Debtors	4	1,312,828		6,312,285	
Cash at bank and in hand		1,664,504		6,818,459	
		<u>2,977,332</u>		<u>13,130,744</u>	
<b>Creditors amounts falling due within one year</b>	5	(2,843,187)		(12,968,295)	
<b>Net current assets</b>			134,145		162,449
<b>Total assets less current liabilities</b>			<u>206,031</u>		<u>234,335</u>
<b>Creditors amounts falling due after more than one year</b>	7		(206,031)		(234,335)
			<u>-</u>		<u>-</u>
<b>Reserves</b>					
Revaluation reserve			71,874		71,874
Other reserves			5,470		5,470
Profit and loss account			(77,344)		(77,344)
<b>Total members' funds</b>			<u>-</u>		<u>-</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

These financial statements were approved by the Board and authorised for issue on 7 October 2013

  
M J Taylor  
Director  
Signed on behalf of the Board

The notes on pages 7 to 11 form part of these financial statements



# **CREDIT CARD HOLIDAYS LIMITED**

## **(a company limited by guarantee)**

**Notes forming part of the financial statements  
for the year ended 28 February 2013**

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### **1 Accounting policies**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of the investment in the subsidiary undertaking and are in accordance with applicable accounting standards. The following accounting policies, which have not changed in the year, have been applied.

#### *Consolidation*

The company has taken advantage of the exemption under the Companies Act 2006 not to prepare group accounts, as the group qualifies as a small group. As such, the financial statements present only information on the company and not the group.

#### *Cash flow statement*

The company has taken advantage of the exemption conferred by Financial Reporting Standard 1 'Cash Flow Statements (Revised 1996)' not to prepare a cash flow statement on the grounds that it is a small company under the Companies Act 2006.

#### *Turnover*

Turnover represents welfare and pension contributions received during the year.

#### *Investments*

Investments held as fixed assets are stated at the valuation of the directors less any provision for permanent diminution in value.

#### *Holiday scheme payments*

In accordance with the industry's National Agreement, the company is obliged to meet claims for reimbursement of holiday scheme credits (previously stamps) which are submitted within seven months of the end of the appropriate holiday period. Late claims, i.e. those made outside this timescale, are paid at the discretion of the Directors.

Unclaimed amounts for the two scheme years prior to the balance sheet date are treated as current liabilities. Any amounts unclaimed for scheme years between two and seven prior to the balance sheet date are transferred to the Unclaimed Holiday Fund and are shown as long term liabilities.

# CREDIT CARD HOLIDAYS LIMITED

## (a company limited by guarantee)

Notes forming part of the financial statements  
for the year ended 28 February 2013 (*continued*)

### 2 Turnover

Turnover arises solely within the United Kingdom

### 3 Investments

	2013 £	2012 £
Shares in subsidiary undertaking	71,886	71,886

The investment represents 12 "A" shares of £1 each in Welfare Holdings (H&V) Limited, a company registered in England, and represents the whole of the equity voting rights in that company

Welfare Holdings (H&V) Limited holds investments and derives its income from the investment of funds generated by the holiday scheme operated by Credit Card Holidays Limited

During the year ended 28 February 1986 these shares were revalued by the directors to £71,886 from their historic cost of £12. The investment in Welfare Holdings (H&V) Limited, accounted for under the equity method of accounting, at 28 February 2013 was £13,274 (2012 - £19,440) and its profit after taxation but before dividends for the year then ended was £95,671 (2011 - £141,645). The aggregate of its capital and reserves at 28 February 2013 was £21,441 (2012 - £26,491).

### 4 Debtors

	2013 £	2012 £
Amounts owed by subsidiary undertaking	1,311,436	6,311,436
Other debtors	1,392	849
	<u>1,312,828</u>	<u>6,312,285</u>

### 5 Creditors amounts falling due within one year

	2013 £	2012 £
Amounts owed to related undertakings	461,714	351,733
Holiday scheme liability (note 6)	2,381,473	12,616,562
	<u>2,843,187</u>	<u>12,968,295</u>

The holiday pay scheme liability is matched by segregated cash holdings included within the heading of "Cash at bank and in hand" and segregated cash held by subsidiary undertaking, Welfare Holdings (H&V) Limited

# CREDIT CARD HOLIDAYS LIMITED

## (a company limited by guarantee)

Notes forming part of the financial statements  
for the year ended 28 February 2013 (*continued*)

