

REGISTERED COMPANY NUMBER: 00374375 (England and Wales)
Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2017
for
SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)

Fawthrop Williams
14 Causeway Head Road
Dore
Sheffield
S17 3DT

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)
Contents of the Financial Statements
for the Year Ended 31 December 2017**

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**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)**

**Report of the Trustees
for the Year Ended 31 December 2017**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The company operates as a charity which co-ordinates and supports the activities of Unitarian and Free Christian Churches in Sheffield and District. In carrying out these activities, it administers the capital and income of certain specified funds. The company is not registered with the Charity Commission.

ACHIEVEMENT AND PERFORMANCE

Investment performance

There are no restrictions on the power to invest. The investment strategy is set by the trustees to take account of income and funding requirements. The trustees consider the risk profile and an investment manager's view of market prospects in both the short and medium term. The strategy is set within an overall policy that the funds are invested in low and medium risk investments with a view to seeking to maintain the capital worth of the funds, together with the generation of sufficient income to meet administration and charitable expenditure.

The financial results show that investment income increased to £17,609 (2016: £17,304). Net gains on investments of £57,311 (2016: £60,075) relate to unrealised gains arising on the revaluation of quoted investments.

FINANCIAL REVIEW

Reserves policy

Note 10 to the Financial Statements shows the various funds by type and summarises the movement for the year on each fund.

The recurring level of incoming resources is sufficient to cover normal charitable and administrative expenditure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational structure

The affairs of the Company are administered by a General Committee, as constituted by the Articles of Association, which meets quarterly during the year to deal with financial and administrative matters.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

00374375 (England and Wales)

Registered Charity number

000000

Registered office

23 Bushey Wood Road
Sheffield
S17 3QA

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)
Report of the Trustees
for the Year Ended 31 December 2017**

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

M Baker
G H Mason
R Ince
M W Pettitt

Company Secretary

J Rowson

Independent examiner

R H Fawthrop
Chartered Accountant
Fawthrop Williams
14 Causeway Head Road
Dore
Sheffield
S17 3DT

TRUSTEES RESPONSIBILITY STATEMENT

The trustees (who are also the directors of Sheffield and District Association of Unitarian and Free Christian Churches (Incorporated) (The) for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24 June 2018 and signed on its behalf by:

R Ince - Trustee

**Independent Examiner's Report to the Trustees of
Sheffield and District Association of
Unitarian and Free Christian Churches
(Incorporated) (The)**

Independent examiner's report to the trustees of Sheffield and District Association of Unitarian and Free Christian Churches (Incorporated) (The) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2017.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

R H Fawthrop
Chartered Accountant
Fawthrop Williams
14 Causeway Head Road
Dore
Sheffield
S17 3DT

24 June 2018

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)
Statement of Financial Activities
for the Year Ended 31 December 2017**

		Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies		545	-	545	470
Investment income	2	<u>4,150</u>	<u>13,459</u>	<u>17,609</u>	<u>17,304</u>
Total		<u>4,695</u>	<u>13,459</u>	<u>18,154</u>	<u>17,774</u>
EXPENDITURE ON					
Raising funds	3	-	-	-	1,000
Charitable activities					
Administration costs		991	-	991	915
Donations and payments to beneficiaries		<u>2,770</u>	<u>13,459</u>	<u>16,229</u>	<u>16,387</u>
Total		<u>3,761</u>	<u>13,459</u>	<u>17,220</u>	<u>18,302</u>
Net gains/(losses) on investments		<u>11,790</u>	<u>45,521</u>	<u>57,311</u>	<u>60,075</u>
NET INCOME		<u>12,724</u>	<u>45,521</u>	<u>58,245</u>	<u>59,547</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>137,200</u>	<u>473,111</u>	<u>610,311</u>	<u>550,764</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>149,924</u></u>	<u><u>518,632</u></u>	<u><u>668,556</u></u>	<u><u>610,311</u></u>

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)**

**Balance Sheet
At 31 December 2017**

		Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
	Notes				
Investments					
Investments	6	140,243	518,632	658,875	601,564
Investment property	7	<u>4,126</u>	<u>-</u>	<u>4,126</u>	<u>4,126</u>
		144,369	518,632	663,001	605,690
 CURRENT ASSETS					
Cash at bank		14,281	-	14,281	13,347
 CREDITORS					
Amounts falling due within one year	9	(8,726)	-	(8,726)	(8,726)
 NET CURRENT ASSETS		<u>5,555</u>	<u>-</u>	<u>5,555</u>	<u>4,621</u>
TOTAL ASSETS LESS CURRENT					
LIABILITIES		<u>149,924</u>	<u>518,632</u>	<u>668,556</u>	<u>610,311</u>
NET ASSETS		<u>149,924</u>	<u>518,632</u>	<u>668,556</u>	<u>610,311</u>
FUNDS	10				
Unrestricted funds				149,924	137,200
Restricted funds				<u>518,632</u>	<u>473,111</u>
TOTAL FUNDS				<u>668,556</u>	<u>610,311</u>

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)
Balance Sheet - continued
At 31 December 2017**

The charitable company is entitled to exemption from audit under
Section 477 of the Companies Act 2006 for the year ended 31 December 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended
31 December 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
preparing financial statements which give a true and fair view of the state of affairs of the charitable company as
at the end of each financial year and of its surplus or deficit for each financial year in accordance with the
- (b) requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act
2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the
special provisions of Part 15 of the Companies Act 2006 relating to
charitable small companies.

