Company Registration Number - 00370615

The Charity Registration Number is :- 245657

# The Silver Lady Fund incorporating The All Night Travelling Cafe

Report and Accounts

31 December 2016

association of charity independent

TUESDAY



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# Report and accounts for the year ended 31 December 2016

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Company Registration Number - 00370615

# Trustees' Annual Report for the year ended 31 December 2016

The Trustees present their Report and Accounts for the year ended 31 December 2016, which also comprises the Directors' Report required by the the Companies Act 2006.

#### Reference and administrative details

#### The charity name.

The legal name of the charity is:- The Silver Lady Fund incorporating The All Night Travelling Cafe

The charity is also known by its operating name, The Silver Lady Fund.

# The charity's areas operation and UK charitable registration.

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 245657

#### Legal structure of the charity

The governing document of the charity is the Memorandum and Articles of Association establishing the company under company legislation.

By operation of law all, trustees are directors under the Companies Act 2006 and all directors are trustees under Charities legislation and have responsibilities, as such, under both company and charity legislation.

The trustees are all individuals.

#### The principal operating address, telephone number, email and web addresses of the charity

23 St Leonards Road Bexhill On Sea, East Sussex TN40 1HH

Website: www.silverladyfund.org

The registered office of the charity for Companies Act purposes is the same as the operating address shown above.

## The Trustees in office on the date the report was approved were:-

K McPherson Rev S Sharpe C Campbell

Company Registration Number - 00370615

# Trustees' Annual Report for the year ended 31 December 2016

# The following persons served as Trustees during the year ended 31 December 2016:-

The trustees who served as a trustee in the reporting period, and, if applicable, their dates of appointment or resignation during the year were:-.

Name	Resigned/Retired
H M Withers	24 June 2016
N S G Harper	30 June 2016

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Acts. All the trustees are also members of the charity.

# Objects and activities of the charity

# The purposes of the charity as set out in its governing document.

The charity's objects and principal activities as set out in the articles of association continue to be that of the elevation and amelioration of the conditions of the poor, unemployed and members of H.M. Armed forces.

# The main activities undertaken in relation to those purposes during the year.

The main activities of the charity are the making of grants to individuals in need through agencies and grants to other charities to enhance the lives of the poor, unemployed and members of H.M. Armed forces.

# The main activities undertaken during the year to further the charity's purpose for the public benefit.

The trustees have had regard to the Charity Commissioners' guidance on Public Benefit. The Charity's beneficiaries are anyone with a need because of poverty, the unemployed or members of HM Armed Forces.

# Grant making policies and how these contributed to the achievement of the charity's aims and objectives during the year.

The trustees consider grants to individuals in need but only through partner agencies. Grants for projects which address our charity's objects are considered individually on their merits.

Company Registration Number - 00370615

# Trustees' Annual Report for the year ended 31 December 2016

# The main achievements and performance of the charity during the year.

#### In the UK

- 1. A Christmas meal was provided for the poor and homeless in various areas through local charities.
- 2. The fund has made grants to the Oasis Trust towards their homeless outreach project. The Oasis Trust runs the project and the Silver Lady Fund assists with the running expenses.
- 3. We provide through our partner charity sleeping bags and toiletries to rough sleepers.
- 4. The Fund continues to provide numerous grants to individuals and families impacted by the devastating effects of poverty. The grant aid requested varies enormously from emergency grants for food and clothing for children to grants for beds and furniture for large families living in studio flats where the children sleep on the floor because they do not have a bed. The Silver Lady Fund trustees consider grants to individuals and families as an important part of the work of the charity and one of the most direct and effective ways of making a difference in people's lives.
- 5. We have provided funds to assist a project which distributes surplus food from retailers and food suppliers to charities and homeless shelters who supply this onto the poor and needy.
- 6. During the year we have continued to support the work of drop in centres for the homeless and disadvantaged in both the Hastings and Brighton areas.
- 7. Having previously provided the bulk of the funds needed to purchase a van to be used to distribute free food to the poor and homeless our partner charity has been successful in continuing this service in 2016. We have provided further funds to cover the cost of food distributed in this way from the van in the Brighton area. We have also provided the food necessary for the operation of a mobile canteen providing food to the homeless in Hastings.
- 8. We have paid for the refurbishment of shower facilities in a women's hostel.
- 9. For the winter of 2016/17 we have underwritten the full cost of food for winter night shelters in the Hastings area.
- 10 A grant has been provided to enable counselling to be given to members and ex members of the armed forces who suffer PTSD.
- 11. We are supporting a project which aims to reunite homeless people with their families and thus give them more support to change their lives around.

Company Registration Number - 00370615

# Trustees' Annual Report for the year ended 31 December 2016

#### In the UK (continued)

In summary therefore during the year in the UK we have provided or paid towards the following services for the poor and homeless:-

Soup Kitchens and provision of funds to enable Drop in Centres to operate and to provide numerous services to the homeless. Provision of meals, sleeping bags and toiletries. Assistance through street teams. Christmas meals and shelter, and individual grants for those in need. Provided funds to enable the distribution of surplus food to the homeless. Provided counseling to ex members of the armed forces. Provided food for the homeless who take refuge in winter night shelters.

#### **Abroad**

During the year our activities have again involved a project in Madagascar but also the start of a project in Tanzania.

