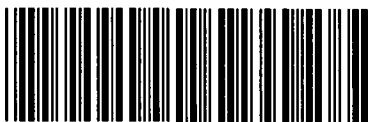


**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

TUESDAY



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19/01/2021

#129

COMPANIES HOUSE

Chartered Accountants  
& Statutory Auditor

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
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**Brighton & Hove Philharmonic Society Limited**  
**Trustees' Report (incorporating Directors' Report) – Year ended 31 March 2020**

**Reference and Administrative Details**

|                                  |                                                                                                  |                                                                             |
|----------------------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| Charity Name:                    | Brighton & Hove Philharmonic Society Limited                                                     |                                                                             |
| Also known as:                   | Brighton Philharmonic Orchestra (BPO)<br>Friends of the Philharmonic                             |                                                                             |
| Charity Registration Number:     | 250921                                                                                           |                                                                             |
| Company Registration Number:     | 371316 (England)                                                                                 |                                                                             |
| Principal and Registered Office: | 41 George Street, Brighton, BN2 1RJ                                                              |                                                                             |
| Trustees:                        | The Trustees of the Charity are Directors of the Company and Members of the Board of Management: |                                                                             |
|                                  | Daniel Bhattacharya                                                                              |                                                                             |
|                                  | Clare Bowskill                                                                                   | (Elected 1 Dec 2019)                                                        |
|                                  | Ken Childerhouse                                                                                 |                                                                             |
|                                  | Nicolas Chisholm, MBE                                                                            | (Chairman until 1 Dec 2019 then retired 1 Dec 19)                           |
|                                  | Andrea Cifelli                                                                                   | (Chairman from 1 Dec 2019)                                                  |
|                                  | Bob Cook                                                                                         | (Co-opted from 24 June 2019, Elected 1 Dec 2019, Treasurer from 1 Dec 2019) |
|                                  | Elizabeth Forbes                                                                                 | (Co-opted from 1 March 2020)                                                |
|                                  | Neil Huzinga                                                                                     |                                                                             |
|                                  | Norman Jacobs                                                                                    |                                                                             |
|                                  | Sue McHugh                                                                                       | (Treasurer until 1 Dec 2019 then retired 1 Dec 19)                          |
|                                  | Christopher Thomson                                                                              |                                                                             |
| Officers:                        | Joanna MacGregor, CBE                                                                            | (Music Director from 1 Dec 2019)                                            |
|                                  | Barry Wordsworth                                                                                 | (Conductor Laureate)                                                        |
|                                  | Catherine Stead                                                                                  | (General Administrator/Company Secretary)                                   |
| Honorary Officers:               | John Lill, CBE                                                                                   | (President)                                                                 |
|                                  | John Carewe                                                                                      | (Vice-President)                                                            |
|                                  | David House                                                                                      | (Vice-President)                                                            |
|                                  | Jackie Lythell, OBE                                                                              | (Vice-President)                                                            |
|                                  | Ronald Power, MBE                                                                                | (Vice-President)                                                            |
|                                  | Karen Platt                                                                                      | (Vice-President)                                                            |
| Bankers:                         | CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ                      |                                                                             |
| Honorary Legal Advisors:         | Thompson Allen LLP, 6 Marlborough Place, Brighton BN1 1UB                                        |                                                                             |
| Auditors                         | Plummer Parsons, 18 Hyde Gardens, Eastbourne East Sussex, BN21 4PT                               |                                                                             |

**Structure, Governance and Management**

**Governing document**

The Brighton & Hove Philharmonic Society Limited is a Company Limited by Guarantee, established under a Memorandum of Association and governed by its Articles of Association.

**Recruitment, appointment, induction and training of Trustees**

Trustees are elected at the Annual General Meeting. One third retires by rotation each year. No Trustee may serve more than nine consecutive years, after which two years must elapse before they may stand for re-election. It is the intention that all New Trustees attend an induction meeting with the Chair and Company Secretary at which they are provided with documents detailing the roles and responsibilities of Trustees, Officers and employees, background information on the charity and its activities, its policies, and recent minutes and reports. Training is made available to

## **Brighton & Hove Philharmonic Society Limited**

### **Trustees' Report (incorporating Directors' Report) – Year ended 31 March 2020**

Trustees as required and the Company Secretary forwards relevant information to Trustees on developments affecting charities.

#### **Organisational structure**

The Board of Management, consisting of the Trustees and Officers, meets regularly to decide matters of policy and strategy. Day to day management is delegated to the General Administrator.

#### **Risk management**

The Trustees confirm that the risks to which they believe the Society is exposed have been reviewed and that systems have been established to mitigate those risks. In order to identify relevant risks and appropriate controls the following factors were considered: the Society's objectives and strategies, external factors (including legislation and regulations), the governance and management of the Society and operational factors.

#### **Objectives, Activities, Achievements and Performance**

In considering the strategies and policies of the Society the Trustees have had due regard to the public benefit guidance published by the Charity Commission, in accordance with the Charities Act 2011.

#### **Objects and aims**

The Society was established "to promote and assist the study, practice, knowledge and appreciation of music, and generally advance the cause of music." It aims to bring pleasure to the local community through providing high quality, varied classical music programmes, professionally performed, at realistic prices to the audience, within the Society's available resources. The principal forum for these activities is the Brighton Dome, where the Society presents an annual series of professional orchestral concerts by the Brighton Philharmonic Orchestra.

