REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 NOVEMBER 1998

REGISTERED NUMBER: 424757



FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

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COMPANY INFORMATION AS AT 30 NOVEMBER 1998

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DIRECTORS

D Bingham D J Palmer N G Minay

SECRETARY

N G Minay

REGISTERED OFFICE

75-79 Station Road Swinton Manchester M27 6GR

REGISTERED NUMBER

424757

BUSINESS ADDRESS

75-79 Station Road Swinton Manchester M27 6GR

AUDITORS

Hurst & Company
Chartered Acountants &
Registered Auditors
Registered Auditors
Lancashire Gate
21 Tiviot Dale
Stockport
SK1 1TD

PRINCIPAL BANKERS

Royal Bank of Scotland PLC 151 Chorley Road Swinton Manchester

DIRECTORS' REPORT

The directors present their annual report with the financial statements of the company for the year ended 30 November 1998.

PRINCIPAL ACTIVITIES

The principal activities of the company in the year under review was that of insurance agents and brokers.

REVIEW OF THE BUSINESS

The net profit after providing for taxation amounted to £56,489.

The directors consider that the state of affairs of the company are satisfactory and ancitipate that the current performance will be maintained in the forthcoming year.

DIVIDENDS

The directors have paid an interim dividend during the year amounting to £24,000.

FIXED ASSETS

The changes in fixed assets are summarised in note 10 to the financial statements. No depreciation is provided on the freehold land and buildings as the directors, after careful consideration, are of the opinion that the economic lives of these properties and their residual values, excluding inflation, are such that their depreciation is not significant. The residual values of the properties are regularly reviewed in order to identify any permanent diminution in value which would be charged to the profit and loss account.

DIRECTORS AND THEIR INTERESTS

The directors in office in the year and their beneficial interests in the company at the balance sheet date and the beginning of the year (or on appointment if later) were as follows:

		Number of Shares	
		1998	1997
D Bingham	Ordinary Shares of £1 each	334	334
D J Palmer	Ordinary shares of £1 each	333	333
N G Minay	Ordinary Shares of £1 each	1	1

During the year N Minay retired by rotation as a director of the company and was reappointed.

DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

POLITICAL AND CHARITABLE CONTRIBUTIONS

During the year, the company made charitable contributions totalling £145 (1997:£473) of which £25 (1997:£25) was to a national charity. The company did not make any political donations.

DIRECTORS' REPORT

YEAR 2000 ISSUE

The directors have considered the year 2000 issue faced by the company's systems and major suppliers, and are satisfied that all necessary action has been taken.

EURO

The directors have considered the impact of the introduction of the Euro and are satisfied that there are no issues which affect the company.

CLOSE COMPANY

The company is a close company, as defined by the Income and Corporation Taxes Act 1988.

AUDITORS

The auditors, Hurst & Company, will be proposed for re-appointment in accordance with section 385 of the Companies Act 1985.

By order of the board:

MG Minay Secretary

Approved by the board: 6 April 1999

AUDITORS' REPORT TO THE SHAREHOLDERS

We have audited the financial statements on pages 5 to 17 which have been prepared under the historical cost convention and on the basis of accounting policies set out on pages 8 and 9.

RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND AUDITORS

As described in the directors' report, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion the financial statements give a true and fair view of the state of affairs of the company as at 30 November 1998 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Hurst & Company

Hurst & Company
Chartered Acountants &
Registered Auditors
Lancashire Gate
21 Tiviot Dale
Stockport
SK1 1TD

Date: 10 may 1999

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 NOVEMBER 1998

	Notes	1998 £	1997 £
TURNOVER Administrative expenses		644,530 586,564	621,600 531,534
OPERATING PROFIT Investment income and interest receivable Interest payable and similar charges	2 3 4	57,966 17,103 (4,475)	90,066 13,677 (5,045)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	_	70,594	98,698
Tax on profit on ordinary activities PROFIT FOR THE FINANCIAL YEAR	7 _	(14,105) 56,489	(21,259) 77,439
Dividends	8 _	(24,000)	(24,000)
RETAINED PROFIT FOR THE FINANCIAL YEAR	19	32,489	53,439

Continuing operations

None of the company's activities were acquired or discontinued during the above two financial years.

Total recognised gains and losses

The company has no recognised gains or losses other than the profit for the above two financial years.