# Madagascar

Our project to support women and babies to greatly enhance maternity education and support. Over 90% of people in this area live below the international poverty line of US\$1.25 a day.

#### Tanzania

Funds have been supplied to enable ladies suffering from HIV to start small businesses to support themselves and their children.

By all the above activities both in the UK and abroad the condition of the poor has been enhanced.

## Fundraising activities during the year.

The charity relies on donations from numerous individuals in small amounts and also heavily on income from its investments. There have been no other fundraising activities.

The difference the charity's performance during the year has made to the beneficiaries of the charity and to wider society.

The charity benefits the wider society through supporting individuals, other charities and agencies who support the lives of the poor across the world. The charity has continued to successfully provide support to members and ex members of the armed forces which also benefits the local community.

Company Registration Number - 00370615

# Trustees' Annual Report for the year ended 31 December 2016

# Structure, governance and management of the charity

# The methods used to recruit and appoint new charity trustees.

The management of the company is the responsibility of the trustees who are elected under the terms of the articles of association of the company. The trustees may elect a person who is willing to act either to fill a vacancy or as an additional trustee, provided that the appointment does not cause the number of trustees to exceed the maximum number.

# The policies and procedures for the induction and training of trustees.

New trustees receive training from the existing trustees where necessary. There is no formal training programme.

# How the subsidiary undertaking is constituted and managed.

The Silver Lady Fund owns 53% of the ordinary shares of South Wharf Investments (Portslade) Limited. This company has continued to collect rent from its property in Portslade throughout the year and the directors consider that it will continue to be profitable and has a stable financial position.

Further information of the performance of South Wharf Investments Portslade Limited are provided in note 10 to the accounts.

## The trustees' bankers and advisors

Bankers Barclays Bank PLC, 17 Devonshire Road, Bexhill on Sea, East

Sussex, TN40 1AW

HSBC Bank Plc, East Sussex Commercial Centre, Highfields Office

Park, Eastbourne, BN23 8AS

Solicitors Gaby Hardwicke, 2 Eversley Road, Bexhill on Sea, East Sussex,

**TN40 1EY** 

Investment advisors Brewin Dolphin, 45 London Road, Reigate, Surrey, RH2 9PY

Company Registration Number - 00370615

# Trustees' Annual Report for the year ended 31 December 2016

#### **Financial review**

# The charity's financial position at the end of the year ended 31 December 2016

The financial position of the charity at 31 December 2016 and comparatives for the prior period, as more fully detailed in the accounts, can be summarised as follows:-

	2016	2015
	£	£
Net income/(expenditure)	365,770	(336,085)
Unrestricted Revenue Funds available for the general purposes of the charity	1,307,163	82,647
Designated Fixed Asset Funds	1,535,713	2,394,459
Total Unrestricted Funds	2,842,876	2,477,106
Total Funds	2,842,876	2,477,106

# Financial review of the position at the reporting date, 31 December 2016 .

The trustees consider the financial performance by the charity during the year to have been satisfactory. They consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfill its obligations.

The property in London taken over from our sister charity The Elizabeth Baxter Hostel has now been sold. The net income of the charity shown above is after crediting the net realised gain on the sale of property investments of £166,217 arrived at from the sale proceeds of £1,625,525.

The proceeds from the sale of the London property are currently held in a bank deposit account. The trustees are in discussions with a housing association in order to explore the possibility of the charity purchasing properties to accommodate the poor and homeless with the housing association managing the project. These unrestricted funds are thus considered by the trustees as not available for day to day expenditure or grants.

Changes in fixed assets are shown in detail in the notes to the accounts.

Company Registration Number - 00370615

# Trustees' Annual Report for the year ended 31 December 2016

#### Policies on reserves.

The value of investments has increased in line with the changes which have occurred in national and international stock market investments during the year.

The charity holds no restricted funds.

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity are sufficient to fund approximately three months expenditure plus a figure of £10,000 in order to allow the charity to respond also to a grant request for significant funds in an emergency situation. The trustees feel that this level is sufficient due to the regular income received from fixed asset investments.

The trustees also consider that it is necessary to maintain a level of investments approximately equal to the level of fixed asset investments shown on the balance sheet in order to generate sufficient income to maintain the level of expenditure by the charity.

The unrestricted revenue reserves at 31st December 2016 amounted to £1,307,164, (2015: £82,647). This figure is above the amount required under the reserves policy (approximately £39,000). The fund expects that during the next few years that the level of incoming cash resources will be exceeded by the demands on its funds.

# Availability and adequacy of assets of each of the funds

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

# **Details of the Independent Examiner**

Peter Brown FCCA,FCIE,DChA Chartered Certified Accountant Acomb Grange Grange Lane York YO23 3QZ

Company Registration Number - 00370615

# Trustees' Annual Report for the year ended 31 December 2016

## Statement of the Directors Trustees's Responsibilities

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 (as amended by the Bulletin issued in February 2016).

In particular, the Companies Act 2006 and charity law require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that , on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.

Company Registration Number - 00370615

# Trustees' Annual Report for the year ended 31 December 2016

# Method of preparation of accounts - Small company provisions

The financial statements are set out on pages 12 to 30.

The financial statements have been prepared implementing the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 (as amended by the Bulletin issued in February 2016) and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016)

These financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 30 March 2017.

