Company number: 00370615

# REPORT OF THE GOVERNORS AND UNAUDITED FINANCIAL STATEMENTS OF THE 'SILVER LADY' FUND INCORPORATING THE ALL-NIGHT TRAVELLING CAFÉ FOR THE YEAR ENDED 31 DECEMBER 2008

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# FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2008

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# GOVERNORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2008

The charity operates as a limited company. The governors of the charity are also directors of the company and for the purposes of the Companies acts, submit their annual report and the financial statements of The 'Silver Lady' Fund Incorporating the All-Night Travelling Café for the year ended 31 December 2008. The governors confirm that the annual report and financial statements comply with current statutory requirements, the requirements of the charity's governing documents and the provisions of the Statement of Recommended Practice issued in March 2005.

# REFERENCE AND ADMINISTRATIVE DETAILS Governors

The governors who served during the year were as follows:

HM Withers FCA FTII K McPherson FCA N S G Harper FCA

#### **Chief Executive**

The charity does not have an appointed chief executive.

# STRUCTURE, GOVERNANCE AND MANAGEMENT Governors' Responsibilities

Company law requires the governors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of its results for that period. In preparing those financial statements, the governors are required to;

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue to exist.

The governors are responsible for the keeping of proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and which enable them to ensure that the financial statements comply with the Companies Acts and Charities Acts. They are also responsible for safeguarding the assets of the charity and therefore for taking reasonable steps to ensure the prevention and detection of fraud and other irregularities.

## **Method of Appointment of Governors**

The management of the charity is the responsibility of the governors who are elected under the terms of the trust deed. The governors may appoint a person who is willing to act as a governor, either to fill a vacancy or to act as an additional governor, provided that the appointment does not cause the number of governors to exceed the maximum number. A governor so appointed shall hold office only until the next Annual General Meeting. Only persons who are members of the company shall be eligible to become governors.

# **Induction and Training of New Governors**

New governors receive training from the existing governors. There is no formal training programme.

# The Use of Volunteers

The charity makes use of volunteers in order to carry out a number of its functions.

# GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2008

# STRUCTURE, GOVERNANCE AND MANAGEMENT (CONTINUED) Reserves Policy

The board of governors have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity are sufficient to fund approximately three months expenditure. The governors feel this level is sufficient due to the regular income received from fixed return investments.

#### **Risk Review**

The board of governors has conducted its own review of the major risks to which the charity is exposed. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects. These procedures are reviewed periodically. External risks relate to income received from investments and are mitigated by a wide portfolio of investments and professional advice received.

## **OBJECTIVES AND ACTIVITIES**

#### Constitution, Policy and Objectives

The charity is registered as a charitable company limited by guarantee and was set up by memorandum and articles of association on 13 November 1941.

#### **Review of Activities**

- Our mobile canteen operation which provided free food and drink to the homeless and hungry of London ceased during the year due to the significant expense which would have been required to purchase a new van. The Governors considered that this expense would not be reasonable to incur in view of the fact that numerous other organisations now provide a similar service. The vehicle used for this service was donated to another charity.
- A Christmas gift was provided to guests who attended a Christmas lunch for the poor and homeless in the Brighton area.
- The fund makes a grant to the Oasis Trust towards their homeless outreach project. The project is run by the Oasis Trust, while some of the running expenses are met by the Silver Lady Fund.
- Bonds for deposits for rented properties were provided by the fund to enable homeless individuals to secure permanent accommodation but this operation ceased in the year as the Local Authority withdrew funding for the organisation which administered the scheme. Other organisations are currently assessing the viability of taking over this role to enable it to recommence.
- The fund provides financial support to a project hostel in Hove, Sussex to provide evening meals, an all
  night café and a place of refuge to the homeless and poor of the area.
- Numerous small monetary gifts are provided to individuals in particular need.

Expenditure relating to these activities greatly outweighs daily income. A balance is only achieved by taking surpluses on the funds investments, and a strong capital base is therefore essential if current levels of output are to be maintained.

#### **ACHIEVEMENTS AND PERFORMANCE**

## **Meeting Objectives**

Due to the nature of the work carried out by the charity it is difficult to quantify its performance. However, based on the number of people who use each service it is easy to establish that the charity has met its objectives. All of the services offered by the Silver Lady Fund and the All Night Travelling Café remain busy and the people who make use of them seem delighted with what is provided.

## **Investment Policy and Performance**

The board of governors have established a policy whereby monies are invested to produce significant income, although the aim of this is at least to obtain capital growth to cover inflation over the financial year.

#### **Political Contributions**

No political contributions were made in the period. All donations made related to small payments to numerous distressed applicants.

# GOVERNORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2008

## **FINANCIAL REVIEW**

## **Principal Funding Source**

The charity's investment income remains its principal funding source.

## **Review of Annual Performance**

The charity's investments gave a slightly higher return during 2008 of £52,306 compared to £50,773 in 2007. Overall the donations and Legacies totalled £9,769 compared to £15,026 in 2007. Expenditure in 2008 has also remained in line with the amounts incurred in the previous year, with the exception of a reduction in food distribution costs in this year and a one off payment for £35,000 in 2007. This was in relation to the development of Sleeping PODS. In total the expenditure shown in the Statement of Financial Activities was £44,451 compared to £96,783 in 2007.

The charity's investments performance reflected recent falls in the stock market, with the value of the portfolio now showing at £511,678 after a reappraisal of investments leading to a number of disposals. The charity's liquid assets and short term creditors have also reduced compared to that shown in the previous year's accounts.

During the year, the Charity provided a loan of £373,000 to the Lorica Trust which offers 25,000 bed spaces per year for homeless people.

At the year end the charity's reserves remain ample at £1,030,484.

#### PLANS FOR FUTURE PERIODS

## **Future Developments**

The Silver Lady Fund will continue to make use of its investment income in order to secure the charity's long term future. The charity will continue to provide all its current services and will seek to develop new services where appropriate.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act relating to small companies and the Statement of Recommended Practice for charities.

ON BEHALF OF THE BOARD:

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# ACCOUNTANTS' REPORT TO THE BOARD OF GOVERNORS ON THE UNAUDITED FINANCIAL STATEMENTS OF

## THE 'SILVER LADY' FUND INCORPORATING THE ALL-NIGHT TRAVELLING CAFE

In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 1985 and the Statement of Recommended Practice issued March 2005, we have compiled the financial statements of the company for the year ended 31 December 2008 which comprise the Statement of Financial Activities, the Income and Expenditure Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's Board of Governors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's Board of governors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 31 December 2008 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985 and the Statement of Recommended Practice issued March 2005. You consider that the company is exempt from the statutory requirement for an audit or an independent examination for the year.

We have not been instructed to carry out an audit or an independent examination of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Ashdown Hurrey

Accountants & Business Advisers

20 Havelock Road

Hastings

**East Sussex** 

TN34 1BP

Date:

This page does not form part of the statutory financial statements

# STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 DECEMBER 2008

 $r_{i,j} = r_{i,j}$ 

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2008 £	Total Funds 2007 £
INCOMING RESOURCES					
Voluntary Income					
Donations and Legacies		9,769	-	9,769	15,026
Investment income	6	52,306	-	52,306	50,773
TOTAL INCOMING RESOURCES	3	62,075	-	62,075	65,799
RESOURCES EXPENDED					
Charitable Activity					
Food distribution (London)		15,823	-	15,823	22,253
Christmas expenses		1,272	-	1,272	1,578
Monetary relief		1,745	-	1,745	1,525
Housing assistance		(2,873)	-	(2,873)	13,138
Sleep Pods			-	-	35,000
St Patrick's Nightshelter		21,473	-	21,473	19,500
St John's Ambulance		2,000	-	2,000	-
Joint project with Oasis Trust				- 4	0.400
Homeless outreach project contributi	ion	2,400	-	2,400	2,400
	(ii)	41,840	-	41,840	95,394
Governance Activity	()			,	•
Management and administration		2,611	-	2,611	1,389
	(ii)	2,611	-	2,611	1,389
TOTAL RESOURCES EXPENDED		44,451		44,451	96,783
			<del></del>		
Net incoming/(outgoing) resource Gains/(losses) on investment ass		17,624	-	17,624 0	(30,984)
Realised	8	(88,042)	-	(88,042)	28,925
Unrealised	8	(139,938)	-	(139,938)	(49,862)
		(227,980)		(227,980)	(20,937)
Net movement in funds		(210,356)	-	(210,356)	(51,921)
Fund balances brought forward		1,240,840	-	1,240,840	1,292,761
Fund balances carried forward	13	1,030,484		1,030,484	1,240,840

The notes form part of these financial statements.

## BALANCE SHEET YEAR ENDED 31 DECEMBER 2008

		20	008	20	07
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	7		44,520		46,493
Investments	8		511,678		1,052,637
			556,198		1,099,130
CURRENT ASSETS					
Debtors	9	2,237		1,304	
Cash at bank and in hand		40,859		93,000	
		43,096		94,304	
CREDITORS					
Amounts falling due within one year	10	1,595		2,789	
		1,595		2,789	
American followed the office on trees					
Amounts falling due after on year					
NET CURRENT ASSETS			41,501		91,515
			/		,
<b>DEBTORS</b> Amounts falling due after one year	9		432,785		62,285
Amounts failing due after one year	י		432,763		02,205
TOTAL ASSETS LESS CURRENT LIA	BILITIES		1,030,484		1,252,930
PROVISIONS					
For liabilities and charges	11		-		12,090
			<u>1,030,484</u>		1,240,840
CAPITAL AND RESERVES					
Unrestricted funds			1,030,484		1,240,840
Restricted funds			•		•
	12		1.020.494		1 240 940
	13		1,030,484		1,240,840

The company is entitled to exemption from audit under section 249A(1) of the Companies Act 1985 for the year ended 31 December 2008.

The members have not required the company to obtain an audit of its financial statements for the year end of 31 December 2008 in accordance with section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilty for:

- a) Ensuring the company keeps accounting records that comply with section 221 of the companies act 1985 and
- b) Preparing financial statements which give a true and fair view of the state of the affairs of the company as at the end of its profit and loss for the financial year in accordance with the requirements of section 226 and which otherwise comply with the requirements of the Companies Act relating to financial statements so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Anancial Reporting Standards for Smaller Entities (effective January 2005).

ON BEHALF OF THE BOARD

H M Withers - governor

K McPherson - governor

Approved by the board on 28/9/0

The notes numbered 1 to 15 form an integral part of these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2008

## 1 ACCOUNTING POLICIES

# **Accounting Convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities and following the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practices issued in March 2005.

# Depreciation

Depreciation is provided on the following tangible fixed assets at the rates calculated to write off the cost or valuation of each asset over its anticipated useful life.

Motor vehicles

25% per annum on the reducing balance

# **Investment properties**

Tangible fixed assets include freehold buildings which are held by the charity for investment purposes and not for consumption with business operations. These are classified as investment properties and are included in the financial statements at their open market value. Depreciation is not charged on investment properties in accordance with the provisions of the Statement of Standard Accounting Practice 19.

#### **Investments**

Listed investments are stated at open market value as at the balance sheet date. Unlisted investments are stated at cost.

# **Cash Flow Statement**

The charity qualifies as a small company under section 247 of the Companies Act and has taken advantage of the available exemption.

# 2 EXCESS OF EXPENDITURE OVER INCOME IS STATED AFTER CHARGING

	<b>2008</b> £	<b>2007</b> £
Accountancy Depreciation	2,023	1,118 658

# NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2008

## 3. INCOME

4.

The Silver Lady Fund is a charity established to provide food, full meals, clothing and assistance generally for the poor and to do everything reasonably possible in elevation and amelioration of the conditions of the poor.

The income of The Silver Lady Fund, which is generated in the United Kingdom, is made up as follows:

	2008	2007
Income	£	£
Donations and gifts	9,769	2,104
Legacies and bequests	-	12,922
Investment income	45,517	43,159
Interest receivable	2,610	2,009
Rent receivable	4,179	5,605
	62,075	65,799

## 4. GOVERNORS REMUNERATION

The governors are not entitled to and do not receive any remuneration for their services.

## 5. **EMPLOYEES**

There are no employees with emoluments exceeding £50,000.

## 6. INVESTMENT INCOME AND INTEREST RECEIVABLE

	2008	2007
	£	£
Income from fixed asset investments:		
Quoted investments	43,762	41,404
Unquoted investments	1,755	1,755
Rent receivable	4,179	5,605
	49,696	48,764
Interest receivable:		
Bank deposit interest	2,610	2,009
Loan stock interest	-	-
Total investment income and interest received	52,306	50,773

# NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2008

# 7. TANGIBLE FIXED ASSETS

	Freehold Premises £	Motor Vehicles £	Total £
Cost / valuation			
At 1 January 2008	44,520	32,345	76,865
Additions Disposals Revaluation	- - -	(32,345) -	(32,345)
At 31 December 2008	44,520	-	44,520
Depreciation			
At 1 January 2008	-	30,372	30,372
Provided in year Eliminated on disposals	-	- (30,372)	(30,372)
At 31 December 2008		<u> </u>	-
Net Book Value			
At 31 December 2008	44,520	•	44,520
At 31 December 2007	44,520	1,973	46,493

The freehold property is held as an investment property and is carried in these financial statements at open market value.

# 8. INVESTMENTS

	$\begin{array}{c} \textbf{Quoted} \\ \textbf{Investments} \\ \underline{\textbf{f}} \end{array}$	Unquoted Investments £	Other Loans £	Total £
Cost / valuation				
At 1 January 2008	1,025,596	27,041	-	1,052,637
Additions at cost	-	-	-	-
Disposals	(312,979)	-	-	(312,979)
Revaluation				
Realised	(88,042)	-	-	(88,042)
Unrealised	(139,938)	-	-	(139,938)
At 31 December 2008	484,637	27,041		511,678
Cost at 31 December 2008	434,345	27,041	-	461,386

Quoted investments, all of which are listed on a recognised Stock Exchange, are shown at market value. The revaluation defecit created during the period amounts to £227,980, of which a loss of £88,042 was realised during the year. These realised and unrealised amounts are shown on the SFA. The net surplus has been transferred to the revaluation reserve.

The following shareholdings are considered material:	£
BAT Industries Plc Sterling British Government Unilever Treasury 6 1/4% 2010	28,561 36,291 26,623 30,834

All shareholdings with a market value in excess of 5% of the total market value of the investment portfolio should be considered material.

# NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2008

# 8. Continued

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Unquoted investments are shown at cost and all relate to South Wharf Investments (Portslade) Ltd. The fund's holdings and the issued share capital of this company are as follows:

	Eta. The falla 3 floralings and the issued share capital of this company	Number of Shares	
		Fund's Holding £	Issued Capital £
	Preferred ordinary shares of £25 each At 1 January 2008 Purchased in year	693 -	1,800 -
	At 31 December 2008	693	1,800
	Preference shares of £25 each At 1 January 2008 Purchased in year	387 -	1,000
	At 31 December 2008	387	1,000
	Deferred ordinary shares of £1 each At 1 January 2008 Purchased in year	10	5,000 -
	At 31 December 2008	10	5,000
9.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		<b>2008</b> £	<b>2007</b> £
	Income tax recoverable Other debtors Prepayments and accrued income	161 2,076	- - 1304
		2,237	1,304
	DEBTORS: AMOUNTS FALLING DUE AFTER ONE YEAR		2007
		2008 £	<b>2007</b> £
	Loan - South Wharf Investments Loan - Lorica	59,785 373,000	62,285
	Editi Edited	432,785	62,285
10	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
10.	CREDITORS. AMOUNTS FALLING DOL WITHIN ONE TEAM	2008	2007
	Trodo quaditare	£	£ 1,789
	Trade creditors Accruals	1,595	1,000
		1,595	2,789
11	PROVISIONS FOR LIABILITIES AND CHARGES		
11	PROVISIONS FOR LIABILITIES AND CHARGES	2008	2007
	Bond Board elaime	£	£
	Bond Board claims At 1 January 2008	12,090	12,090
	Provision for year	(12,090)	
	At 31 December 2008		12,090

# NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2008

# 12. SHARE CAPITAL

The company is registered as a private limited company, limited by guarantee and as such has no share capital.

# 13. RESERVES

	Revaluation Reserve £	General Reserve £	Total £
At 1 January 2008	649,043	591,797	1,240,840
Revaluation of quoted investments at 31 December 2008	(227,980)	-	(227,980)
Excess of income over expenditure for the year	-	17,624	17,624
	421,063	609,421	1,030,484

## 14. CONTINGENT LIABILITY

As stated in the accounting policies (Note 1), the fund has pledged monies to the Hastings and Rother Bond Board. The amount of pledges unprovided for at the balance sheet date are as follows:

	<b>2008</b> £	<b>2007</b> £
Bonds in issue	-	53,000
Less amounts provided (Note 11)	-	12,090
	-	40,910

# 15. RELATED PARTY TRANSACTIONS

A governor of the charity HM Withers, is also a director of South Wharf Investments (Portslade) Limited. During the period under review £4,179 was receivable in respect of rent for the charity's freehold premises. At the balance sheet date the amount owed to the Charity by South Wharf Investments (Portslade) Ltd was £59,785.