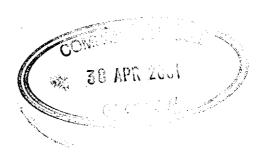
# **Otford Estates Limited**

# Directors' report and financial statements

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# **Directors' Report**

The directors have pleasure in submitting their annual report, together with the audited financial statements for the year ended 30 June 2000.

#### Activities

The principal activity of the company is the receipt of bank interest.

#### Euro

The directors do not anticipate that there will be any significant implications on the activities of the company on the introduction of the euro. There are no significant anticipated costs associated with the introduction of the euro for Otford Estates Limited. A statement explaining the impact of the introduction of the euro, and the programme put in place to deal with this, for the Diageo group is disclosed in the annual report of the ultimate parent undertaking, Diageo plc.

#### Financial/Proposed dividend

The profit for the period retained in the company is £245,605 (30 June 1999 – loss £935,152). The directors do not recommend the payment of a dividend for the year ended 30 June 2000 (1999-£1,000,000).

# Directors

The directors who served during the year were as follows:

P K Bentley

J J Corbett

P J Radcliff

Subsequent to year end P S Binning and J A Southern were appointed directors on 15 December 2000 and S M Bunn and R H Myddelton were appointed directors on 10 November 2000, P K Bentley resigned on 31 October 2000, J J Corbett resigned on 10 November 2000 and P J Radcliff resigned on 18 December 2000.

During the year C J Taylor resigned as secretary on 1 July 1999 and M D Peters was appointed in his stead.

Subsequent to year end M D Peters resigned as secretary on 10 November 2000 and S M Bunn was appointed in his stead.

#### Directors' emoluments

None of the directors received any remuneration during the year in respect of their services as directors of the company (1999 - £nil).

#### Directors' interests

No directors had any interest, beneficial or non-beneficial, in the share capital of the company or had a material interest during the year in any significant contract with the company or any subsidiary.

The directors who held office at the end of the financial year had the following beneficial interests in the ordinary shares of 28 101/108 p each in the ultimate parent company, Diageo ple:

(i) Ordinary shares and conditional rights to ordinary shares

|              | Ordinary Shares      |                   | Conditional rights to ordinary shares |                    |                   |                   |                   |
|--------------|----------------------|-------------------|---------------------------------------|--------------------|-------------------|-------------------|-------------------|
|              | At beginning of year | At end<br>Of year | At beginning of year                  | Granted<br>in year | Vested<br>in year | Lapsed<br>In year | At end<br>Of year |
| P K Bentley  | 10,000               | 16,557            | 63,255                                | 31,935             | (8,750)           | (6,875)           | 79,565            |
| J J Corbett  | 1,399                | 3,121             | 7,250                                 | 0                  | (2,800)           | (2,200)           | 7,250             |
| P J Radcliff | 6,400                | 8,107             | 29,193                                | 6,542              | 0                 | 0                 | 35,735            |

The directors were granted conditional rights to receive ordinary shares or, exceptionally, a cash sum under certain long term incentive plans (The Grand Metropolitan Restricted Share Plan ('GrandMet RSP'), the Share Incentive Plan and the Total Shareholder Return Plan ('TSR')). The GrandMet RSP and the Guinness LTIP vested during the year and the directors received 56% and 80% of their conditional rights to ordinary shares respectively. The conditional rights to ordinary shares are subject to share performance criteria of Diageo plc ordinary shares. Full details of the performance criteria are disclosed in the annual report of the ultimate holding company, Diageo plc.

#### (ii) Options

|              | At beginning of year | Granted during The Year | Exercised<br>During<br>the year | At end of year | Option<br>Price<br>(pence) | Market<br>Price<br>(pence) |
|--------------|----------------------|-------------------------|---------------------------------|----------------|----------------------------|----------------------------|
| P K Bentley  | 27,138               | 41,920                  | 0                               | 69,058         | 0                          | 0                          |
| J J Corbett  | 59,803               | 3,978                   | 0                               | 63,781         | 0                          | 0                          |
| P J Radcliff | 101,098              | 34,749                  | 0                               | 135,847        | 0                          | 0                          |

For executive option schemes, UK grants were between 1991 and 1999 at prices between 314 pence and 518 pence with the 1999 grants being at 518 pence.

The mid-market share price of Diageo plc shares fluctuated between 384p and 696.5p during the year. The mid-market share price on 30 June 2000 was 593p.

