

Registered Charity No.236806
Registered Company No.185130

**THE DUNKIRK WAR MEMORIAL TRUST LIMITED
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2016**

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THE DUNKIRK WAR MEMORIAL TRUST LIMITED
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FOR THE YEAR ENDED 31 DECEMBER 2016

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**THE DUNKIRK WAR MEMORIAL TRUST LIMITED
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2016**

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees: Capt J Hughes
M Sandford
E Reilly (appointed October 2016)
D Cockroft (appointed October 2016)
T Toluhi (appointed October 2016)
Revd I Ajibade (appointed December 2016)

Secretary: Mrs E Reilly (retired October 2016)
Ms D Bierande (appointed October 2016)

Auditors: Price Bailey Chartered Accountants
7th Floor, Dashwood House
69 Old Broad Street
London
EC2M 1QS

Registered Office: St Michael Paternoster Royal
College Hill
London
EC4R 2RL

A private company limited by shares registered in the UK (England and Wales) (Number 185130) and a charity registered with the Charity Commission (Number 236806).

Bankers: Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

Investment Advisor: UBS AG
5 Broadgate
London
EC2M 2QS

**THE DUNKIRK WAR MEMORIAL TRUST LIMITED
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2016**

The trustees (who are also the directors for Company Law purposes) present their report and accounts for the year ended 31 December 2016. The combined annual report contains a Director's Report as required by Company Law.

CONSTITUTION

The Dunkirk War Memorial Trust Limited (DWMT) is a charity (registered number 236806) and a private company limited by shares (registered number 185130). The governing document is the Memorandum and Articles of Association 1922, altered by special resolutions passed in 1967.

OBJECTIVES

To provide premises and facilities for the benefit of seafarers in the port of Dunkirk.

VISION

To ensure that the needs of seafarers who visit the port of Dunkirk are met and that our services to them are relevant, effective and sustainable.

PUBLIC BENEFIT

The benefits that the DWMT provides ensure that seafarers from around the world have somewhere safe and welcoming to go to when they are in the port of Dunkirk, that offers them the opportunity to contact home, relax and to access help and advice without fear of being victimised or taken advantage of. The facilities are open to all seafarers of all nationalities and faiths.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the DWMT's aims and objectives and in planning future activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The DWMT is a subsidiary of The Mission to Seafarers (Note 21). Trustees may be invited from the Board of Trustees of The Mission to Seafarers who are drawn from prominent leaders with a wide experience of seafaring life. Trustees may also be recruited from senior employees at The Mission to Seafarers. The procedure for the election and appointment of trustees is set out in the DWMT Articles of Association.

New trustees are elected by the existing trustees, with a minimum requirement of three and a maximum of ten trustees. There is no time restriction for trustees to serve on the Board.

The Board requires a quorum of two trustees and normally meets a minimum of twice per year or as often as required to conduct the DWMT's business.

Newly appointed trustees are given an induction which provides them with information on the work of the DWMT and highlights their responsibilities as a trustee. Some trustees may also undergo specific training courses as required for their roles. Trustees are also required to sign a *Code of Conduct* and complete a *Register of Interests* on appointment.

The DWMT does not have any employees and operations in Dunkirk are carried out by La Maison du Marin Britannique (MMB), a french association. During 2016 MMB employed four members of staff, including two drivers. The manager/chaplain Ben Humphries is directly employed and line managed by The Mission to Seafarers who bears all the employment costs associated with this position. The financial activities and reporting for the DWMT is carried out by the Company Secretary.

ACTIVITIES AND MAIN ACHIEVEMENTS IN 2016

The principal activities of the DWMT continue to be the provision of a club house and Memorial chapel for the benefit of seafarers in the port of Dunkirk, with around 10,000 seafarers using the club in 2016. The club also provides on-call transport facilities for seafarers from and to their ships during normal club opening hours as well as a range of activities within the club itself.