#### **Mission Statement**

The Board agreed a new mission statement in September 2018 which was circulated to Friends of the Phil for comments in the quarterly newsletter and brought to the notice of Friends at the AGM in December.

#### **Our Vision**

Enriching the lives of people in Brighton & Hove, and beyond.

#### **Our Mission**

The Brighton and Hove Philharmonic Society provides the opportunity for the widest possible audience in the South East to experience and enjoy high quality orchestral music by:

- delivering varied, innovative, engaging and accessible concert programmes, performed at the very highest level by the professional musicians of the Brighton Philharmonic Orchestra.
- putting our belief in the power of music into effect by reaching out to diverse audiences, including those who would not normally listen to orchestral music, and making educational activity a priority.

#### **Objectives and strategies**

The Society's objectives for the 2019/20 season remained unchanged, namely presenting a high-quality, varied programme of affordable Sunday afternoon concerts.

In advance of the retirement at the AGM of Nicolas Chisholm as Chairman of Board, a transition team was established. This team, comprising Andrea Cifelli, Neil Huzinga and Chris Thomson, worked alongside Nicolas Chisholm to ensure a smooth handover to the incoming Chairman. In advance of the retirement of Sue McHugh at the AGM, her replacement as Treasurer, Bob Cook, was co-opted to the Board in June 2019.

The economic climate is becoming ever more difficult for a professional orchestra with no public funding. Sponsorship and grants are becoming scarcer, audiences are not growing and ticket sales, in spite of our loyal following, are far from being enough to cover our costs. In planning the 2019/20 season the Board recognised that it is simply not economically viable for the orchestra to continue to put on large symphonic performances for a whole season and hope to survive. This need to operate under very strict financial limits forced the Board to think about how we could work more smartly and creatively, and to consider innovative programming that mixes the symphonic repertoire with concerts featuring smaller ensembles, showcasing the talents of our musicians in different sections of the orchestra, and allowing them to perform enjoyable music to the very high standard our audiences have come to expect. It was decided to reduce the number of concerts in the orchestral season in the Dome to six, including New Year's Eve. The Society also returned to its roots as a musical promoter in early March with Worbey & Farrell's show *Rhapsody* (in which the orchestra did not appear).

## **Brighton & Hove Philharmonic Society Limited**

### **Trustees' Report (incorporating Directors' Report) – Year ended 31 March 2020**

The Society is most grateful to the John Carewe Brighton Orchestra Trust who made another very generous grant of £70K to the orchestra for the 2019/20 season, boosting £31,020 fundraising/sponsorship, and also to Friends of the Phil for their continued support of our Education programme which now stands at £750. Fundraising remains vital to the financial well-being of the Society and will be a particular focus of the Board over the next five years as the orchestra approaches its 100<sup>th</sup> anniversary in 2025. Donors provide sponsorship to cover the costs of particular instruments performing in the concerts. Until these donations are spent at the concerts, they are treated as restricted funds. All such donations were spent in the year.

Care is taken to ensure that concert dates are scheduled in conjunction with other visiting orchestras/performers to ensure there are no clashes with repertoire or dates. The Society's aim is also to avoid clashing with orchestral concerts given in other venues such as Worthing, which is not always possible.

Raising the profile of the orchestra within Brighton & Hove and the surrounding towns through regular reviews, newsletters, social media and press advertising continues to be an important objective.

The Board is keen to build on the orchestra's burgeoning education and outreach programme to bring classical music to young children in Brighton and Hove, in partnership with Brighton & Hove Music & Arts, however it was decided not to hold the usual free school workshops and Open Rehearsal for Children this season due to financial constraints.

Looking beyond the 2019/20 season, the Board commenced a review of the Society's strategies and programming with the aim of creating a more sustainable financial operating model for the future.

#### **Public Benefit**

In considering the strategies and policies of the Charity, the Trustees have had due regard to the public benefit guidance published by the Charity Commission, in accordance with the Charities Act 2011.

The Society's core activity is the holding of an annual programme of concerts for the enjoyment of the public.

The Society seeks to ensure that its concerts have wide public appeal and develops its annual programme accordingly.

Concessionary ticket prices are made available, with the lowest concessionary ticket price for concerts in 2019/20 being £7.25. Free child tickets are made available to members of Brighton & Hove Music and Arts (which provides music lessons to school children) and to NHS workers.

The Society actively encourages audience engagement and priority is given to increasing diversity and participation in musical activities in Brighton & Hove and in the surrounding area.

#### **Activities**

The Trustees have paid due regard to the Charity Commission's public benefit guidance in deciding what activities the Society should undertake during the year.

The 2019/20 orchestral concert season was planned to consist of six concerts, including the New Year's Eve Viennese Gala concert, all performed in the Brighton Dome Concert Hall between November and March, although not all featuring the whole orchestra. It is in no small part thanks to the flexibility, understanding and continued support of Brighton Dome, our "spiritual" home, that we were able to put on a season this year, albeit one involving fewer concerts. Sadly only five concerts were able to take place before the Brighton Dome was forced to close due to the COVID-19 Pandemic.

