# C. JOHN NORRIS (CARS AND CARAVANS) LIMITED ABBREVIATED FINANCIAL STATEMENTS FOR 30 APRIL 2002



# **MACINTYRE HUDSON**

Chartered Accountants & Registered Auditors 8-12 Priestgate Peterborough PE1 1JA

# ABBREVIATED FINANCIAL STATEMENTS

# YEAR ENDED 30 APRIL 2002

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#### ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 30 APRIL 2002

The board of directors

Mrs T M Norris

Miss S Norris

Company secretary

Miss S Norris

Registered office

Thorney Road

Eye

Peterborough PE6 7UB

**Auditors** 

MacIntyre Hudson Chartered Accountants & Registered Auditors 8-12 Priestgate

Peterborough PE1 1JA

**Bankers** 

National Westminster Bank

The Lawns 33 Thorpe Road Peterborough

**Solicitors** 

Hunt and Coombs 35 Thorpe Road Peterborough

#### INDEPENDENT AUDITORS' REPORT TO THE COMPANY

#### YEAR ENDED 30 APRIL 2002

We have examined the abbreviated accounts which comprise the Profit and Loss Account, the Balance sheet, the Cash Flow Statement and the related notes, together with the financial statements of the company for the year ended 30<sup>th</sup> April 2002 prepared under Section 226 of the Companies Act 1985.

#### RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND THE AUDITORS

The directors are responsible for preparing the abbreviated accounts in accordance with section 246(5) and (6) of the Companies Act 1985. It is our responsibility to form an independent opinion as to the company's entitlement to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Act to the registrar of companies and whether the abbreviated accounts have been properly prepared in accordance with those provisions and report our opinion to you.

#### BASIS OF OPINION

We have carried out the procedures we consider necessary to confirm, by reference to the audited financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts have been properly prepared from those financial statements. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

#### **OPINION**

In our opinion the company is entitled under section 247 and 247A of the Companies Act 1985 to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Act, in respect of the year ended 30<sup>th</sup> April 2002 and the abbreviated accounts which comprise the Profit and Loss Account, the Balance sheet, the Cash Flow Statement and the related notes, have been properly prepared in accordance with those provisions.

8-12 Priestgate Peterborough PE1 1JA

19 July 2002

MACINTYRE HUDSON Chartered Accountants & Registered Auditors

#### THE DIRECTORS' REPORT

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#### YEAR ENDED 30 APRIL 2002

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 30 April 2002.

#### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The company has continued its main activities of caravan distributors and the running of residential and holiday caravan parks.

The directors are pleased to report a pre-tax profit of £438,764.

#### RESULTS AND DIVIDENDS

The trading results for the year, and the company's financial position at the end of the year are shown in the attached financial statements.

The directors have not recommended a dividend.

#### THE DIRECTORS AND THEIR INTERESTS IN SHARES OF THE COMPANY

The directors who served the company during the year together with their beneficial interests in the shares of the company were as follows:

	Ordinary Shares of £1 each	
	At 30 April 2002	At 1 May 2001
Mrs T M Norris	4,900	4,900
Miss S Norris	17,620	17,620

#### DONATIONS

During the year the company made the following contributions:

	2002	2001
	£	£
Charitable	-	288

#### **AUDITORS**

A resolution to re-appoint MacIntyre Hudson as auditors for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985.

Registered office:

Signed by order of the directors

Thorney Road

Eye

Peterborough

PE6 7UB

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MISS S NORRIS Company Secretary

Approved by the directors on 19 July 2002

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

#### YEAR ENDED 30 APRIL 2002

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Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the year and of the profit or loss for the year then ended.

In preparing those financial statements, the directors are required to:

select suitable accounting policies, as described on pages 10 to 11, and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### ABBREVIATED PROFIT AND LOSS ACCOUNT

#### YEAR ENDED 30 APRIL 2002

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	Note	2002 £	2001 £
GROSS PROFIT		997,033	709,281
Administrative expenses		543,074	543,549
OPERATING PROFIT	1	453,959	165,732
Interest payable	4	15,195	23,554
PROFIT ON ORDINARY ACTIVITIES BEFO	RE	<del></del>	
TAXATION		438,764	142,178
Tax on profit on ordinary activities	5	92,635	29,018
RETAINED PROFIT FOR THE FINANCIAL Y	YEAR	346,129	113,160

The company has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the company are classed as continuing.

#### ABBREVIATED BALANCE SHEET

#### 30 APRIL 2002

	Note	2002	2	200	1
		£	£	£	£
FIXED ASSETS					
Tangible assets	6		1,570,951		1,326,026
Investments	7		14,994		14,994
			1,585,945		1,341,020
CURRENT ASSETS					
Stocks	8	1,539,771		1,443,899	
Debtors	9	597,108		518,632	
Cash at bank and in hand		130,670		239,437	
		2,267,549		2,201,968	
CREDITORS: Amounts falling due					
within one year	10	(1,722,392)		(1,730,524)	
NET CURRENT ASSETS			545,157	<del> </del>	471,444
TOTAL ASSETS LESS CURRENT	LIABI	LITIES	2,131,102		1,812,464
CREDITORS: Amounts falling due					
after more than one year	11		(43,335)		(70,826)
			2,087,767		1,741,638
			<del></del> _		
CAPITAL AND RESERVES					
Called-up equity share capital	14		60,000		60,000
Profit and loss account	15		2,027,767		1,681,638
SHAREHOLDERS' FUNDS	16		2,087,767		1,741,638

These accounts have been prepared in accordance with the special provisions for medium-sized companies under Part VII of the Companies Act 1985.

These financial statements were approved by the directors on the 19 July 2002 and are signed on their behalf by:

7.7. Norms MRS TM NORRIS

Director

# CASH FLOW STATEMENT

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#### YEAR ENDED 30 APRIL 2002

	2002	}	2001	
	£	£	£	£
NET CASH INFLOW FROM				
OPERATING ACTIVITIES		568,235		137,289
RETURNS ON INVESTMENTS AND		•••,=••		,
SERVICING OF FINANCE				
Interest paid	(14,891)		(19,327)	
Interest element of finance leases	(3,613)			
interest element of infance leases	(3,013)		(4,117)	
NET CASH OUTFLOW FROM				
RETURNS ON INVESTMENTS AND				
SERVICING OF FINANCE		(18,504)		(23,444)
TAXATION		(32,865)		(50,152)
CAPITAL EXPENDITURE	(			
Payments to acquire tangible fixed assets	(259,715)		(156,722)	
Receipts from sale of fixed assets	13,010		45,344	
NET CASH OUTFLOW FROM				
CAPITAL EXPENDITURE		(246,705)		(111,378)
		, , ,		, , ,
CACÚ INELOW//OUTELOW/ DEFODE		<del></del>		
CASH INFLOW/(OUTFLOW) BEFORE FINANCING		270,161		(17 695)
FINANCING		270,101		(47,685)
FINANCING				
Repayment of debenture loans	_		75,000	
Repayment of bank loans	(69,808)		(53,655)	
Capital element of finance leases	(35,011)		(33,812)	
Capital element of imance leases	(33,011)		(33,812)	
NET CASH OUTFLOW FROM				
FINANCING		(104,819)		(12,467)
INCREASE/(DECREASE) IN CASH		165,342		(60,152)
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#### CASH FLOW STATEMENT (continued)

#### YEAR ENDED 30 APRIL 2002

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# RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2002	2001
	£	£
Operating profit	453,959	165,732
Depreciation	61,574	52,271
Loss on disposal of fixed assets	601	9,515
Increase in stocks	(95,872)	(99,149)
Increase in debtors	(78,476)	(241,399)
Increase in creditors	226,449	250,319
Net cash inflow from operating activities	568,235	137,289

# RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS

	2003	2	2001	
Increase/(Decrease) in cash in the period	<b>£</b> 165,342	£	£ (60,152)	£
Net cash inflow from debentures Net cash outflow from bank loans Net cash outflow in respect of finance	- 69,808		(75,000) 53,655	
leases	35,011		33,812	
Change in net funds resulting from cash flows		270,161		(47,685)
Other differences		(60,395)		(55,000)
Movement in net funds in the period		209,766		(102,685)
Net debt at 1 May 2001		(200,154)		(97,469)
Net funds at 30 April 2002		9,612		(200,154)

# CASH FLOW STATEMENT (continued)

#### YEAR ENDED 30 APRIL 2002

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# ANALYSIS OF CHANGES IN NET FUNDS

	At 1 May		Other	At 30 Apr
	2001	Cash flows	changes	2002
NT : 1	£	£	£	£
Net cash:				
Cash in hand and at bank	239,437	(108,767)	-	130,670
Overdrafts	(274,109)	274,109	-	-
	(34,672)	165,342		130,670
Debt:				
Debt due within 1 year	(67,156)	27,558	-	(39,598)
Debt due after 1 year	(52,277)	42,250	_	(10,027)
Finance leases	(46,049)	35,011	(60,395)	(71,433)
	(165,482)	104,819	(60,395)	(121,058)
		<u>—</u> —		<u> </u>
Net funds	(200,154)	270,161	(60,395)	9,612
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#### ACCOUNTING POLICIES

#### YEAR ENDED 30 APRIL 2002

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards.

#### Consolidation

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In the opinion of the directors, the company and its subsidiary undertakings comprise a medium-sized group. The company has therefore taken advantage of the exemption provided by Section 248 of the Companies Act 1985 not to prepare group accounts.

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Caravan sites and buildings - 2% on cost Garage - 2% on cost

Plant and machinery - 10% on reducing balance
Motor vehicles - 25% on reducing balance

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Finance lease agreements

Where the company enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease. The asset is recorded in the balance sheet as a tangible fixed asset and is depreciated in accordance with the above depreciation policies. Future instalments under such leases, net of finance charges, are included with creditors. Rentals payable are apportioned between the finance element, which is charged to the profit and loss account on a straight line basis, and the capital element which reduces the outstanding obligation for future instalments.

#### Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### ACCOUNTING POLICIES (Continued)

#### YEAR ENDED 30 APRIL 2002

#### **Deferred taxation**

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Provision is made, under the liability method, to take account of timing differences between the treatment of certain items for accounts purposes and their treatment for tax purposes. Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is considered that a net liability may arise.

#### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 30 APRIL 2002

#### 1. OPERATING PROFIT

Operating profit is stated after charging:

	2002	2001
	£	£
Depreciation	61,574	52,271
Loss on disposal of fixed assets	601	9,515
Auditors' remuneration		
- as auditors	6,000	6,000

#### 2. PARTICULARS OF EMPLOYEES

The average number of staff employed by the company during the financial year amounted to:

	2002	2001
	No.	No.
Works	14	12
Office and management	13	11
-		
	27	23

The aggregate payroll costs of the above were:

	2002	2001
	£	£
Wages and salaries	480,371	447,445
Social security costs	48,219	44,623
Other pension costs	20,957	9,614
	549,547	501,682

#### 3. DIRECTORS' EMOLUMENTS

The directors' aggregate emoluments in respect of qualifying services were:

	2002	2001
	£	£
Emoluments receivable	115,090	106,762
Value of company pension contributions to money		
purchase schemes	8,309	4,807
	123,399	111,569

The number of directors who are accruing benefits under company pension schemes were as follows:

	2002	2001
	No.	No.
Money purchase schemes	1	1

#### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 30 APRIL 2002

#### 4. INTEREST PAYABLE

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		2002 £	2001 £
	Interest payable on bank borrowing Finance charges	11,582 3,613	19,437 4,117
		15,195	23,554
5.	TAX ON PROFIT ON ORDINARY ACTIVITIES		
		2002 £	2001 £
	a) In respect of the year:		
	Corporation tax based on the results for the year at 20% (2001 - 20%)	89,436	29,666
	Adjustment in respect of previous years:		
	Corporation tax	3,199	(648)
		92,635	29,018

#### b) Factors affecting the tax charge for the year:

The tax assessed for the year is lower than the standard rate of corporation tax in the UK (30%). The differences are explained below:

Profit/(loss) on ordinary activities before tax	438,764	142,178
		· • · · · · · · · · · · · · · · · · · ·
Profit on ordinary activities multiplied by the standard rate of corporation tax in the UK of 30%	131,629	42,653
Effects of:		
Expenses not deductible for tax purposes	2010	2020
Capital allowances in excess of depreciation for the		
year	515	(174)
Small companies starting rates	(44,718)	(14,833)
Adjustments to tax charge in respect of previous		
periods	3,199	(648)
	92,635	29,018
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# C. JOHN NORRIS (CARS AND CARAVANS) LIMITED NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS YEAR ENDED 30 APRIL 2002

#### 6. TANGIBLE FIXED ASSETS

	Freehold Property	Plant & Machinery £	Motor Vehicles £	Office Equipment, Fixtures and Fittings	Total £
COST					
At 1 May 2001	1,298,320	29,426	220,363	55,946	1,604,055
Additions	196,570	1,290	114,345	7,905	320,110
Disposals			(75,530)		(75,530)
At 30 April 2002	1,494,890	30,716	259,178	63,851	1,848,635
DEPRECIATION					
At 1 May 2001	133,269	15,893	100,196	28,671	278,029
Charge for the year	16,430	1,365	39,391	4,388	61,574
On disposals	-	-	(61,919)	-	(61,919)
At 30 April 2002	149,699	17,258	77,668	33,059	277,684
NET BOOK VALUE					
At 30 April 2002	1,345,191	13,458	181,510	30,792	1,570,951
At 30 April 2001	1,165,051	13,533	120,167	27,275	1,326,026
			<del></del>		20-1-0-1-1

#### Finance lease agreements

Included within the net book value of £1,570,951 is £153,364 (2001 - £80,127) relating to assets held under finance lease agreements. The depreciation charged to the accounts in the year in respect of such assets amounted to £29,475 (2001 - £5,342).

#### 7. INVESTMENTS

	Shares in Subsidiary £
COST At 1 May 2001 and 30 April 2002	14,994
NET BOOK VALUE At 30 April 2002	14,994
At 30 April 2001	14,994

This represents the cost of 4,998 of the 5,000 issued £1 ordinary shares in Pioneer Caravans Limited, a dormant company incorporated in England. At 30th April 2002 this subsidiary's aggregate capital and reserves was £37,007.

#### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 30 APRIL 2002

#### 8. STOCKS

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		2002 ₤	2001 £
	Finished goods	1,539,771	1,443,899
9.	DEBTORS		
		2002 £	2001
	Trade debtors	489,414	434,707
	Other debtors	100,604	76,538
	Prepayments and accrued income	7,090	7,387
		597,108	518,632

#### 10. CREDITORS: Amounts falling due within one year

	200	2	200	1
	£	£	£	£
Bank loans and overdrafts		39,598		341,265
Trade creditors		1,208,130		983,498
Amounts owed to group undertakings		37,007		37,007
Other creditors including				
taxation and social security:				
Corporation tax	89,436		29,666	
PAYE and social security	10,385		14,888	
VAT	41,113		26,230	
Finance leases	38,125		27,500	
Other creditors	1,088		3,450	
,		180,147		101,734
Accruals and deferred income		257,510		267,020
		1,722,392		1,730,524

The bank loans and overdrafts are secured by way of fixed and floating charges over the assets of the company.

Obligations under finance leases are secured against the related assets.

The following liabilities disclosed under creditors falling due within one year are secured by the company:

2002	2001
£	£
39,598	341,265
38,125	27,500
77,723	368,765
	£ 39,598 38,125

#### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 30 APRIL 2002

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#### 11. CREDITORS: Amounts falling due after more than one year

	2002	2001
	£	£
Bank loans and overdrafts	10,027	52,277
Other creditors:		
Finance leases	33,308	18,549
	42.225	70.006
	43,335	70,826

The bank loans and overdrafts figure includes £10,027 (2001 £48,729) payable between one and two years and nil (2001 £3,548) payable between two and five years.

The following liabilities disclosed under creditors falling due after more than one year are secured by the company:

	2002	2001
	£	£
Bank loans and overdrafts	10,027	52,277
Finance Leases	33,308	18,549
	43,335	70,826
		. 0,020

#### 12. COMMITMENTS UNDER FINANCE LEASE AGREEMENTS

Future commitments under finance lease agreements are as follows:

2001
£
27,500
18,549
-
46,049

#### 13. RELATED PARTY TRANSACTIONS

The company was under the control of its majority shareholders, Mr J Norris and Miss S Norris.

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 8.

#### 14. SHARE CAPITAL

#### Authorised share capital:

_	2002	2001
	£	£
100,000 Ordinary shares of £1 each	100,000	100,000

#### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 30 APRIL 2002

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#### 14. SHARE CAPITAL (continued)

Allotted,	called	up	and	fully	paid:
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	2002	2001
	£	£
Ordinary share capital	60,000	60,000

#### 15. PROFIT AND LOSS ACCOUNT

	2002	2001
	£	£
Balance brought forward	1,681,638	1,568,478
Retained profit for the financial year	346,129	113,160
Balance carried forward	2,027,767	1,681,638

#### 16. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2002 £	2001 £
Profit for the financial year	346,129	113,160
Opening shareholders' equity funds	1,741,638	1,628,478
Closing shareholders' equity funds	2,087,767	1,741,638