The port of Dunkirk extends along a frontage of 17 km and has two entries for shipping, one in the

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
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older, Eastern Port and the other in the more recent Western Port. There is no public transport available in the port so the provision of transport is vital to seafarers. Situated close to the Eastern port and the town centre. In 2016 the club continues to provide transport for seafarers with its two minibuses and subsidises the cost of a special bus for seafarers which is provided by a private bus firm. This leaves the Western Port every day except Sundays in the early evening, arrives at the club at around 7.20pm and makes the return journey at 10.30pm.

The regular daily ship visiting continued throughout 2016 and between the driver and the manager/chaplain most of the incoming ships and crew members had been met and spoken to.

During 2016 there was an increase in income from seafarers using the club with increased bar and shop sales and foreign currency exchanged. However, along with many other maritime agencies, sales of phone and sim cards reduced by almost 50%. Port Levy income increased by 4,000 euros as well as the rental income from the flats above the centre, which were fully let for the year. Therefore the increased income, together with an investment and foreign currency gain resulted in a net profit for 2016, the first since 2011. Ben Humphries has continued in efforts to increase the numbers of volunteers at the centre and improved relations with Les Amis des Marins, who operates a centre for port workers at the West end of the Dunkirk port. Our centre has also been decorated and spruced up and seafarers have said that they welcomed the opportunity to feel the grass beneath their feet in the much improved garden.

As well as funding the manager/chaplain, The Mission to Seafarers also contributes grants to DWMT for transport costs and centre utilities. During 2015, as part of their strategic review, The Mission to Seafarers indicated that Dunkirk was not regarded as a priority for their future operations as, generally, seafarers to this port have few welfare problems and, transportation notwithstanding, can easily access alternative facilities in Dunkirk town. In view of this, the DWMT trustees will continue to seek a long-term strategy that will enable vital services for seafarers to continue on a sustainable financial basis. During 2015, the chaplain and trustees had met with relevant Dunkirk maritime agencies to highlight that the future for DWMT was unsustainable in its current form and to seek their input for a longer term solution. This year further links were made in France with other port welfare providers at a national conference held in October in Dunkirk. However, there have been no practical offers of help from any potential French partner.

PLANS FOR THE FUTURE

In 2017 DWMT will continue to provide services to seafarers through MMB. The trustees will closely monitor the financial performance and the possibility that the private bus service could be withdrawn, thereby calling for additional resources from DWMT. Ben Humphries resigned from the Mission to Seafarers in early 2017 and trustees will work with the Mission to Seafarers on their immediate plans for Dunkirk and whether a new appointment will be made. In the meantime trustees will directly manage the MMB staff and will continue to explore other suitable partnerships or the possibility of developing new ways of working with the church.

FINANCIAL REVIEW

The financial statements for the year ended 31 December 2016 are shown on pages 9 to 18.

The Statement of Financial Activities on page 9 shows that total income was £181,601 (2015 £143,004) and total expenditure was £170,369 (2015 £151,714), resulting in net operating income of £11,232 (2015 £8,710 loss).

The cost of charitable activities which includes apportioned governance costs this year was £164,746 (2015 £146,228), an increase of £18,518 partly due to the devaluation of sterling following the June 2016 Brexit vote and increased centre utility and transport costs.

A grant was received from the ITF Seafarers' Trust for a new vehicle in 2014. This grant was credited to the Statement of Financial Activities as restricted fund income and is charged to charitable activities as depreciation in the year at £4,481 (2015 £4,481).

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2016

The market value of the investments was £77,055 at 31 December 2016 (2015 £160,250) with a net realised and unrealised gain of £5,086 (2015 £2,530 loss). Despite this gain, the value of the investments went down as during the year assets were sold to realise cash so that the Mission to Seafarers creditor of £88,000 could be paid. Unrealised gains and/or losses reflect market movements during the year and are not cash surpluses or deficits. They are not available to fund expenditure unless and until the investment is finally sold. Variations in the stock market can impact on the Trust's reserves.

Additionally, the movements in the foreign exchange rate for the euro have resulted in a foreign exchange gain of £6,846 (2015 £2,791 loss).

