Catena Trustees Limited (company limited by guarantee)

Directors' report and financial statements

for the year ended 31 March 2016

Company registration number: 0435288





Cocke, Vellacott & Hill

**Chartered Accountants** 

Unit 3 Dock Offices, Surrey Quays Road Surrey Quays, LONDON, SE16 2XU

(company limited by guarantee)

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(company limited by guarantee)

Officers and advisors

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R.M. Allanson

P.A. Astill

R. Butler

D. Cawdery

P. Devine

J. Fry

J. Hogan

M. O'Malley

D. Rowley

Secretary

B. Noakes

Company number

0435288

Registered office

2nd Floor, 1 Park House

Station Square

Coventry CV1 2FL

**Auditors** 

Cocke, Vellacott & Hill

Statutory Auditor Unit 3 Dock Offices

Surrey Quays Road

LONDON SE16 2XU

Bankers

The Co-operative Bank p.l.c

P.O. Box 101

3rd Floor, 1 Balloon Street Manchester M60 4EP

**Solicitors** 

Shakespeare Martineau LLP

Solicitors

Two Colton Square Leicester LE1 1QH

(company limited by guarantee)

Directors' report Year ended 31 March 2016

The directors present their report and the audited financial statements for the year ended 31 March 2016.

#### Principal activity

Catena Trustees Limited is a company limited by guarantee without a share capital and it has vested in it as the custodian trustee the assets of The Catenian Association Benevolent and Children's Fund. In the event of the company being wound up, the liability of the members is limited to a maximum of £1 each. Catena Trustees Limited administers the investments and the bank accounts on behalf of The Catenian Association Benevolent and Children's Fund and this fund is a registered charity (number 214244).

#### Review of activities and future developments

The results for the year are set out in the statement of comprehensive income on page 5. Voluntary income for the year amounted to £66,220 (2015 - £66,765), income from listed investments and bank deposits totalled £277,450 (2015 - £285,972) and legacies came to £250 (2015 - £6,000). £69,220 (2015 - £85,623) of grants and £746,395 (2015 - £1,061,480) of loans were given out during the year. At the same time £285,954 (2015 - £476,531) of grants and loans were repaid during the year. Administrative expenses totalled £54,087 (2015 - £69,914) and net realised gains on disposal of investments totalled £57,380 (2015 - gains of £67,315) leaving a deficit before taxation of £182,448 (2015 - deficit of £314,434). Fair value losses on investments came to £262,814 (2015 - fair value gain of £296,286). There were no corporation tax payable for both years leaving a deficit after taxation of £445,262 (2015 - deficit of £18,148) to be transferred from/to reserves

The company has adopted FRS 102 for the first time in these financial statements. Fair value adjustments have been made on investments under FRS 102, however no deferred tax have been provided on these adjustments as the investments belong to The Catenian Association Benevolent and Children's Fund, a charity (see note 8 for further details on tax status).

### Likely future developments

The company will continue to administer the investments and the bank accounts of The Catenian Association Benevolent and Children's Fund in a similar manner in the ensuing year.

### Principal risks and uncertainties facing the company

The directors are not aware of any material uncertainties related to events or conditions that may cast significant doubt upon the company's ability to continue as a going concern.

### **Directors**

The directors who served during the year are as stated below:

R.M. Allanson

J. Fry

P.A. Astill

B. Guilfoyle (resigned on 29 May 2015)

R. Butler

J. Hogan (appointed on 29 May 2015)

D. Cawdery

M. O'Malley

P. Devine

D. Rowley

### Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

(company limited by guarantee)

Directors' report (continued) Year ended 31 March 2016

### Statement of directors' responsibilities (continued)

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Audit enquiries**

In so far as the directors are aware:

- there is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the company's auditors are unaware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

### Auditors

Cocke, Vellacott & Hill Statutory Auditor are deemed to be reappointed in accordance with Section 487(2) of the Companies Act 2006.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Board on 28 July 2016 and signed on its behalf by:

B. Noakes

Company secretary

# Independent auditor's report to the members of Catena Trustees Limited

(a company limited by guarantee)

We have audited the financial statements of Catena Trustees Limited for the year ended 31 March 2016 which comprise the statement of comprehensive income, statement of financial position, statement of changes in equity, statement of cash flows and related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 " The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditor

As explained more fully in the Directors' responsibilities statement set out on page 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the directors affairs as at 31 March 2016 and of its deficit for the year then ended;
- · have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- · the financial statements are not in agreement with the accounting records and the returns; or
- · certain disclosures of directors remuneration specified by law are not made; or
- · we have not received all the information and explanations we require for our audit; and
- the directors were not entitled to take advantage of the small companies' exemption from the requirement to prepare a strategic report.

