

LIQ13

Notice of final account prior to dissolution in MVL



Companies House

WEDNESDAY



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26/06/2019

#229

COMPANIES HOUSE

1 Company details

Company number 0 0 1 6 9 1 1 2
Company name in full Camp Hopson & Co. Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Kirstie Jane
Surname Provan

3 Liquidator's address

Building name/number 31st Floor
Street 40 Bank Street
Post town London
County/Region
Postcode E 1 4 5 N R
Country

4 Liquidator's name ①

Full forename(s) Gary Paul
Surname Shankland

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number 31st Floor
Street 40 Bank Street
Post town London
County/Region
Postcode E 1 4 5 N R
Country

② Other liquidator
Use this section to tell us about
another liquidator.

LIQ13

Notice of final account prior to dissolution in MVL

6

Final account

☒ I have delivered the final account of the winding up to the members in accordance with Section 94(2) and attach a copy.

7

Sign and date

Liquidator's signature

Signature

X



X

Signature date

d

2

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6

y

2

y

0

y

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9


LIQ13


Notice of final account prior to dissolution in MVL

 Presenter information	
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	
Contact name	Kirstie Jane Provan
Company name	Begbies Traynor (London) LLP
Address	31st Floor
	40 Bank Street
Post town	London
County/Region	
Postcode	E 1 4 5 N R
Country	
DX	london@begbies-traynor.com
Telephone	020 7516 1500

 Checklist
We may return forms completed incorrectly or with information missing.
Please make sure you have remembered the following: <ul style="list-style-type: none"><input type="checkbox"/> The company name and number match the information held on the public Register.<input type="checkbox"/> You have attached the required documents.<input type="checkbox"/> You have signed the form.

 Important information
All information on this form will appear on the public record.

 Where to send
You may return this form to any Companies House address, however for expediency we advise you to return it to the address below: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

 Further information
For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk
This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Camp Hopson & Co. Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments
From 23 July 2018 To 24 June 2019

Declaration of Solvency £		£	£
200.00	SECURED ASSETS		
	Computer Equipment	NIL	NIL
	ASSET REALISATIONS		
	Insurance Premium Refund	5,186.86	
	Auctioned Assets	400.00	
9,224,647.27	Cash at Bank	8,885,408.15	
	Bank Interest Gross	25,397.18	
	Pre-appointment VAT refund	13,395.38	
	TLR Refund	54,554.85	
	Refund from Pension Trustees	9,338.10	
			8,993,680.52
	COST OF REALISATIONS		
	Employment Related Penalty	257.30	
	HMRC - Statutory Interest	38.46	
	Joint Liquidators' Fees	109,236.00	
	Joint Liquidators' Expenses	2,738.22	
	Asbestos Services	480.00	
(100,000.00)	Morley's Liability	75,000.00	
(83,263.84)	Trade Creditors	NIL	
	Joint Liquidators' Pre-appt Fees	14,786.50	
	Joint Liquidators' Pre-appt Expenses	69.68	
	Solicitors & Legal Fees	37,832.50	
	Tax Refunds re Transferred Assets	652.00	
(250,000.00)	Corporation Tax	4,955.31	
	Pension Administration Costs	112,071.85	
	Commission & Charges	84.30	
	Incorrect Payment - Distributions	225.00	
(300,000.00)	Accountants Fees	5,775.00	
	PPF Pension Levy	7,392.00	
	Statutory Advertising	253.80	
	Professional Fees	3,734.05	
	Office costs	1,400.64	
	Historic Insurance Cover	2,539.69	
	Bank Charges	158.26	
(2,750,000.00)	Pension Liability	966,589.04	
			(1,346,269.60)
	DISTRIBUTIONS		
	Shareholder distribution	7,647,410.92	
			(7,647,410.92)
5,741,583.43			(0.00)
	REPRESENTED BY		
			NIL

Camp, Hopson & Co. Limited (In Members' Voluntary Liquidation)