The financial statements were approved by the Board of Trustees on 24 June 2018 and were signed on its behalf by:

R Ince -Trustee

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)
Notes to the Financial Statements
for the Year Ended 31 December 2017**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Investment property

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in market value is shown in the Statement of Financial Affairs and is treated as part of the of the individual fund.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2017	2016
	£	£
Rents received	458	213
Other fixed asset investments	<u>17,151</u>	<u>17,091</u>
	<u>17,609</u>	<u>17,304</u>

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2017**

3. RAISING FUNDS

Investment management costs

	2017 £	2016 £
Legal fees re Ground Rent registration	<u>-</u>	<u>1,000</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2017 nor for the year ended 31 December 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2017 nor for the year ended 31 December 2016.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	470	-	470
Investment income	<u>3,743</u>	<u>13,561</u>	<u>17,304</u>
Total	4,213	13,561	17,774
EXPENDITURE ON			
Raising funds	1,000	-	1,000
Charitable activities			
Administration costs	915	-	915
Donations and payments to beneficiaries	<u>2,826</u>	<u>13,561</u>	<u>16,387</u>
Total	4,741	13,561	18,302
Net gains/(losses) on investments	<u>13,388</u>	<u>46,687</u>	<u>60,075</u>
NET INCOME	12,860	46,687	59,547
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>124,340</u>	<u>426,424</u>	<u>550,764</u>
TOTAL FUNDS CARRIED FORWARD	<u>137,200</u>	<u>473,111</u>	<u>610,311</u>

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2017**

6. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2017	601,564
Revaluations	<u>57,311</u>
At 31 December 2017	<u>658,875</u>
NET BOOK VALUE	
At 31 December 2017	<u>658,875</u>
At 31 December 2016	<u>601,564</u>

There were no investment assets outside the UK.

The historical cost of these investments is £498,110 (2016: £498,110).

7. INVESTMENT PROPERTY

	£
MARKET VALUE	
At 1 January 2017 and 31 December 2017	<u>4,126</u>
NET BOOK VALUE	
At 31 December 2017	<u>4,126</u>
At 31 December 2016	<u>4,126</u>

The historical cost of these investments is £7,060 (2016: £7,060)

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Prepayments and accrued income	<u>-</u>	<u>-</u>

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2017**

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Other creditors	8,246	8,246
Accrued expenses	480	480
	<u>8,726</u>	<u>8,726</u>

Other creditors includes the sum of £8,246 received from the Bradwell Trust. This sum is held to defray costs on land registration and then, subject to approval from the Charity Commission, will be distributed to Great Hucklow Old Chapel.

10. MOVEMENT IN FUNDS

	At 1.1.17 £	Net movement in funds £	Transfers between funds £	At 31.12.17 £
Unrestricted funds				
Sheffield District Association	4,934	(915)	1,536	5,555
Hackfath Smith Funds (SDA)	63,305	7,467	(1,536)	69,236
Hackfath Smith Funds (Unity)	68,961	6,172	-	75,133
	<u>137,200</u>	<u>12,724</u>	<u>-</u>	<u>149,924</u>
Restricted funds				
Elder Yard Chapel, Chesterfield	62,473	6,153	-	68,626
Doncaster Unitarian and Free Christian Church	269,530	26,545	-	296,075
Great Hucklow Old Chapel Trust (Birtles Bequest)	87,917	7,869	-	95,786
Underbank Chapel, Stannington	31,742	2,841	-	34,583
Fulwood Old Chapel	21,449	2,113	-	23,562
	<u>473,111</u>	<u>45,521</u>	<u>-</u>	<u>518,632</u>
TOTAL FUNDS	<u>610,311</u>	<u>58,245</u>	<u>-</u>	<u>668,556</u>