K MCPHERSON Director and Trustee

MMher-

# Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 December 2016

I report on the financial statements of the charitable company on pages 12 to 30 for the year ended 31 December 2016 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard 102, (effective 1st January 2016) as modified by FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 (as amended by the Bulletin issued in February 2016) published by the Charity Commission in England & Wales (CCEW), effective January 2015 (The SORP), under the historical cost convention and the accounting policies set out on page 18.

#### Respective responsibilities of the Trustees and the Independent Examiner

As described on page 8, the charitable company's Trustees, who are also the Directors of the Company for the purposes of Company law, are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice, applicable to smaller entities, and for being satisfied that the financial statements give a true and fair view.

The Trustees consider that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the memorandum and articles of the charity for the conducting of an audit, and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to Section 476 of the the Companies Act 2006. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit under any legal provision, or otherwise, and is eligible for independent examination, it is my responsibility to:-

- a) examine the accounts under Section 145 of the Act;
- b) follow the procedures in the General Directions given by the Charity Commission under section 145(5)(b) of the Act and;
- c) state whether particular matters have come to my attention.

# Basis of Independent Examiner's Statement and scope of work undertaken

I conducted my examination in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act, setting out the duties of an Independent Examiner in relation to the conducting of an Independent Examination. An Independent Examination includes a review of the accounting records kept by the charitable company and of the accounting systems employed by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, asTrustees, concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the Independent Examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.

#### Independent Examiner's Statement, Report and Opinion

Subject to the limitations upon the scope of my work as detailed above, in connection with my examination, I can confirm that:-

The accounts of this charitable company are not required to be audited under Part 16 of the Companies Act 2006;

This is a report in respect of an examination carried out under 145 of the Act and in accordance with General Directions given by the Charity Commission under section 145(5)(b) of the Act which may be applicable;

and that no matter has come to my attention in connection with my examination which gives me reasonable cause to believe that in any material respect the requirements:-

to keep accounting records in accordance with Section 386 of the Companies Act 2006 and Section 130 of The Charities Act 2011;

to prepare financial statements which accord with the accounting records and comply with the accounting requirements of Section 396 of the Companies Act 2006 and The Charities Act 2011 and;

have been prepared in accordance with the requirements of Section 396 of the Companies Act 2006 and and with the methods and principles set out in the FRS102 Statement of Recommended Practice - Accounting and Reporting by Charities (effective January 2016)

have not been met or to which, in my opinion, attention should be drawn in my report in order to enable a proper understanding of the accounts to be reached;

Peter Brown FCCA,FCIE,DChA - Independent Examiner

Chartered Certified Accountant

Acomb Grange

Grange Lane

York

YO23 3QZ

This report was signed on 30 March 2017

# Statement of Financial Activities for the year ended 31 December 2016

2016 2016 2016 2016 2016 2016 2016 2016	2015 £ 18,016 50,516
	18,016 50,516
Income & Endowments from:	50,516
	50,516
Donations & Legacies A1 5,679 - 5,679	50,516
Investments A4 64,289 - <b>64,289</b>	68,532
	68,532
Total income A 69,968 - 69,968	
Expenditure on:	
Raising funds B1 8,871 - <b>8,871</b>	8,058
Charitable activities B2 67,223 - <b>67,223</b>	61,988
Total expenditure B 76,094 - 76,094	70,046
Net gains on investments B4 371,896 - <b>371,896</b>	(334,571)
Net income/(expenditure) for the year 365,770 - 365,770	(336,085)
Net income after transfers A-B-C 365,770 - 365,770	(336,085)
Net movement in funds 365,770 - 365,770	(336,085)
Reconciliation of funds:- E	
<b>Total funds brought forward</b> 2,477,106 - <b>2,477,106</b> - <b>2,477,106</b>	2,813,191
Total funds carried forward 2,842,876 - 2,842,876 2	2,477,106

The 'SORP Ref' indicated above is the classification of income set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

A Statement of Total Recognised Gains and Losses is included as a primary statement in these accounts.

All the prior year transactions were unrestricted items, and no further analysis is required.

All activities derive from continuing operations

# Statement of Total Recognised Gains and Losses for the year ended 31 December 2016

	2016	2015
	£	3
Surplus/(deficit) for the year :-		
Net excess of income over expenditure from operations before tax	(6,126)	(1,514)
Income from operations before tax in the Statement of Financial Activit	(6,126)	(1,514)
Realised gains/(losses) on the disposal of investments	181,143	(326,722)
Surplus/(deficit) as shown in the Income and Expenditure account	175,017	(328,236)
Add/(deduct) non income and expenditure items:-		
Unrealised gains/(losses) on investments	190,753	(7,849)
Net Movement in funds before taxation	365,770	(336,085)
Funds generated as shown on Statement of Financial Activities	365,770	(336,085)
The Silver Lady Fund incorporating The All Night Travelling C in the year ended 31 December 2016 to fund charitable activit	ies -	
	2016	2015
	£	£
Funds generated in the year as detailed in the SOFA	365,770	(336,085)
Net resources available to fund charitable activities	365,770	(336,085)

# Movements in revenue and capital funds for the year ended 31 December 2016

# Revenue accumulated funds

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Last year Total Funds 2015 £
Accumulated funds brought forward	82,647	-	82,647	1,199,537
Recognised gains and losses before	365,770	<u> </u>	365,77 <u>0</u>	(336,085)
transfers	448,417	•	448,417	863,452
(From)/To unrestricted revenue funds	858,746	-	858,746	(780,805)
Closing revenue funds	1,307,163	-	1,307,163	82,647
Fixed asset funds	Designated Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Last year Total Funds 2015 £
At 1 January Transfer (to)/from revenue funds	2,394,459 (858,746)	-	2,394,459 (858,746)	1,613,654 780,805
At 31 December	1,535,713		1,535,713	2,394,459

The purposes of the transfers to fixed asset funds are described in Note 19 to the accounts and under the accounting policy 'Accounting for capital grants and fixed asset funds'.