Proposed final report and account of the liquidation

Period: 23 July 2018 to 24 June 2019

Important Notice

This report has been produced solely to comply with our statutory duty to report to members of the Company pursuant to Section 94 of the Insolvency Act 1986. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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 2. Time costs and disbursements

1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Camp, Hopson & Co. Limited (In Members' Voluntary Liquidation)
"the liquidators", "we", "our" and "us"	Kirstie Jane Provan and Gary Paul Shankland, both of Begbies Traynor (London) LLP, 31st Floor, 40 Bank Street, London, E14 5NR
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England and Wales) Rules 2016 (as amended)
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditors"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

2. COMPANY INFORMATION

Trading name(s):	Camp, Hopson & Co. Limited
Company registered number:	00169112
Company registered office:	c/o Begbies Traynor (London) LLP, 31st Floor, 40 Bank Street, London, E14 5NR
Former trading address:	Units 1 and 2 Hambridge Lane, Newbury, Berkshire, RG14 5TU

3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced:	23 July 2016
Date of liquidators' appointment:	23 July 2016
Changes in liquidator (if any):	None

4. PROGRESS DURING THE PERIOD

This is our final report and account of the liquidation and should be read in conjunction with the progress reports to members which are available for viewing and download online.

Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period 23 July 2018 to 24 June 2019.

There have been minimal receipts and payments during the Period, which include receipts of £1 in respect of Bank Interest Gross and payments of £8 in respect of Bank Charges.

What work has been done in the period of the report, why was that work necessary and what has been the financial benefit (if any) to members?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details>. Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow members to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to members.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached. There is an analysis for the period of the report and also an analysis of time spent on the case since the date of our appointment. The details below relate to the work undertaken in the period of the report only. Our previous reports contain the costs of the work undertaken since our appointment.

General case administration and planning

Work undertaken falling under this heading includes but is not limited to:

- Day-to-day administration of the liquidation;
- Maintaining case files;
- Undertaking periodic case reviews;
- Dealing with email correspondence and general correspondence as received; and
- Handling of receipts and payments.

Whilst the above is not of any financial benefit to members, the tasks listed above are required in order to efficiently and effectively progress the liquidation.

Compliance with the Insolvency Act, Rules and best practice

Work undertaken falling under this heading includes ensuring compliance with professional standards. Work which is required of us in this respect includes the following:

- Ensuring compliance with professional standards;
- Dealing with statutory filings, advertisements and reports on appointment (or during the Period where applicable); and
- Undertaking periodic bond reviews.

Whilst the above is not of any financial benefit to members, the above is required of in order to efficiently and effectively progress the liquidation and is required under the Insolvency Act and Rules.

Dealing with all creditors' claims (including employees), correspondence and distributions

Work undertaken falling under this heading includes corresponding with the members of the Company with regards to the interim dividends made during the course of the liquidation. Please refer to Section 6 which details the distributions made.

Other matters which includes meetings, tax, litigation, pensions and travel

Work undertaken falling under this heading includes ensuring clearance of Corporation Tax and VAT has been received from HM Revenue & Customs ("HMRC"). I confirm that HMRC have provided clearance in this respect.

5. OUTCOME FOR CREDITORS

As in any liquidation, in a members' voluntary liquidation creditors are required to prove their claims and the liquidators must examine the proofs and the particulars of the claims and admit them, in whole or in part, or reject them. The liquidators must then settle the priorities of the creditors (as between secured, preferential and unsecured creditors) before paying them in full with statutory interest.

We advised members in our previous progress report of a potential claim from HMRC in respect of PAYE. We confirm that this claim has been settled and HMRC have provided clearance in respect of PAYE.

6. DISTRIBUTIONS TO MEMBERS

Three interim distributions have been made to members during the course of the liquidation. Details of the distributions made are detailed below:

Date dividend paid	Amount (£)
4 April 2017	£5,468,519.00
16 November 2017	£1,562,434.00
5 June 2018	£616,682.92

We confirm that the third and final distribution was made to members on 5 June 2018 as detailed above and no further distributions will be made. The total amount that has been distributed to members during the course of the liquidation is £7,647,635.92 equating to £9.79 per share. As advised in our previous progress report, a best guess estimate of £8.26 per share was given to the members at the General meeting appointing liquidators. Members have received £1.53 per share more than was anticipated at the outset of the liquidation.