#### **Review of activities**

**Concerts:** The Brighton Philharmonic Orchestra's season opened in November with Christian Garrick (violin) and friends from the Budapest Café Orchestra joining the Brighton Philharmonic Strings for an afternoon of jazz, classical and folk music. Natalie Murray-Beale conducted a programme of classics by Mozart, Haydn and Vaughan Williams in early December, joined by Thomas Gould (violin) for *The Lark Ascending*. This concert was sponsored in memory of Sarah Gershon, the late wife of Neil Gershon, a long-standing Friend and supporter of the orchestra and former long-serving Board member. Conductor Stephen Bell once again took charge of the New Year's Eve Viennese Gala, with guest soprano Ailish Tynan. With the kind permission of Brighton Dome we were pleased to support local charity Sussex Homeless Support by facilitating a collection after our New Year's Eve concert which raised £940. The first concert of 2020 (in February) featured Brighton Philharmonic Brass in a programme of brass ensemble music through the ages, whilst on 1 March virtuosic piano duo Worbey & Farrell entertained with their "four hands on one piano" show *Rhapsody* – an exciting mix of showmanship, sparky comedy and sensational piano-playing. We were unfortunate that both of these concerts were scheduled when dangerous storms were battering the country, on one of which (Sun 9 February) conditions were so poor that people were advised not to travel unless necessary. The season

## **Brighton & Hove Philharmonic Society Limited**

### **Trustees' Report (incorporating Directors' Report) – Year ended 31 March 2020**

finale at the end of March would have seen the return of Barry Wordsworth and Thomas Carroll (cello) in a romantic programme that included Elgar's *Cello Concerto*, but this was unfortunately cancelled as a result of the closure of Brighton Dome.

**AGM:** At the Society's AGM in December both Chairman Nicolas Chisholm and Treasurer Sue McHugh retired after serving the maximum nine years on the Board. Two new Board members were elected, Clare Bowskill and Bob Cook, the latter also being elected as Treasurer. Andrea Cifelli was elected as Chair. A new Music Director was also elected at the meeting, the classical pianist Joanna MacGregor, a Brighton resident. Her election was kept under wraps amid plans for an official announcement at the end of March, when she would have been introduced to the Friends of the Phil and members of the orchestra at a reception following the cancelled 29 March season finale. Sadly this event was unable to go ahead.

**Touch Tour:** A sensory tour for visually impaired audience members led by Artistic Administrator Ian Brignall was arranged for 1 March prior to the concert with Worbey & Farrell, and was both well attended and well received.

**Receptions:** A reception for sponsors, patrons and supporters was held in the Mayor's Parlour in November. Conductor Laureate Barry Wordsworth was once again guest of honour, and the Mayor of Brighton & Hove, Councillor Alex Phillips, thanked all present for their support. As noted above another reception for Friends of the Phil, members of the orchestra and the Mayor of Brighton & Hove at which we intended to introduce our new Music Director, Joanna MacGregor, had to be cancelled.

**Attendances:** Despite the reduction in both the number and scale of concerts, we attracted an average attendance of just over 950 per concert (compared to 1,100 in previous years). The number of young people attending concerts in recent seasons also remained static (375 representing nearly 8% of the total audience, compared to 376 and 5.3% the previous year).

**Ticket prices:** Ticket prices for the season increased slightly, with a small inflationary increase plus the addition of a venue levy of £1.50 per ticket from Brighton Dome for the first time. This meant tickets started at a minimum of £7.25 (last year £6.25) for a concession, rising to £42.50 (last year £39.50) for a premium seat in the Circle. Instead of Part Season Tickets, a 3 Concert Saver Ticket was introduced allowing the purchase of tickets for any three concerts (excluding New Year's Eve) at a 20% discount. Child tickets were available for just £1 when accompanied by a ticket-purchasing adult as part of a Family Ticket, while members of Brighton & Hove Music & Arts were again offered free child tickets with accompanying adults charged just £16.50. These initiatives resulted in 243 children attending over the season (an increase on 210 the previous year when more concerts were held) and the percentage of young people in the audience across the season (children/students) rose to 7.87% (an increase on 6.25% the previous year). Free tickets were once again offered to NHS staff and 26 took up this offer (bringing with them 22 guests at £5). Once again the Society gave prizes of season tickets for next season to two Springboard Festival winners.

**GDPR:** Two further policies relating to General Data Protection Regulation were adopted by the Board in April 2019, covering Data Breach and Subject Access Requests.

**Programmes:** Two high quality part-season A5 programme booklets were again produced, priced at £4, however due to the cancellation of the final concert of the season and Worbey & Farrell selling their own programme on Sun 1 March these failed to cover their costs, making a £109 loss.

**Newsletters:** The quarterly newsletters to the Friends continue to provide much information and articles of interest, and are supplemented by electronic e-newsletters which are sent to those Friends whose email addresses the Society holds and other supporters/audience members who have signed up to receive email communications from the orchestra.