TANGIBLE FIXED ASSETS

As stated in note 10 to the accounts, no value is placed on the DWMT property in Dunkirk, which was originally received as a donation and consists of the club premises at 130 rue de l'Ecole Maternelle, 59140 Dunkirk. It is held at nil value on the balance sheet.

RESERVES POLICY AND RISK

Total reserves at 31 December 2016 £152,791 (2015 £129,627) are made up of unrestricted funds £143,818 (2015 £116,173) and restricted funds £8,961 (2015 £13,442), see Note 17 and 18.

The trustees have established a general reserves policy that is regularly reviewed with reference to achieving the company's long term objectives as set out in its Memorandum and Articles of Association. The trustees believe that it is appropriate to hold reserves to mitigate risks. Reserves for this purpose are defined as the total of net current assets and readily realisable fixed asset investments. At 31 December 2016 the amount of reserves calculated on this basis amounted to £139,062 (2015 £110,144). Of these, £8,961 are restricted, leaving £130,101 for general purposes.

In the event of reductions in income, the trustees believe it would require a minimum sum of 50% of annual total income to allow the company to restructure its finances. At 31 December 2016 the amount required on this basis was £90,800 (2015 £71,502). Therefore total reserves are currently £39,301 above (2015 £38,642 above) the required level.

In view of the level of reserves carried the trustees consider that it is appropriate for the financial statements to be prepared on a going concern basis.

The major risks to which DWMT is exposed, as identified by the trustees, have been reviewed and systems or procedures have been established to manage and mitigate those risks.

The most significant financial risk is the risk to income, which is dependent on the level of activity within the port of Dunkirk and the continuance of voluntary income sources. The trustees believe that income from the activities within the port of Dunkirk may now have stopped reducing as the world economy slowly moves out of recession but that it may be many years before the club sees the benefit through increased revenues. There is also a risk that voluntary income could reduce significantly at any time.

INVESTMENT POLICY

Under the Memorandum and Articles of Association, the DWMT has the power to make any investments that the trustees see fit.

The investments owned by DWMT were originally held in the nominee name of The Mission to Seafarers Trust Corporation and managed by The Mission to Seafarers. Following the transfer of this portfolio to the nominee company of Brewin Dolphin in 2008 and then to UBS AG in 2013, the performance of the investment portfolio continued to be monitored by The Mission to Seafarers' Investment Committee. The DWMT trustees consider that this is an effective oversight role as UBS AG manage and report to the Investment Committee on a suite of portfolios owned by The Mission to Seafarers and a current member the Investment Committee is also a director of DWMT. During 2010 it was agreed that The Mission to Seafarers will continue in this role pro tem and report as required to

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2016

the board of the DWMT. At 31 December 2016 £11,202 (2015 £9,855) of the funds were held in cash.

TRUSTEES INTERESTS

The trustees of the company during the year ended 31 December 2016 and their interests in the shares were as follows:

	At 31 December 2016	At 31 December 2015
	Shares held	Shares held
M Sandford	1	2
Capt J Hughes	1	2

AUDITORS

A resolution to appoint Price Bailey Chartered Accountants as auditors will be put to the members at the Annual General Meeting.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of the DWMT for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DISCLOSURE OF INFORMATION TO THE AUDITOR

In so far as the trustees of the charity at the date of approval of this report are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that ought to have been taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

**THE DUNKIRK WAR MEMORIAL TRUST LIMITED
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2016**

The Trustees' report has been prepared in accordance with applicable UK accounting standards, including the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP (FRS102)) and has taken advantage of the exemptions available to small companies under the Companies Act 2006.