COLIN BRAILEY FCA (senior statutory auditor)

For and on behalf of

Cocke, Vellacott & Hill Statutory Auditor

Chartered Accountants

Unit 3 Dock Offices Surrey Quays Road LONDON

17 October 2016

(a company limited by guarantee)

Statement of comprehensive income for the year ended 31 March 2016

		2016	2015
	Notes	£	£
Income from:			
Voluntary income	3	66,220	66,765
Income from listed investments etc	, <b>6</b>	277,450	285,972
Legacies	3	250	6,000
Total income		343,920	358,737
Expenditure on:			
Grants awarded		(69,220)	(85,623)
Loans awarded		(746,395)	(1,061,480)
	3	(815,615)	(1,147,103)
Grants and loans repayments	. <b>3</b>	285,954	476,531
		(529,661)	(670,572)
Administrative expenses		(54,087)	(69,914)
Total expenditure		(583,748)	(740,486)
Deficit on ordinary activities	4	(239,828)	(381,749)
Realised gains on disposals of investments	7	57,380	67,315
(Deficit) on ordinary activities before taxation		(182,448)	(314,434)
Fair value adjustment on listed investments		(262,814)	296,286
Tax on deficit on ordinary activities	8	-	-
Total deficit for the year		(445,262)	(18,148)

All of the operations undertaken by the company during the current and preceding year are continuing operations.

Based on historical cost values, the deficit for the year before taxation is £182,448 (2015 - deficit of £314,434) and the retained deficit for the year stated above is £182,448 (2015 - deficit £314,434).

### Note:

The income and expenditure above belong to The Catenian Association Benevolent and Children's Fund which is administered by a Board of Trustees and of which the company is the custodian trustee.

(company limited by guarantee)

Statement of financial position as at 31 March 2016

•			2016		2015
	Note	£	£	£	£
Fixed assets					
Fixed asset investments	9	7,238,193		7,702,510	
•			7,238,193		7,702,510
Current assets					
Debtors:	10	5,642		50.000	
<ul><li>Amounts falling due within one year</li><li>Amounts falling due after more than one year</li></ul>	10	836,777		<i>52,980</i> 888,296	
Cash at bank and in hand		123,165		30,629	
		965,584		971,905	
Creditors: amounts falling due					
within one year	11	(38,386)		(63,762)	
Net current assets			927,198		908,143
Total assets less current liabilities			8,165,391		8,610,653
Net assets			8,165,391		<i>8,610,653</i>
Funds Unrestricted income funds					
Long term loans reserve			836,777		888,296
Income and expenditure account		•	7,328,614		7,722,357
Members' funds			8,165,391		8,610,653

These financial statements have been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small companies.

These financial statements were approved by the board of directors and authorised for issue on 28 July 2016, and are signed on behalf of the board by:

J. Fry - Director

P.A. Astill - Director

### **Notes:**

The assets and liabilities above belong to The Catenian Association Benevolent and Children's Fund which is administered by a Board of Trustees and of which the company is the custodian trustee.

Company registration number: 0435288

(company limited by guarantee)

Statement of changes in equity Year ended 31 March 2016

	Long term loan reserve	Income & expenditure	Total
	toan reserve £	account	
	a.	account £	£
At 1 April 2014 (as previously reported)	796,020	5,759,960	6,555,980
Effects of changes in accounting policies	, -	2,072,821	2,072,821
At 1 April 2014 (restated)	796,020	7,832,781	8,628,801
Deficit for the year	-	(314,434)	(314,434)
Transfers between funds	92,276	(92,276)	-
Total comprehensive income for the year	92,276	(406,710)	(314,434)
At 31 March 2015 (as previously reported)	888,296	5,353,250	6,241,546
Effects of changes in accounting policies	•	2,369,107	
At 31 March 2015 (restated)	888,296	7,722,357	8,610,653
Deficit for the year		(445,262)	(445,262)
Transfers between funds	(51,519)	51,519	-
Total comprehensive income for the year	(51,519)	(393,743)	(445,262)
At 31 March 2016	836,777	7,328,614	8,165,391

(company limited by guarantee)