**Advertising/Marketing:** The Society continued to advertise its concerts in the local press and magazines such as *Viva Brighton/Lewes*, *Sussex Life*, *Town & Country (Lewes)* resulting in a number of interviews/what's on listings being included in these publications (see also Press coverage). For specific concerts adverts were also taken out in publications such as *Sussex Jazz Magazine* (Christian Garrick concert) and sent to specific Facebook music groups. Reciprocal marketing (both in print & on social media) was undertaken with BREMF, MOOT and Brighton Festival Chorus. Over 25 local brass and wind bands were personally contacted by Chair Andrea Cifelli, and a further 15 via social media connections, with a special 2-4-1 ticket offer/invitation to the Brass concert in February.

**Press coverage:** Interviews with Worbey & Farrell and retiring Chairman Nicolas Chisholm were printed in *Town & Country (Lewes)*, the latter also being interviewed in *Viva Brighton/Viva Lewes* and the *Brighton & Hove Independent* newspaper. The February Brass concert was featured in *Viva Lewes'* Classical Music roundup and previews and reviews of all concerts were run in *The Argus* and *Brighton & Hove Independent* newspapers. Previews of the season by General Administrator Catherine Stead were broadcast on the *At Home This Morning* radio programme (Radio

## **Brighton & Hove Philharmonic Society Limited**

### **Trustees' Report (incorporating Directors' Report) – Year ended 31 March 2020**

Reverb/Coastway Hospital Radio) and Janet Lawrence of Coastway Hospital Radio previewed and reviewed several concerts on her *Coastway Classics* programme. She also recorded some short post-concert interviews with guest soloists and members of the orchestra.

**Social media:** The orchestra's presence on social media grew to just over 700 Facebook likes and just under 2,000 Twitter followers during the year. Artistic Administrator Ian Brignall filmed a video interview with guest soloists Worbey & Farrell previewing their concert in March which was shared on the website and the orchestra's social media channels. The expertise of the Arts Marketing Company was employed to assist in the promotion of several concerts during the season, working closely with Trustee Clare Bowskill (Marketing/Communications) on social media adverts, videos and animations.

**Friends:** The Society continued to offer free attendance at rehearsals for Friends of the Philharmonic and free "Friend of a Friend" tickets to encourage Friends to introduce others to our concerts. 117 of these tickets were taken up during the season, although the number of Friends remained static at just under 500 and pre-sales of season tickets to Friends were down on the previous year.

**Volunteers:** The Society is extremely grateful to its volunteers, who act as programme sellers at concerts in the Brighton Dome Concert, help with large mail-outs of newsletters and programmes from the office, and distribute publicity materials in their local areas.

#### **Financial review**

##### **Financial Review**

The results for the year to 31 March 2020 and the preceding financial year are set out in the Statement of Financial Activities below.

The financial year saw the partial impact of Covid-19, with the cancellation of the last concert in the season. The full impact of Covid-19 will be felt in 2020/21 and potentially for several years to come. The Trustees have responded to Covid-19 in the planning of the 2020/21 season but, in common with all arts charities, the financial impact will be severe. It is the intention of the Trustees that the 2020/21 season will run largely as planned, but commencing at a later date.

The net financial result for the year was a surplus of £970,038 (2019: £59,738 deficit).

Total income for the year was £1,184,570 (2019: £285,251). The principal funding sources of the Society in the year were:

- £85,038 (2019: £154,237) from ticket sales for Dome concerts. Ticket income was lower than in 2019 due to a reduced number of concerts. Income was also lower than expected due to the cancellation of the final concert in the season as a result of Covid-19;
- £101,020 (2019: £53,630) in sponsorship, grants and donations received from trusts and individuals;
- £956,629 (2019: £45,812) from legacies.

The Society greatly appreciates the support of the John Carewe Brighton Orchestra Trust, which allowed the 2019/20 season to proceed with a reduced number of concerts. A smaller number of concerts was necessary in order to minimise potential losses in the year.

The Society benefitted in the year from a substantial legacy from the estate of the late Donald Newbold. The amount received in the year from the estate was £575,000. The total value of the legacy is not yet fully determined, but further income of approximately £325,000 is expected from the sale of a property (based on current valuations and market conditions). Valuable legacies were also received from the estates of Catherine Brown (£29,073) and Robin Pierce (£7,000, with a further £20,000 expected). The balance of £556 of a legacy totalling £12,845 from the estate of Margaret Sharman was also received in the year.

The Society has been particularly fortunate to have received significant legacies at a time of great financial difficulty arising from Covid-19. In the absence of these legacies, the Society may not have been able to continue.

A full analysis of expenditure on charitable activities is given in note 7. Total expenditure amounted to £214,532 (2019: £344,989).

## **Brighton & Hove Philharmonic Society Limited**

### **Trustees' Report (incorporating Directors' Report) – Year ended 31 March 2020**

#### **Reserves Policy**

The Society's seeks to hold reserves to reduce the impact of risks from external factors and because concert planning requires it to commit to expenditure in advance of ticket sales and before all necessary funding has been attracted or confirmed.

Reserves are necessary to ensure the Society can meet its obligations if intended funding sources fail to meet the required targets. In considering the appropriate level of reserves, the Trustees took into account twenty key areas of financial risk. The target level of reserves is based on six months operating costs in a normal operating year, this is currently approximately £150,000.

