

Company registration number 00368950

**DIRECTORS' REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2016**

**FEDERATION OF
(OPHTHALMIC AND
DISPENSING) OPTICIANS
(A Company Limited by
Guarantee)**



MENZIES
BRIGHTER THINKING

**FEDERATION OF (OPHTHALMIC AND
DISPENSING) OPTICIANS**
(A Company Limited by Guarantee)

COMPANY INFORMATION

Directors

P. F. Carroll
J. B. Rawlinson
H. Rollason
S. A. Tinger
E. J. Watson
L. S. Oliver
P. Morris
S. J. Watson
S. J. Hannan
W. B. H. Stockdale
O. Hassan
M. Ralhan
G. B. J. Smith
A. D. Street
R. E. Hogan
G. A. Tomison

Company secretary

D D Hewlett

Registered number

00368950

Registered office

199 Gloucester Terrace
London
W2 6LD

Independent auditors

Menzies LLP
Chartered Accountants & Statutory Auditor
Victoria House
50-58 Victoria Road
Farnborough
Hampshire
GU14 7PG

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

CONTENTS

	Page
Directors' Report	1 - 2
Independent Auditors' Report	3 - 4
Statement of Comprehensive Income	5
Balance Sheet	6
Statement of Changes in Equity	7 - 8
Notes to the Financial Statements	9 - 14
The following pages do not form part of the statutory financial statements:	
Detailed Profit and Loss Account and Summaries	15 - 18

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2016

The directors present their report and the financial statements for the year ended 31 December 2016.

Directors' responsibilities statement

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Principal activity

The principal activity of the company during the year was that of a trade organisation for ophthalmic and dispensing opticians.

Directors

The directors who served during the year were:

P. F. Carroll
J. B. Rawlinson
H. Rollason
S. A. Tinger
E. J. Watson
L. S. Oliver
P. Morris
S. J. Watson
S. J. Hannan
W. B. H. Stockdale
O. Hassan
M. Ralhan
G. B. J. Smith
A. D. Street
R. E. Hogan
G. A. Tomison

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS (A Company Limited by Guarantee)

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2016

Disclosure of information to auditors

Each of the persons who are directors at the time when this Directors' Report is approved has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the Company's auditors are unaware, and
- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

Post balance sheet events

There have been no significant events affecting the Company since the year end.


Auditors

The auditors, Menzies LLP, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

Small Companies Note

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board on 29 March 2017 and signed on its behalf.



.....
D D Hewlett
Secretary

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

MENZIES
BRIGHTER THINKING

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

We have audited the financial statements of Federation of (ophthalmic and dispensing) opticians for the year ended 31 December 2016, set out on pages 5 to 14. The relevant financial reporting framework that has been applied in their preparation is the Companies Act 2006 and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Respective responsibilities of Directors and Auditors

As explained more fully in the Directors' Responsibilities Statement on page 1, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Financial Reporting Council's Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Company's affairs as at 31 December 2016 and of its profit or loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit, the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with those financial statements and this report has been prepared in accordance with applicable legal requirements.

In the light of our knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

**FEDERATION OF (OPHTHALMIC AND
DISPENSING) OPTICIANS**
(A Company Limited by Guarantee)

MENZIES
BRIGHTER THINKING

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF FEDERATION
OF (OPHTHALMIC AND DISPENSING) OPTICIANS (CONTINUED)**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Directors' Report.



Roberto Lobue FCA (Senior Statutory Auditor)

for and on behalf of
Menzies LLP

Chartered Accountants
Statutory Auditor

Victoria House
50-58 Victoria Road
Farnborough
Hampshire
GU14 7PG

31 March 2017

**FEDERATION OF (OPHTHALMIC AND
DISPENSING) OPTICIANS**
(A Company Limited by Guarantee)

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2016**

	Note	2016 £	2015 £
Turnover		1,183,174	1,135,418
Gross profit		1,183,174	1,135,418
Administrative expenses		(1,210,836)	(1,129,669)
Operating (loss)/profit		(27,662)	5,749
Interest receivable and similar income		431	419
(Loss)/profit before tax		(27,231)	6,168
Tax on (loss)/profit		(86)	(84)
(Loss)/profit for the year		(27,317)	6,084
Other comprehensive income for the year			
Total comprehensive income for the year		(27,317)	6,084

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

REGISTERED NUMBER:00368950

BALANCE SHEET AS AT 31 DECEMBER 2016

	Note	2016 £	2015 £
Fixed assets			
Tangible assets	5	374,885	387,457
Investments	6	500,000	500,000
		<u>874,885</u>	<u>887,457</u>
Current assets			
Debtors: amounts falling due within one year	7	108,939	159,469
Cash at bank and in hand		104,850	119,804
		<u>213,789</u>	<u>279,273</u>
Creditors: amounts falling due within one year	8	(241,104)	(291,843)
Net current liabilities		<u>(27,315)</u>	<u>(12,570)</u>
Total assets less current liabilities		<u>847,570</u>	<u>874,887</u>
Net assets		<u>847,570</u>	<u>874,887</u>
Capital and reserves			
Profit and loss account		847,570	874,887
		<u>847,570</u>	<u>874,887</u>

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - small entities.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on 29 March 2017.



H. Rollason
Director



L. S. Oliver
Director

The notes on pages 9 to 14 form part of these financial statements.

**FEDERATION OF (OPHTHALMIC AND
DISPENSING) OPTICIANS**
(A Company Limited by Guarantee)

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2016**

	Profit and loss account	Total equity
	£	£
At 1 January 2016	874,887	874,887
Comprehensive income for the year		
Loss for the year	(27,317)	(27,317)
Other comprehensive income for the year		
Total comprehensive income for the year	(27,317)	(27,317)
Total transactions with owners		
At 31 December 2016	847,570	847,570

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2015

	Profit and loss account £	Total equity £
At 1 January 2015	868,803	868,803
Comprehensive income for the year		
Profit for the year	6,084	6,084
Other comprehensive income for the year		
Total comprehensive income for the year	6,084	6,084
Total transactions with owners		
At 31 December 2015	874,887	874,887

The notes on pages 9 to 14 form part of these financial statements.

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

1. General information

Federation of (Ophthalmic and Dispensing) Opticians is a company limited by guarantee incorporated in England within the United Kingdom. The address of the registered office is given in the company information on page 3 of these financial statements.

The financial statements are presented in sterling which is the functional currency of the company and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The following principal accounting policies have been applied:

2.2 Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 January 2015. Details of how FRS 102 has affected the reported financial position and financial performance is given in the notes to the financial statements. The company has chosen to early adopt Section 1A of FRS 102.

2.3 Changes in accounting estimates

The transition to FRS 102 has not resulted in any changes in accounting estimates.

2.4 Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

Rendering of services

Revenue from a contract to provide services is recognised in the period in which the services are provided in accordance with the stage of completion of the contract when all of the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the contract;
- the stage of completion of the contract at the end of the reporting period can be measured reliably; and
- the costs incurred and the costs to complete the contract can be measured reliably.

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

2. Accounting policies (continued)

2.5 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Computer equipment	- 3-5 years straight line
Property improvements	- 2% straight line over 50 years

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of Comprehensive Income.

2.6 Taxation

The federation is only liable to corporation tax on income and gains not derived from mutual trading activities with its own membership.

2.7 Valuation of investments

Investments in unlisted Company shares, whose market value can be reliably determined, are remeasured to market value at each balance sheet date. Gains and losses on remeasurement are recognised in the Statement of Comprehensive Income for the period. Where market value cannot be reliably determined, such investments are stated at historic cost less impairment.

2.8 Financial instruments

The Company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties and investments in non-puttable ordinary shares.

2.9 Pensions

Defined contribution pension plan

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the Statement of Comprehensive Income when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the Company in independently administered funds.

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

3. Judgements in applying accounting policies and key sources of estimation uncertainty

The judgements (apart from those involving estimates) that have been made in the process of applying the above accounting policies do not have a significant impact on the financial statements.

There are no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

4. Employees

	2016 £	2015 £
Average staff numbers (including directors)	18	18
	18	18

5. Tangible fixed assets

	Office equipment £	Other fixed assets £	Total £
Cost or valuation			
At 1 January 2016	74,223	500,085	574,308
Additions	5,412	-	5,412
At 31 December 2016	79,635	500,085	579,720
Depreciation			
At 1 January 2016	55,643	131,208	186,851
Charge for the period on owned assets	7,967	10,017	17,984
At 31 December 2016	63,610	141,225	204,835
Net book value			
At 31 December 2016	16,025	358,860	374,885
At 31 December 2015	18,580	368,877	387,457

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

6. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 January 2016	500,000
At 31 December 2016	<u>500,000</u>
Net book value	
At 31 December 2016	<u>500,000</u>
At 31 December 2015	<u>500,000</u>

The investment represents one third of the issued ordinary share capital of Eusebius Limited, a company registered in England. The Federation of (Ophthalmic and Dispensing) Opticians is occupying part of the property owned by Eusebius Limited and bears one third of the property running costs.

7. Debtors

	2016 £	2015 £
Trade debtors	35,307	74,559
Other debtors	30,235	60,153
Prepayments and accrued income	43,397	24,757
	<u>108,939</u>	<u>159,469</u>

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

8. Creditors: Amounts falling due within one year

	2016 £	2015 £
Trade creditors	4,069	19,979
Corporation tax	86	84
Taxation and social security	23,254	24,918
Other creditors	12,156	106,622
Accruals and deferred income	201,539	140,240
	<u>241,104</u>	<u>291,843</u>

9. Company status

The company is limited by guarantee, not having any share capital. Every member of the Federation undertakes to contribute to the assets of the Federation in the event of the same being wound up while they are a member, or within one year after they cease to be a member, for payment of the debts and liabilities of the Federation contracted before hand, and of the costs, charges and expenses of winding up and for the adjustments of the rights of the contributories amongst themselves. Such amount as may be required will not exceed £10 per member.

Having due regard to the above the directors do not consider that there is any one controlling party of the company.

10. Commitments under operating leases

At 31 December 2016 the Company had future minimum lease payments under non-cancellable operating leases as follows:

	2016 £	2015 £
Not later than 1 year	1,867	1,867
Later than 1 year and not later than 5 years	5,602	7,469
	<u>7,469</u>	<u>9,336</u>

The amount charged to the profit or loss in respect of commitments under operating leases was £1,867 (2015 - £1,867).

FEDERATION OF (OPHTHALMIC AND DISPENSING) OPTICIANS

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

11. Related party transactions

Key Management Personnel Remuneration:

The directors of the Company and certain senior employees who have authority and responsibility for planning, directing and controlling the activities of the Company are considered to be key management personnel. Total remuneration in respect of these individuals is £339,016 (2015 - £303,015).

Transactions with connected parties:

The company has one third equity investment in Eusebius Limited. Eusebius Limited owns the property which is part occupied by the company and re-charges for one third of the property running costs are raised to the Federation. During the year these costs amounted to £49,210 (2015 - £48,998).

During the year the company charged £Nil (2015 - £10,000) to LOC Central Support Unit for professional services supplied. At the year end £Nil (2015 - £5,000) was still outstanding.

LOC Central Support Unit is considered to be related party by virtue of The Federation of (Ophthalmic and Dispensing) Opticians having subscribed to the company's Memorandum and Articles of Association as a member.

Also during the year £Nil (2015 - £Nil) was charged to The Federation of (Ophthalmic and Dispensing) Opticians Educational Charity for administrative services. £3,000 (2015 - £3,000) was outstanding at the year end.

12. First time adoption of FRS 102

The policies applied under the entity's previous accounting framework are not materially different to FRS 102 and have not impacted on equity or profit or loss.