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2017**

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
Sheffield District Association	1,003	(1,918)	-	(915)
Hackfath Smith Funds (SDA)	1,849	-	5,618	7,467
Hackfath Smith Funds (Unity)	<u>1,843</u>	<u>(1,843)</u>	<u>6,172</u>	<u>6,172</u>
	4,695	(3,761)	11,790	12,724
Restricted funds				
Elder Yard Chapel, Chesterfield	1,814	(1,814)	6,153	6,153
Doncaster Unitarian and Free Christian Church	7,825	(7,825)	26,545	26,545
Great Hucklow Old Chapel Trust (Birtles Bequest)	2,349	(2,349)	7,869	7,869
Underbank Chapel, Stannington	848	(848)	2,841	2,841
Fulwood Old Chapel	<u>623</u>	<u>(623)</u>	<u>2,113</u>	<u>2,113</u>
	13,459	(13,459)	45,521	45,521
TOTAL FUNDS	<u>18,154</u>	<u>(17,220)</u>	<u>57,311</u>	<u>58,245</u>

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2017**

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.16 £	Net movement in funds £	Transfers between funds £	At 31.12.16 £
Unrestricted Funds				
Sheffield District Association	5,462	(2,205)	1,677	4,934
Hackfath Smith Funds (SDA)	57,335	7,647	(1,677)	63,305
Hackfath Smith Funds (Unity)	61,543	7,418	-	68,961
	<u>124,340</u>	<u>12,860</u>	<u>-</u>	<u>137,200</u>
Restricted Funds				
Elder Yard Chapel, Chesterfield	56,576	5,897	-	62,473
Doncaster Unitarian and Free Christian Church	244,087	25,443	-	269,530
Great Hucklow Old Chapel Trust (Birtles Bequest)	78,009	9,908	-	87,917
Underbank Chapel, Stannington	28,327	3,415	-	31,742
Fulwood Old Chapel	19,425	2,024	-	21,449
	<u>426,424</u>	<u>46,687</u>	<u>-</u>	<u>473,111</u>
TOTAL FUNDS	<u>550,764</u>	<u>59,547</u>	<u>-</u>	<u>610,311</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
Sheffield District Association	683	(2,888)	-	(2,205)
Hackfath Smith Funds (SDA)	1,677	-	5,970	7,647
Hackfath Smith Funds (Unity)	1,853	(1,853)	7,418	7,418
	<u>4,213</u>	<u>(4,741)</u>	<u>13,388</u>	<u>12,860</u>
Restricted funds				
Elder Yard Chapel, Chesterfield	1,828	(1,828)	5,897	5,897
Doncaster Unitarian and Free Christian Church	7,889	(7,889)	25,443	25,443
Great Hucklow Old Chapel Trust (Birtles Bequest)	2,363	(2,363)	9,908	9,908
Underbank Chapel, Stannington	853	(853)	3,415	3,415
Fulwood Old Chapel	628	(628)	2,024	2,024
	<u>13,561</u>	<u>(13,561)</u>	<u>46,687</u>	<u>46,687</u>
TOTAL FUNDS	<u>17,774</u>	<u>(18,302)</u>	<u>60,075</u>	<u>59,547</u>

**SHEFFIELD AND DISTRICT ASSOCIATION OF
UNITARIAN AND FREE CHRISTIAN CHURCHES
(INCORPORATED) (THE)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2017**

10. MOVEMENT IN FUNDS - continued

The restricted funds are held on behalf of the individual Churches and Chapels and the investment income for each of the restricted funds is paid out to these organisations. All of these funds are unrestricted in the hands of these bodies.

The Hackfath Smith Funds are unrestricted funds but in accordance with the trust deeds half of the income from these funds is to be paid to the Unity Church Charity and the other half is to be made available for the general purposes of the Association, as explained in more detail below.

A copy of the probate of John William Hackfath Smith dated 7 November 1940 gave an 'Endowment Fund' to the District (provided that the District had formed themselves into an incorporated body - done on 8 June 1942 per a pencilled note on the will). The net annual income to be paid (with discretion) - half each, to 'the Trustees of the said Unity Church in or towards payment of the Ministerial Salary or Salaries' and the other half 'for the general purposes of the Association'. There is also a trust deed dated 5 November 1946 between Hackfath Smith Trustees and the District which states that 'I hereby express my desire but without imposing any trust or legal obligation on my Trustees that one half of such income shall be paid to the Trustees of Unity Church Crooksmoor Road Sheffield for the general purposes of such Church'. There is also a listing of the various parts of the Trust deed (apparently by Arnold Graves, as the author describes himself as Treasurer of the District Association and a Trustee of Unity Church). He concludes that 'half of the income should be paid to Unity Church, provided no more urgent and important matter for the time being was before the Association.' There is also a deed dated 1 July 1935 with the same provisions as to treatment of income. These documents explain why there were formerly two Hackfath Smith Trusts. However, both have the same provisions. Historically the income has been divided equally between the Unity Church Charity (a registered charity and successor to Unity Church) and the District.

At the District meeting on 14 October 2013, it was decided that:

1. The investments be retained by the District, as currently designated. Both were Endowment funds in the District's accounts but this needed to change. The funds were re-classified as Unrestricted funds in the 2013 accounts.
2. The practice of paying half of the 'Hackfath Smith Endowment' to the Unity Church Charity to continue in the current manner.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2017.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.