By order of the board



J Hughes
Director
19 May 2017

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
AUDITOR'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2016

Independent Auditor's Report to the Members of The Dunkirk War Memorial Trust Limited

We have audited the financial statements of for The Dunkirk War Memorial Trust Limited for the year ended 31 December 2016 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 5 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2016, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion based on the work undertaken in the course of the audit:

**THE DUNKIRK WAR MEMORIAL TRUST LIMITED
AUDITOR'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2016**

- the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees Annual Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees Annual Report

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit. or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

H Wilkinson

Helena Wilkinson BSc FCA DChA (Senior Statutory Auditor)

For and on behalf of:

Price Bailey LLP
Chartered Accountants
Statutory Auditors

7th Floor
Dashwood House
69 Old Broad Street
London
United Kingdom
EC2M 1QS

25 May 2017

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2016
INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
INCOME FROM:					
Donations and legacies	4	49,880	-	49,880	34,033
Charitable activities	5	115,824	-	115,824	96,286
Other trading activities	6	13,953	-	13,953	9,804
Investments	7	1,944	-	1,944	2,881
Total Income		181,601	-	181,601	143,004
EXPENDITURE ON:					
Raising funds		5,623	-	5,623	5,486
Charitable activities		160,265	4,481	164,746	146,228
Total Expenditure	8	165,888	4,481	170,369	151,714
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)	2	15,713	(4,481)	11,232	(8,710)
Net gains/(losses) on investments		5,086	-	5,086	(2,530)
NET INCOME/(EXPENDITURE) FOR THE YEAR		20,799	(4,481)	16,318	(11,240)
OTHER RECOGNISED GAINS/(LOSSES)					
Foreign Exchange gains		6,846	-	6,846	(2,791)
NET MOVEMENT IN FUNDS		27,645	(4,481)	23,164	(14,031)
RECONCILIATION OF FUNDS					
Total funds brought forward at 1 January 2016		116,173	13,442	129,615	143,646
TOTAL FUNDS CARRIED FORWARD	19	143,818	8,961	152,779	129,615

All activities are continuing.

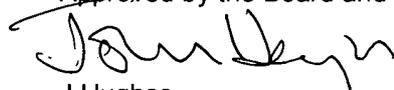
The notes 1 to 22 form part of these financial statements.

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
COMPANY NUMBER 185130
BALANCE SHEET
AS AT 31 DECEMBER 2016

	Notes	2016	2015
		£	£
FIXED ASSETS			
Tangible assets	9	14,053	19,807
Investments	11	77,055	160,250
		91,108	180,057
CURRENT ASSETS			
Stock – goods for resale	12	6,357	5,585
Debtors	13	13,606	17,865
Cash at bank and in hand		74,847	38,642
		94,810	62,092
CURRENT LIABILITIES			
CREDITORS: amounts falling due within one year	14	(32,803)	(112,198)
NET CURRENT ASSETS/(LIABILITIES)		62,007	(50,106)
TOTAL ASSETS LESS CURRENT LIABILITIES		153,115	129,951
CREDITORS: amounts falling due after more than one year	15	(324)	(324)
NET ASSETS		152,791	129,627
SHARE CAPITAL AND RESERVES			
Called up share capital	16	12	12
Unrestricted Funds – General fund	17	143,818	116,173
Restricted funds	18	8,961	13,442
TOTAL CHARITY FUNDS		152,791	129,627

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Board and authorised for issue on 19 May 2017.


J Hughes
Director

The notes 1 to 22 form part of these financial statements.

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

The Dunkirk War Memorial Trust Limited (DWMT) is a charity (registered number 236806) and a private company limited by shares (registered number 185130) registered in England and Wales. The registered address is St Michael Paternoster Royal, College Hill, London, EC4R 2RL.

The principal activities of the DWMT are the provision of a club house and Memorial chapel for the benefit of seafarers in the port of Dunkirk.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the Financial Statements are shown below.

a) Basis of preparation

The statutory financial statements are prepared in accordance with the Accounting and Reporting by Charities: *Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)* (effective 1 January 2015) (SORP (FRS102)) and the special provisions of the Companies Act 2006 relating to small companies.