In practice, in recent years the Society has not been able to generate surpluses to add to reserves. The Trustees are aware of the risks of operating with a lower level of reserves and take active steps to ensure the Society does not become committed to expenditure that it is not confident can be covered from secure income sources. From 2019/20 the Society will have the benefit of the substantial Donald Newbold legacy. This presents the opportunity to establish a long term reserve position.

#### **Investment Policy**

It has been the policy of the Society to hold all reserves in low risk accounts designed for charities. All funds are therefore held in a Charities Aid Foundation CAFCash current account.

In light of the Donald Newbold legacy, it will be necessary to establish a new investment policy which seeks to balance short to medium term requirements with a longer-term objective of generating income from investments while maintaining the value of those investments in real terms.

The receipt of the legacy has coincided with a period of considerable economic uncertainty due to Covid-19. It is intended to hold the legacy in cash deposits with UK banks with high credit ratings, until the wider investment environment becomes more certain. The primarily objective of investment policy is capital preservation.

#### **Responsibilities in relation to the financial statements**

The Trustees, who are also the directors of Brighton and Hove Philharmonic Society Limited for the purposes of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Statement of disclosure of information to auditors**

Each of the Trustees has confirmed that there is no information of which they are aware that is relevant to the audit but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

Approved on behalf of the board



Andrea Cifelli (Chair)

Trustee

Date: 26 October 2020

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED  
BRIGHTON PHILHARMONIC ORCHESTRA  
INDEPENDENT AUDITOR'S REPORT**

**TO THE MEMBERS OF BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**

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**Opinion**

We have audited the financial statements of Brighton & Hove Philharmonic Society Limited (the 'charity') for the year ended 31 March 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Uncertainty relating to the U.K. withdrawal from the European Union**

At the date of this report, there exists considerable uncertainty concerning the possible effect of withdrawal of the U.K from the European Union ("Brexit"). We are required as auditors to assess the reasonableness of any estimates and assumptions made by the trustees, the adequacy of disclosures made and the appropriateness of the going concern basis applied in preparing the financial statements. We are however unable to predict all the possible future implications for the charity of this most significant shift in the future trading and economic environment.

**Uncertainty relating to the impact of Coronavirus (Covid-19)**

At the date of this report, there exists considerable uncertainty regarding the potential impact of the Coronavirus and the economic consequences, both within the U.K. and overseas, which may result from government policies to contain the spread. The duration and geographical extent of any possible lockdown or future government policies are unknown. We are required as auditors to assess the reasonableness of any estimates and assumptions made by the trustees, the adequacy of disclosures made and the appropriateness of the going concern basis applied in preparing the financial statements. We are consequently unable to predict what the economic consequences may be and the impact on the charity's ability to continue its activities.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE MEMBERS OF BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**

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**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' Report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED  
BRIGHTON PHILHARMONIC ORCHESTRA  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE MEMBERS OF BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**

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**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Other matter**

The comparative financial statements are unaudited.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Nicholas Brown FCA DChA BFP (Senior Statutory Auditor)  
for and on behalf of Plummer Parsons**

22/11/2020

**Chartered Accountants  
Statutory Auditor**

18 Hyde Gardens  
Eastbourne  
East Sussex  
BN21 4PT

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

|                                               | Notes | Unrestricted funds<br>2020<br>£ | Restricted funds<br>2020<br>£ | Total<br>2020<br>£ | Unrestricted funds<br>2019<br>£ | Restricted funds<br>2019<br>£ | Total<br>2019<br>£ |
|-----------------------------------------------|-------|---------------------------------|-------------------------------|--------------------|---------------------------------|-------------------------------|--------------------|
| <b>Income from:</b>                           |       |                                 |                               |                    |                                 |                               |                    |
| Voluntary income                              | 3     | 991,228                         | -                             | 991,228            | 70,949                          | -                             | 70,949             |
| Charitable activities                         | 4     | 157,005                         | 31,020                        | 188,025            | 182,766                         | 28,280                        | 211,046            |
| Other trading activities                      | 5     | 5,317                           | -                             | 5,317              | 3,256                           | -                             | 3,256              |
| <b>Total income</b>                           |       | <b>1,153,550</b>                | <b>31,020</b>                 | <b>1,184,570</b>   | <b>256,971</b>                  | <b>28,280</b>                 | <b>285,251</b>     |
| <b>Expenditure on:</b>                        |       |                                 |                               |                    |                                 |                               |                    |
| Raising funds                                 | 6     | 15,214                          | -                             | 15,214             | 14,603                          | -                             | 14,603             |
| Charitable activities                         | 7     | 168,298                         | 31,020                        | 199,318            | 302,106                         | 28,280                        | 330,386            |
| <b>Total resources expended</b>               |       | <b>183,512</b>                  | <b>31,020</b>                 | <b>214,532</b>     | <b>316,709</b>                  | <b>28,280</b>                 | <b>344,989</b>     |
| <b>Net income/(expenditure) for the year/</b> |       |                                 |                               |                    |                                 |                               |                    |
| <b>Net movement in funds</b>                  |       | 970,038                         | -                             | 970,038            | (59,738)                        | -                             | (59,738)           |
| Fund balances at 1 April 2019                 |       | 46,855                          | -                             | 46,855             | 106,593                         | -                             | 106,593            |
| <b>Fund balances at 31 March 2020</b>         |       | <b>1,016,893</b>                | <b>-</b>                      | <b>1,016,893</b>   | <b>46,855</b>                   | <b>-</b>                      | <b>46,855</b>      |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**BALANCE SHEET**