At 30 June 2000, J J Corbett and P K Bentley had an interest in 159,475 shares and 8,551,299 shares subject to call options held by trusts to satisfy grants made under ex-Grandmet incentive plans; P J Radcliff had an interest in 701,628 shares held by trusts to satisfy grants made under ex-Guinness incentive plans; and the directors had an interest in 22,068,050 shares and 2,296,087 shares subject to call options held by trusts to satisfy grants made under Diageo incentive plans and savings related share option schemes.

A new Senior Executive Share Option Plan ('SESOP') was introduced with effect from 1 January 2000. The combined benefits provided under the TSR and the SESOP are expected to be the same as those previously provided under the TSR. Options granted under the SESOP may not normally be exercised unless a performance condition is satisfied. The performance condition applicable to the first grant of options under the SESOP is linked to the increase in earnings per share and is initially applied over the three year period commencing on the date the options are granted. Full details of the performance condition are disclosed in the annual report of the parent company, Diageo plc.

Options granted during the year for P K Bentley and P J Radcliffe are principally options granted under the Diageo plc Senior Executive Share Option Plan, which are subject to performance conditions, as detailed above.

#### Auditors

The auditors, KPMG Audit Plc, are willing to continue in office and a resolution for their re-appointment as auditors of the company will be submitted to the Annual General Meeting.

By order of the board

S M Bunn Secretary

8 Henrietta Place, London W1G 0NB

25 April 2001

#### **DIRECTORS' RESPONSIBILITIES**

in relation to financial statements

The following statement, which should be read in conjunction with the report of the auditor set out on page 4, is made with a view to distinguishing for shareholders the respective responsibilities of the directors and of the auditors in relation to the financial statements.

The directors are required by the Companies Act 1985 to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company as at the end of the financial period and of the profit or loss of the company for the financial period.

The directors consider that in preparing the financial statements on pages 5 to 9, the company has used appropriate accounting policies, consistently applied and supported by reasonable and prudent judgements and estimates, that all accounting standards which they consider to be applicable have been followed, and that it is appropriate to use a going concern basis.

The directors have responsibility for ensuring that the company keeps accounting records which disclose with reasonable accuracy the financial position of the company and which enable them to ensure that the financial statements comply with the Companies Act 1985.

The directors have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

The directors, having prepared the financial statements, have requested the auditor to take whatever steps and undertake whatever inspections it considers to be appropriate for the purpose of enabling them to give their audit report.

# OTFORD ESTATES LIMITED Year ended 30 June 2000

# AUDITORS' REPORT TO THE MEMBERS OF OTFORD ESTATES LIMITED

We have audited the financial statements on pages 5 to 9.

# Respective responsibilities of directors and auditors

The directors are responsible for preparing the directors' report and, as described on page 3, the financial statements in accordance with applicable United Kingdom law and accounting standards. Our responsibilities, as independent auditors, are established in the United Kingdom by statute, the Auditing Practices Board and by our profession's ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for an audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

# Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 June 2000 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

KPMG Audit Plc Chartered Accountants Registered Auditor

Glasgow

Date 27 Min 2001

# **Profit and Loss Account**

For the year ended 30th June 2000

|                                                             | Note | Year Ended 30<br>June<br>2000 | Year Ended 30<br>June<br>1999 |
|-------------------------------------------------------------|------|-------------------------------|-------------------------------|
| Other interest receivable and similar income:               |      | £                             | £                             |
|                                                             |      | 04.110                        |                               |
| Bank interest                                               | _    | 86,119                        | 93,982                        |
| Profit on ordinary activities before taxation               | 2    | 86,119                        | 93,982                        |
| Tax on profit on ordinary activities:<br>UK corporation tax | 3    | 159,486                       | (29,134)                      |
| Profit on Ordinary activities after taxation                | _    | 245,605                       | 64,848                        |
| Dividend                                                    | 4 _  | <u> </u>                      | (1,000,000)                   |
| Profit/(Loss) for Financial Year                            |      | 245,605                       | (935,152)                     |
| Movement in reserves                                        |      |                               |                               |
| Reserves at beginning of period                             |      | 162,438                       | 1,097,590                     |
| Retained profit/(loss) for period                           |      | 245,605                       | (935,152)                     |
| Reserves at end of period                                   | _    | 408,043                       | 162,438                       |

The profit and loss account relates wholly to continuing operations. The company has no recognised gains or losses for the period other than the profit for the financial period.

# **Balance Sheet**

As at 30 June 2000

|                                                                                  | Notes _ | 30 June<br>2000 | 30 June<br>1999    |
|----------------------------------------------------------------------------------|---------|-----------------|--------------------|
| Current assets                                                                   |         | £               | £                  |
| Debtors: Amounts owed by Group undertakings                                      |         |                 |                    |
| Cash at bank                                                                     | 5       | -<br>1,410,043  | 1,089<br>1,320,890 |
| Creditors; Amounts falling due within one year:                                  | _       | 1,410,043       | 1,321,979          |
| Taxation                                                                         |         | -               | (157,541)          |
| Dividend Payable                                                                 |         | (1,000,000)     | (1,000,000)        |
| Net Current Assets                                                               |         | 410,043         | 164,438            |
| Total assets less current liabilities                                            | <u></u> | 410,043         | 164,438            |
| Capital and reserves                                                             | _       |                 |                    |
| Called up share capital                                                          |         |                 |                    |
| Authorised, allotted, called up and fully paid: 2,000 ordinary shares of £1 each | 6       | 2,000           | 2,000              |
| Profit and loss account                                                          |         | 408,043         | 162,438            |
| Shareholders' funds (all equity)                                                 | _       | 410,043         | 164,438            |

These financial statements were approved by the board of directors on 25 April 2001 and were signed on its behalf by:-

R H Myddelton Director

# Reconciliation of Movements in Shareholders' Funds

As at 30 June 2000

|                                            | June<br>2000 | June<br>1999 |  |
|--------------------------------------------|--------------|--------------|--|
|                                            | £            | £            |  |
| Profit for the financial period            | 245,605      | (935,152)    |  |
| Net additions to Shareholders' Funds       | 245,605      | (935,152)    |  |
| Shareholders' Funds at beginning of period | 164,438      | 1,099,590    |  |
| Shareholders' Funds at end of period       | 410,043      | 164,438      |  |

#### **Notes**

(forming part of the financial statements)

#### 1. Accounting Policies

**Accounting Convention** 

The financial statements are prepared under the historical cost convention. They have been drawn up to comply in all material respects with applicable UK accounting standards.

#### 2. Operating Costs

The directors received no emoluments in respect of their services to the company and the audit fee has been borne by Guinness United Distillers & Vintners Limited (formerly United Distillers and Vintners (HP) Limited). The company has no employees and therefore has no staff costs.

#### 3. Taxation on Profit on Ordinary Activities

|                                                             | 30 June<br>2000 | 30 June<br>1999 |  |
|-------------------------------------------------------------|-----------------|-----------------|--|
|                                                             | £               | £               |  |
| UK Corporation Tax Charge at 30% (1999-30.75%) for the year | -               | (29,134)        |  |
| Adjustment to prior year tax                                | 159,486         | -               |  |
|                                                             | 159,486         | (29,134)        |  |

From 1 July 1999 the compasy has agreed to change it's policy from paying/charging for group relief so that the group relief is effected for nil consideration. As a consequence the company has neither a current tax charge nor credit for the year ended June 2000. The prior year adjustment principally results from a reassessment of group relief in respect of earlier periods.

# 4. Dividends

No ordinary dividend was proposed at 30 June 2000 (year ended 30 June 1999: £1,000,000)

### 5. Debtors

All debtors are receivable within one year.

#### 6. Share Capital

Ordinary Shares are entitled to one vote each.

# 7. Related Party Disclosures

As the company is a wholly owned subsidiary of Guinness United Distillers & Vintners Limited and its ultimate holding company is Diageo plc, the company has taken advantage of the exemption contained in FRS8 and has therefore not disclosed transactions with entities which form part of the group (or trustees of the group qualifying as related parties).

# 8. Cash Flow Statement

A cash flow statement is not presented as the company is a member of a group whose ultimate holding company, Diageo plc, includes a group cash flow statement in its financial statements.

# 9. Ultimate Holding Company

The company is a wholly owned subsidiary of Guinness United Distillers and Vintners Limited and its ultimate holding company as at 30 June 2000 was Diageo plc. Both companies are incorporated and registered in England.

Otford Estates Limited Directors' report and financial statements 30 June 2000

Diageo ple's accounting period end is 30 June and its consolidated accounts for the year ended 30 June 2000 can be obtained from the Registered Office at 8 Henrietta Place, London W1G 0NB.