7. REMUNERATION & DISBURSEMENTS

Our remuneration has been fixed by reference to the time properly given by us (as liquidators) and our staff in attending to matters arising in the winding up by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor, in attending to matters arising in the liquidation.

We are also authorised to draw disbursements for services provided by our firm and/or entities within the Begbies Traynor group, in accordance with our firm's policy, details of which were presented to the general

meeting of the Company at which various resolutions, including the special resolution that the Company be wound up voluntarily, were passed.

Our time costs for the period from 23 July 2018 to 24 June 2019 amount to £9,444 which represents 38.6 hours at an average rate of £245 per hour.

The following further information in relation to our time costs and disbursements is set out at Appendix 2:

- Begbies Traynor's charging policy; and
- Time Costs Analysis for the period 23 July 2018 to 24 June 2019.

To date, we have drawn the total sum of £109,236 plus disbursements of £2,738 on account in accordance with the approval obtained, leaving unbilled time costs of £7,933 which have been written off as irrecoverable.

The Time Costs Analysis for the period of this report attached at Appendix 2 shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate charged for each work type. An additional analysis is also attached which details the time costs for the entire period for which we have administered the liquidation.

Please note that each analysis provides details of the work undertaken by us and our staff following our appointment only.

Disbursements

To date, we have also drawn disbursements in the sum of £2,738. This amount includes anticipated future disbursements of the Company.

Category 2 Disbursements

No Category 2 Disbursements have incurred during the Period.

8. UNREALISABLE ASSETS

There are no assets that have proved to be unrealisable.

9. OTHER RELEVANT INFORMATION

Use of personal information

Please note that although the liquidation is being concluded, in discharging our remaining duties as liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If, as a shareholder, you would like further information about your rights in relation to our use of your personal data, you can access the same at <https://www.begbies-traynorgroup.com/privacy-notice>. If you require a hard copy of the information, please do not hesitate to contact us.

10. CONCLUSION

Following the Company's affairs being fully wound up, we will deliver our final account to the Registrar of Companies and upon delivery of which we will vacate office and be released as liquidators under Section 171(6) of the Act.

Should you require further explanation of any matters contained within this report, you should contact our office and speak to the case administrator, Georgia Provan in the first instance, who will be pleased to assist.

A handwritten signature in black ink, appearing to be 'Kirstie Jane Provan', with a large circular flourish and a long horizontal tail.

Kirstie Jane Provan
Joint Liquidator

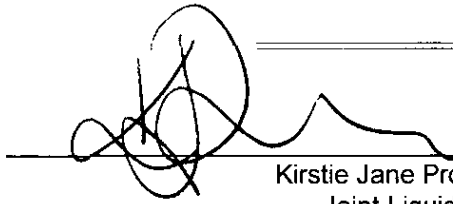
Dated: 24 June 2019

ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 23 July 2018 to 24 June 2019