**AS AT 31 MARCH 2020**

|                                                       | Notes | 2020<br>£        | £                | 2019<br>£      | £             |
|-------------------------------------------------------|-------|------------------|------------------|----------------|---------------|
| <b>Current assets</b>                                 |       |                  |                  |                |               |
| Debtors falling due after one year                    | 11    | 2,000            |                  | 2,000          |               |
| Debtors falling due within one year                   | 11    | 346,115          |                  | 673            |               |
| Cash at bank and in hand                              |       | 680,630          |                  | 117,948        |               |
|                                                       |       | <u>1,028,745</u> |                  | <u>120,621</u> |               |
| <b>Creditors: amounts falling due within one year</b> | 12    | (11,852)         |                  | (73,766)       |               |
| Net current assets                                    |       |                  | <u>1,016,893</u> |                | <u>46,855</u> |
| <b>Income funds</b>                                   |       |                  |                  |                |               |
| Unrestricted funds                                    |       |                  | <u>1,016,893</u> |                | <u>46,855</u> |
|                                                       |       |                  | <u>1,016,893</u> |                | <u>46,855</u> |

The financial statements were approved by the Trustees on 26 October 2020



A Cifelli  
Trustee

Company Registration No. 00371316

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

|                                                  | Notes | 2020<br>£      | £ | 2019<br>£      | £ |
|--------------------------------------------------|-------|----------------|---|----------------|---|
| <b>Cash flows from operating activities</b>      |       |                |   |                |   |
| Cash generated from operations                   | 16    | 562,682        |   | 46,518         |   |
| <b>Net cash used in investing activities</b>     |       |                | - |                | - |
| <b>Net cash used in financing activities</b>     |       |                | - |                | - |
| <b>Net increase in cash and cash equivalents</b> |       | 562,682        |   | 46,518         |   |
| Cash and cash equivalents at beginning of year   |       | 117,948        |   | 71,430         |   |
| <b>Cash and cash equivalents at end of year</b>  |       | <u>680,630</u> |   | <u>117,948</u> |   |

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**Company information**

Brighton & Hove Philharmonic Society Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 41 George Street, Brighton, East Sussex, BN2 1RJ.

**1.1 Accounting convention**

The accounts have been prepared in accordance with the company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

**1.2 Going concern**

At the date of this report, there exists considerable uncertainty regarding the potential impact of the Coronavirus and the economic consequences, both within the U.K. and overseas, which may result from government policies to contain the spread. The duration and geographical extent of any possible lockdown or future government policies are unknown. Whilst we are unable to predict what the economic consequences may be and the impact on the charity's future ability to continue trading, we have continued to use the going concern basis as appropriate in the preparation of these accounts.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**1.4 Incoming resources**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received. Income receivable for restricted purposes is included in incoming resources of restricted funds. Income is only deferred when the charity has to fulfil certain conditions before becoming entitled to it or where the donor specifies that the income is to be expended in a future period.

Cash donations are recognised on receipt. Other donations, including sponsorship and grants towards concerts, are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Membership subscriptions are recognised when the subscription falls due.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

---

**1 Accounting policies**

**(Continued)**

Ticket sales for concerts are recognised at the point of sale. Engagement fees for concerts are recognised at the acceptance of the engagement, unless performance conditions require deferral of the amount.

Investment income is recognised when receivable.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

**1.5 Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is recognised when a liability is incurred.

Costs of generating funds are those costs incurred in attracting voluntary income and in trading activities for the purpose of fundraising.

Charitable activities include expenditure associated with performances and other musical activities for the public and Friends of the Society and include both the direct costs and support costs relating to these activities.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

Support cost, including governance, have been allocated on the basis of the estimated amount of staff time incurred in carrying out each charitable activity.

**1.6 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.7 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

---

**1 Accounting policies**

**(Continued)**

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.8 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.9 Leases**

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

**2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**3 Voluntary income**

|                          | Unrestricted funds | Unrestricted funds |
|--------------------------|--------------------|--------------------|
|                          | 2020               | 2019               |
|                          | £                  | £                  |
| Donations and gifts      | 13,915             | 6,043              |
| Legacies receivable      | 956,629            | 45,812             |
| Gift Aid                 | 10,269             | 7,679              |
| Membership subscriptions | 10,415             | 11,415             |
|                          | <u>991,228</u>     | <u>70,949</u>      |

**4 Charitable activities**

|                                   | 2020           | 2019           |
|-----------------------------------|----------------|----------------|
|                                   | £              | £              |
| <b>Dome concert season</b>        |                |                |
| Ticket sales                      | 85,038         | 154,237        |
| Sponsorship, grants and donations | 101,020        | 53,630         |
| Programme sales and advertising   | 1,967          | 3,179          |
|                                   | <u>188,025</u> | <u>211,046</u> |

|                    |                |
|--------------------|----------------|
| Analysis by fund   |                |
| Unrestricted funds | 157,005        |
| Restricted funds   | 31,020         |
|                    | <u>188,025</u> |