Summary of funds	Unrestricted and Designated funds	Restricted Funds	Total Funds	Last Year Total Funds
	2016	2016	2016	2015
	£	£	£	£
Revenue accumulated funds	1,307,163		1,307,163	82,647
Fixed asset funds	1,535,713		1,535,713	2,394,459
Total funds	2,842,876		2,842,876	2,477,106

# The Silver Lady Fund incorporating The All Night Travelling Cafe Income and Expenditure Account for the year ended 31 December 2016 as required by the Companies Act 2006

Income Income from operations Realised Gains on the disposal of investments  \$ 18,000  181,143	15
Income from operations 5,679 18,0	£
	16
Investment income Income from investments, other than interest receivable 64,163 50,4	.82
Interest receivable 126	34
Gross income in the year before exceptional items 251,111 68,5	32
Gross income in the year including exceptional items 251,111 68,5	32
Expenditure	
Charitable expenditure, excluding depreciation and amortisation 65,337 60,0	88
Depreciation and amortisation 1	-
Investment management costs 8,871 8,0	
Governance costs 1,885 1,9 Realised losses on the disposal of investments - 9,6	
- 317,0	
Realised losses on social investments which are programme related	50
Total expenditure in the year 76,094 396,7	68
Net income before tax in the financial year 175,017 (328,2	:36)
Tax on surplus on ordinary activities -	-
Net income after tax in the financial year 175,017 (328,2	36)
Retained surplus for the financial year 175,017 (328,2	36)

All activities derive from continuing operations

In accordance with the provisions of the Companies Act 2006, the headings and subheadings used in the Income and Expenditure account have been adapted to reflect the special nature of the charity's activities.

# The Silver Lady Fund incorporating The All Night Travelling Cafe - Balance Sheet as at 31 December 2016

	1	SORP Ref				
	Note	itei		2016		2015
				£		£
Fixed assets	_	A				
Tangible assets	8	A2		-		1
Investments held as fixed assets	9	A4		1,535,713		2,286,787
Total fixed exects			-	1 505 710	-	2 206 700
Total fixed assets				1,535,713		2,286,788
Current assets		В				
Debtors	11	B2	4,950		9,376	
Investments held as current assets	12	В3	54,251		107,671	
Cash at bank and in hand		B4	1,251,782		77,286	
Total current assets		-	1,310,983		194,333	
Total Current assets			1,510,965		194,000	
Creditors: amounts falling due within						
one year	13	C1 .	(3,820)		(4,015)	
Net current assets				1,307,163		190,318
					. <del>-</del>	
The total net assets of the charity						
The total het assets of the chanty			_	2,842,876	_	2,477,106

The total net assets of the charity are funded by the funds of the charity, as follows:-

# **Unrestricted Funds**

Unrestricted Revenue Funds	16	D3	1,307,163	82,647
Designated Funds Designated Fixed Asset Funds	16	D3	1,535,713	2,394,459
Total charity funds			2,842,876	2,477,106

The 'SORP Ref' indicated above is the classification of Balance Sheet items as set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the SOFA..

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

# The Silver Lady Fund incorporating The All Night Travelling Cafe - Balance Sheet as at 31 December 2016

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The charity is subject to Independent Examination under charity legislation, and the report of the Independent Examiner is on page 10.

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

K MCPHERSON

Trustee

Approved by the board of trustees on 30 March 2017

# Notes to the Accounts for the year ended 31 December 2016

#### 1 Accounting policies

#### Policies relating to the production of the accounts.

#### Basis of preparation and accounting convention

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 (as amended by the Bulletin issued in February 2016) published by the Charity Commission in England & Wales (CCEW) ,effective January 2016, (The SORP), and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 (as amended by the Bulletin issued in February 2016) in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

#### **Going Concern**

The financial statements are prepared, on a going concern basis, under the historical cost convention. The directors are not aware of any material uncertainites about the charity's ability to continue as a going concern.

#### Risks and future assumptions

In accordance with paragraph 3.14 of the SORP 2015, it is affirmed that the charity is a public benefit entity, and that;

- the judgements, apart from those involving estimations, that management has made in the process of applying the entity's accounting policies that have the most significant effect on the amounts recognised in the accounts relate to the valuations to be placed on investments and the trustees assessment of the going concern basis;
- the key assumptions concerning the future, and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period relate to the inherent vagaries of the investments markets; and
- in respect of those assets and liabilities where there is a significant risk of material adjustment within the next reporting period, the notes to these accounts include, where relevant, details of their nature and their carrying amount as at the end of the reporting period.