Camp Hopson & Co. Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 23/07/2018 To 24/06/2019 £	From 23/07/2016 To 24/06/2019 £
	SECURED ASSETS		
200.00	Computer Equipment	NIL	NIL
		NIL	NIL
	ASSET REALISATIONS		
	Auctioned Assets	NIL	400.00
	Bank Interest Gross	0.83	25,397.18
9,224,647.27	Cash at Bank	NIL	8,885,408.15
	Insurance Premium Refund	NIL	5,186.86
	Pre-appointment VAT refund	NIL	13,395.38
	Refund from Pension Trustees	NIL	9,338.10
	TLR Refund	NIL	54,554.85
		0.83	8,993,680.52
	COST OF REALISATIONS		
(300,000.00)	Accountants Fees	NIL	5,775.00
	Asbestos Services	NIL	480.00
	Bank Charges	8.26	158.26
	Commission & Charges	NIL	84.30
(250,000.00)	Corporation Tax	NIL	4,955.31
	Employment Related Penalty	NIL	257.30
	Historic Insurance Cover	NIL	2,539.69
	HMRC - Statutory Interest	NIL	38.46
	Incorrect Payment - Distributions	NIL	225.00
	Joint Liquidators' Expenses	NIL	2,738.22
	Joint Liquidators' Fees	NIL	109,236.00
	Joint Liquidators' Pre-appt Expenses	NIL	69.68
	Joint Liquidators' Pre-appt Fees	NIL	14,786.50
(100,000.00)	Morley's Liability	NIL	75,000.00
	Office costs	NIL	1,400.64
	Pension Administration Costs	NIL	112,071.85
(2,750,000.00)	Pension Liability	NIL	966,589.04
	PPF Pension Levy	NIL	7,392.00
	Professional Fees	NIL	3,734.05
	Solicitors & Legal Fees	NIL	37,832.50
	Statutory Advertising	NIL	253.80
	Tax Refunds re Transferred Assets	NIL	652.00
(83,263.84)	Trade Creditors	NIL	NIL
		(8.26)	(1,346,269.60)
	DISTRIBUTIONS		
	Shareholder distribution	NIL	7,647,410.92
		NIL	(7,647,410.92)
5,741,583.43		(7.43)	(0.00)
	REPRESENTED BY		
			NIL


 Kirstie Jane Provan
 Joint Liquidator

TIME COSTS AND DISBURSEMENTS

- a. Begbies Traynor's charging policy;
- b. Time Costs Analysis for the period from 23 July 2018 to 24 June 2019; and
- c. Cumulative Time Costs Analysis for the period from 23 July 2016 to 24 June 2019.

BEGBIES TRAYNOR CHARGING POLICY

INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of a solvent estate and seeks member approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to members regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance¹ requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where member approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. It also applies where payments are to be made to parties other than the firm, but in relation to which the office holder, the firm or any associate has an interest. Best practice guidance² indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF SOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF SOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories:

- ❑ *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ *Category 2 disbursements (approval required)* - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval):

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £150 per meeting;
- Car mileage is charged at the rate of 45 pence per mile; and
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates.

¹ Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

² Ibid 1

Expenses which should be treated as Category 2 disbursements (approval required) – in addition to the two categories referred to above, best practice guidance indicates that where payments are to be made to outside parties in which the office holder or his firm or any associate has an interest, these should be treated as Category 2 disbursements.

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*:

- Telephone and facsimile
- Printing and photocopying
- Stationery

Additional payments received by Eddisons Commercial Limited from purchasers where assets are disposed of by way of auction

In addition to the charges of Eddisons Commercial Limited detailed above for providing the services to the office holder, where any machinery and business assets (other than freehold/leasehold property) are disposed of by way of auction, Eddisons Commercial Limited will also receive a payment from the purchaser, known as a buyer's premium, equivalent to 15% of the successful bid. Where any freehold/leasehold property is disposed of by way of auction, Eddisons Commercial Limited will also receive a payment from the purchaser, known as a buyer's administration fee, in the sum of £600. It is standard auction industry practice for a buyer's premium and buyer's administration fee to be charged. The buyer's premium and buyer's administration fee is paid by the purchaser of the assets and is not paid by the office holder from the assets of the estate.

HOURLY CHARGE OUT RATES

Grade of staff	Standard (£)
Consultant/Partner	550/495
Director	395
Senior Manager	365
Manager	315
Assistant Manager	285
Senior Administrator	250
Administrator	220
Trainee Administrator	160
Support	160