**For the year ended 31 March 2019**

|                    |                |
|--------------------|----------------|
| Unrestricted funds | 182,766        |
| Restricted funds   | 28,280         |
|                    | <u>211,046</u> |

Donors provide sponsorship to cover the costs of particular instruments performing in the concerts. Until these donations are spent at the concerts, they are treated as restricted funds. All such donations were spent in the year.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**5 Other trading activities**

|                      | <b>Unrestricted<br/>funds</b> | <b>Unrestricted<br/>funds</b> |
|----------------------|-------------------------------|-------------------------------|
|                      | <b>2020</b>                   | <b>2019</b>                   |
|                      | <b>£</b>                      | <b>£</b>                      |
| Miscellaneous income | 5,317                         | 3,256                         |

**6 Raising funds**

|                                             | <b>2020</b>   | <b>2019</b>   |
|---------------------------------------------|---------------|---------------|
|                                             | <b>£</b>      | <b>£</b>      |
| <u>Costs of fundraising trading</u>         |               |               |
| Support costs (see note 8)                  | 1,127         | 1,081         |
| <u>Costs of generating voluntary income</u> |               |               |
| Support costs (see note 8)                  | 14,087        | 13,522        |
|                                             | <u>15,214</u> | <u>14,603</u> |
| <b>For the year ended 31 March 2019</b>     |               |               |
| Costs of fundraising trading                |               | 1,081         |
| Costs of generating voluntary income        |               | 13,522        |
|                                             |               | <u>14,603</u> |

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**7 Charitable activities**

|                                         | <b>Dome<br/>concert<br/>season</b> | <b>Friends<br/>activities</b> | <b>Total<br/>2020</b> | <b>Total<br/>2019</b> |
|-----------------------------------------|------------------------------------|-------------------------------|-----------------------|-----------------------|
|                                         | <b>£</b>                           | <b>£</b>                      | <b>£</b>              | <b>£</b>              |
| Orchestra and artists                   | 59,483                             | -                             | 59,483                | 174,590               |
| Hall hire                               | 25,144                             | -                             | 25,144                | 50,809                |
| Instrument hire                         | 2,835                              | -                             | 2,835                 | 3,367                 |
| Library                                 | 1,616                              | -                             | 1,616                 | 6,508                 |
| Concert manager                         | 24,996                             | -                             | 24,996                | 23,249                |
| Commission                              | 283                                | -                             | 283                   | 621                   |
| Programmes                              | 1,850                              | -                             | 1,850                 | 3,086                 |
| Performing Rights Society fees          | 4,840                              | -                             | 4,840                 | 5,111                 |
| Marketing and communications            | 23,228                             | -                             | 23,228                | 16,743                |
| Other direct expenses                   | 4,875                              | -                             | 4,875                 | 4,801                 |
|                                         | <u>149,150</u>                     | <u>-</u>                      | <u>149,150</u>        | <u>288,885</u>        |
| Share of support costs (see note 8)     | 33,808                             | 1,690                         | 35,498                | 34,077                |
| Share of governance costs (see note 8)  | 14,670                             | -                             | 14,670                | 7,424                 |
|                                         | <u>197,628</u>                     | <u>1,690</u>                  | <u>199,318</u>        | <u>330,386</u>        |
| <b>Analysis by fund</b>                 |                                    |                               |                       |                       |
| Unrestricted funds                      | 166,608                            | 1,690                         | 168,298               |                       |
| Restricted funds                        | 31,020                             | -                             | 31,020                |                       |
|                                         | <u>197,628</u>                     | <u>1,690</u>                  | <u>199,318</u>        |                       |
| <b>For the year ended 31 March 2019</b> |                                    |                               |                       |                       |
| Unrestricted funds                      | 300,483                            | 1,623                         |                       | 302,106               |
| Restricted funds                        | 28,280                             | -                             |                       | 28,280                |
|                                         | <u>328,763</u>                     | <u>1,623</u>                  |                       | <u>330,386</u>        |

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**8 Support costs**

|                             | Support costs | Governance costs | 2020          | 2019          | Basis of allocation |
|-----------------------------|---------------|------------------|---------------|---------------|---------------------|
|                             | £             | £                | £             | £             |                     |
| Staff costs                 | 32,817        | 3,646            | 36,463        | 36,021        | Staff time          |
| Office and maintenance      | 10,985        | 1,221            | 12,206        | 11,845        | Staff time          |
| Insurance                   | 1,056         | 117              | 1,173         | 1,144         | Staff time          |
| Telephone and postage       | 2,013         | 224              | 2,237         | 1,961         | Staff time          |
| Print and computer costs    | 1,867         | 208              | 2,075         | 2,116         | Staff time          |
| Bank charges                | 184           | 20               | 204           | 255           | Staff time          |
| Miscellaneous               | 1,790         | 198              | 1,988         | 746           | Staff time          |
| Audit fees                  | -             | 6,300            | 6,300         | -             | Governance          |
| Non-audit fees              | -             | 2,736            | 2,736         | 2,016         | Governance          |
|                             | <u>50,712</u> | <u>14,670</u>    | <u>65,382</u> | <u>56,104</u> |                     |
| <u>Analysed between</u>     |               |                  |               |               |                     |
| Fundraising                 | 1,127         | -                | 1,127         | 1,081         |                     |
| Generating voluntary income | 14,087        | -                | 14,087        | 13,522        |                     |
| Charitable activities       | 35,498        | 14,670           | 50,168        | 41,501        |                     |
|                             | <u>50,712</u> | <u>14,670</u>    | <u>65,382</u> | <u>56,104</u> |                     |

All support costs have been allocated on the basis of the value of the estimated amount of staff time incurred in carrying out each activity.