BALANCE SHEET AT 30 NOVEMBER 1998

			1998		1997
	Notes	£	£	£	£
FIXED ASSETS					
Intangible assets	9		5,491		2,771
Tangible assets	10		162,957		126,317
Investments	11		3,972		3,972
			172,420		133,060
CURRENT ASSETS					,
Debtors	12	71,175		100,793	
Cash at bank and in hand	_	264,373		252,569	
		335,548		353,362	
CREDITORS: amounts falling due					
within one year	13	(196,818)	_	(197,066)	
NET CURRENT ASSETS			138,730		156,296
TOTAL ASSETS LESS CURRENT LIABILITIES			311,150		289,356
CREDITORS: amounts falling due after more than one year	14		(27,938)		(38,633)
NET ASSETS			283,212		
NET AGGETG			203,212		250,723
CAPITAL AND RESERVES					
Called up share capital	17		1,000		1,000
Other reserves	18		137		137
Profit and loss account	19		282,075		249,586
TOTAL SHAREHOLDERS' FUNDS	20		283,212		250,723

D Bingham

Directors

D J Pairner

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 NOVEMBER 1998

	Notes	1998 £	1997 £
CASH FLOW FROM OPERATING ACTIVITIES	2	103,071	112,976
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE	21	12,628	8,632
TAXATION	21	(21,086)	(12,254)
CAPITAL EXPENDITURE	21	(65,739)	(7,757)
EQUITY DIVIDENDS PAID		(24,000)	(24,000)
Cash inflow before use of liquid resources and financing		4,874	77,597
FINANCING	21	(12,362)	(17,514)
DECREASE IN CASH IN THE YEAR		(7,488)	60,083
RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS	22		
DECREASE IN CASH IN THE YEAR Cash outflow from decrease in debt and lease financing		(7,488) 12,362	60,083 17,514
Change in net funds resulting from cash flows		4,874	77,597
Movement in net funds in the year Net funds at 1 December 1997		4,874 199,518	77,597 121,921
Net funds at 30 November 1998		204,392	199,518

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

1. STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable accounting standards.

The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the significant accounting policies adopted by the company in the preparation of the financial statements.

Turnover

Turnover represents total commisions receivable and policy changes fees.

Goodwill

Goodwill is the amount paid for the acquisition of insurance clients. Goodwill is amortised through the profit and loss account over the directors estimate of its economic life of 5 years.

Depreciation of tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life:

Computer equipment Fixtures and fittings Motor vehicles

25% on cost

20% reducing balance basis 25% reducing balance basis

Where zero depreciation of freehold buildings is appropriate

No depreciation is provided on the freehold land and buildings as the directors, after careful consideration, are of the opinion that the economic lives of these properties and their residual values, excluding inflation, are such that their depreciation is not significant. The residual values of the properties are regularly reviewed in order to identify any permanent diminution in value which would be charged to the profit and loss account.

Investment properties

Investment properties are revalued annually and the aggregate surplus or deficit is transferred to a revaluation reserve. No amortisation or depreciation is provided in respect of freehold investment properties and leasehold investment properties with over 20 years to expiry.

Deferred taxation

Deferred taxation is provided using the liability method on all timing differences to the extent that they are expected to reverse in the future without being replaced, calculated at the rate at which it is anticipated the timing differences will reverse.

Leasing and hire purchase commitments

Assets held under finance leases and hire purchase contracts are capitalised in the balance sheet and are depreciated over their estimated useful lives, whichever is the shorter. Future instalments under such leases, net of finance charges, are included within creditors. The interest element of the rental obligations is charged to the profit and loss account over the period of the lease.

All other leases are accounted for as operating leases and the rental charges to the profit and loss account on a straight line basis over the life of the lease.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

1. STATEMENT OF ACCOUNTING POLICIES - (continued)

Pension costs

The company operates a defined contribution pension scheme. Contributions payable to this scheme are charged to the profit and loss account in the period to which they relate. These contributions are invested separately from the company's assets.

2. OPERATING PROFIT

(a)	Operating profit is stated: After charging:	1998 £	1997 £
(ω)	Depreciation of fixed assets	29,117	22,130
	Equipment leasing	604	604
	Amortisation of intangible assets	1,836	924
	Auditors' remuneration	6,169	5,405
(b)			
	cash inflow from operating activities	4000	4007
		1998 £	1997 £
	Operating profit	57,966	90,066
	Depreciation	29,117	22,130
	Amortisation	1,836	924
	Profit on disposal of fixed assets	(4,577)	-
	Decrease in debtors	29,618	2,534
	Decrease in creditors	(10,889)	(2,678)
	Net cash inflow from operating activities	103,071	112,976
3.	INVESTMENT INCOME AND INTEREST RECEIVABLE		
		1998	1997
		£	£
	Interest received and receivable		
	Bank interest	8,835	6,876
	Other interest	8,268	6,801
		17,103	13,677
4.	INTEREST PAYABLE AND SIMILAR CHARGES		
		1998 £	1997 £
	Lease finance charges and hire purchase interest	2,533	3,236
	Other interest	1,942	1,809
		4,475	5,045