Staff Grade	Consultant/Partner	Director	Snr Mngr	Mngr	Asst Mngr	Snr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning						1.5			1.5	330.00	220.00
	Administration						3.7	2.3	0.9	8.9	2,276.00	255.73
	Total for General Case Administration and Planning:						5.2	2.3	0.9	10.4	2,606.00	250.58
	Appointment											0.00
Compliance with the Insolvency Act, Rules and best practice	Banking and Bonding						0.1	0.2	2.2	2.6	445.50	171.32
	Case Closure						10.4			12.0	3,080.00	256.67
	Statutory reporting and statement of affairs						7.5			9.4	2,550.50	271.33
	Total for Compliance with the Insolvency Act, Rules and best practice:						18.0	0.2	2.2	24.0	6,076.00	253.17
Investigations	CDDA and investigations											0.00
	Total for investigations:											0.00
Realisation of assets	Debt collection											0.00
	Property, business and asset sales											0.00
	Retention of Title/Third party assets											0.00
	Total for Realisation of assets:											0.00
Trading	Trading											0.00
	Total for Trading:											0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured											0.00
	Others					0.1	0.5	0.2		0.8	181.50	226.88
	Creditors committee											0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:					0.1	0.5	0.2		0.8	181.50	226.88
Other matters which includes seeking decisions of creditors, meetings, tax, litigation, pensions and travel	Seeking decisions of creditors											0.00
	Meetings											0.00
	Other											0.00
	Tax						0.6	2.8		3.4	580.00	170.59
	Litigation											0.00
	Total for Other matters:						0.6	2.8		3.4	580.00	170.59
	Total hours by staff grade:	4.7				1.0	24.3	5.5	3.1	36.6		
	Total time cost by staff grade:	2,326.50				395.00	5,346.00	880.00	406.00	9,443.50		
	Average hourly rate £:	495.00				395.00	220.00	160.00	160.00			244.85

CUMULATIVE TIME COSTS ANALYSIS

Period: 23 July 2016 to 24 June 2019

Staff Grade	Case planning	Consultant/Partner	Director	Sr Mngr	Mngr	Asst Mngr	Sr Admin	Admin	Jr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning			4.0				1.5			5.5	1,790.00	325.45
	Administration	12.8	5.0	6.5			0.7	22.1	84.2	10.2	141.5	30,824.50	217.84
	Total for General Case Administration and Planning:	12.8	5.0	10.5			0.7	23.6	84.2	10.2	147.0	32,614.50	221.87
	Appointment			3.1							3.1	1,131.50	365.00
	Banking and Bonding	1.7	4.7										
	Case Closure	1.6						0.3	1.5	76.7	84.9	15,276.00	179.93
	Statutory reporting and statement of affairs	4.2	0.4	2.6				15.4			17.0	4,180.00	245.88
	Total for Compliance with the Insolvency Act, Rules and best practice:	7.5	5.1	5.7				16.9	1.5	76.7	131.1	27,931.50	213.05
	CDDA and investigations												
	Total for Investigations:												0.00
Realisation of assets	Debt collection												0.00
	Property, business and asset sales	3.4									3.4	1,683.00	495.00
	Retention of Title/Third party assets												0.00
	Total for Realisation of assets:	3.4									3.4	1,683.00	495.00
	Trading												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Total for Trading:												0.00
	Secured												0.00
	Others	17.1	4.1	38.3				24.8	17.6		101.9	32,335.50	317.33
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:	17.1	4.1	38.3				24.8	17.6		101.9	32,335.50	317.33
	Seeking decisions of creditors												0.00
	Meetings			1.4							1.4	511.00	365.00
	Other	15.5		20.4							35.9	15,118.50	421.13
	Tax	2.4	0.3	9.3				8.3	2.8		23.1	6,975.00	301.95
	Litigation												0.00
Other matters which includes seeking decisions of creditors, meetings, tax, litigation, pensions and travel	Total for Other matters:	17.9	0.3	31.1				8.3	2.8		60.4	22,604.50	374.25
	Total hours by staff grade:	58.7	14.5	85.6			0.7	91.3	106.1	86.9	443.8		
	Total time cost by staff grade:	29,055.50	5,727.50	31,244.00			175.00	20,086.00	16,975.00	13,904.00		117,169.00	
	Average hourly rate £:	495.00	395.00	365.00		0.00	250.00	220.00	180.00	160.00		284.01	
	Total fees drawn to date £:											106,236.00	