The DWMT meets the definition of public benefit entity under FRS102 and these accounts are drawn up under the historical cost convention except that investments held as fixed assets are carried at fair value.

b) Going concern

The trustees consider that there are no material uncertainties about DWMT's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with consolidation of MMB which have been audited by the third party. With regard to 2016, the most significant area of uncertainty of the DWMT is the level of donation income which needs to be raised each and every year. This is covered in more detail in the reserves policy and risk section of the trustee's annual report.

c) Fund accounting

Unrestricted funds are general funds which have not been designated for other purposes and are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

d) Capital grants

Capital grants are credited to the Statement of Financial Activities (SoFA) as restricted fund income and transferred to unrestricted funds over the estimated useful lives of the assets to which they relate, matching depreciation charged to the unrestricted funds.

e) Depreciation

Fixed assets are depreciated on a straight line basis at the following rates calculated to write off the cost of the assets over their estimated useful lives.

Motor vehicles	-	20%
Capital refurbishments	-	10%

f) Foreign currencies

Assets and liabilities are expressed at the rate of exchange ruling at the balance sheet date. Local income and expenditure items are translated using the average rate of exchange for the year. Gains and losses arising from translation are included in the SoFA.

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

g) Cash flow statement

The financial statements do not include a cash flow statement as the charity has adopted the exemption under the FRS102 SORP available to small charities.

h) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value at the balance sheet date using the bid price, as reported by the investment managers. Net gains and losses on revaluation and disposals throughout the year are shown in the SoFA.

The DWMT does not acquire put options, derivatives or other complex instruments.

All gains and losses are taken to the SoFA as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the 1 January. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the SoFA .

The main form of financial risk faced by the DWMT is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk and changes in sentiment concerning equities and within particular sectors or sub sectors.

i) Stocks

Stocks are stated at the lower of cost and net realisable value.

j) Debtors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Accrued income and tax recoverable are included at the best estimate of the amounts receivable at the balance sheet date.

k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l) Creditors

Creditors are recognised where the DWMT has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount after allowing for any trade discounts due.

m) Financial instruments

The DWMT only has financial assets and financial liabilities of the kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

n) Income and Expenditure

The value of all income is recorded in the SoFA as soon as the company is legally entitled to the income, it is probable that the income will be received and the amount can be quantified with reasonable accuracy.

Expenditure is accounted for on an accruals basis and is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

o) Allocation of costs

Costs of raising funds consist of fundraising trading and investment management costs. Costs of charitable activities comprise expenditure directly relating to the objects of the company. Governance costs comprise those costs relating to constitutional and statutory requirements.

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

All costs are directly attributable apart from governance costs that are absorbed by raising funds and charitable activities based on % of total costs.

2. NET INCOME

Net income of £11,232 (2015 net expenditure £8,710) is stated after charging depreciation of £5,754 (2015 £5,754) and auditors' remuneration of £4,017 (2015 £3,341) for the audit of the accounts.

3. STAFF COSTS	2016	2015
	£	£
Wages and salaries	56,792	53,352
Social security costs	23,430	17,190
	<u>80,222</u>	<u>70,542</u>
	No.	No.
Average number of employees during the year	<u>4</u>	<u>4</u>

During the year no employee (2015 none) received remuneration in excess of £60,000. All staff are employed by La Maison du Marin Britannique, a French association, which is controlled by the DWMT and who carry out the majority of the administration at the club.

The 2016 senior management team comprised manager/chaplain directly employed by The Mission to Seafarers and line managed by the Regional Director (Europe) of The Mission to Seafarers in London.

The trustees do not receive any remuneration from the company and one director received £92 of expenses during the year (2015 £108) for travel to attend meetings.