Payments were made to the auditors in the year of £6,300 (2019: £Nil) for audit fees and £2,676 (2019: £2,016) for other non-audit services.

**9 Trustees**

None of the trustees (or any persons connected with them) received any remuneration, reimbursement of expenses or benefits from the charity during the year.

During the year the trustee, D Bhattacharya, and his wife, H Bhattacharya, received fees from the charity for services rendered in their capacity as musicians in the Orchestra of £293 and £275 respectively. These fees were paid on the same basis as other members of the Orchestra.

During the year aggregate donations of £1,105 (2019: £1,105) were received from the trustees.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**10 Employees**

**Number of employees**

The average monthly number of employees during the year was:

|                         | <b>2020</b>   | <b>2019</b>   |
|-------------------------|---------------|---------------|
|                         | <b>Number</b> | <b>Number</b> |
| Administration          | 2             | 2             |
|                         | <u>2</u>      | <u>2</u>      |
| <b>Employment costs</b> | <b>2020</b>   | <b>2019</b>   |
|                         | <b>£</b>      | <b>£</b>      |
| Wages and salaries      | 33,257        | 33,257        |
| Social security costs   | 2,208         | 2,264         |
| Other pension costs     | 998           | 500           |
|                         | <u>36,463</u> | <u>36,021</u> |

Amounts paid to key management personnel during the year were £20,000 (2019: £20,000).

The number of full time equivalent employees in the year was 1 (2019: 1).

There were no employees whose annual remuneration was £60,000 or more.

**11 Debtors**

|                                                      | <b>2020</b>    | <b>2019</b>  |
|------------------------------------------------------|----------------|--------------|
|                                                      | <b>£</b>       | <b>£</b>     |
| <b>Amounts falling due within one year:</b>          |                |              |
| Other debtors                                        | 1,115          | 673          |
| Prepayments and accrued income                       | 345,000        | -            |
|                                                      | <u>346,115</u> | <u>673</u>   |
|                                                      | <b>2020</b>    | <b>2019</b>  |
|                                                      | <b>£</b>       | <b>£</b>     |
| <b>Amounts falling due after more than one year:</b> |                |              |
| Other debtors                                        | 2,000          | 2,000        |
|                                                      | <u>2,000</u>   | <u>2,000</u> |
| <b>Total debtors</b>                                 | <b>348,115</b> | <b>2,673</b> |

Debtors due after more than one year relates to the rental deposit recoverable on the charity's leased offices.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**12 Creditors: amounts falling due within one year**

|                              | 2020<br>£     | 2019<br>£     |
|------------------------------|---------------|---------------|
| Trade creditors              | 3,452         | 2,626         |
| Accruals and deferred income | 8,400         | 71,140        |
|                              | <u>11,852</u> | <u>73,766</u> |

Accruals in the prior year included a grant from the John Carewe Brighton Orchestra Trust of £70,000 which had been received in advance and was deferred for use in the 2019/20 concert season. The grant was released to the income and expenditure account during the year and used for the charity's concert activities.

**13 Retirement benefit schemes**

**Defined contribution schemes**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £998 (2019 - £500).

**14 Operating lease commitments**

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

|                 | 2020<br>£    | 2019<br>£    |
|-----------------|--------------|--------------|
| Within one year | <u>9,900</u> | <u>9,450</u> |

Rental payments of £9,563 (2019: £9,450) are included in expenditure during the year.

**15 Related parties**

John Carewe is an honorary officer (Vice President) of the charity although he does not hold office as a trustee. He is also a trustee of the John Carewe Brighton Orchestra Trust. During the year a grant of £70,000 and sponsorship of £4,000 was received from that charity to support the concert activities.

**BRIGHTON & HOVE PHILHARMONIC SOCIETY LIMITED**  
**BRIGHTON PHILHARMONIC ORCHESTRA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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|           |                                          |                          |                          |
|-----------|------------------------------------------|--------------------------|--------------------------|
| <b>16</b> | <b>Cash generated from operations</b>    | <b>2020</b>              | <b>2019</b>              |
|           |                                          | <b>£</b>                 | <b>£</b>                 |
|           | Surplus/(deficit) for the year           | 970,038                  | (59,738)                 |
|           | Movements in working capital:            |                          |                          |
|           | (Increase)/decrease in debtors           | (345,442)                | 40,418                   |
|           | (Decrease)/increase in creditors         | (61,914)                 | 65,838                   |
|           | <b>Cash generated from operations</b>    | <b>562,682</b>           | <b>46,518</b>            |
|           |                                          | <u><u>          </u></u> | <u><u>          </u></u> |
| <b>17</b> | <b>Analysis of changes in net funds</b>  |                          |                          |
|           | The charity had no debt during the year. |                          |                          |