# Policies relating to categories of income and income recognition.

#### Accruals basis and Income recognition

Income, whether from exchange or non exchange transactions, is recognised in the statement of financial activities (SOFA) on a receivable basis, when a transaction or other event results in an increase in the charity's assets or a reduction in its liabilities and only when the charity has legal entitlement, the income is probable and can be measured reliably.

Income subject to terms and conditions which must be met before the charity is entitled to the resources is not recognised until the conditions have been met.

All income is accounted for gross, before deducting any related fees or costs.

# Notes to the Accounts for the year ended 31 December 2016

#### Categories of Income

Income is categorised as income from exchange transactions (contract income) and income from non-exchange transactions (gifts), investment income and other income.

Income from exchange transactions is received by the charity for goods or services supplied under contract or where entitlement is subject to fulfilling performance related conditions. The income the charity receives is approximately equal in value to the goods or services supplied by the charity to the purchaser.

Income from a non-exchange transaction is where the charity receives value from the donor without providing equal value in exchange, and includes donations of money, goods and services freely given without giving equal value in exchange.

#### **Investment Income**

Dividends are included in the income and expenditure account when they are declared.

Rental income is included in the income and expenditure account on a receivable basis.

Bank Interest received is included on an actual receipts basis.

#### Income from legacies

Income from legacies is recognised when the charity has sufficient evidence that a gift has been left to them, that where required, probate has been granted, the executor is satisfied that the property in question will not be required to satisfy claims in the estate, that it is probable that the amount will be received by the charity, and the amount to be received can be estimated with sufficient accuracy, and that any conditions attached to the legacy are either within the control of the charity or have been met.

Where a payment is received from an estate or is notified as receivable by the executors after the reporting date and before the accounts are authorised for issue but it is clear that the payment had been agreed by the executors prior to the end of the reporting period, then the amount concerned is treated as an adjusting event and accrued as income in the accounting period if receipt is probable.

Where the charity has established entitlement to a legacy but there is uncertainty as to the amount of the payment, details of the legacy are disclosed as a contingent asset until the criteria for income recognition are met. Where a legacy is subject to the interest of a life tenant, the legacy is not recognised as income until the death of the life tenant.

If it is doubtful that full settlement of a legacy debtor will be received, then an adjustment is made to reduce the amount of the legacy debtor and legacy income rather than charging the adjustment as expenditure in the Statement of Financial Activities

# Policies relating to expenditure on goods and services provided to the charity.

#### Recognition of liabilities and expenditure

The policy for including items within the relevant activity categories of resources expended is on a common sense basis, having regard to time taken, capacity used, request made or other similar measures.

#### Notes to the Accounts for the year ended 31 December 2016

#### Allocating costs to activities

Direct costs that are specifically related to an activity are allocated to that activity. Shared direct costs and support costs are apportioned between activities.

The basis for apportionment, which is consistently applied, and proportionate to the circumstances, is :-

Non specific support costs - on the basis of the usage of resources, in terms of time taken, capacity used, request made or other measures

#### Volunteers

In accordance with the SORP, and in recognition of the difficulties in placing a monetary value on the contribution from volunteers, the contribution of volunteers is not included within the income of the charity.

#### Policies relating to assets, liabilities and provisions and other matters.

#### **Fixed Asset Investments**

Fixed asset investments in quoted shares, traded bonds, investment properties and similar investments are shown initially at cost upon acquisition and at their market value at the balance sheet date at the end of the financial period. Investment properties are not depreciated.

Fixed asset investments in unlisted equities are shown at the balance sheet date at the best estimate of their market value, where practicable. Where valuation techniques are considered unreliable or where, in the opinion of the trustees, the costs outweigh the benefits to the users of the accounts, the investment is included at cost, and a review is undertaken at each year end as to whether the asset should be written down.

Investments in subsidiaries and associates are accounted for in accordance with the requirements of the SORP 2015.

# Unrealised and realised gains

Realised gains and losses are included in the accounts on the date at which a contractual obligation is entered into.

Unrealised gains and losses are computed by reference to the market value of the investments at the balance sheet date, compared to the brought forward cost or valuation, and gains and losses arising on similar categories of investments are netted off.

All gains on fixed asset investments, whether realised or unrealised, are included in row B4 of the Statement of Financial Activities.

## Notes to the Accounts for the year ended 31 December 2016

#### **Tangible Fixed Assets**

All tangible fixed assets, except freehold land and buildings, are stated at cost less depreciation.

Freehold land and buildings are not depreciated as these are held for investment purposes and not for consumption by the charity in its business operations. These investment assets are included in the financial statements at their open market value. Depreciation is not charged on investment properties in accordance with the provisions of the FRS102 SORP 2015.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

Plant, Machinery & Vehicles

25% straight line

A regular annual review of the likelihood of asset impairment is undertaken.

#### Debtors

Debtors are measured at their recoverable amounts at the balance sheet date.

#### Creditors and provisions

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated.

Liabilities arising from future funding commitments and constructive obligations, including performance related grants or donations, where the timing or the amount of the future expenditure required to settle the obligation are uncertain, give rise to a provision in the accounts, which is reviewed at the accounting year end. The provision is increased to reflect any increases in liabilities, and is decreased by the utilisation of any provision within the period, and reversed if any provision is no longer required. These movements are charged or credited to the respective funds and activities to which the provision relates.

#### Financial instruments including cash and bank balances

Cash held by the charity is included at the amount actually held and counted at the year end. Bank balances, whether in credit or overdrawn, are shown at the amounts properly reconciled to the bank statements.