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

5. INFORMATION ON DIRECTORS AND EMPLOYEES

Staff costs	1998 £	1997 £
otan costs		
Wages and salaries Social security costs Other pension costs	336,004 32,154 9,643	318,596 30,690 11,905
	377,801	361,191
The average number of employees during the year was made up as follows:	1998 No.	1997 No.
Direct Administration	12	1 <u>4</u>
Administration	7	
	19 =====	<u>21</u>
Directors' emoluments	1998 £	1997 £
Remuneration for management services	142,635	10E 170
Pension contributions to money purchase schemes	7,092	125,178 10,495
	149,727	135,673
	1998 No.	1997 No.
The number of directors to whom retirement benefits are accruing to the following types of pension schemes in respect of qualifying services Money purchase	under vices:	3

6. PENSION COSTS

Money purchase (defined contribution) pension scheme

The company operates a money purchase (defined contribution) pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £9,643 (1997:£11,905).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

7.	TAX ON PROFIT ON ORDINARY ACTIVITIES		
		1998 £	1997 £
	The taxation charge comprises:		-
	UK Corporation tax at 21% (1997 - 21% & 24%) Adjustment in respect of prior years	14,105	21,428 (169)
		14,105	21,259
8.	DIVIDENDS PAID OR PROPOSED		
		1998 £	1997 £
	On Ordinary Shares: Interim dividend paid	24,000	24,000
9.	INTANGIBLE FIXED ASSETS		
			Purchased Brokerage £
	Cost: At 1 December 1997 Additions		4,618 4,556
	At 30 November 1998		9,174
	Amortisation: At 1 December 1997 Charge for year		1,847 1,836
	At 30 November 1998		3,683
	Net book value: At 30 November 1998		5,491
	At 30 November 1997		2,771

During the year general (non life) insurance clients were purchased from Mr Ivor Savage trading as Ivor Savage & Company for a sum equal to 70% of the renewal commissions received in respect of business transacted with the transferred clients during the period 1 August 1998 until 31 July 2000. The initial deposit of £4,000 has been paid and is included in the purchased brokerage additions.

Additional household insurance clients were purchased from Mr J Hattan for £556 and this is also included in purchased brokerage additions.

The purchase of this brokerage constitutes goodwill, which is to be amortised through the profit and loss account over the directors estimate of its economic life of 5 years.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

10. TANGIBLE FIXED ASSETS

		Land and buildings	Computer equipment	Fixtures and fittings	Motor vehicles	Total
		£	£	£	£	£
(a)	Cost:					
	At 1 Dec. 97	68,493	102,775	84,201	72,790	328,259
	Additions	14,650	5,706	8,706	46,371	75,433
	Disposals		-	-	(47,790)	(47,790)
	At 30 Nov. 98	83,143	108,481	92,907	71,371	355,902
	Depreciation:					
	At 1 Dec. 97	-	83,681	65,700	52,561	201,942
	Charge for year	_	10,872	4,013	14,232	29,117
	On disposals	-	· •	, -	(38,114)	(38,114)
	At 30 Nov. 98	-	94,553	69,713	28,679	192,945
	Net book value:					· , ,,,,
	At 30 Nov. 98	83,143	13,928	23,194	42,692	162,957
	At 30 Nov. 97	68,493	19,094	18,501	20,229	126,317
					1998 £	1997 £
(b)	Analysis of net bo	ok value of lan	d and buildings	:		
	Freehold				83,143	68,493

Included within freehold land and buildings is an investment property with a net book value of £54,650. The directors consider that the open market value of the investment property is in line with the value shown in the accounts.

(c) Included above are assets held under finance leases or hire purchase contracts as follows:-

Net book values:	1998 £	1997 £
Computer equipment Motor vehicles	9,210	18,420 10,553
	9,210	28,973
Depreciation charge for the year: Computer equipment Motor vehicles	9,210	9,210 3,517
	9,210	12,727

Net obligations under finance leases and hire purchase contracts are secured on the assets acquired.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

11.	INVESTMENTS				
	Cost or valuation:				Beginning and end of year £
	Other investments				3,972
	Other investments other than lo	oans			
	Shares:				
		Book value 1998 £	Market value 1998 £	Book value 1997 £	Market value 1997 £
	Unlisted	3,972	3,972	3,972	3,972
12.	DEBTORS				
	223.010			1998 £	1997 £
	Trade debtors Other debtors Prepayments and accrued income	;		63,189 82 7,904	89,090 1,120 10,583
				71,175	100,793
13.	CREDITORS: amounts falling due	within one yea	ar		
				1998 £	1997 £
	Bank loans and overdrafts Net obligations under finance leas	es and hire pur	chase	22,545	3,253
	contracts	о оптатто ра		9,498	11,165
	Trade creditors			117,514	132,552
	Corporation tax			8,448	15,428
	Other taxes and social security co Other creditors	sts		17,591	7,870
	Accruals and deferred income			239 20,983	- 26,798
				196,818	197,066