Statement of cash flows Year ended 31 March 2016

	2016	2015
	£	£
Cash flows from operating activities		
Deficit for the financial year	(445,262)	(18,148)
Adjustments for:		
Fair value adjustment of listed investments	262,814	(296,286)
Decrease/(increase) in trade and other debtors	98,857	(139,383)
(Decrease)/increase in trade creditors	(25,376)	2,887
Increase/(decrease) in provision for liabilities	<u>.</u>	-
Cash generated from operations	(108,967)	(450,930)
Net cash used in operating activities	(108,967)	(450,930)
Cash flows from investing activities		
Purchase of other investments	(43,475)	(145,372)
Proceeds from sale of other investments	244,978	313,265
Net cash from investing activities	201,503	458,637
Net increase/(decrease) in cash and cash equivalents	92,536	7,707
Cash and cash equivalents at beginning of year	30,629	22,922
Cash and cash equivalents at end of year	123,165	30,629
•		

(company limited by guarantee)

Notes to the financial statements Year ended 31 March 2016

#### 1. General information

Catena Trustees Limited is a company limited by guarantee without a share capital and it has vested in it as the custodian trustee the assets of The Catenian Association Benevolent and Children's Fund. It administers the investments and the bank accounts on behalf of The Catenian Association Benevolent and Children's Fund and this fund is a registered charity (number 214244). It is incorporated and domiciled in England. The address of its registered office is 2nd Floor, 1 Park House Station Square, Coventry CV1 2FL.

### 2. Statement of compliance

These financial statements have been prepared in compliance with United Kingdom Accounting Standards including FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', and with the Companies Act 2006.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of listed investment.

The financial statements are prepared in £ sterling, which is the functional currency of the entity.

#### Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 April 2014. Details of how FRS 102 has affected the reported financial position and financial performance are given in note 13.

#### Investment income

Investment income comprises dividends and interest and is accounted for on a receivable basis.

### Voluntary income

Voluntary income includes donations from circles and members of the Catenian Association and tax recoverable under deeds of covenant and gift aid and is accounted for on a receivable basis.

### Legacies

Legacies are recognised in the financial statements when there is sufficient evidence that they will be received and when the value of the amount receivable can be measured with sufficient reliability.

### Grants and loans

Grants and loans, which are unlikely to be recoverable, are charged to the income and expenditure account in the year in which they are made. Any such grants and loans repaid to the company, having been made in earlier years, are credited to the income and expenditure account.

Loans secured by first charge on a recipient's assets are expected to be recovered in due course and are shown in debtors.

#### Fixed asset investments

Fixed asset listed investments are measured at fair value with changes in fair value being recognised in income and expenditure account.

### Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions. All differences are taken to the Income and Expenditure Account.

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Notes to the financial statements (continued)

Year ended 31 March 2016

4.	Deficit on ordinary activities		
	Deficit on ordinary activities is stated after charging/(crediting):	2016	2015
		£	£
	Auditors' remuneration:		
	- Fees payable to the company's auditors for the audit of the company's annual accounts	4,000	4,000
	- Other non audit work	800	800
5.	Directors and employees	2016	2015
	Staff costs were as follows:	. £	£
	Wages and salaries	18,855	18,485
	Social security costs	1,482	1,453
		20,337	19,938

Staff costs represent amounts recharged by The Catenian Association Limited for the position of clerk to the Trustees of The Catenian Association Benevolent and Children's Fund.

No directors received any remuneration from the company in the year. (2015 - £nil).

6.	Income from investments	2016	2015
		£	£
	Income from listed investments	276,449	283,607
٠,	Bank interests	1,001	2,365
		277,450	285,972
7.	Fair value adjustment on listed investments		
	•	2016	2015
		· <b>£</b>	£
	Fair value adjustment of listed investments	(262,814)	296,286

Under the new FRS 102, listed investments have been recognised at fair value instead of cost which were reported in previous years' accounts.

### 8. Taxation

The company is not liable to taxation on its income and gains as all income and gains relate to the activities of The Catenian Association Benevolent and Children's Fund, a charity which is administered by a Board of Trustees and of which the company is the custodian trustee.

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Notes to the financial statements (continued) Year ended 31 March 2016

#### 9. Fixed asset investments

	Listed investments
One to the second section of the second seco	£
Cost or valuation	
At 1 April 2015	7,702,510
Disposals at cost	(244,978)
Fair value adjustments	(262,814)
Net movements in cash held as part of investment portfolio	43,475
Carrying amount	
At 31 March 2016	7,238,193
At 31 March 2015	7,702,510
•	

The listed investments are stated at fair value at the end of the year as above. The cost of the listed investments at the year end amounted to £5,131,900 (31 March 2015 - £5,333,403).