4. DONATIONS AND LEGACIES INCOME	2016	2015
	£	£
General donations	40,414	31,100
General grants	9,466	2,933
	<u>49,880</u>	<u>34,033</u>

5. CHARITABLE ACTIVITIES INCOME	2016	2015
	£	£
Income from the provision of services to seafarers:		
Refreshments	68,022	48,664
Telephone cards	10,900	16,926
Forex facilities	12,950	10,874
Transport and utilities grant	23,952	19,822
	<u>115,824</u>	<u>96,286</u>

6. OTHER TRADING ACTIVITIES INCOME	2016	2015
	£	£
Property rental	13,953	9,804
	<u>13,953</u>	<u>9,804</u>

THE DUNKIRK WAR MEMORIAL TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

7.	INVESTMENT INCOME	2016	2015
		£	£
	Listed investments:		
	Dividends – equities	1,713	2,498
	Interest – fixed interest securities	158	345
	Bank deposit interest	73	38
		<u>1,944</u>	<u>2,881</u>

8.	ANALYSIS OF EXPENDITURE		Total	Total
			2016	2015
		Direct costs £	Support £	£
		£	£	£
	Raising funds:			
	Rental property	5,294	178	5,472
	Investment management	<u>151</u>	<u>-</u>	<u>(1,362)</u>
	Total Raising Funds	<u>5,445</u>	<u>178</u>	<u>5,623</u>
	Charitable activities:			
	Ship visiting and ministry to seafarers	64,298	13,067	77,365
	Seafarer transportation	45,539	9,255	54,794
	Clubhouse and facilities for seafarers	<u>27,083</u>	<u>5,504</u>	<u>32,587</u>
	Total Charitable Activities	<u>136,920</u>	<u>27,826</u>	<u>164,746</u>
	Total expenditure	<u>142,365</u>	<u>28,004</u>	<u>170,369</u>

Analysis of Support costs

	Raising funds £	Charitable activities £	2016 Total £	Raising funds £	Charitable activities £	2015 Total £
Finance	-	23,329	23,329	-	15,412	15,412
Governance	170	4,283	4,453	119	3,071	3,190
General admin	8	214	222	7	174	181
Total	<u>178</u>	<u>27,826</u>	<u>28,004</u>	<u>126</u>	<u>18,657</u>	<u>18,783</u>

Support costs not directly attributable to the headings on the Statement of Financial Activities are reallocated on a time apportionment basis.

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9. TANGIBLE FIXED ASSETS	Fixtures & Fittings £	Motor Vehicles £	Total £
Cost:			
At 1 January 2016 and 31 December 2016	74,491	22,404	96,895
Depreciation:			
At 1 January 2016	68,126	8,962	77,088
Provided during the year	1,273	4,481	5,754
At 31 December 2016	69,399	13,443	82,842
Net book value:			
At 31 December 2016	5,092	8,961	14,053
At 31 December 2015	6,365	13,442	19,807

10. PROPERTY

The company owns property in Dunkirk consisting of the club premises. No value is shown for this on the balance sheet as the property, which was originally received as a donation, is held in the accounts at zero value after it was rebuilt following the damage during World War II. The DWMT has not adopted the revaluation model for freehold property as those assets are recognised at the lower of their historical cost or impaired value.

11. INVESTMENTS	2016 £	2015 £
Listed on the London Stock Exchange		
Market value 1 January	150,395	146,852
Additions	50,924	61,103
Disposals	(137,200)	(54,673)
Unrealised gains/(losses)	1,734	(2,887)
Market value at 31 December		
Listed investments:		
Fixed interest securities	65,853	150,395
Cash held by investment managers	11,202	9,855
	77,055	160,250
Historical cost 31 December	65,614	153,608

Significant investment holdings based on market value at 31 December 2016;

	<u>Portfolio</u>
Ishares III PLC UK Gilts 0-5 yr	18%
Focused High Grade LT Bond GBP SHS A	14%
UBS ETF SICAV Barclays US Liq Corp Ucits GBP	12%

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12. STOCK	2016	2015
	£	£
Year end stock valuation	<u>6,357</u>	<u>5,585</u>
	<u>6,357</u>	<u>5,585</u>

The stock expense recognised in the Statement of Financial Activities was £191,414 (2015 £160,569).

