REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2001

**TENON** 

Accountants and Business Advisers 13 Beach Road South Shields NE33 2QA

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#### REPORT OF THE DIRECTORS

The directors have pleasure in presenting their annual report and audited financial statements for the year ended 31 December 2001:-

1.	MEMBERSHIP		31 December 2001	31 December 2000
	Honorary Life Gentlemen Senior Gentlemen Ladies Senior Ladies Country Juniors Catholic Clergy		4 51 428 43 58 20 3 30	5 56 427 44 58 20 3 30 _6
	Social	Total Playing Members	644 	649 <u>72</u>
2.	PRINCIPAL ACTIVITIES AND BUSINESS	REVIEW	716 <del>===</del>	721 ===

#### Finance

The accounts show a surplus for the year of £3449. The income for the year increased by £5043 due to the increase in members subscriptions which helped offset the reduction in bank deposit interest received.

Expenditure increased by £6133, largely as a result of an increase in course wages following the recruitment of additional staff towards the end of the previous year.

The bar trading account showed an improved result with sales up £1297 despite the bar being closed for refurbishment for the first three weeks of January. The gross profit on bar sales also increased and is expected to improve further in the coming year as the brewery supplier has been changed to Scottish & Newcastle. The repayment of the brewery loan has enabled the Club to negotiate improved terms.

The repair costs were again high as the refurbishment of the Club House was completed. In addition the Club spent a further £35,070 on fixed asset additions following on from the £55131 spent the previous year.

The Committee wish to express their thanks to:

- Eric Bywater and the Green and Land and Property Committee
- Bill Hunt and the House Committee
- Brian Chambers and the Entertainment Committee
- Bill Roberts the Handicap and Competitions Secretary
- Bill Mair the Minutes Secretary
- Gary Parsons for looking after the Junior Section
- Bill Mair for his continued guidance on our computer system
- Jack Carris, Jim Behrsing, Derek Geddes of the Seniors Section.

#### 3. TRANSFER TO RESERVES

It is proposed that the retained surplus of £3449 is transferred to the accumulated fund.

#### 4. FIXED ASSETS

Full disclosure of all matters relating to fixed assets is set out in the notes to the financial statements.

#### 5. DIRECTORS AND THEIR INTERESTS

The directors met on 11 occasions.

The directors who served during the year and their attendances were:

A. Bage	8	B. Chambers	8	W. Mair	11	W. Roberts	8
P Balmer	7	J.H. Elsy	11	D. McCain	8	P.W. Taylor	11
L N Brown	7	W. Hunt	11	I.Mankin	10	•	
E Bywater	6	P. Lancaster	10	A.K. Murray	9		

The directors retiring by rotation are W Mair, D McCain and A K Murray and are eligible for re-election.

#### REPORT OF THE DIRECTORS

#### 6. DIRECTORS RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS** 7.

The auditors, Blueprint Audit Limited, will be proposed for re-appointment, in accordance with Section 385 of the Companies Act 1985.

LADIES The ladies have elected the following officials and committee:

Officials		<u>Committee</u>	
Captain	Mrs J L Paul	Mrs J Sanderson	Mrs P Porteous
Vice-Captain	Mrs V Lavelle	Mrs J A Atkinson	Mrs E Cahill
Honorary Secretary	Miss M Bates	Mrs A McCain	Mrs C Mair
Honorary Treasurer	Mrs S Riddell		

Ex	Offi	cio
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Handicap Secretary	Mrs D Smith
Past Captain	Mrs C Mair

#### **COMPETITIONS** The following competition winners are congratulated:

#### MEN

Club Championship	M. Gudgeon	W.J. Brock Trophies	Mr. & Mrs. M Callier
James Readhead (Gross)	C. Mathews	Gazette Cup	P. Balmer
Alex Purvis (Calcutta)	J.A. Winfield	Rudd Cup	P. Corney
Brock Rose Bowl	S. Hedley	Military Cup	M. Graham
J.H. Evers Trophy	A. Weir	Hopps Trophy	D. Slater
W.C. Mason Trophy	L. Duff	Moore Hayton Cup	J.D. Philips
Robson Trophies	T. Reay & T. Gray	Coronation Foursomes	Mr. & Mrs. T Cox
Florence Parker Trophy	S. Grainger & K. Grabham	A. & L. Dodd Traphy	W. Yorke
G.H. Turner Trophy	•	Brigham Cup	M.Pippett & J D Philips
(Seniors)	W. Yorke		
Alexander Cup	P. Corney	Hanson Trophy	W. Roberts & Mrs D. Smith
	•	Calcutta Doubles	B. Shotton & W Yorke

#### **LADIES**

Club Champion	Mrs. J. Dawson	Chipchase Vase	Mrs. D. Smith
Gazette Vase	Mrs. S. Hayton	Fenwick Salver	Mrs. P. Porteous
Clara Anderson Trophy	Mrs. J. Collier	Mabane Bowl	Mrs S. Hayton
Hedworth Williamson	Mrs. C. Mair	Nancy Walker Trophy	Mrs. D. Smith
Harton Moor Trophies	Mrs D. Smith & Mrs. J. Collier	Eve Levy Rose Bowl	Mrs. S. Hayton
Mohair Bangle	Mrs. S. Hayton	Lady Readhead Trophy	Mrs. S. Hayton
Centenary Plate	Mrs. D. Elsy	Eleanor New Claret Jug	Mrs. J. Collier
Candelabra	Mrs. M. Graham	Past Captains Salver	Mrs. J. Collier
Joyce Evers Brooch	Mrs. G. Woodcock	President's Plate	Mrs. M. Blakey

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE SOUTH SHIELDS GOLF CLUB LTD

We have audited the financial statements of The South Shields Golf Club Limited for the year ended 31 December 2001 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information supplied specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **BASIS OF AUDIT OPINION**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **OPINION**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2001 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Date: 6 February 2002

13 Beach Road South Shields NE33 2QA

Blueprint Audit Limited
Registered Auditor

## **BALANCE SHEET AS AT 31 DECEMBER 2001**

Notes		200		200	
	FIXED ASSETS	£	£	£	£
7	Tangible assets		222899		218774
	CURRENT ASSETS				
8	Stocks Debtors Cash in hand Cash at bank	3232 4321 386 <u>67659</u>		2560 15208 450 107158	
		75598		125376	
	CREDITORS: Amounts falling due within one year:				
10	Trade creditors Loan (secured) Corporation tax Accruals	1954 - 675 <u>14035</u>	/	2112 4867 2434 39801	
		16664		49214	
	NET CURRENT ASSETS	<del></del>	<u>58934</u>		<u>76162</u>
	TOTAL ASSETS LESS CURRENT LIABILITIE	s	281833		294936
10	CREDITORS: Amounts falling due after more than one year:	)			
	Loan (secured)				16552
			£281833		£278384
			<del></del>		
	MEMBERS FUNDS				
13	Accumulated fund	100	£ <u>281833</u>		£ <u>278384</u>
	J H Elsy ) P Lancaster ) Directors Page	l Terras	>		

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and the Financial Reporting Standard for Smaller Entities (effective March 2000).

Approved by the Board on 6 February 2002

The notes on pages 6 to 9 form part of these financial statements.

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2001

Notes		2001 £	2000 £
2	Turnover Cost of sales	317263 <u>278745</u>	309173 <u>261227</u>
3	Gross profit Administrative expenses	38518 <u>41850</u>	47946 <u>53173</u>
4	Other operating income	( 3332) <u>6748</u>	( 5227) _12200
6	Surplus from operations before taxation Taxation	3416 ( <u>33</u> )	6973 <u>2434</u>
	Net surplus for year Revenue surplus brought forward	3449 278384	4539 <u>273845</u>
	Revenue surplus carried forward	£281833	£278384

The notes on pages 6 to 9 form part of these financial statements.

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2001

#### 1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention as modified by the transitional arrangements which have been followed this year on adopting Financial Reporting Standard for Smaller Entities (Effective March 2000).

#### Turnover

Turnover is derived from the provision of goods and services after deduction of Value Added Tax.

#### Depreciation

Depreciation is provided to write off the cost of all fixed assets, except freehold land, over their expected useful lives. It is calculated on the original cost of the assets at the following rates:

Freehold buildings Course machinery and irrigation system Office Equipment and Clubhouse Furniture 2% per annum 10% - 25% per annum

20% per annum

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value. Cost is based on the cost of purchase on a first-in, first-out basis. Net realisable value is based on the estimated selling price less further costs to completion and disposal.

#### **Operating Leases**

All leases are operating leases. Rentals under operating leases are taken to the profit and loss account on a straight line basis over the lease term.

#### 2. TURNOVER AND RESULTS

Turnover and results are wholly attributable to one activity, that of conducting a golf club.

3.	OPERATING SURPLUS	2001 £	2000 £
	The operating surplus is stated after charging:	~	~
	Depreciation Auditors remuneration	30945 1800	31080 1710
4.	OTHER OPERATING INCOME	2001 £	2000 £
	Bank deposit interest	<u>6748</u>	<u>12200</u>

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2001 (Continued

5.	EMPLOYEES				2001 £	2000 £
	Staff costs				~	~
	Wages and salaries Social security costs				86522 _6692	74128 _5698
					£93214	£79826 =====
	The average weekly number made up as follows:	r of employees	during the year	was	2001 No.	2000 No.
	Course staff Administration staff				5 <u>1</u>	5 1
					6	6
	Directors emoluments, inclu	ded above, cor	nsist of:		=	==
	Remuneration for managem	ent services			£	£ <u>3211</u>
6.	TAXATION				2001 £	2000 £
٠	Based on the investment inc	come for the ye	ear:	·	~	
	Corporation tax at 10% Corporation tax refund re pr	evious year			675 ( <u>708)</u> £( <u>33</u> )	2434 £ <u>2434</u>
7.	TANGIBLE ASSETS	Office Equipment	Clubhouse Furniture	Freehold Land and	Course Machinery an Irrigation	d Total
	Cost		£	Buildings £	System £	£
	As at 1 January 2001 Additions	<u>1403</u>	19332 _9820	189646 5247	246186 _18600	455164 _35070
	As at 31 December 2001	1403	29152	194893	264786	490234
	Depreciation					-
	As at 1 January 2001 Provided for year	281	<u> 5567</u>	35022 3646	201368 _21451	236390 _30945
	As at 31 December 2001	£ 281	5567	38668	222819	267335
	Net Book Value					
	As at 31 December 2000	£	£ <u>19332</u>	£ <u>154624</u>	£ <u>44818</u>	£ <u>218774</u>
	As at 31 December 2001	£ <u>1122</u>	£ <u>23585</u>	£ <u>156225</u>	£ <u>41967</u>	£ <u>222899</u>

# NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2001 (Continued)

8.	STOCKS	2001 £	2000 £
	The only category of stock is:	~	~
	Goods for resale	£ <u>3232</u>	£ <u>2560</u>
9.	DEBTORS	2001 £	2000 £
	Prepayments Other debtor	2137 2184	<u> 15208</u>
		£4321	£15208
		<del></del>	===
10.	BORROWINGS	2001 £	2000 £
	The company's borrowings are repayable as follows:		
	In one year, or less or on demand Between one and two years Between two and five years	- - 	4867 4867 <u>11685</u>
		£ -	£21419
	Borrowings: Amounts due after five years:		
	Repayable by instalments:		
	Bass loan	£	£ <u>21419</u>

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2001 (Continued)

#### 11. REVENUE COMMITMENTS

The amounts payable in the next year in respect of operating leases are shown below, analysed according to the expiry date of the lease.

	_	Land and Buildings		
Expiry date:		2001 £	2000 £	
After five years		£ <u>11000</u>	£ <u>11000</u>	

#### 12. LIMITED BY GUARANTEE

The company is limited by guarantee in that every member undertakes to contribute during the time that he or she is a member, or within one year afterwards such amounts that may be required in the event of the company being wound up, for the payment of the debts, liabilities and the costs of winding-up not exceeding for ordinary and life members £4, for lady members £1 and for honorary, juvenile and temporary members 5p.

13.	RECONCILIATION OF MOVEMENT IN MEMBERS FUNDS	2001 £	2000 £
	Surplus for the financial year Opening members funds	3449 <u>278384</u>	4539 <u>273845</u>
	Net assets at 31 December 2001	£281833	£278384

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2001

EXPENDITURE	2001	2000	INCOME	2001	2000
COURSE			Sales - Bar	£ <u>45651</u>	£ <u>44354</u>
Wages Rent and fees Rates Machinery maintenance Service building and fencing Sand and fertiliser Depreciation Professional Team expenses	77317 11000 5019 17537 4911 12029 24111 12300 1008	66420 11000 4347 17313 2573 8055 30112 12000 1902	Gross Profit - Bar <u>Less</u> : Retainer Expenses NET LOSS	17862 ( 22000) ( 4834) ( 8972)	16651 ( 22500) ( 6116) ( 11965)
	165232	153722			
CLUB HOUSE					
Legal and professional fees General expenses Rates Repairs Cleaning Heat, light and water Depreciation	4878 315 7019 17621 12315 10190 6553	1580 6075 24508 10641 7414 968			
	58891	51186			
ADMINISTRATION					
Architects fees Security services V.A.T. irrecoverable Insurance Postage and stationery Management remuneration Telephone General expenses Association subscriptions Corporation tax Bank charges Audit fee Depreciation	529 480 3846 6015 1028 15897 1218 3856 5567 675 1333 1800 281	934 18617 5529 1519 13406 779 4936 4569 2434 1174 1710			
	42525	55607	OTHER INCOME		
	<del></del>	•——,•	Members subscriptions Entrance fees Temporary members Fruit machines Pool table	233047 13418 24751 397	222672 13625 27250 1159 113
TOTAL EXPENDITURE	266648	260515	Corporation tax refund Bank deposit interest	708 6748	113
Surplus carried to accumulation fund	3449	<u>4539</u>	Interest on corporation tax paid		23
	£270097	£265054		£270097	£265054
	<del></del>	<del></del>			