In accordance with Section 276 of the Companies Act 2006.

# **CH03**

# Change of secretary's details



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

✓ What this form is for You may use this form to change the details of an individual who is a secretary. X What this form is NOT for You cannot use this form if you changing the details of a corpo secretary. To do this, please use form CH04 'Change of corporat secretary's details'.



A50 14/10/2009 COMPANIES HOUSE

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0 1 5 6 5 4 3 e Whitehall Trust Limited	Filling in this form     Please complete in typescript or in bold black capitals.	
e Whitehall Trust Limited		
cretary's current details on the Register <sup>©</sup>		
s	• Current details  This information is used to identify	
AUNHOFER	_	
te of change of details		
2 0 0 9		
ease complete the appropriate sections to indicate which of your details we changed.	_	
ange of name details		
ease enter your new name.	_	
	_	
	_	
ange of service address <sup>©</sup>	<u> </u>	
	Service address     This is the address that will appear	
Strand	on the public record. This does not have to be your usual residential address.	
Post town		
ndon	Registered Office' if your service address is recorded in the company's register of secretaries as the	
C 2 R 0 R L	company's registered office.	
gland	If you provide your residential address here it will appear on the public record.	
	AUNHOFER  te of change of details  2	

CH03 Change of secretary's details

6	Signature	
	I am signing this form on behalf of the company.	Societas Europaea     If the form is being filed on behalf
Signature	This form may be signed by:  Director •, Secretary, Person authorised•, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC-manager, Judicial factor.	of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.  O Person authorIsed Under either section 270 or 274 of the Companies Act 2006.

## CH03

#### Change of secretary's details

# **Presenter information** You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact rame Donna Clark Company name Pearson plc Address 80 Strand London County/Region Postcode Country England DX

## Checklist

We may return forms completed incorrectly or with information missing.

R

#### Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- You have entered in section 3 the date of change of details.
- You have entered the relevant change of details. ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- You have signed the form.

## Important information

Please note that all information on this form will appear on the public record.

## Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS. DX 481 N.R. Belfast 1.

#### **Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk