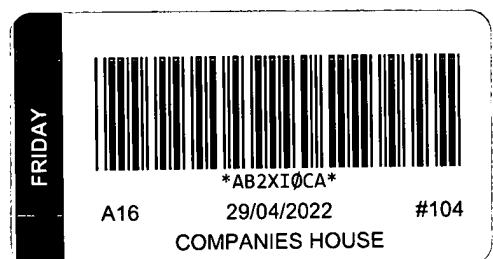


Company No: 00398046

**THE COSMETIC, TOILETRY AND PERFUMERY
ASSOCIATION LIMITED**
(Limited by Guarantee)
REPORT AND FINANCIAL STATEMENTS
31 DECEMBER 2021



THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
YEAR ENDED 31 DECEMBER 2021

CTPA BOARD OF DIRECTORS

Debbie Rix	Chair, CTPA – General Manager, Kao Consumer Care Business, Kao (UK)
Anna Bartle	Vice-chair, CTPA – Vice President of Corporate Affairs, Estée Lauder Companies
Andrew Field	Treasurer, CTPA – Group Chief Financial Officer, Aspects Beauty Company
Chris Barron	VP Personal Care UKI, Unilever UK
Ahmed Basa	Director of Regulatory Affairs, Northern Europe, Johnson & Johnson
Thierry Cheval (2/3/21)	Managing Director UK & Ireland, L'Oréal UK & Ireland
Massimiliano (Max) Costantini	Chief Executive Officer, Mibelle Group
Paul Gaff	General Counsel, Chanel
Lee Gelderd	Managing Director, Karium
Taylor Gordy	Vice President & General Manager Northern Europe, Colgate-Palmolive (UK)
Parminder Kaur (7/9/21)	Director Regulatory, Claims, Sustainability, Safety and Quality No7 Beauty Company
Dr Amanda Long	Executive Director, APAC & EMEA Regulatory Affairs, Avon Cosmetics
Dr Gillian Marsh	Europe Global Product Stewardship Senior Director, Procter & Gamble UK
Ian McCarthy	Marketing Director, Coty UK
Nick Sedgwick (8/6/21)	Regional Director, Health, UK&I, RB UK Commercial
Bas Vorsteveld (7/12/21)	General Manager GBI, GSK Consumer Healthcare

Where a director was appointed during the year, the date of appointment is given in brackets.

Resignations from the Board during 2021

Jacqueline Burchell (7/12/21)	Global Marketing and Product Development Director, PZ Cussons Beauty
Joanna (Jo) Leonard (7/12/21)	Vice-chair, CTPA – Area Regulatory Affairs Director, GSK Consumer Healthcare
Ian Marlow (7/9/21)	Head of Global Claims, No7 Beauty Company
Vismay Sharma (2/3/21)	Country Managing Director UK and Ireland, L'Oréal (UK)

Resignations from the Board since 1 January 2022

Ian McCarthy	Marketing Director, Coty UK
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Appointments to the Board since 1 January 2022

Anna Hua	Senior Manager Global Communications, Coty UK
Helen Wilson	Beauty R&D Manager, PZ Cussons Beauty

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
YEAR ENDED 31 DECEMBER 2021

CTPA LEADERSHIP TEAM

Dr Emma Meredith	Director-General
Deborah (Debbie) Hunter	Director of Commercial Affairs
Caroline Rainsford	Head of Scientific Services
Nicholas (Nico) Shaw Núñez	Head of International Growth & Regulatory Services

SOLICITORS

Norton Rose Fulbright LLP

AUDITORS

Crowe U.K. LLP

BANKERS

Barclays Bank Plc

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED

(Limited by Guarantee)

DIRECTORS' REPORT

YEAR ENDED 31 DECEMBER 2021

The directors present their report and the audited financial statements of the company no. 398046 for the year ended 31 December 2021. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies including the Financial Reporting Standard 102 ('FRS 102') Section 1A Small Entities.

DIRECTORS

The members of the Board are the directors of the company. The current directors, and the directors who acted at any time during the financial year, appear on page 1.

PRINCIPAL ACTIVITIES AND REVIEW OF OPERATIONS

The principal activities of the Association are to organise, study, protect, promote and further the interests of the cosmetic, toiletry and perfumery industry in the United Kingdom. These remained unchanged during the year under review and all the Association's work came within that general description. In carrying out this work the Association involved itself deeply in discussions with the Office for Product Safety and Standards, the Department for Business, Energy and Industrial Strategy, the Department for the Environment and Rural Affairs, the Health and Safety Executive, the Environment Agency, Trading Standards, the Treasury and others to ensure a smooth legislative transition for the cosmetics and personal care industry following the UK's exit from the EU. CTPA has remained an active member of the European personal care association, Cosmetics Europe, and also participated in international discussions, in order to promote and protect the ability of the cosmetics industry to trade fairly and competitively across the world. It is the Association's intention to continue to operate within the same general framework.

The Association's financial policy is to match income and expenditure over a period of years, subject to the need to maintain adequate working capital. Subscriptions for 2022 have been set at a level which takes into account the financial position at 31 December 2021.

RISK MANAGEMENT

The Association has identified a number of risks including a potential shortfall in income from member subscriptions, an IT systems failure and/or security breach leading to a break-down in the expected membership service levels, a breach of UK/EU competition law by either our staff or members whilst on Association business/premises and a conflict of interest and/or related party transactions with Board members. Internal controls have been developed to reduce these risks including the alignment of budget with membership renewal levels, the funding of an IT systems business continuity programme, the highlighting of the need for staff and members to conduct themselves according to the CTPA's UK Competition Act Guidance which is re-issued and reviewed at appropriate times and highlighted at each CTPA meeting. These controls are reviewed periodically by the Board of Directors. Regular enquiry is made of Board members to ensure there are no conflicts of interest between CTPA and its Board members. Financial implications of an office move ahead of the end of lease in 2026 has been highlighted as a potential drain on income and a separate budget has been agreed to underwrite potential costs.

FINANCIAL STATEMENTS

The financial statements show a surplus for the year after taxation of £347,645 (2020: £51,166 surplus) which, together with the surplus brought forward of £828,246 results in a balance to be carried forward of £1,175,891.

CHARITABLE CONTRIBUTIONS

The Association set-up the Look Good Feel Better Programme in the UK in 1993 and continues to provide practical support to the registered charity Cosmetic, Toiletry and Perfumery Foundation (CTPF) to assist with London-based activities. The CTPA's Director of Commercial Affairs is also a Trustee and Director of CTPF.

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
DIRECTORS' REPORT (Continued)
YEAR ENDED 31 DECEMBER 2021

GOING CONCERN

The Association has adequate financial resources and is well placed to manage the business risks. The planning process, including financial projections, has taken into consideration the current economic climate and its potential impact on the various sources of income and planned expenditure. The directors have a reasonable expectation that the Association has adequate resources to continue in operational existence for the foreseeable future. The directors believe that there are no material uncertainties that call into doubt the Association's ability to continue. The accounts have therefore been prepared on the basis that the Association is a going concern.

AUDITORS

Insofar as each of the directors of the company at the date of approval of this report is aware there is no relevant audit information (information needed by the company's auditors in connection with preparing the audit report) of which the company's auditors are unaware. Each director has taken all of the steps that he/she should have taken as a director in order to make himself/herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Crowe U.K. LLP has expressed its willingness to continue as auditor for the next financial year and a resolution proposing their reappointment will be submitted to the forthcoming Board Meeting on 8 March 2022.

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulation.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards) and applicable law.

Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as each of the directors of the company at the date of approval of this report is aware, there is no relevant audit information (information needed by the company's auditor in connection with preparing the audit report) of which the company's auditor is unaware. Each director has taken all of the steps that he or she should have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

By order of the Board



Dr Emma Meredith
Director-General

8 March 2022

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED

Opinion

We have audited the financial statements of The Cosmetic, Toiletry and Perfumery Association Limited for the year ended 31 December 2021 which comprise the Income and Expenditure Account, Balance Sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2021 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The directors are responsible for the other information contained within the annual report. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED (CONTINUED)

Opinion on other matter prescribed by the Companies Act 2006

In our opinion based on the work undertaken in the course of our audit

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the company, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Details of the extent to which the audit was considered capable of detecting irregularities, including fraud and non-compliance with laws and regulations are set out below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED (CONTINUED)**

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006 and financial reporting standards. We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the company's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the company for fraud. The laws and regulations we considered in this context were taxation legislation, employment legislation and General Data Protection Regulation (GDPR).

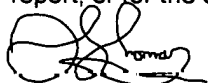
Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the directors and other management and inspection of regulatory and legal correspondence, if any.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be within the override of controls by management. Our audit procedures to respond to these risks included enquiries of management and the Board about their own identification and assessment of the risks of irregularities, testing on the posting of journals, reviewing accounting estimates for biases, reviewing regulatory correspondence, and reading minutes of meetings of those charged with governance.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Andrew Thomas

Senior Statutory Auditor For and on behalf of

Crowe U.K. LLP

Statutory Auditor

London

26 April 2022

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 31 DECEMBER 2021

	Notes	2021 £	2020 <i>Restated</i> £
SUBSCRIPTION INCOME	3	2,117,095	1,989,421
Administrative expenses		<u>(1,823,522)</u>	<u>(1,985,364)</u>
		293,573	4,057
Income from other member activities and events		57,317	47,576
Associated direct expenses		<u>(2,806)</u>	<u>(1,165)</u>
OPERATING SURPLUS	4	348,084	50,468
Other income	8	<u>145</u>	<u>1,034</u>
SURPLUS BEFORE TAXATION		348,229	51,502
Taxation	9	<u>(584)</u>	<u>(336)</u>
SURPLUS FOR THE YEAR	5	<u>347,645</u>	<u>51,166</u>
Balance at 1 January 2021		828,246	777,080
Surplus for the year		<u>347,645</u>	<u>51,166</u>
BALANCE AT 31 DECEMBER 2021		<u>1,175,891</u>	<u>828,246</u>

There are no recognised gains or losses in either year other than as disclosed above.
The notes on pages 11 to 15 form part of these financial statements.

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
BALANCE SHEET
AT 31 DECEMBER 2021

	Notes	2021 £	2020 Restated £
FIXED ASSETS			
Tangible assets	10	116,495	164,621
Intangible assets	10	58,796	71,537
		<u>175,291</u>	<u>236,158</u>
CURRENT ASSETS			
Debtors	11	340,322	314,124
Cash at bank and in hand		<u>1,875,377</u>	<u>1,484,547</u>
		2,215,699	1,798,671
CREDITORS: amounts falling due within one year	13	<u>(1,271,869)</u>	<u>(1,274,083)</u>
NET CURRENT ASSETS		<u>943,830</u>	<u>524,588</u>
NON-CURRENT ASSETS			
Debtors due within one year	12	67,500	67,500
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,186,621</u>	<u>828,246</u>
NON-CURRENT LIABILITIES			
Creditors: Amounts falling due after more than one year	14	<u>(10,730)</u>	-
NET ASSETS		<u>1,175,891</u>	<u>828,246</u>
ACCUMULATED SURPLUS		<u>1,175,891</u>	<u>828,246</u>

Company No: 00398046

These accounts are prepared in accordance with the special provisions (of Part 15) of the Companies Act 2006 relating to small entities.

The notes on pages 11 to 15 form part of these financial statements.

Approved by the Board on 8 March 2022 and signed on its behalf:

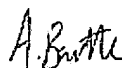
Debbie Rix

Chair



Anna Bartle

Vice-chair



Andrew Field

Treasurer



THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

1. STATUS OF COMPANY

The private company (Registered Number 00398046) was incorporated in England on 23 August 1945 and is limited by the guarantee of its members. The guarantee of each member is restricted to one pound sterling. The address of the registered office is Sackville House, 40 Piccadilly, London, W1J 0DR.

2. ACCOUNTING POLICIES

a) Basis of preparation

The financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including adoption of Financial Reporting Standard 102 ('FRS 102') Section 1A Small Entities, and with the Companies Act 2006. The financial statements have been prepared on a going-concern basis.

b) Going concern

The Association has adequate financial resources and is well placed to manage the business risks. Our planning process, including financial projections, has taken into consideration the current economic climate and its potential impact on the various sources of income and planned expenditure. The directors have a reasonable expectation that the Association has adequate resources to continue in operational existence for the foreseeable future. The directors believe that there are no material uncertainties that call into doubt the Association's ability to continue. The accounts have therefore been prepared on the basis that the Association is a going concern.

c) Depreciation/amortisation of tangible/intangible fixed assets

The cost of tangible and intangible assets is written off on a straight-line basis over their expected useful lives as follows:

Office furniture	-	10 years
Office fixtures	-	over the period of the lease on buildings
Office equipment	-	3 to 5 years
Intangibles	-	3 to 5 years

Assets worth less than £500 are not capitalised. Depreciation on some of the office furniture and fittings has been accelerated from the remaining 5 years to 3 years to reflect the reduced asset's life in line with the anticipated office move.

The carrying values of tangible and intangible fixed assets are reviewed for impairment if events or changes in circumstances indicate the carrying value may not be recoverable.

d) Subscription income

Subscription income is recognised when received and is allocated to the financial year to which the subscription relates. Subscriptions received in advance are recorded as deferred income.

e) Foreign currencies

All transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are retranslated into sterling at the year end rate of exchange. Exchange differences arising from this retranslation are taken to the income and expenditure account.

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

f) Pension costs

The company provides defined contributions to personal pensions. All new employees are auto enrolled, if eligible, to the CTPA's Group Personal Pension Plan. Contributions are charged in the income and expenditure account as they become payable in accordance with the rules of the schemes.

g) Operating leases

Rental costs under operating leases are charged to the income and expenditure as they fall due.

h) Financial Instruments

Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost. Financial assets held at amortised cost comprise cash at bank and in hand, together with debtors excluding prepayments. Financial liabilities held at amortised cost comprise all creditors excluding social security and other taxes and deferred income.

Other financial instruments which include derivatives are recognised at fair value with any change in fair value being recognised in profit and loss.

3. SUBSCRIPTION INCOME

Subscription income comprises subscriptions receivable, exclusive of VAT, in respect of continuing activities.

4. OPERATING SURPLUS

	2021	2020
	£	£
The operating surplus is stated after charging:		
Depreciation of tangible fixed assets	56,063	55,275
Amortisation of intangible assets	38,453	32,863
Auditor's Remuneration	11,500	11,200
Rent of leasehold property	181,436	184,748
Office equipment lease rentals	5,600	5,650

5. SURPLUS FOR THE YEAR

	2021	2020
	£	Restated £
Surplus	347,645	51,166

6. DIRECTORS' EMOLUMENTS

None of the Board members received any remuneration for their services to the company during the year (2020: Nil).

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

7. STAFF COSTS	2021 £	2020 £
Wages and salaries	693,996	696,928
Social security costs	82,447	79,101
Other pension costs	62,683	75,733
	<u>839,126</u>	<u>851,762</u>

The average monthly number of employees during the year was	<u>13</u>	<u>13</u>
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8. OTHER INCOME	2021 £	2020 £
Bank interest receivable	<u>145</u>	<u>1,034</u>
	145	1,034

9. TAXATION

The tax charge for the year of £584 (2020: £336) represents UK corporation tax on the income from bank interest of 19% for the period 1 January 2021 – 31 December 2021.

10. TANGIBLE AND INTANGIBLE FIXED ASSETS

	Intangibles £	Office Furniture and fittings £	Office Equipment £	Total £
Cost				
At 1 January 2021	166,295	274,089	158,338	598,722
Additions	25,717	-	7,937	33,654
Disposals	(5,350)	-	(19,828)	(25,178)
At 31 December 2021	<u>186,662</u>	<u>274,089</u>	<u>146,447</u>	<u>607,198</u>
Depreciation				
At 1 January 2021	94,758	136,700	131,106	362,564
Charge for the year	38,453	40,123	15,940	94,516
Disposals	(5,345)	-	(19,828)	(25,173)
At 31 December 2021	<u>127,866</u>	<u>176,823</u>	<u>127,218</u>	<u>431,907</u>
Net Book Value				
At 31 December 2021	<u>58,796</u>	<u>97,266</u>	<u>19,229</u>	<u>175,291</u>
<i>At 31 December, 2020</i>	<u>71,537</u>	<u>137,389</u>	<u>27,232</u>	<u>236,158</u>

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

11. DEBTORS: amounts falling due within one year	2021	2020
	£	£
Trade and Other debtors	196,060	204,328
Prepayments	144,262	109,796
	<u>340,322</u>	<u>314,124</u>
 12. DEBTORS: amounts falling due after one year	 2021	 2020
	£	£
Other debtors – Rent deposit	67,500	67,500
	<u>67,500</u>	<u>67,500</u>
 13. CREDITORS: amounts falling due within one year	 2021	 2020
		<i>Restated</i>
	£	£
Trade creditors	19,101	41,635
Corporation tax	579	332
Deferred income (subscriptions)	846,229	884,586
Other creditors	10,730	974
Accruals	20,263	49,996
Other taxes and social security	365,080	286,067
Derivative liability	9,887	10,493
	<u>1,271,869</u>	<u>1,274,083</u>
 14. CREDITORS: amounts falling due after one year	 2021	 2020
	£	£
Rent free period - lease incentive	10,730	-

THE COSMETIC, TOILETRY AND PERFUMERY ASSOCIATION LIMITED
(Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

15. FINANCIAL COMMITMENTS

The Association moved to Sackville House, 40 Piccadilly, London, W1J 0DR on 18 April 2016 on a 10-year fully repairing lease with a 5-year break clause from signing. The decision was made in 2021 not to exercise the break clause earning a 2 month Rent Free Period Incentive. In 2022 the Association accepted the landlord's request to end the lease early. Therefore, the Free Rent Period Incentive has been apportioned over 3 years (2021 to 2023) in anticipation of the office move.

The total future minimum lease payments under operating leases are due as follows:

	Land and buildings		Office equipment	
	2021	2020	2021	2020
	£	£	£	£
Lease expiring:				
Within one year	£193,140	£193,140	£5,600	£5,600
In two to five years	£193,140	£772,560	£15,400	£21,000
After 5 years		£32,190	-	-

Rental expenses charged during the year were as follows:

	2021	2020
		£
Land and buildings	181,436	193,140
Office equipment	5,600	5,650

16. PRIOR YEAR ADJUSTMENT

A prior year adjustment has been made to recognise the loss as at 31 December 2020 on a forward exchange rate contract. The loss of £10,493 has been posted through the P&L included within administration expenses and a corresponding derivative liability has been included within creditors.