### 6 Holiday scheme

	2013 £	2012 £
Balance at 1 March 2012 / 2011	12,616,561	10,357,149
Credits received net of payments made for the year	(10,223,668)	2,279,078
	<u>12,392,894</u>	<u>12,636,227</u>
Transfer to unclaimed holiday fund in respect of 2009/10 (2008/09) unclaimed holiday credits (note 7)	(11,420)	(19,666)
Balance at 28 February 2013 / 29 February 2012	<u>2,381,473</u>	<u>12,616,561</u>

### 7 Creditors amounts falling due after more than one year – unclaimed holiday fund

	2013 £	2012 £
Balance at 1 March 2012 / 2011	234,335	278,925
Transfer in respect of 2010/11 (2009/10) unclaimed holiday credits	11,420	19,666
	<u>245,755</u>	<u>298,591</u>
(Payment) of outdated claims and credits	(1,370)	(1,626)
Transfer balances more than seven years old to discretionary payment suspense	(38,354)	(62,630)
	<u>(39,724)</u>	<u>(64,256)</u>
Balance at 28 February 2013 / 29 February 2012	<u>206,031</u>	<u>234,335</u>

### 8 Liability of members

The liability of members, of whom there are a maximum of 12, is limited by the company's Memorandum of Association to a sum not to exceed £1 per member on liquidation

### 9 Taxation

The company does not trade for profit and therefore no taxation liabilities arise

### 10 Employees

No remuneration was paid to any of the directors during the year (2012 - £nil) and there were no employees of the company during the current and the preceding financial year

# CREDIT CARD HOLIDAYS LIMITED

## (a company limited by guarantee)

Notes forming part of the financial statements  
for the year ended 28 February 2013 (*continued*)

### 11 Related party transactions

The directors consider there to be four classes of related party as follows -

- (i) The controlling members of Credit Card Holidays Limited, Unite the Union and the Building & Engineering Services Association (formerly the Heating and Ventilating Contractors' Association) (including its subsidiary companies) are considered to be related parties for the purposes of Financial Reporting Standard No 8 'Related Party Disclosures'. A summary of the aggregate transactions which have been undertaken by Credit Card Holidays Limited with these related parties is as follows

	2013 £	2012 £
Amounts included in cost of sales – Welfare and pension contributions	727,883	687,451
Amounts included in creditors due within one year	461,714	351,733
	<u>          </u>	<u>          </u>

- (ii) The welfare schemes listed below are considered to be related parties for the purposes of Financial Reporting Standard No 8 'Related Party Disclosures' by virtue of Welplan Limited, a wholly owned subsidiary undertaking of the Building & Engineering Services Association (formerly the Heating and Ventilating Contractors' Association), administering these schemes as Trustee. The schemes are as follows

H&V Sickness and Accident Scheme  
H&V Death Benefit Scheme  
Welplan Pensions  
TICI Sickness and Accident Scheme  
TICI Death Benefit Scheme  
ECIA Sickness and Accident Scheme  
ECIA Death Benefit Scheme

A summary of the aggregate transactions which have been undertaken by Credit Card Holidays Limited with these related parties is as follows

	2013 £	2012 £
Amounts included in cost of sales	2,508,572	2,407,593
	<u>          </u>	<u>          </u>

- (iii) The Directors of Credit Card Holidays Limited are related parties for the purposes of Financial Reporting Statement No 8 'Related Party Disclosures'. A summary of the aggregate transactions with members' representative firms serving on the Council of the Building & Engineering Services Association (formerly the Heating and Ventilating Contractors' Association) is as follows

	2013 £	2012 £
Amounts included in turnover		
Welfare and pension contributions	84,328	96,855
	<u>          </u>	<u>          </u>

# CREDIT CARD HOLIDAYS LIMITED

## (a company limited by guarantee)

Notes forming part of the financial statements  
for the year ended 28 February 2013 (*continued*)

### 11 Related party transactions (*continued*)

- (iv) Welfare Holdings (H&V) Limited, the subsidiary undertaking of Credit Card Holidays Limited, is considered to be a related party for the purposes of Financial Reporting Standard 8 'Related Party Disclosures'. A summary of the aggregate transactions which have been undertaken by Credit Card Holidays Limited with Welfare Holdings (H&V) Limited are as follows

	2013 £	2012 £
Investment in subsidiary undertaking	71,886	71,886
Amounts owed by subsidiary undertaking	1,311,436	6,028,645

### 12 Ultimate controlling party

The company is 50% controlled by the Building & Engineering Services Association (formerly the Heating and Ventilating Contractors' Association) and 50% controlled by Unite the Union. Each of these entities has the power to appoint 50% of the membership of the board.