#### 2 Liability to taxation

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applied towards the charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

## 3 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Net surplus before tax in the financial year	2016 £	2015 £
The net surplus before tax in the financial year is stated after charging:-		
Depreciation of owned fixed assets	1	<u>-</u>

# Notes to the Accounts for the year ended 31 December 2016

# 5 Investment gains

, mrestinent game	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2016	2016	2016	2015
	£	£	£	£
Realised gains/(losses)				
Realised Gains and Losses on Listed Investments	14,926	-	14,926	(13,615)
Realised Gains and Losses on Property Investments	166,217	-	166,217	(313,107)
Total realised gains/(losses)	181,143		181,143	(326,722)
Unrealised gains /(losses) and writing down of carrying	g values			
Unrealised Gains and Losses on Listed Investments	82,752	-	82,752	-
Unrealised Gains and Losses on Property Investments	7,230	-	7,230	-
Unrealised Gains and Losses on				
Investments in subsidiaries	100,771	-	100,771	(7,849)
Total unrealised gains/(losses) etc	190,753		190,753	(7,849)
Total realised and unrealised gains	371,896		371,896	(334,571)

#### 6 The contribution of volunteers

Various items of support costs and charitable expenditure which are required by the FRS102 SORP 2015 to be disclosed in the notes to the accounts are set out in the Detailed Schedule to the Statement of Financial Activities on pages 29 to 30, which should be read together with these accounts.

#### 7 Remuneration and payments to Trustees and persons connected with them

No trustees or persons connected with them received any remuneration from the charity, or any related entity.

# 8 Tangible fixed assets

	Plant & Machinery	Total
	£	£
Cost		
At 1 January 2016	299	299
At 31 December 2016	299	299
Depreciation		
At 1 January 2016	298	298
Charge for the year	1	1
At 31 December 2016	299	299
Net book value		
At 31 December 2016		
At 31 December 2015	1	1

# Notes to the Accounts for the year ended 31 December 2016

#### 9 Investments held as fixed assets

	Investments in subsidiaries	Listed Investments	Other Classes of Investment	Total
	£	£	£	£
Carrying values of investments				
At 1 January 2016	393,080	810,937	1,082,770	2,286,787
Additions	-	214,133	•	214,133
Revaluation at 31 December 2016	100,771	82,752	7,230	190,753
Disposals	-	(155,960)	(1,000,000)	(1,155,960)
At 31 December 2016	493,851	951,862	90,000	1,535,713
Analysis between fair value and historical cost				
Investments as above held at fair value	493,851	951,862	90,000	1,535,713
Analysis of Other Classes of Investment				
		Included at historical cost, less write down	Included at fair value	Total
		3	2	£
Investment properties				
At 1 January 2016		-	82,770	82,770
Revaluation at 31 December 2016			7,230	7,230
At 31 December 2016		-	90,000	90,000
Summary of other classes of investments at 31 December	er 2016			
Investment properties		-	90,000	90,000

After taking informal advice from a property professional the trustees consider that the value of the whole property is £1,000,000 and as the charity owns 9% of the property it has been valued in these accounts at £90,000.

# **Programme Related Investments**

A programme related investment is held in respect of a farm project in West Sussex. The loan was to provide accommodation to impoverished people who may otherwise be homeless or unemployed but most importantly also to train them in the trade of farming and land husbandry in order that they may return to a settled and self supporting role when they leave the project. This loan was written down to nil in 2015.

# Notes to the Accounts for the year ended 31 December 2016

# 10 Subsidiary companies

Following the transfer of assets from Elizabeth Baxter Hostel on 31 December 2014, 'The Silver Lady Fund' own 2,677 deferred ordinary shares in South Wharf Investments (Portslade) Ltd, representing a 53.5% shareholding and a controlling interest in the company.

A summary of the unaudited financial statements of the subsidiary is :-	0016	0015
	2016 £	2015 £
Assets and Funds	-	_
Aggregate amount of assets	968,743	1,093,416
Aggregate amounts of liabilities	(46,346)	(44,826
Aggregate amount of funds	922,397	1,048,590
Profit and Loss		
Turnover net of VAT	83,720	83,720
Expenses net of VAT	(20,916)	(38,307)
Interest receivable and similar income	1	-
Net profit for the year before tax	62,805	45,413
Taxation paid	(12,498)	(9,176)
Net profit for the year after tax and Gift Aid	50,307	36,237
The net profit of the subsidiary is stated after including intergroup company income of nil company expenditure of nil (2015 - nil).	(2015 - nil) and inte	rgroup
	(2015 - nil) and inte	rgroup
company expenditure of nil (2015 - nil).	(2015 - nil) and inte	
company expenditure of nil (2015 - nil).		2015
company expenditure of nil (2015 - nil).  Funds retained within charitable subsidiaries  The funds retained within the trading subsidiary and	2016	2015
company expenditure of nil (2015 - nil).  Funds retained within charitable subsidiaries  The funds retained within the trading subsidiary and included within the restricted funds in the notes to these	2016	2015
company expenditure of nil (2015 - nil).  Funds retained within charitable subsidiaries  The funds retained within the trading subsidiary and	2016	2015
Company expenditure of nil (2015 - nil).  Funds retained within charitable subsidiaries  The funds retained within the trading subsidiary and included within the restricted funds in the notes to these accounts are:-	2016	2015
company expenditure of nil (2015 - nil).  Funds retained within charitable subsidiaries  The funds retained within the trading subsidiary and included within the restricted funds in the notes to these accounts are:-	2016	2015 £
company expenditure of nil (2015 - nil).  Funds retained within charitable subsidiaries  The funds retained within the trading subsidiary and included within the restricted funds in the notes to these accounts are:-	2016 £	2015 £ 2015 £
company expenditure of nil (2015 - nil).  Funds retained within charitable subsidiaries  The funds retained within the trading subsidiary and included within the restricted funds in the notes to these accounts are:-  Debtors  Amounts owed by group undertakings and undertakings in which the company has a	2016 £ 	2015 £ 2015 £
company expenditure of nil (2015 - nil).  Funds retained within charitable subsidiaries  The funds retained within the trading subsidiary and included within the restricted funds in the notes to these accounts are:-  Debtors  Amounts owed by group undertakings and undertakings in which the company has a participating interest	2016 £ 2016 £	2015 £ 2015 £ 6,376
Company expenditure of nil (2015 - nil).  Funds retained within charitable subsidiaries  The funds retained within the trading subsidiary and included within the restricted funds in the notes to these accounts are:-  Debtors  Amounts owed by group undertakings and undertakings in which the company has a	2016 £ 	2015 £ 2015 £

# Notes to the Accounts for the year ended 31 December 2016

#### 12 investments held as current assets at market value at 31 December 2016 2015 2016 3 £ 54,251 107,671 Cash on deposit 13 Creditors: amounts falling due within one year 2016 2015 £ £ 1,945 1,750 Accruals Other creditors 2,070 2,070 3,820 4,015 14 Income and Expenditure account summary 2016 2015 2,813,191 At 1 January 2016 2,484,955 Surplus/(loss) after tax for the year 175,017 (328, 236)At 31 December 2016 2,659,972 2,484,955

Three trustees of the charity, HM Withers, Rev. S Sharpe and K McPherson, are also directors of South Wharf Investments (Portslade) Ltd. The transactions with this company are shown elsewhere in the notes to these accounts.

# 15 Particulars of how particular funds are represented by assets and liabilities

At 31 December 2016	Unrestricted funds £	Designated funds	Total Funds £
Investments at valuation:-	_		
Fixed asset investments	1,535,713	-	1,535,713
Current Assets	1,310,983	-	1,310,983
Current Liabilities	(3,820)	-	(3,820)
	2,842,876		2,842,876
At 1 January 2016	Unrestricted	Designated	Total
	funds	funds	Funds
	£	£	£
Tangible Fixed Assets	-	1	1
Investments at valuation:-			
Fixed asset investments	2,286,787	-	2,286,787
Current Assets	194,333	-	194,333
Current Liabilities	(4,015)	-	(4,015)
	2,477,105	1	2,477,106

# Notes to the Accounts for the year ended 31 December 2016

# 16 Change in total funds over the year as shown in Note 15, analysed by individual funds

	Funds brought forward from 2015 £	Movement in funds in 2016 See Note 17	Transfers between funds in 2016 See Note 18	Funds carried forward to 2017
Unrestricted and designated funds:-				
Unrestricted Revenue Funds	82,647	365,770	858,746	1,307,163
Designated Fixed Asset Funds	2,394,459	-	(858,746)	1,535,713
Total unrestricted and designated funds	2,477,106	365,770		2,842,876
Total charity funds	2,477,106	365,770		2,842,876

# 17 Analysis of movements in funds over the year as shown in Note 16

	Other				
	Income	Expenditure	Gains & Losses	Movement in funds	
	2016	2016	2016	2016	
	£	£	£	£	
Unrestricted and designated funds:-					
Unrestricted Revenue Funds	69,968	(76,094)	371,896	365,770	
	69,968	(76,094)	371,896	365,770	

Gains and losses are detailed in note 5

# 18 Details of transfers between funds in the year as shown in Note 16

The transfers shown in note 16 above are:-	2016
	£
To/(from) Unrestricted Revenue Funds in accordance with the accounting policy 'Accounting for capital grants and fixed asset funds'.	858,746
To/(from) Designated Fixed Asset Funds	(858,746)
Net transfers	

# 19 The purposes for which the funds as detailed in note 16 are held by the charity are:-

# Unrestricted and designated funds:-

Unrestricted Revenue Funds

The Unrestricted General Funds are held for the meeting of the objectives of the charity, and to provide reserves for future activities, and, subject to charity legislation, are free from all restrictions on their use.

Designated Fixed Asset Funds

The Designated Fixed Asset Investment Fund represents the amounts included in fixed asset investments at their balance sheet valuation.

# Notes to the Accounts for the year ended 31 December 2016 20 Ultimate controlling party

The charity is under the control of its legal members.

Every member of the charity is obliged to contribute such amount as may be required not exceeding £1 to the assets of the company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

Detailed analysis of income and expenditure for the year ended 31 December 2016 as required by the SORP 2015

This analysis is classsified by conventional nominal descriptions and not by activity.

# 21 Donations and Legacies

	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2016	2016	2016	2015
	£	£	£	£
Donations and gifts from individuals				
Small donations individually less than £1000	679	-	679	1,200
K Heath	5,000	-	5,000	15,000
Total donations and gifts from individuals	5,679		5,679	16,200
Legacies Receivable				
Small legacies individually less than £1000	-	-	•	816
Total legacies receivable		<u> </u>	-	816
Revenue grants & donations from non pu	blic bodies			
Brewin Dolphin Donation	-	-	•	1,000
Total private sector revenue grants	•	-		1,000
Total Donations and Legacies A1	5,679	-	5,679	18,016

Detailed analysis of income and expenditure for the year ended 31 December 2016 as required by the SORP 2015

22 Investment income					
		Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2016	2016	2016	2015
		2	£	2010	£
		-	-	_	_
Property Rental Income		8,280	-	8,280	8,680
Dividend Income		55,786	-	55,786	37,793
Bank Interest Receivable		126	-	126	34
Other Investment Income		97	-	97	4,009
Total investment income	A4 _	64,289		64,289	50,516
23 Expenditure on charitable act	tivities - I	Direct spendin	g		
		Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2016	2016	2016	2015
		£	£	£	£
Costs of goods and services as charitable activity	a	64,484	-	64,484	57,212
				04.404	57,212
Total direct spending	B2a _	64,484		64,484	37,212
• •	•	· · · · · · · · · · · · · · · · · · ·		64,484	31,212
Total direct spending  24 Support costs for charitable a	•		Current year		
• •	•	· · · · · · · · · · · · · · · · · · ·	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
• •	•	Current year Unrestricted		Current year	Prior Year
24 Support costs for charitable a	•	Current year Unrestricted Funds	Restricted Funds	Current year Total Funds	Prior Year Total Funds
24 Support costs for charitable a	- activities	Current year Unrestricted Funds 2016	Restricted Funds 2016	Current year Total Funds 2016	Prior Year Total Funds 2015
24 Support costs for charitable a	- activities	Current year Unrestricted Funds 2016	Restricted Funds 2016	Current year Total Funds 2016	Prior Year Total Funds 2015
24 Support costs for charitable a  Premises Expenses Premises repairs, renewals and	- activities	Current year Unrestricted Funds 2016	Restricted Funds 2016	Current year Total Funds 2016	Prior Year Total Funds 2015 £
24 Support costs for charitable at Premises Expenses Premises repairs, renewals and maintenance  Administrative overheads	- activities	Current year Unrestricted Funds 2016	Restricted Funds 2016	Current year Total Funds 2016	Prior Year Total Funds 2015 £
24 Support costs for charitable a  Premises Expenses Premises repairs, renewals and maintenance	- activities	Current year Unrestricted Funds 2016	Restricted Funds 2016	Current year Total Funds 2016	Prior Year Total Funds 2015 £
Premises Expenses Premises repairs, renewals and maintenance  Administrative overheads Stationery and printing Subscriptions	- activities	Current year Unrestricted Funds 2016 £	Restricted Funds 2016	Current year Total Funds 2016 £	Prior Year Total Funds 2015 £ 359
Premises Expenses Premises repairs, renewals and maintenance  Administrative overheads Stationery and printing	- activities	Current year Unrestricted Funds 2016 £	Restricted Funds 2016	Current year Total Funds 2016 £	Prior Year Total Funds 2015 £ 359 48 216
Premises Expenses Premises repairs, renewals and maintenance  Administrative overheads Stationery and printing Subscriptions Advertising and marketing	activities	Current year Unrestricted Funds 2016 £	Restricted Funds 2016	Current year Total Funds 2016 £	Prior Year Total Funds  2015 £  359  48 216 1,974
Premises Expenses Premises repairs, renewals and maintenance  Administrative overheads Stationery and printing Subscriptions Advertising and marketing Sundry expenses  Support costs for charitable and marketing	activities	Current year Unrestricted Funds 2016 £	Restricted Funds 2016	Current year Total Funds 2016 £	Prior Year Total Funds  2015 £  359  48 216 1,974
Premises Expenses Premises repairs, renewals and maintenance  Administrative overheads Stationery and printing Subscriptions Advertising and marketing Sundry expenses	activities	Current year Unrestricted Funds 2016 £	Restricted Funds 2016	Current year Total Funds 2016 £	Prior Year Total Funds  2015 £  359  48 216 1,974

Detailed analysis of income and expenditure for the year ended 31 December 2016 as required by the SORP 2015

Support costs before reallocation	854	-	854	2,876
Total support costs	854	-	854	2,876

The basis of allocation of costs between activities is described under accounting policies

# 25 Other Expenditure - Governance costs

		Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2016	2016	2016	2015
		£	£	£	£
Independent Examiner's fees		1,885	-	1,885	1,900
Total Governance costs		1,885		1,885	1,900
26 Total Charitable expenditure					
		Current year	Current year	Current year	Prior Year
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2016	2016	2016	2015
		£	£	3	£
Total direct spending	B2a	64,484	-	64,484	57,212
Total support costs	B2d	854	-	854	2,876
Total Governance costs	B2e	1,885	-	1,885	1,900
Total charitable expenditure	В2	67,223		67,223	61,988

# 27 Expenditure on raising funds and costs of investment management

		Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2016	2016	2016	2015
		£	£	£	£
Investment management costs		8,871	-	8,871	8,058
Total investment management costs	B1 .	8,871	-	8,871	8,058