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

14.	CREDITORS: amounts falling due after more than one year		
		1998 £	1997 £
	Other creditors Net obligations under finance leases and hire purchase	17,536	18,846
	contracts	10,402	19,787
		27,938	38,633
15.	BORROWINGS		
		1998 £	1997 £
	The company's borrowings are repayable as follows		
	Up to one year and on demand	22,545	3,253
	Between one and two years	3,253	3,253
	Between two and five years	9,755	9,755
	After five years	4,527	5,840
		40,080	22,101
	Wholly repayable within five years	35,553	16,261
	Included in current liabilities	22,545	3,253

Included in bank loans and overdrafts is a building society mortgage, with £3,253 (1997 £3,253) due within one year and £17,535 (1997 £18,848) due after more than one year. The mortgage is a capital and interest mortgage and is repayable by instalments over a period of greater than five years. It is secured on the freehold property of the company. The rate of interest is variable as determined by the building society's lending rates. The rates charged during 1998 ranged from 8.70% and 8.95%.

16. OBLIGATIONS UNDER FINANCE LEASES AND HIRE PURCHASE CONTRACTS

The company's obligations are repayable as follows:	1998 £	1997 £
Within one year or on demand In two to five years	9,498 10,402	11,165 19,788
Total net obligations	19,900	30,953

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

Authorised: Equity interests: 1000 Ordinary Shares of £1 each 1998 £ 1,000	1997 £ 1,000
Authorised: Equity interests:	
	
Allotted, called up and fully paid:	
Equity interests: 1000 Ordinary Shares of £1 each 1,000	1,000
18. CAPITAL RESERVE	
1998 £	1997 £
Balance at beginning and end of year 137	137
19. PROFIT AND LOSS ACCOUNT	
1998 £	1997 £
Retained profit at 1 December 1997 249,586 Profit for the year 32,489	196,147 53,439
Retained profit at 30 November 1998 282,075	249,586
20. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS	
1998 £	1997 £
Profit for the year56,489Dividends(24,000)	77,439 (24,000)
Net addition to shareholders' funds32,489Opening shareholders' funds250,723	53,439 197,284
Closing shareholders' funds 283,212	250,723
Represented by:- Equity interests 283,212	250,723

22.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

21. ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE CASH FLOW STATEMENT

		1998 £	1997 £
Returns on investments and servicing of finant interest received Interest paid Interest element of hire purchase contracts Interest element of finance lease rental payments		17,103 (1,942) (285) (2,248)	13,677 (1,809) (1,100) (2,136)
Net cash inflow from returns on investments a servicing of finance	ınd	12,628	8,632
Taxation Corporation tax paid		(21,086)	(12,254)
Capital expenditure Purchase of intangible fixed assets Purchase of tangible fixed assets Purchase of other investments Receipts from sale of tangible fixed assets		(4,556) (75,433) - 14,250	(1,118) (4,605) (2,034)
Net cash outflow from capital expenditure		(65,739)	(7,757)
Financing Repayments of long-term loans Repayments of capital element of hire purchase contracts Repayments of capital element of finance lease rental payments		(1,310) (1,667) (9,385)	(1,349) (6,667) (9,498)
Net cash outflow from financing		(12,362)	(17,514)
ANALYSIS OF NET FUNDS	1997	Cash flow	
	£	£	1998 £
Cash at bank and in hand Bank overdraft Debt due within one year Debt due after one year Finance leases	252,569 (3,253) (18,846) (30,952)	11,804 (19,292) - 1,310 11,052	264,373 (19,292) (3,253) (17,536) (19,900)
	199,518	4,874	204,392

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1998

23. REVENUE COMMITMENTS

At year end the company was committed to making the following payments during the next year in respect of operating leases with expiry dates as follows:

	Land and buildings		Other	
	1998 £	1997 £	1998 £	1997 £
More than one year and less				-
than five years	-	-	604	604

24. CONTINGENT LIABILITIES

The company has a contingent liability in respect of commission received on indemnity terms which may be claimed back if clients cancel policies. During the year clawbacks totalled £1,894 (1997:£2,522).

25. CONTROL

The company is under the ultimate control of D Bingham & DJ Palmer by virtue of their respective 33.4% and 33.3% shareholdings.