13. DEBTORS	2016	2015
	£	£
Other debtors	<u>13,606</u>	<u>17,865</u>
	<u>13,606</u>	<u>17,865</u>

14. CREDITORS: amounts falling due within one year	2016	2015
	£	£
Trade creditors	2,401	2,626
Tax provision and social security	23,255	21,263
Amount due to parent	1,847	84,942
Other creditors and accruals	<u>5,300</u>	<u>3,367</u>
	<u>32,803</u>	<u>112,198</u>

15. CREDITORS: amounts falling due after more than one year	2016	2015
	£	£
Other creditors	<u>324</u>	<u>324</u>
	<u>324</u>	<u>324</u>

Other creditors represents the proceeds from the sale of the site of the English Church in Dunkirk and is repayable if and when the company is wound up.

16. SHARE CAPITAL	2016 and 2015	
	Allotted	
	called up and	
	Authorised	fully paid
	£	£
Ordinary shares of £1 each	<u>100</u>	<u>12</u>

17. UNRESTRICTED FUNDS	2016	2015
	£	£
Opening balance	116,173	125,723
Income	181,601	143,004
Expenditure	(165,888)	(147,233)
Net investment and foreign exchange gains	<u>11,932</u>	<u>(5,321)</u>
Closing balance	<u>143,818</u>	<u>116,173</u>

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18. RESTRICTED FUNDS		2016	2015
		£	£
ITF fund			
Opening balance		13,442	17,923
Depreciation of fixed assets		<u>(4,481)</u>	<u>(4,481)</u>
Closing balance		<u>8,961</u>	<u>13,442</u>

ITF Fund

The fund balance comprises the net book value of a vehicle which was funded by a grant from the ITF Seafarers' Trust and the transfer represents the depreciation charge.

19. ALLOCATION OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	Total £
Tangible fixed assets	5,092	8,961	14,053
Investments	77,055	-	77,055
Current assets	94,810	-	94,810
Current liabilities	(32,803)	-	(32,803)
Long term liabilities	<u>(324)</u>	<u>-</u>	<u>(324)</u>
	<u>143,830</u>	<u>8,961</u>	<u>152,791</u>

20. TRUSTEES

The directors of The Dunkirk War Memorial Trust Limited are its Trustees. During the year the Trustees transferred two of their shares to the Mission to Seafarers and now hold two shares in The Dunkirk War Memorial Trust Limited, as disclosed in the Trustees' Report on page 5.

21. RELATED PARTY TRANSACTIONS

The Mission to Seafarers holds ten shares (83%) of the DWMT. The eight allotted, called up and fully paid shares held by The Mission to Seafarers Trust Corporation Ltd were transferred to The Mission to Seafarers. It is a related party to DWMT and the ultimate controlling party. The Mission to Seafarers objectives are to promote the spiritual, moral and physical wellbeing of seafarers and their families worldwide. Their principal activities include providing ship visiting, welfare services and friendship to seafarers worldwide through chaplains, volunteers and centres. The DWMT directors consist of one former and one current Mission to Seafarers' trustee, The Mission to Seafarers Executive Director and three senior members of Mission to Seafarers staff. The company secretary is also an employee of The Mission to Seafarers.

At the year end DWMT owed to The Mission to Seafarers £1,846 (2015 £84,942).

The Mission to Seafarers paid the total of £23,952 to DWMT (2015 £19,821) which consisted of £15,676 in transport grant (2015 £13,943) and £8,276 for half of utilities (2015 £5878). DWMT repaid The Mission to Seafarers £ 88,206 (2015 none) to clear the intercompany balance.

The Mission to Seafarers paid expenses of £5,246 on behalf of DWMT (2015 £3,345). These expenses were recharged to DWMT.

The DWMT is consolidated into the financial statements of The Mission to Seafarers, which are available from the Registered Office address at St Michael Paternoster Royal, College Hill, London EC4R 2RL.

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There were no further transactions with other entities within the group in 2016 (2015 none).

22. ULTIMATE CONTROLLING PARTY

The ultimate parent is The Mission to Seafarers, registered company number 6220240 and registered charity number 1123613 in England and Wales.