### 10. Debtors

	2016	2015
	£	£
Amounts owed by related companies **	1,811	1,184
Income tax recoverable	3,812	4,796
Loan pending security	-	47,000
Other debtors	19	-
	5,642	52,980
Recoverable after more than one year:		
Secured loans recoverable	836,777	888,296
	842,419	941,276
	<del></del>	

<sup>\*</sup> The related company referred to above is The Catenian Association Bursary Fund Limited (see note 12).

### 11. Creditors: amounts falling due within one year

	2016	2015
	£	£
Amounts due to related companies *	30,886	<i>55,242</i>
Accruals and deferred income	7,500	8,520
	38,386	63,762

<sup>\*</sup> The related company referred to above is The Catenian Association Limited (see note 12).

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Notes to the financial statements (continued) Year ended 31 March 2016

#### Related party transactions

The Trustees of The Catenian Association Benevolent & Children's Fund (the "Benevolent Fund") and the Directors of The Catenian Association Bursary Fund Limited are appointed by the Grand Council of The Catenian Association. The Directors of Catena Trustees Limited are appointed by virtue of their position as Trustees of the Benevolent Fund. Therefore all three companies, The Catenian Association Limited, Catena Trustees Limited and The Catenian Association Bursary Fund Limited are related

During the year to 31 March 2016 administration expenses were recharged to the company by The Catenian Association Limited as follows:

	2016	2015
	£	£
Office Expenses	10,000	10,000
Salaries	20,337	19,938
	30,337	29,938

The company shares the services of the administrative staff and the premises of The Catenian Association Limited. In return for these facilities, the above expenses are recharged to the company.

After receipts and payments, at the balance sheet date an amount of £30,886 was due to (2015 -£55,242 was due to) The Catenian Association Limited and £1,811 was due from (2015 - £1,184 was due from) The Catenian Association Bursary Fund Limited.

The Company acts as Custodian Trustee to The Catenian Association Benevolent and Children's Fund.

#### 13. Transition to FRS 102

The company has adopted FRS 102 for the year ended 31 March 2016 and has restated the comparative prior year amounts. The date of transition for FRS 102 was on 1 April 2014. Set out below are the changes in accounting policies which reconcile deficit for the financial year 31 March 2015 and the total equity at 1 April 2014 and 31 March 2015 between UK GAAP as previously reported and FRS 102.

#### **Explanations**

### Changes for FRS 102 adoption

#### **Investments**

Investments were previously included at cost less amounts written off. Gains or losses arising from disposal of fixed asset investments are treated as part of the result from ordinary activities. Investments are now recognised at fair value at the end of the year with changes in fair value recognised in income and expenditure account.

#### 2. Deferred taxation

The company has not accounted for deferred taxation on transition as the company is not liable to taxation on its income and gains as all income and gains relate to the activities of The Catenian Association Benevolent and Children's Fund, a charity (see note 8 for further details on taxation).

(company limited by guarantee)

Notes to the financial statements (continued) Year ended 31 March 2016

# 13. Transition to FRS 102 (continued)

Reconciliation of	of income an	d expenditure	for the year
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	At 31 March 2015			
	Previously stated	Effect of transition	FRS 102 (restated)	
	£	£	£	
Total income	358,737	-	358,737	
Total expenditure	(740,486)		(740,486)	
Operating deficit	(381,749)	-	(381,749)	
Realised gains on disposal of investments	67,314	_	67,314	
Fair value adjustments on fixed asset investments	<del>-</del>	296,286 	296,286	
Deficit on ordinary activities after taxation	(314,435)	296,286	(18,149)	
Deficit for the financial year	(314,435)	296,286	(18,149)	

### Reconciliation of equity

	At 1 April 2014			At 31 March 2015		
	Previously stated £	Effect of transition £	FRS 102 (restated) £	Previously stated £	Effect of transition	FRS 102 (restated) £
Fixed assets	5,792,040	2,072,821	7,864,861	5,333,403	2,369,107	7,702,510
Current assets	824,815	-	824,815	971,905	-	971,905
Creditors amounts fa due within 1 year	lling (60,875)		(60,875)	(63,762)		(63,762)
Net current assets	763,940		763,940	908,143	-	908,143
Total assets less current liabilities	6,555,980	2,072,821	8,628,801	6,241,546	2,369,107	8,610,653
Net assets/(liabilities)	6,555,980	2,072,821	8,628,801	6,241,546	2,369,107	8,610,653 
Equity	6,555,980 ======	2,072,821	8,628,801 	6,241,546	2,369,107	8,610,653